

**REGULAR CITY COUNCIL MEETING
TUESDAY – JANUARY 3, 2017 – 6:00 PM
EVANSDALE CITY HALL**

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the January 3, 2017 agenda
5. Approval of the Consent Agenda – All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion
 - a. Approval of December 20, 2016 regular meeting minutes
 - b. Cigarette Permits Renewal (January 3, 2017 – June 30, 2017):
 - I. Station Mart
6. New Class E Liquor License - Station Mart – 3594 Lafayette Road – New license effective upon council approval
7. Resolution 6041 authorizing payment of bills and transfers
8. Appointments:
Boards and commissions:
Planning & Zoning – Appointed by Mayor/Approved by Council
Loraine Atkins – new term expires 12-31-21
Mark Brandes – new term expires 12-31-21

Municipal Housing Board – Appointed by Mayor/Approved by Council
Pete Curtis – new term expires 12-31-18
Sandy Roberts – new term expires 12-31-18
9. Presentation by Jerry Shoff with CGA concerning upcoming projects for the remainder of FY17 and FY18
10. Request from the Mayor Doug Faas to approve an engineering study concerning the pump station at Myers Lake done in an amount not to exceed \$15,000
11. Request from Mayor Doug Faas to approve the televising of the sanitary sewer line and soil testing on Doris Drive in an amount not to exceed \$5,000
12. Resolution 6042 approving preliminary plans, specifications, and preliminary cost estimate; and authorizing Clapsaddle-Garber Associates, to prepare final plans and specifications and advertise for quotes for the Ellendale Drive Sanitary Sewer Extension Project-Third Division
13. Resolution 6043 approving revised Employee Policy Manual
14. Resolution 6044 approving tax abatement for property located at 729 Hunter Drive
15. Request from Bob Klein to transfer city property located at the junction of Shipp and Randall

16. Request from Mayor to hire permanent part time Paramedics/EMT's in an amount not to exceed \$20,000 for remainder of FY17
17. Discussion only: Wording and language change to Chapter 66 of Evansdale Code (Load and Weight Restrictions)
18. Discussion only: Issues and possible solutions regarding ordinance updates
19. Public discussion – non agenda items
20. Mayor/Council Reports
21. Adjournment

CITY HALL
EVANSDALE, IOWA, DECEMBER 20, 2016
CITY COUNCIL
DOUG FAAS, MAYOR, PRESIDING

The City Council of the City of Evansdale, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Evansdale, Iowa at 6:00 P.M. on the above date. Council members present in order of roll call: Seible, Nichols, Walker, Loftus, and Dewater. Quorum present.

Walker/Seible to approve the December 20, 2016 agenda. Ayes-Five. Motion carried.

Loftus/Walker to approve the following items on the December 20, 2016 consent agenda. (a) Approval of December 6, 2016 regular meeting minutes. (b) Accept and place on file the minutes and reports from the following Departments, Boards, and Commissions (n/a = not available): Ambulance & Fire Report (Oct/Nov), Building Inspection Report (Nov), Clerk/Treasurer Report (Nov), Code Enforcement Report (Nov), Evansdale Municipal Housing (Oct/Nov), Library (Oct/Nov), Parks & Rec Dept. (Nov), Planning & Zoning (n/a), Police Dept. (Nov), Storm Water Commission (Sept), and Water Works (Nov). Roll call vote: Ayes-Five. Motion carried.

Dewater/Seible to approve resolution 6034 authorizing payment of bills and transfers. Roll call vote: Ayes-Five. Motion carried.

Walker/Loftus to approve request by Park Department to replace electrical panels, CT cabinets, meter sockets, and dryers, and lift station controls that were damaged in the flood in the amount of \$82,520 to the lowest, most responsive, and responsible bidder submitted by Black Hawk Electric. Ayes-Five. Motion carried.

Loftus/Dewater to approve resolution 6035 approving 5th payment to Peterson Contractors, Inc., Reinbeck, IA, for the River Forest Road Reconstruction project in the amount of \$611,311.54. Roll call vote: Ayes-Five. Motion carried.

Dewater/Seible to approve resolution 6036 approving 1st payment to Vieth Construction Corp, Cedar Falls, IA, for the Meyers Lake Shoreline Rehabilitation project in the amount of \$36,083.93. Councilman Seible questioned if this is the total bill. Mayor Faas responded we withheld 5% retainage to insure the seeding is completed. Mayor also stated that we have received a grant and will be doing landscaping and the path around the bridge. Roll call vote: Ayes-Five. Motion carried.

Nichols/Walker to approve resolution 6037 approving payment request #2 in the amount of \$6,705 to C & R Construction for CDBG project five (5) located at 759 Burr Oak. Roll call vote: Ayes-Five. Motion carried.

Seible/Dewater to approve resolution 6038 approving the elimination of the No Parking sign on the east side of Clark Street between Lafayette Road and Morrell Avenue. Mayor Faas explained Chief Jensen and I looked at the area and do not see an issue with removing one of the signs. Roll call vote: Ayes-Five. Motion carried.

Walker/Dewater to approve resolution 6039 approving tax abatement for property located at 1762 Timberline Drive. Roll call vote: Ayes-Five. Motion carried.

Nichols/Seible to approve resolution 6040 approving payment request #2 to Tojo Construction in

an amount of \$10,032.75 for project number seven (7) located at 1691 W. Gilbert Drive as part of the 2015 Evansdale Housing Rehabilitation Program. Roll call vote: Ayes-Five. Motion carried.

Dewater/Loftus to approve request from City Clerk to approve the installation of the new phone system as budgeted for FY2017 in the amount of \$15,112 with Advanced Systems, Inc. to be paid as follows: Waste Water-\$726.20; Public Works-726.20; Water Works-\$1,452.35; Police Department-\$4,830.80; Fire Department-\$3,019.25; City Hall-\$3,631; Library-\$726.20. Advanced Systems Monthly Total Phone Care support in the amount of \$125.93 divided amongst each department in the amount of \$17.99 each. City Clerk DeAnne Kobliska explained to the council the issues we have had with the new phone system and the importance of having a better functioning phone system mainly for the CRC. Councilman Seible asked if there is a warranty for the phone system. Mayor Faas responded they would back the hardware, but the software and connections is what's covered by the phone care, replacement of that could be very costly. Roll call vote: Ayes-Five. Motion carried.

Discussion: amendments to Evansdale Employee Policy Manual. Mayor Faas went over some changes to be addressed in the new handbook draft copy, mostly sentence structure changes. Councilmen Nichols and Seible stated they were not in favor of the carryover of vacation for full-time elected officials. Mayor explained there wasn't any statement at all in the previous handbook and at the request of council members it was added. Councilman Dewater stated he thinks anyone should be able to carry over any vacation time that is unused. Councilman Walker responded all employees have an opportunity to carry over 1 week vacation, nothing over that. Walker asked for clarification on how many days can be carried over. Mayor responded it was 5 days.

Public discussion-non agenda items: Nicole Hughes, 470 River Forest Road, was disappointed the speed limit wasn't lowered to 25 mph after construction was complete. She pointed out other residential roads have not been raised to 30 mph, why was River Forest Road staying at 30 mph, if it is in fact residential. Mayor Faas responded he had brought this to council on the 6th of December and they voted against it; instructing her to direct her question towards them. Councilman Nichols stated yes they should be raised to 30 mph, and pointed out Waterloo has 30 mph roads in residential and school districts. Mayor stated Iowa code addresses residences and school districts requiring speed limits to be 25 mph, but also allows cities to adjust residential speed limits. Nichols stated if the population of the street residence want it reduced than it would be considered. Loraine Atkins, 625 River Forest Road, stated the placement of "Right lane must turn right" sign may need to be placed further back on the road so people can plan to get over with more time. Mayor responded he will look into the distance of sign. Al Chidester, 125 River Forest Road, stated he is pleased with his driveway and thankful for the project. Tom Nichols, 616 Grand Blvd., stated there will be some equipment at Angels Island removing shrubs off the sides of the island. Councilman Nichols asked what we are going to do with the truck traffic on River Forest Road. Councilman Seible stated the trucks are flying down the road. Mayor Faas reminded them he had brought up configuring a truck route in the past and he will bring back an ordinance to address the truck route.

Mayor/Council Reports: Mayor Faas stated he has had meetings with Waterloo and Covenant regarding EMT staffing issues and received some preliminary numbers; once all of the numbers are received he will bring it back to council. 2017 Road projects, Mayor asked the council to bring a list of streets they want to see repaired. We have some money in reserves and wants to focus that money on road repairs. Weir at Meyers Lake will be replaced by the end of the week. The generator at the CRC is up and running. Mayor asked the council how they would like the budget presented. Councilman Walker stated last years working budget worked great.

River Forest Road update, mailboxes should be installed by the end of the week. Loraine Atkins, 625 River Forest Road, asked if all of the street lights should be working on River Forest Road, and then stated there are few that are not working. Mayor Faas asked Chief Jensen if he could look into the lights. Councilman Seible questioned how many shifts are not covered for our ambulance service. Mayor responded he did not have that information available at that time. Councilman Dewater questioned if we could get some help right away. Mayor answered yes. Councilman Walker questioned if the problem with the volunteers has come about since we hired a Full Time EMT. Mayor responded the people are just burnt out. Walker also questioned if the EMT's hours could change to cover some of the hard to cover shifts. Mayor responded he would talk to the EMT about this, but we will need to change his job description accordingly. Bill Nichols, 221 Oakwood, dissatisfied with our ambulance service. Mayor stated we are going over all options. The Mayor also went over the costs of hiring outside the area and the revenue the city would lose. Seible stated Elk Run City hires outside the city. The Mayor responded that they are much smaller city. Walker pointed out he would like to see the EMT offered the opportunity to fill these hours before looking elsewhere.

There being no further discussion, Loftus/Seible to adjourn the meeting at 7:00 p.m. Motion carried.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 01 / 03 / 2017 through June 30, 2017

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Prime Station Mart #1
 Physical Location Address: 3594 Lafayette Rd City: Evansdale ZIP: 50707
 Mailing Address: 3594 Lafayette Rd City: Evansdale State: Ia ZIP: 50707
 Business Phone Number: (319) 504 5158

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
 Name of sole proprietor, partnership, corporation, LLC, or LLP: Noor INC
 Mailing Address: 1267 Ravenwood Rd #2 City: Waterloo State: Ia ZIP: 50702
 Phone Number: (319) 504 5158 Fax Number: () _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
 Types of Products Sold: (Check all that apply)
 Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
 Grocery store Hotel/motel Liquor store Restaurant Tobacco store
 Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): Shahbaz Ahmad Name (please print): Shah Fahad
 Signature: [Signature] Signature: [Signature]
 Date: 12-19-16 Date: 12-19-16

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 37.50
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Applicant License Application ()

Name of Applicant:	<u>Noor, Inc.</u>		
Name of Business (DBA):	<u>Station Mart</u>		
Address of Premises:	<u>3594 Lafayette Road</u>		
City	<u>Evansdale</u>	County:	<u>Black Hawk</u> Zip: <u>50707</u>
Business	<u>(319) 504-5158</u>		
Mailing	<u>3594 Lafayette Road</u>		
City	<u>Evansdale</u>	State	<u>IA</u> Zip: <u>50707</u>

Contact Person

Name	<u>Shahbaz Ahmad</u>		
Phone:	<u>(319) 504-5158</u>	Email	<u>fahad.mpa4@gmail.com</u>

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 01/01/2017

Expiration Date: 01/01/1900

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>536190</u>	Federal Employer ID	<u>814652928</u>

Ownership

Shah Fahad

First Name: Shah **Last Name:** Fahad
City: Waterloo **State:** Iowa **Zip:** 50701
Position: Secretary
% of Ownership: 50.00% **U.S. Citizen:** No

Shahbaz Ahmad

First Name: Shahbaz **Last Name:** Ahmad
City: Waterloo **State:** Iowa **Zip:** 50702
Position: President
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Merchants Bonding Company

Policy Effective Date: 01/01/2017

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

RESOLUTION 6041
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THAT
THE FOLLOWING BILLS BE PAID AND THE TRANSFERS ARE HEREBY ALLOWED.

3E	SR-PREASSEMBLED HEATING CAB	307.37
	SR-RTN PREASSEMBLED HEAT CAB	(111.60)
	TOTAL	195.77
ADVANCED SYSTEMS	PD-PHONE SYSTEM	2,415.38
	FD-PHONE SYSTEM	1,509.62
	LIB-PHONE SYSTEM	363.10
	CH-PHONE SYSTEM	1,815.50
	RU-PHONE SYSTEM	363.10
	SR-PHONE SYSTEM	363.10
	TOTAL	6,829.80
ALTORFER	RU-SAFETY SWEATSHIRTS	185.70
	SR-JACKET & HAT	51.95
	SR-RETURN JACKET	(43.95)
	SR-JACKET	48.95
	TOTAL	242.65
ANNIS PETROLEUM	RU-FUEL	52.50
B.H. ELECTRICAL	SR-INSTALL OUTLET - FRIDGE	449.67
	SR-CK AMP AT LIFT STATION	115.50
	TOTAL	565.17
CAMPBELL SUPPLY	RU-BIT/PUT HOLE IN STORM STUCTURE	132.58
	RU-SAFETY CABINET	794.51
	SR-SHELF FOR CABINET	99.98
	SR-GLOVES	123.53
	TOTAL	1,150.60
CENTURY LINK	SR-INTERNET	78.99
CLAPSADDLE-GARBER ASSOC	RFR-RECON CONST PHASE	14,902.96
COURIER	12/6 MINS & BILLS	195.52
CREATIVE IMPACT	BI-HANG TAGS	62.31
HARRISON TRCK CENTERS	FD-FUEL FILTER #201 REPAIR	26.40
	FD-ADDITIVE #201 REPAIR	7.58
	TOTAL	33.98
I.N.R.C.O.G.	CDBG PROJ MGMT	67.44
	CDBG-PRJ MGMT	485.32
	TOTAL	552.76
LJ'S WELDING & FAB	SW-6' FLAT/GATE ON WIER	15.00
MEDIACOM	BI-INTERNET	41.18
	CH-INTERNET	41.18
	RU-INTERNET	75.90
	RU-INTERNET	41.18
	RU-INTERNET	41.18
	TOTAL	240.62
MENARDS	LIB-DE-ICING TOOLS	26.97
	RU-DE-ICING TOOLS	7.87
	RU-WINDSHLD FLUID/MAILBOX	72.81
	SW-REDIRECT STORM WTR-LAWRENCE	47.75
	TOTAL	155.40
NORTH CENTRAL LABS	SR-TESTING SUPPLIES	70.58
P & K MIDWEST	RU-SRV 475 MOWER	13.17
POWERPLAN	RU-500 HR SRV-JD544K	924.89
RITEPRICE OFFICE SUPPLY	CH-OFFICE SUPPLIES	32.82
SHOFF CONSULTING ENGINEERS	DEAN PROPERTY - DESIGN PH	4,124.25
	DEAN PROPERTY - CONST PH	6,335.75
	ELLENDALE DR CULVERT	9,915.20
	LAFAYETTE RD CULVERT	6,397.75
	DUBUQUE RD BRIDGE REPAIR	3,360.00
	MEYERS LAKE SHORE PROJECT	12,680.25
	NORMA ST EXTENSION/CONST PROJ	3,574.25
	TOTAL	46,387.45
STETSON BUILDING PRDTS	SW-SUPPLIES-WIER REPAIR	21.19
STOCKS, PHIL	GRADE III OPERATOR SRV	400.00
TERRACON CONSULTANTS	RFR-CONCRETE TESTING	653.81
U.S. CELLULAR	BI- CELL PHONE	31.63
	PK-CELL	36.74
	CH-CELL	70.92
	RU-CELL PHONE	254.52

APPROVED
BY COUNCIL
12/20/16

	SR-CELL PHONE	53.52
	TOTAL	447.33
USA BLUE BOOK	RU-AUTH PERSONNEL SIGNS	100.60
	SR-HAND WINCH-LFT STN BASKET	375.20
	TOTAL	475.80
WEBER PAPER	LIB-CLEANING SUPPLIES	17.41
	CH-CLEANING SUPPLIES	52.21
	TOTAL	69.62

001 GENERAL FUND	642.87
002 CAPITAL IMPROVEMENT	6,103.60
005 STREETS	132.58
110 ROAD USE TAX	29,659.70
145 CDBG/REHAB PROGRAM	552.76
302 2015 CAPITAL PROJECTS	35,171.27
610 SEWER FUND	2,423.97
740 STORM WATER	83.94
GRAND TOTAL	74,770.69

PREPAYS

80382 COLLECTION SERVICES	PAYROLL DEDUCTION	188.80
80383 TOJO CONST.	CDBG-PYMNT #2-PROJ 7	10,032.75
80384 AFLAC	AFLAC	60.02
30385 IBEW LOCAL 288	UNION DUES	163.00
30386 IPERS	IPERS	6,932.92
80390 METLIFE	LIFE/DENTAL/VISION	2,943.54
80391 MFPRSI	941 MFPRSI	9,374.96
80392 POLICE ASSOCIATION	POLICE ASSOC	70.00
80393 TREAS-STATE OF IA	STATE WHITHOLDING	2,944.00
80394 TEAMSTERS LOCAL 238	UNION DUES	336.00
80395 VALIC	JENSEN, JEFF	50.00
80396 WELLMARK	INSURANCE	14,290.68
80398 CAPITAL ONE	LIB-POSTAGE & REPAIR MACHINE	392.23
80399 COURIER	LIB-SUBSCRIPTION	318.68
80400 HGTV MAGAZINE	LIB-SUBSCRIPTION	24.00
80401 INGRAM	LIB-BOOKS/DVDS	661.46
80403 JENSEN, SHANNON	LIB-TRVL REIMBURSEMENT	46.55
80404 SCHOLASTIC	LIB-BOOKS/DVDS	10.39
80405 SPORTSMANS CONNECTION	LIB-BOOKS/DVDS	22.45
80406 VOIDED	AETNA EFT SET-UP	-
	TOTAL PREPAYS	48,862.43

DECEMBER PAYROLL

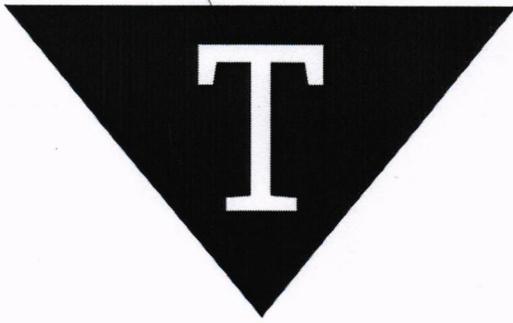
EFTPS	19,494.55
BIWEEKLY PAYROLL	51,468.35
FIRE DEPT PAYROLL	1,966.51
COUNCIL & PARK PAYROLL	2,068.62
TOTAL	74,998.03

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, ON THIS 3RD DAY OF JANUARY 2017.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



TRENT LAW FIRM, PLLC

2712 Orchard Drive, Suite B \\ Cedar Falls, Iowa 50613
319.277.1610 \\ trentlawiowa.com

Brooke Trent \\ Owner & Attorney-at-Law \\ brooke.trent@trentlawiowa.com
Virginia Wilber \\ Associate Attorney-at-Law \\ virginia.wilber@trentlawiowa.com

December 15, 2016

City of Evansdale
Attn: Deanne Kobliska
123 North Evans Rd.,
Evansdale, Iowa 50707

Re: Monthly Report – November 2016

Dear Deanne:

Enclosed please find a copy of the Monthly Report for November, 2016 showing a breakdown of all monies collected and being held in this firm's trust account as of today's date. Please note a total of **\$1,134.41** has been collected.

I have retained a total of **\$658.84**, which has been calculated as follows:

\$1,134.41 = Total amount collected.

(\$357.84) = Amount due to Trent Law Firm (Contingency Fee)

\$776.57 = amount to City of Evansdale

\$776.57 = amount to City of Evansdale

(\$301.00) = advanced costs paid by Trent Law Firm

\$475.57 = remitted to the City of Evansdale for the September 2016 report.

Thank you for this opportunity to be of service. Should you have any questions please do not hesitate to contact my office.

Very truly yours,

Virginia F. Wilber
VFW:as

Enclosure



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa
50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineers.com

MAKE CHECK PAYABLE TO SHOFF CONSULTING ENGINEERS, LC

DATE: December 28, 2016

NET: 15 Days

IN ACCOUNT WITH:

City of Evansdale
Attn: DeAnne Kobliska, City Clerk
City Hall
123 N. Evans Dr.
Evansdale, IA 50707

PAYABLE TO:

Shoff Consulting Engineers, LC
5106 Nordic Dr.
Cedar Falls, IA 50613
FED ID NO.: 82-0579364

INV. NO.: 2016-2

Accounting Contact:

Beth Kirkevold (319) 266-0258

<u>Project / Job</u>	<u>Hours</u>	<u>Consulting Fee</u>
1) Dubuque Rd. Bridge Repair - Const. Ph <i>302-5-7500-6763</i>	43.50	\$ 3,360.0
2) Dean Property - Design Ph <i>110-5-2010-6407</i>	64.50	4,124.25
3) Dean Property - Construction Ph	102.25	6,335.75
4) Ellendale Dr. <i>110-5-2010-6407</i>	294.25	21,915.20 <i>9,915.20</i>
5) Lafayette Rd. Culvert <i>110-5-2010-6407</i>	74.00	6,397.75
6) Meyers Lake Bank Stabilization Grant <i>302-5-7500-6766</i>	171.25	12,680.25
7) Norma St. Extension - Const Ph <i>302-5-7500-6764</i>	48.00	3,574.25
Total Hours	797.75	

Total Amount Due Engineering Services \$ ~~58,387.45~~

Voluntary Goodwill Adjustment ~~12,000.00~~

TOTAL ADJUSTED AMOUNT DUE 2016-2 \$ 46,387.45

Thanks for your business



SHOFF CONSULTING ENGINEERS

Civil • Environmental • Transportation • Land Surveying

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

INVOICE TRANSMITTAL

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

**To: DeAnne Kobliska, City Clerk
Mayor Doug Faas
City of Evansdale, IA**

Date: December 28, 2016

Sent via E-mail

_____ Pages including cover sheet

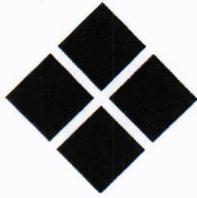
RE: Engineering Services Invoices

DeAnne and Mayor attached are Invoices for the following projects.

- 1. Rehabilitation of Dubuque Road**
Construction Phase
Invoice No. 8C - \$3,360.00
Time Period: Oct. 23, 2015 thru Dec. 24, 2016
- 2. Dean Properties Development**
Design Phase
Invoice No. 6 - \$4,124.25
Time Period: Aug. 10 thru Oct. 1, 2015
- 3. Dean Properties Development**
Construction Phase
Invoice No. 1C - \$4,124.25
Time Period: Aug. 10 thru Oct. 1, 2015
- 4. Ellendale Drive Reconstruction Project**
Invoice No. 4 - \$21,915.20
Time Period: June 17 thru Dec. 24, 2016
- 5. Lafayette Rd. Culvert Project**
Design Phase
Invoice No. 4 - \$6,397.75
Time Period: April 27 thru Dec, 24, 2016
- 6. Norma Avenue Extension Project**
Construction Phase
Invoice No. 4C- \$3,574.25
Time Period: Dec. 4, 2015 thru Aug. 12, 2016
- 7. Meyers Lake Stabilization Grant**
Invoice No. 4 - \$21,915.20
Time Period: June 17 thru Dec, 24, 2016

Sincerely,

Jerry Shoff, PE, PLS / Beth Kirkevold, Accountant



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa
50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineers.com

December 28, 2016

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 4

Design Phase
Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Dr.
Cedar Falls, Iowa 50613

PROJECT:

Ellendale Drive
Evansdale, IA
Project No. 957-13

INVOICE PERIOD:

June 17 through December 24, 2016

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering and Land Surveying Services for the **Ellendale Drive Reconstruction**. Work this period included initial design concept for reconstruction with a hot mix asphalt (HMA) pavement, PCC curb and gutters and extension of Sanitary sewer and storm sewer; performing field survey for topographic detail and location of existing utilities; preparing preliminary plans, cross-sections, details and cost estimate; revising design, at City request, to lower cost using a rural design and seal coat surface; preparing plans for extension of sanitary sewer, only for construction in advance of final design and construction of new roadway; and after further consideration and direction by the City, began redesign of roadway for PCC pavement with curb and gutter for a more permanent, lower maintenance, city street.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	11.50	Engineering Services/Project Administration @ \$96.00/hr	1,104.00
Bill Wright, PE	118.00	Engineering Services/Project Administration @ \$96.00/hr	11,328.00
Paresh Shettigar, PE	11.75	Engineering Services/Project Administration @ \$96.00/hr	1,128.00
Phillip O'Loughlin, PE	2.00	Engineering Services @ \$85.00/hr	170.00
Aaron Mueller, PLS	24.55	Professional Surveyor @ \$89.00/hr	2,184.95
Matt Schindel	24.20	Engineering Intern @ \$70.00	1,694.00
Max Staver	64.50	Engineering Technician @ \$42.00/hr	2,688.00
Nick Brewer	7.50	Engineering Technician @ \$42.00/hr	315.00
Kasey Westley	23.00	Engineering Technician @ \$42.00/hr	987.00
Brennan Steenhoek	6.50	Engineering Technician @ \$40.00/hr	260.00
Beth Kirkevold	<u>1.25</u>	Administrative @ \$45.00/hr	<u>56.25</u>
Total	294.25 Hrs.		\$21,915.20

Total Fees Due for Engineering Services \$21,915.20
Voluntary Goodwill Adjustment (12,000.)

**AMOUNT ADJUSTED DUE ELLENDALE DRIVE RECONSTRUCTION
DESIGN PHASE INVOICE NO. 4.....**

~~\$21,915.20~~

\$9,915.20

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
Evansdale, City of: Ellendale Drive (957 - 15)				
Aaron L. Mueller				
08/03/2016	Design (Surv ...	Unbilled	0:45	exist wat & san shots
08/04/2016	Design (Surv ...	Unbilled	0:30	swr, wat, road design
08/08/2016	Design Rev (...	Unbilled	2:30	plan review; design discussions
08/09/2016	Design Rev (...	Unbilled	0:45	review
08/11/2016	Design Rev (...	Unbilled	2:15	plan review; wat main loc; san loc; lot grading
08/16/2016	Design Rev (...	Unbilled	1:00	plan review
Total Aaron L. Mueller			7:45	
Beth A. Kirkevold				
06/28/2016	Billing	Unbilled	0:15	
07/26/2016	Billing	Unbilled	0:30	
07/27/2016	Billing	Unbilled	0:15	
Total Beth A. Kirkevold			1:00	
Brennan N Steenhoek				
08/03/2016	Technician - ...	Unbilled	0:30	Measured shots on existing water main with Nick
08/08/2016	Technician S...	Unbilled	2:00	Began low water entry level analysis with Nick
08/09/2016	Technician S...	Unbilled	4:00	Found low water entries on north and south ends of project with Nick
Total Brennan N Steenhoek			6:30	
Jerry L. Shoff				
06/17/2016	Design (PE)_...	Unbilled	1:00	plan rev & on site field rev
06/21/2016	Design (PE)_...	Unbilled	1:00	rev current plans, soils, drainage areas & strm swr lay out; cld mayor about C & G
06/28/2016	Design (PE)_...	Unbilled	0:30	on site rev/drainage w/ mayor, brian & BW
07/06/2016	Construction (...	Unbilled	3:00	Site visit w/ BW, mayor, R Frickson, work on storm sewer prelim design
08/11/2016	Design (PE)_...	Unbilled	1:30	rev of prel docs for city council approval; met w/ mayor to rev split proj fr lafayette culvert
08/15/2016	Engineering S...	Unbilled	1:30	on site mtg to rev options w/ Mayor, Donna F, Rod F & Matt; plan rev
Total Jerry L. Shoff			8:30	
Kasey N Westley				
08/05/2016	Tech CAD Drf...	Unbilled	2:15	Quantities checks, updts to base dwg
08/08/2016	Tech CAD Drf...	Unbilled	0:30	updt base dwg. started updt P&Ps w changes
08/10/2016	Tech CAD Drf...	Unbilled	3:15	Typical cross section, fixed X-sections & sheets, updt SWPPP
08/11/2016	Tech CAD Drf...	Unbilled	2:30	Sta in typicals, resized crossections
Total Kasey N Westley			8:30	
Maxwell D. Staver				
06/17/2016	Technician - ...	Unbilled	1:00	Site visit, take pictures, discuss design
07/27/2016	Tech CAD Drf...	Unbilled	2:00	Revise storm and sanitary sewer
07/28/2016	Tech CAD Drf...	Unbilled	0:30	assist PS w/ drwgs
08/03/2016	Tech CAD Drf...	Unbilled	4:45	Revise construction plans
08/05/2016	Tech CAD Drf...	Unbilled	10:00	Revise construction plans
08/08/2016	Tech CAD Drf...	Unbilled	9:30	Revise construction plans
08/09/2016	Tech CAD Drf...	Unbilled	9:45	Revise construction plans and work on alternate exhibit
08/10/2016	Tech CAD Drf...	Unbilled	9:15	Revise construction plans
08/11/2016	Tech CAD Drf...	Unbilled	10:30	Revise construction plans and work on cost estimate

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
08/12/2016	Tech CAD Drf...	Unbilled	3:00	Revise construction plans
08/15/2016	Tech CAD Drf...	Unbilled	0:15	Revise construction plans
08/16/2016	Tech CAD Drf...	Unbilled	2:00	Revise construction plans and print current set for council meeting
08/17/2016	Tech-Constru...	Unbilled	1:30	Revise construction plans
Total Maxwell D. Staver			64:00	
Nicholas C. Brewer				
08/03/2016	Technician S...	Unbilled	0:30	Shot topo on sewer and watermain.
08/03/2016	Technician S...	Unbilled	0:45	Exported field data and sent to Aaron.
08/08/2016	Technician S...	Unbilled	2:15	Worked on collecting some low water entry levels, and then exported them to a drawing.
08/09/2016	Technician S...	Unbilled	4:00	Finished low water entry levels, then put them in a drawing.
Total Nicholas C. Brewer			7:30	
Paresh S Shettigar				
07/26/2016	Engineering A...	Unbilled	1:00	project manual
07/27/2016	Engineering A...	Unbilled	1:00	disc w/ BW re project and history and project manual
07/28/2016	Engineering A...	Unbilled	0:30	rounded up printouts; project folder research; printouts w/ MS; disc w/ BW
07/29/2016	Engineering A...	Unbilled	1:30	existing work review; project manual draft start; mtg w/ JS, BW, AM
08/03/2016	Engineering S...	Unbilled	1:00	disc w/ MS, phone call to NB re survey shots; disc w/ AM and w/ KW; follow up
08/05/2016	Engineering S...	Unbilled	2:30	design changes; discuss re extent of existing wtr main & depth of san swr Frickson installed; bid
08/09/2016	Engineering A...	Unbilled	1:00	reso doc; various discussions on two design options; project manual docs edits
08/11/2016	Engineering S...	Unbilled	2:15	reso, NPH, email work; design reviews; bid docs on combined proj & same work on split proj
08/12/2016	Engineering S...	Unbilled	0:45	design changes; email fr DeAnne; bid docs; disc w/ MS
08/12/2016	Engineering S...	Unbilled	0:15	research on places to send bid lettings notifications to comply with new State law Senate File 2170
Total Paresh S Shettigar			11:45	
William N. Wright				
06/17/2016	Design (PE)_...	Unbilled	2:30	Drainage issues, site visit to observe existing drainage features
06/20/2016	Design (PE)_...	Unbilled	3:00	Download photos, preliminary calcs for storm drainage and lot fill
06/21/2016	Design (PE)_...	Unbilled	2:30	Working on drainage issues
06/23/2016	Design (PE)_...	Unbilled	2:00	Storm drainage, cost estimate
06/28/2016	Design (PE)_...	Unbilled	1:30	Ellendale meeting with Mayor
06/29/2016	Design (PE)_...	Unbilled	1:30	Refine storm drainage design option
06/30/2016	Design (PE)_...	Unbilled	0:30	Storm drainage design options
07/01/2016	Design (PE)_...	Unbilled	0:45	Storm water drainage
07/06/2016	Design (PE)_...	Unbilled	3:00	Site visit w/ JS, mayor, R Frickson, work on storm sewer prelim design
07/07/2016	Design (PE)_...	Unbilled	1:00	Storm drainage issues
07/08/2016	Design (PE)_...	Unbilled	1:00	Storm sewer preliminary design
07/11/2016	Design (PE)_...	Unbilled	1:00	Design issues, discuss CAD work with Aaron
07/12/2016	Design (PE)_...	Unbilled	2:00	Storm sewer design, discussion with Aaron
07/13/2016	Design (PE)_...	Unbilled	1:00	Storm drainage
07/18/2016	Design (PE)_...	Unbilled	0:30	Utility conflict study
07/25/2016	Design (PE)_...	Unbilled	2:00	Storm water and sanitary profile conflict concerns
07/26/2016	Design (PE)_...	Unbilled	1:30	Rev strm swr elev, disc w/ R Frickson excavat of existing east end of san swr, disc w/ JS re plans
07/26/2016	Engineering A...	Unbilled	0:45	Prep description for invoice
07/27/2016	Design (PE)_...	Unbilled	1:30	Work with Max regarding development of sanitary and storm sewer profiles
07/28/2016	Design (PE)_...	Unbilled	0:30	Existing utility issues
07/28/2016	Engineering A...	Unbilled	0:15	Inv description
07/29/2016	Design (PE)_...	Unbilled	1:00	Utility design conflicts, coord w/ R Frickson for exposing existing util, rev design status w/ JS

9:43 AM

12/14/16

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
June 17 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
08/01/2016	Design (PE)_...	Unbilled	1:00	Profiles, discuss re backlot drainage, coord elev shots for existing utilities
08/02/2016	Design (PE)_...	Unbilled	2:30	Drainage issues - storm sewer, area drain, Evans intersection drainage
08/03/2016	Design (PE)_...	Unbilled	2:30	Coordination for field survey data, storm system layout,
08/04/2016	Design (PE)_...	Unbilled	2:00	Studying intersection drainage issue at Evans Road, sanitary and storm sewer alignment issues
08/05/2016	Design (PE)_...	Unbilled	3:00	Working with elevations of existing conditions, discussing drainage options
08/08/2016	Design (PE)_...	Unbilled	2:30	Drainage issues, street profile considerations, discussions with Max and Jerry
08/09/2016	Design (PE)_...	Unbilled	2:30	Storm water issues, sanitary sewer conflicts, street profile to drain Evans Road intersection
08/10/2016	Design (PE)_...	Unbilled	1:30	Discuss storm water management options, review utility conflict issues,
08/11/2016	Design (PE)_...	Unbilled	2:00	Storm drainage, sanitary, street profile review,
08/12/2016	Design (PE)_...	Unbilled	1:00	Reviewing design
08/16/2016	Design (PE)_...	Unbilled	3:00	Plans updates, quantities, utility conflicts
08/17/2016	Design (PE)_...	Unbilled	2:00	Working with sanitary abd storm sewer conflicts
08/19/2016	Design (PE)_...	Unbilled	1:15	Sanitary sewer and storm sewer issues
Total William N. Wright			58:00	
Total Evansdale, City of:Ellendale Drive (...)			173:30	
TOTAL			173:30	

SHOFF CONSULTING ENGINEERS, LC

Ellendale - Time by Job Detail

August 22 through December 24, 2016

Name	Date	Item	Duration	Notes
AARON MUELLER	08/30/16	Design (Prof Survey)	0.50	cross section review/discussion
AARON MUELLER	09/01/16	Design (Prof Survey)	1.00	discussion regarding cost est
AARON MUELLER	09/02/16	Design (Prof Survey)	2.00	review cost est
AARON MUELLER	10/28/16	Design (Prof Survey)	0.20	STATUS CHK; PREP FOR SAN SWR ONLY PLANS
AARON MUELLER	10/31/16	Design (Prof Survey)	0.50	dir and assisted KW w/changes
AARON MUELLER	11/30/16	Design (Prof Survey)	1.70	review CL profile & cross sections
AARON MUELLER	12/01/16	Design (Prof Survey)	0.70	road grade review
AARON MUELLER	12/19/16	Design (Prof Survey)	1.50	review cost est
AARON MUELLER	12/20/16	Design (Prof Survey)	1.70	san swr const plan review
AARON MUELLER	12/21/16	Design (Prof Survey)	3.00	plan & qty review; util loc review; assist w/quote form
AARON MUELLER	12/22/16	Design (Prof Survey)	4.00	plan review; meet w/R. Frickson
			16.80	
BETH KIRKEVOLD	08/31/16	Administration	0.25	Billing
			0.25	
JERRY SHOFF	08/29/16	Design - PE	0.50	san sewer
JERRY SHOFF	08/30/16	Design - PE	1.50	eval status-seal coat option; rev w mayor; prep & hv mayor sign swr permit
JERRY SHOFF	09/06/16	Design - PE	1.00	preln plans @ city council
			3.00	
KASEY WESTLEY	08/29/16	Engineering Technician	1.00	mtg w BW JS, move stm sewer
KASEY WESTLEY	08/30/16	Engineering Technician	5.25	Fix intersection details, updt dwgs with changes; discussed w BW, added ditch FL
KASEY WESTLEY	09/01/16	Engineering Technician	1.25	Checked clear on SA/ST, cleaned up intersection details, BW redlines
KASEY WESTLEY	09/02/16	Engineering Technician	1.25	Finished redlines, plotted new set
KASEY WESTLEY	09/19/16	Engineering Technician	0.25	pdfd and plotted current planset
KASEY WESTLEY	09/21/16	Engineering Technician	1.00	Redlines to planset, plotted copies
KASEY WESTLEY	10/31/16	Engineering Technician	1.50	New sheet set/plans just for San Swr Const
KASEY WESTLEY	11/03/16	Engineering Technician	0.50	San Swr Plans - Est Reference
KASEY WESTLEY	11/04/16	Engineering Technician	1.75	Finished planset for San Swr only, plotted
KASEY WESTLEY	11/10/16	Engineering Technician	0.25	BW redlines
KASEY WESTLEY	12/07/16	Engineering Technician	1.00	plotted updt P&P for JS/BW; talked about X-sections,
			15.00	
MATTHEW SCHINDEL	11/30/16	Engineering Intern	3.00	Curb and Gutter Sections/ Discussion
MATTHEW SCHINDEL	12/19/16	Engineering Intern	5.00	Cost Estimation, sanitary sewer plans

SHOFF CONSULTING ENGINEERS, LC

Ellendale - Time by Job Detail

August 22 through December 24, 2016

Name	Date	Item	Duration	Notes
MATTHEW SCHINDEL	12/20/16	Engineering Intern	5.00	Final Plan Review and Design/Cost Estimation
MATTHEW SCHINDEL	12/21/16	Engineering Intern	7.20	
MATTHEW SCHINDEL	12/22/16	Engineering Intern	4.00	Quate work, visit site, base drawing completion, getting out final plans, bidding email
			24.20	
PHILLIP O'LOUGHLIN	09/30/16	Design - PE	1.50	Revising Cost Estimate for City Council
PHILLIP O'LOUGHLIN	12/20/16	Design - PE	0.25	Making Calls for Plumbing pricing and Data; Talking with Aaron and Jerry
PHILLIP O'LOUGHLIN	12/21/16	Design - PE	0.25	Discussing Pricing and Estimate Reference with Matt and Aaron
			2.00	
WILLIAM WRIGHT	08/22/16	Design - PE	0.50	Sanitary sewer issues, communications with Mayor.
WILLIAM WRIGHT	08/23/16	Design - PE	1.00	Sanitary sewer depth, extent to be at city cost vs at Frickson cost
WILLIAM WRIGHT	08/25/16	Design - PE	2.00	Met mayor and Rod Frickson at site, sanitary plan, sanitary cost split
WILLIAM WRIGHT	08/26/16	Design - PE	2.00	Design data, discuss changes with Jerry
WILLIAM WRIGHT	08/29/16	Design - PE	2.00	Reviewing design details for updates and prep of sanitary permit application
WILLIAM WRIGHT	08/30/16	Design - PE	2.50	Chip seal costs; update cost estimate, preparing sanitary permit application
WILLIAM WRIGHT	08/31/16	Design - PE	1.50	Updating design, cost estimate update, sanitary permit application documents
WILLIAM WRIGHT	09/01/16	Design - PE	2.50	Design issues, cost estimate update, communications with city regarding bid dates
WILLIAM WRIGHT	09/02/16	Design - PE	2.50	Revisions to cost estimate, review of drawing changes, sending documents to City
WILLIAM WRIGHT	09/06/16	Design - PE	0.50	Discuss cost estimate and council meeting actions
WILLIAM WRIGHT	09/08/16	Design - PE	0.50	Considering revised design approach, how to integrate curb and gutters
WILLIAM WRIGHT	09/12/16	Design - PE	0.50	Considering revised project scope design needs
WILLIAM WRIGHT	09/19/16	Design - PE	0.25	discuss re-grading details with Aaron
WILLIAM WRIGHT	09/20/16	Design - PE	4.25	Updating plans for sanitary sewer permit application
WILLIAM WRIGHT	09/21/16	Design - PE	3.50	Preparing sanitary permit application
WILLIAM WRIGHT	09/22/16	Design - PE	3.00	Updating sanitary sewer permit application, prepare for mailing to DNR
WILLIAM WRIGHT	09/27/16	Design - PE	2.25	Changing paving to PCC, typical cross-section detail, updating cost estimate
WILLIAM WRIGHT	09/28/16	Design - PE	0.25	Cost estimate update
WILLIAM WRIGHT	09/29/16	Design - PE	0.50	Update to cost estimate items/quantities
WILLIAM WRIGHT	09/30/16	Design - PE	0.50	Ellendale cost estimate changes
WILLIAM WRIGHT	10/03/16	Design - PE	2.00	Reviewing revised cost estimate with Jerry, followww-up with DNR on sanitary permit
WILLIAM WRIGHT	10/12/16	Design - PE	0.25	Sanitary permit review, bid form for sanitary sewer
WILLIAM WRIGHT	10/13/16	Design - PE	1.00	Preparing drawing and plan sheets for bidding construction of the sanitary sewer extension.
WILLIAM WRIGHT	10/14/16	Design - PE	0.75	Preparing bid docs for sanitary sewer construction
WILLIAM WRIGHT	10/21/16	Design - PE	0.75	Prepasring docs to obtain quotes for sanitary sewer construction
WILLIAM WRIGHT	10/24/16	Design - PE	1.00	Preparing docs for sanitary sewer extension quotes

SHOFF CONSULTING ENGINEERS, LC

Ellendale - Time by Job Detail

August 22 through December 24, 2016

Name	Date	Item	Duration	Notes
WILLIAM WRIGHT	10/25/16	Design - PE	0.50	Outline abbreviated plan set for sanitary sewer
WILLIAM WRIGHT	10/26/16	Design - PE	0.25	Discuss plan sheets needed for sending out RFP
WILLIAM WRIGHT	10/28/16	Design - PE	1.00	Plan markup to Aaron for sanitary sewer construction
WILLIAM WRIGHT	10/31/16	Design - PE	0.50	Discuss plans set needed for bidding sanitary sewer with Aaron
WILLIAM WRIGHT	11/01/16	Design - PE	0.50	Communications with Rod Frickson regarding schedule for construction of his portion of
WILLIAM WRIGHT	11/03/16	Design - PE	0.25	Checking status of plan set for sanitary sewer construction
WILLIAM WRIGHT	11/10/16	Design - PE	2.00	Preparing quotation package
WILLIAM WRIGHT	11/11/16	Design - PE	0.50	Quotation package, contact contractors
WILLIAM WRIGHT	11/14/16	Design - PE	0.50	Communications with Rod Frickson regarding services for sanitary sewer extension
WILLIAM WRIGHT	11/17/16	Design - PE	2.00	Communications with Rod Frickson regarding location of services on his segment of sanitary,
WILLIAM WRIGHT	11/18/16	Design - PE	0.25	Sanitary drawing - update for segment by others and segment by city
WILLIAM WRIGHT	11/21/16	Design - PE	0.50	Coordinating location of sanitary services
WILLIAM WRIGHT	11/22/16	Design - PE	1.00	Communications with Rod Frickson regarding sanitary services
WILLIAM WRIGHT	11/23/16	Design - PE	1.00	Adding services at locations per Rod Frickson
WILLIAM WRIGHT	11/28/16	Design - PE	1.50	Discuss additional construction details for sanitary plan set, discuss length of services with
WILLIAM WRIGHT	11/29/16	Design - PE	2.50	Reviewing alternative profiles for PCC paving, studying storm sewer extension conflict with
WILLIAM WRIGHT	11/30/16	Design - PE	1.50	Working with Aaron on profile and storm sewer
WILLIAM WRIGHT	12/01/16	Design - PE	0.25	Discussing utility layout with Aaron and Kasey
WILLIAM WRIGHT	12/05/16	Design - PE	0.50	Considering options to address utility conflicts
WILLIAM WRIGHT	12/06/16	Design - PE	0.50	Discussion of utility conflicts
WILLIAM WRIGHT	12/07/16	Design - PE	1.50	Reviewing profile and utility layout with Jerry for stormwater control and for utility conflict
WILLIAM WRIGHT	12/08/16	Design - PE	0.50	Considering changes to profile for drainage
WILLIAM WRIGHT	12/09/16	Design - PE	0.25	Street profile for drainage design
WILLIAM WRIGHT	12/15/16	Design - PE	0.50	Reviewing sanitary sewer design with Jerry and Aaron
WILLIAM WRIGHT	12/16/16	Design - PE	0.50	Sanitary plan changes
WILLIAM WRIGHT	12/20/16	Design - PE	0.50	Discussion regarding plan details for sanitary construction
WILLIAM WRIGHT	12/22/16	Design - PE	0.50	Discussed location of sanitary services with Matt
			<u>60.00</u>	

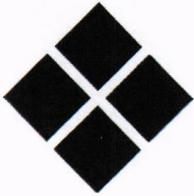
Total Hours Ellendale Dr. - Design 121.25

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H	I
715	957		Evansdale: Ellendale Dr	Unbilled hrs	Rate	Unbilled Amt	
716			Aaron L. Mueller	24.55	89	2,184.95	
717			Beth A. Kirkevold-new r	1.25	45	56.25	
718			brennan	6.50	40	260.00	
719			gene wurtzel	-	42	-	
720			jack	-	42	-	
721			Jerry L. Shoff	11.50	96	1,104.00	
722			kasey	23.50	42	987.00	
723			matt schindel	24.20	70	1,694.00	
724			max	64.00	42	2,688.00	
725			nick	7.50	42	315.00	
726			paresh	11.75	96	1,128.00	
727			Phillip	2.00	85	170.00	
728			bill	118.00	96	11,328.00	
729			Total: Evansdale: Ellendale Dr.	294.75		21,915.20	

**City of Evansdale
Ellendale Dr. Invoice Recap**

Invoice Number	Inv Date	Date Covered	N.o. of Hrs Worked	Hourly Work	Mileage	Other Expense	Overall Deduction	Total Invoice Amount	YTD Balance Invoiced
1	5/6/2016	4/20/15 - 10/12/15	38.00	1,777.50				1,777.50	1,777.50
2	6/1/2016	10/13/15 - 5/9/16	46.50	2,671.75	35.52			2,707.27	4,484.77
3	10/26/2016	5/10/16 - 6/16/16	37.50	2,834.00				2,834.00	7,318.77
4	12/28/2016	6/17/16-8/21/16	173.50	12,036.75				12,036.75	19,355.52
				9,878.45				9,878.45	29,233.97
			21,915.20					-	29,233.97
		TOTALS:	22,210.70	29,198.45	35.52	-	-	29,233.97	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

December 28, 2016

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 4 – Design Phase

Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Dr.
Cedar Falls, Iowa 50613

PROJECT:

Lafayette Rd. Culvert Project
City of Evansdale, Iowa
Project No. 944-15

INVOICE PERIOD:

April 27 through December 24, 2016

PROJECT DESCRIPTION:

Provided Professional Consulting Engineering Services for design and construction of drainage culvert under Lafayette Road east of Heather Avenue. Work this period included updating proposed culvert alignment to better address proposed subdivision layout on the Mark Toppin property; prepared project plans and project manual for culvert construction; prepared bidding documents and appropriate notices to bidders and distributed to contractors and plan rooms/services as now required by state code; conducted bid opening, recommended award to low bidder, prepared contract agreement, and issued notice to proceed to contractor.

Name	Hours	Description	Amount Due
Jerry Shoff, PE, PLS	4.00	Project Administration / Design @ \$96.00/hr	\$384.00
Bill Wright, PE	36.50	Engineering Design @ \$96.00/hr	3,504.00
Paresh Shettigar, PE	18.00	Engineering Design @ \$96.00/hr	1,728.00
Aaron Mueller, PLS	1.50	Professional Land Surveyor @ \$89.00/hr	178.00
Ryan Fischer	.50	Field Engineering @ \$78.00/hr	39.00
Mike Kindschi	2.25	Project Administration/Design @ \$70.00/hr	157.50
Max Staver	6.50	Engineering Technician @ \$42.00/hr	273.00
Kasey Westley	2.00	Engineering Technician @ \$42.00/hr	84.00
Beth Kirkevold	<u>3.25</u>	Administration @ \$45.00/hr	<u>146.25</u>
	74.00	TOTAL HOURS WORKED:	\$6,397.75

Total Fees Due for Engineering Services\$6,397.75

Voluntary Goodwill Adjustment (0)

TOTAL ADJUSTED AMOUNT DUE LAFAYETTE RD.

CULVERT REVIEW INVOICE NO. 4.....\$6,397.75

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
April 27 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
Evansdale, City of:Lafayette Rd Culvert (944-15)				
Aaron L. Mueller				
08/16/2016	Design (Surv ...	Unbilled	1:30	cost est review
	Total Aaron L. Mueller		1:30	
Beth A. Kirkevold				
06/28/2016	Billing	Unbilled	0:15	
07/26/2016	Billing	Unbilled	0:30	
07/27/2016	Billing	Unbilled	0:15	
	Total Beth A. Kirkevold		1:00	
Jerry L. Shoff				
08/11/2016	Design (PE)_...	Unbilled	1:00	rev of prel docs for city council approval; met w/ mayor to rev split proj fr ellendale dr
	Total Jerry L. Shoff		1:00	
Kasey N Westley				
06/09/2016	Tech CAD Drf...	Unbilled	0:15	PDFd & Printed updt. plan sets (2) & D size site plan.
08/12/2016	Tech CAD Drf...	Unbilled	1:15	edits, fixed title blocks
08/18/2016	Tech CAD Drf...	Unbilled	0:30	BW redlines - add Drain tile along culvert
	Total Kasey N Westley		2:00	
Maxwell D. Staver				
07/28/2016	Tech CAD Drf...	Unbilled	0:15	assist PS w/ drwgs
08/11/2016	Tech CAD Drf...	Unbilled	0:15	Work on cost estimate
08/12/2016	Tech CAD Drf...	Unbilled	4:00	Revise construction plans
08/15/2016	Tech CAD Drf...	Unbilled	0:15	Revise construction plans
08/16/2016	Tech CAD Drf...	Unbilled	1:15	Revise construction plans and print current set for council meeting
08/17/2016	Tech CAD Drf...	Unbilled	0:30	Revise construction plans
	Total Maxwell D. Staver		6:30	
Michael D Kindschi				
04/30/2016	Tech CAD Drf...	Unbilled	2:15	
	Total Michael D Kindschi		2:15	
Paresh S Shettigar				
07/26/2016	Engineering A...	Unbilled	1:00	project manual
07/27/2016	Engineering A...	Unbilled	0:45	disc w/ BW re project and history and project manual
07/28/2016	Engineering A...	Unbilled	0:45	rounded up printouts; project folder research; printouts w/ MS; disc w/ BW
07/29/2016	Engineering A...	Unbilled	1:30	existing work review; project manual draft start; mtg w/ JS, BW, AM
08/01/2016	Engineering A...	Unbilled	1:30	project manual; discussions
08/02/2016	Engineering A...	Unbilled	2:00	project manual; mtg w/ JS, BW, MS; disc
08/04/2016	Engineering S...	Unbilled	1:00	project manual; NPH; drawings discussion
08/04/2016	Engineering A...	Unbilled	0:30	disc sched ofMS' and KW's work on Ellendale proj.; DOT coming to S. Wash project and AM meeting th
08/08/2016	Engineering A...	Unbilled	4:00	several discussions; revisions; work w/ MS; reso doc; disc w/ JS, AM; project docs
08/10/2016	Engineering S...	Unbilled	1:30	disc w/ MS, updt docs; drwgs update; reso doc; NPH&L doc update; discs w/ JS, BW
08/11/2016	Engineering S...	Unbilled	2:15	reso, NPH, email work; design reviews; bid docs on combined proj & same work on split proj

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
April 27 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
08/11/2016	Engineering S...	Unbilled	0:30	research on places to send bid lettings notifications to comply with new State law Senate File 2170
08/12/2016	Engineering S...	Unbilled	0:45	design changes; email fr DeAnne; bid docs
	Total Paresh S Shettigar		18:00	
Ryan J Fischer				
04/27/2016	Field Eng-RF	Unbilled	0:30	Assist Mike K w CAD, discuss project setup
	Total Ryan J Fischer		0:30	
William N. Wright				
06/08/2016	Design (PE)_...	Unbilled	1:00	Review plan status to incorporate with Ellendale contract
06/09/2016	Design (PE)_...	Unbilled	0:30	Plan reviews for updates
07/05/2016	Design (PE)_...	Unbilled	1:00	Review plans - markup for final
07/06/2016	Design (PE)_...	Unbilled	1:00	Plan review and update
07/26/2016	Engineering A...	Unbilled	0:45	Prep description for invoice
07/27/2016	Engineering A...	Unbilled	0:15	Review of invoice work descriptions
07/29/2016	Design (PE)_...	Unbilled	0:30	Review of project with Paresh, Aaron, Jerry
08/01/2016	Design (PE)_...	Unbilled	2:00	Price search for RCP and Arch pipe, checking utility info
08/10/2016	Design (PE)_...	Unbilled	2:00	Plan detail review, work with Paresh on documents, research arch pipe specs
08/11/2016	Design (PE)_...	Unbilled	0:30	Pipe specs, project manual coordination with Paresh
08/15/2016	Design (PE)_...	Unbilled	2:30	Plan detail rev work w/ IA League of Cities & Const update Plan Room to pub Notice to Bidders
08/16/2016	Design (PE)_...	Unbilled	1:30	Plans check and update, certification of Notice to Bidders posting
08/17/2016	Design (PE)_...	Unbilled	0:30	Reviewing bid form content
08/18/2016	Design (PE)_...	Unbilled	3:00	Updating plans and project manual
08/19/2016	Design (PE)_...	Unbilled	2:00	Project manual update
	Total William N. Wright		19:00	
	Total Evansdale, City of:Lafayette Rd Cul...		51:45	
	TOTAL		51:45	

Shoff Consulting Engineers, LC
Lafayette Road Culvert Project - Design

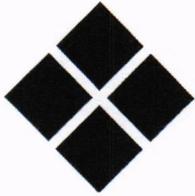
Time by Job Detail

April 27 through December 24, 2016

Name	Date	Item	Duration	Notes
AARON MUELLER	12/21/16	Professional Land Surveyor	0.20	met w/PO regarding new culvert location
AARON MUELLER	12/22/16	Professional Land Surveyor	0.30	review of 1:1 cross section, Cent. Link relocation
			0.50	
BETH KIRKEVOLD	08/23/16	Administration	0.50	set up plan holders list
BETH KIRKEVOLD	08/30/16	Administration	0.75	bid tab development
BETH KIRKEVOLD	08/31/16	Administration	0.25	bid tab/scanning docs
BETH KIRKEVOLD	09/01/16	Administration	0.25	bid tab development
BETH KIRKEVOLD	11/29/16	Administration	0.50	rev of where design left off; combing hrs
			2.25	
JERRY SHOFF	09/06/16	Project Engineer	1.00	final plans at council mtg
JERRY SHOFF	08/29/16	Project Engineer	0.50	bid
JERRY SHOFF	08/30/16	Project Engineer	1.50	rev bid tab; plan holders list
			3.00	
WILLIAM WRIGHT	08/22/16	Sr. Engineer	2.50	Email Plans & proj. manuals to bidders/plan room, prep plan sets for several bidders
WILLIAM WRIGHT	08/22/16	Sr. Engineer	0.50	spoke w/ DeAnne re certification of posting of Notice to Bidders
WILLIAM WRIGHT	08/23/16	Sr. Engineer	2.00	More plans out, plan holders list to MBI, quest re inclusion of Norma Ave cunnette
WILLIAM WRIGHT	08/24/16	Sr. Engineer	0.50	More plans distributed to contractors
WILLIAM WRIGHT	08/29/16	Sr. Engineer	1.50	On site visit with Bob Frickson, check of pipe specs
WILLIAM WRIGHT	08/30/16	Sr. Engineer	0.50	prep inv
WILLIAM WRIGHT	09/20/16	Sr. Engineer	0.25	Reviewing contract agreement from Vieth Const and coordinating preconstruction meeting
WILLIAM WRIGHT	08/30/16	Sr. Engineer	2.00	Prepare for bid opening, cost estimate for Jerry, bid summary form, bidder quest
WILLIAM WRIGHT	08/31/16	Sr. Engineer	2.00	Reviewing bids, prepare letter of recommendation, start contract document prepar
WILLIAM WRIGHT	09/01/16	Sr. Engineer	2.00	Verify bids, engineers cost estimate, bid tab, letter of recommendation
WILLIAM WRIGHT	09/02/16	Sr. Engineer	1.50	Drafting letter of award, contract agreement, and preparing package for contractor's
WILLIAM WRIGHT	09/09/16	Sr. Engineer	1.25	Putting contract package together for Vieth Construction
			16.50	
			22.25	
Total Hours Lafayette Road Culvert - Design				

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H
877	944		E'dale HMPG Grant	Unbilled hrs	Rate	Unbilled Amt
878			Aaron L. Mueller	2.00	89	178.00
879			Beth A. Kirkevold	3.25	45	146.25
881			jerry	4.00	96	384.00
882			kasey	2.00	42	84.00
883			max	6.50	42	273.00
884			mike kindschi	2.25	70	157.50
886			paresh	18.00	96	1,728.00
888			Ryan Fischer	0.50	70	35.00
889			bill wright	35.50	96	3,408.00
890			Total E'dale Layfayete Rd Culvert	74.00		6,393.75



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515

December 28, 2016

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 8C - Construction Phase

Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, LC
5106 Nordic Dr.
Cedar Falls, Iowa 50613-6967 

PROJECT:

Bridge Project – Construction Phase
East Bound Dubuque Road
West Bound Dubuque Road
Project No. 814C

INVOICE PERIOD

October 23 through December 31, 2015
January 1 through December 24, 2016

PROJECT DESCRIPTION:

Professional Consulting Engineering Services for the **Rehabilitation of Dubuque Road Eastbound and Westbound Bridges (814C-15) - Construction Phase** of the Dubuque Road twin bridges at Elk Run Creek. Services include construction contract administration and cost monitoring; on-site construction review of contractor's work including materials testing and IaDOT compliance record-keeping. Work this period included monitoring of final contractor "punch-list" item completions; construction plan markups to reflect as-built conditions; review of contractors final pay request; updating as-built details in CAD drawings; and furnishing final as-built plans to consultant Shuck-Britson for submission to the Iowa DOT in conjunction with the bi-annual bridge inspection process.

Name	Hours	Description	Amount Due
Jerry Shoff, PE, PLS	2.00	Project Administration @ \$96.00/hr	\$192.00
Bill Wright, PE	5.50	Project Administration @ \$96.00/hr	528.00
Ryan Fischer	27.75	Field Engineer @ \$78.00/hr	2,164.50
Matt Schindel, EI	1.50	Engineering Intern @ \$70.00/hr	105.00
Mike Kindschi	3.00	Project Administration/Design @ \$70.00/hr	210.00
Kasey Westley	2.75	Engineering Technician @ \$42.00/hr	115.50
Beth Kirkevold	<u>1.00</u>	Administrative @ \$45.00/hr	<u>45.00</u>
	43.50	TOTAL HOURS WORKED:	\$3,360.00

**TOTAL AMOUNT DUE DUBUQUE ROAD BRIDGE REPAIR –
CONSTRUCTION PHASE INVOICE NO. 8C \$3,360.00**

2:24 PM

12/27/16

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

October 23, 2015 through April 26, 2016

Date	Item	Billing S...	Duration	Notes
Evansdale, City of:Dbq Rd Bridge Repair Const Ph (814C-15)				
Beth A. Kirkevold				
10/28/2015	Billing	Unbilled	0:30	
01/26/2016	Billing	Unbilled	0:15	
04/26/2016	Billing	Unbilled	0:15	
Total Beth A. Kirkevold			1:00	
Jerry L. Shoff				
04/14/2016	Construction (...)	Unbilled	0:30	rev e-mail comments & suggestions from MK for final pymt
04/21/2016	Construction (...)	Unbilled	0:30	rev final pay est
Total Jerry L. Shoff			1:00	
Kasey N Westley				
02/19/2016	Tech CAD Drft ...	Unbilled	2:30	As Builts from PCI email. Added up quantities for Ryan.
Total Kasey N Westley			2:30	
Michael D Kindschi				
03/31/2016	Construction (...)	Unbilled	1:15	Review of contract item quantities and discussion with Jerry
04/04/2016	Construction (...)	Unbilled	0:30	Site visit to review work completed and issues. Photos taken.
04/14/2016	Bridge Review	Unbilled	1:15	Updt photos of work site. Drft email to RF/JS w/ comments/sugg to accept the job for final pymt
Total Michael D Kindschi			3:00	
Ryan J Fischer				
10/27/2015	Field Eng-RF	Unbilled	3:15	Draft as built dwg of patches
10/30/2015	Field Eng-RF	Unbilled	2:30	Pay est #3
11/02/2015	Field Eng-RF	Unbilled	2:45	As built plans, semi final pay est
11/06/2015	Field Eng-RF	Unbilled	1:00	
11/10/2015	Field Eng-RF	Unbilled	4:30	As built dwg, revise subfinal pay est, call to PCI
11/11/2015	Field Eng-RF	Unbilled	1:30	Sort and file tickets and paperwork.
11/11/2015	Field Eng-RF	Unbilled	1:30	Onsite inspect seeding progress, take measurements
02/18/2016	Field Eng-RF	Unbilled	0:30	Gave KW instructions for as built drawings
02/19/2016	Field Eng-RF	Unbilled	0:30	Gave KW instructions for as built dwg
04/11/2016	Field Eng-RF	Unbilled	1:15	Review quantities for final pay est.
04/12/2016	Field Eng-RF	Unbilled	2:15	Rev final payment items, PCI quantities
04/21/2016	Field Eng-RF	Unbilled	1:15	Rev final pay est, email to PCI
Total Ryan J Fischer			22:45	
Total Evansdale, City of:Dbq Rd Bridge Repair ...			30:15	
TOTAL			30:15	

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

August 22 through December 24, 2016

Name	Date	Item	Duration	Notes
JERRY SHOFF	08/30/16	Construction-PE	1.00	rev w/mayor & sign/forward to shuck-britson
			<u>1.00</u>	
KASEY WESTLEY	12/02/16	Tech CAD Draft	0.25	DBQ Rd Bridge Repair AsBuilts
			<u>0.25</u>	
MATTHEW SCHINDEL	12/02/16	EI	1.50	As BUILTS for Dubuque Rd Bridge repair
			<u>1.50</u>	
RYAN FISCHER	12/01/16	Field Eng	1.50	Rev as built status, markup dwg
RYAN FISCHER	12/08/16	Field Eng	1.00	Rev and markup record dwg
RYAN FISCHER	12/09/16	Field Eng	0.50	Rev record drawings of Dubuque Rd, discuss w MS
RYAN FISCHER	12/12/16	Field Eng	1.50	Record dwg final review, sent to BW
RYAN FISCHER	12/16/16	Field Eng	0.50	Emails to contractor re closeout
			<u>5.00</u>	
WILLIAM WRIGHT		Construction-PE	1.00	Reviewing status of as-built plans for Shuck-Britson to forward to Iowa DOT
WILLIAM WRIGHT	12/05/16	Construction-PE	0.50	Working with CAD tech on as-built drawing markups
WILLIAM WRIGHT	12/12/16	Construction-PE	2.50	Communications with Joe Stanisz, review of Dubuque Road bridges repair as-built plans, research original construction plans
WILLIAM WRIGHT	12/13/16	Construction-PE	1.50	Researching original construction plans
			<u>5.50</u>	
			13.25	

SHOFF CONSULTING ENGINEERS, LC**Dubuque Road Bridge Time by Job Detail**

August 22 through December 24, 2016

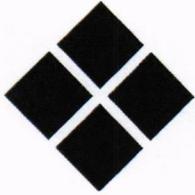
Name	Date	Item	Duration	Notes
JERRY SHOFF	08/30/16	Construction-PE	1.00	rev w/mayor & sign/forward to shuck-britson
			<u>1.00</u>	
KASEY WESTLEY	12/02/16	Tech CAD Draft	0.25	DBQ Rd Bridge Repair AsBuilts
			<u>0.25</u>	
MATTHEW SCHINDEL	12/02/16	EI	1.50	As Builts for Dubuque Rd Bridge repair
			<u>1.50</u>	
RYAN FISCHER	12/01/16	Field Eng	1.50	Rev as built status, markup dwg
RYAN FISCHER	12/08/16	Field Eng	1.00	Rev and markup record dwg
RYAN FISCHER	12/09/16	Field Eng	0.50	Rev record drawings of Dubuque Rd, discuss w MS
RYAN FISCHER	12/12/16	Field Eng	1.50	Record dwg final review, sent to BW
RYAN FISCHER	12/16/16	Field Eng	0.50	Emails to contractor re closeout
			<u>5.00</u>	
WILLIAM WRIGHT		Construction-PE	1.00	Reviewing status of as-built plans for Shuck-Britson to forward to Iowa DOT
WILLIAM WRIGHT	12/05/16	Construction-PE	0.50	Working with CAD tech on as-built drawing markups
WILLIAM WRIGHT	12/12/16	Construction-PE	2.50	Communications with Joe Stanisz, review of Dubuque Road bridges repair as-built plans, research original construction plans
WILLIAM WRIGHT	12/13/16	Construction-PE	1.50	Researching original construction plans
			<u>5.50</u>	
Total Hours Dubuque Road Reconstruction - Construction Phase			<u>13.25</u>	

Evansdale Bridge Rehabilitation Project Invoice Recap

DESIGN PHASE										
Description	Bridge Repair	East Hours	West Hours	Total Hrs	Bridge Repair	East Fees	West Fees	Total Fees	Add'l Expenses	Invoice Total
Design Phase Totals	17.25	350.50	295.75	663.50	1,494.25	26,643.75	21,897.50	50,035.50	2,789.25	52,824.75
CONSTRUCTION PHASE										
Invoice Number	Inv Date	Date Covered	No. of Hrs	Hourly Work	Mileage	Expense	Total Inv Amt	YTD Bal		
1	4/28/2015	3/17 - 4/24/15	30.25	2,419.75			2,419.75	2,419.75		
2	5/27/2015	4/25 - 5/22/15	7.75	550.75		9.27	560.02	2,979.77		
3	6/30/2015	5/22 - 6/24/15	60.50	4,490.00			4,490.00	7,469.77		
4	7/28/2015	6/15/15 - 7/21/15	92.50	7,139.75			7,139.75	14,609.52		
5	8/27/2015	7/21/15 - 8/21/15	58.50	4,132.75			4,132.75	18,742.27		
6	9/30/2015	8/22/15 - 9/25/15	59.75	4,259.00			4,259.00	23,001.27		
7	10/29/2015	9/26/15 - 10/23/15	9.00	615.75			615.75	23,617.02		
8	12/27/2016	10/24/15 - 12/24/16	43.50	3,360.00			3,360.00	26,977.02		
TOTAL INVOICED CONSTRUCTION			361.75	26,967.75	-	9.27	26,977.02			
ADDITIONAL WORK PHASE										
		Elk Run	TIF	Total Hrs	Elk Run Fees	TIF Fees	Work	Expenses	Invoice Total	
Inv 12		31.00		31.00	2,107.50		2,107.50		2,107.50	
Inv 13		57.00		57.00	3,633.00		3,633.00		3,633.00	
Inv 1		21.50	19.50	41.00	1,599.25	1,348.00	2,947.25	47.50	2,994.75	
inv 2		2.75	25.50	28.25	186.75	1,809.75	1,996.50	44.00	2,040.50	
inv 3		0.50	5.75	6.25	19.50	481.50	501.00		501.00	
Inv 4		11.50		11.50	842.50		842.50		842.50	
		124.25	50.75	175.00	8,388.50	3,639.25	12,027.75	91.50	12,119.25	
				HOURS	FEEES					
Total Invoiced Design				663.50	52,824.75					
Total Invoiced Additional Work				175.00	26,977.02					
Total Invoiced Construction				361.75	26,977.02					
				1,200.25	106,778.79					

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H	I
664	814C		e: Dbq Rd. Bridge rehab Const Ph	Unbilled hrs	Rate	Unbilled Amt	
665			Aaron L. Mueller		89	-	
666			Beth A. Kirkevold-new r	1.00	45	45.00	
667			Beth A. Kirkevold		39	-	
668			jack		42	-	
669			Jerry L. Shoff	2.00	96	192.00	
670			kassey	2.75	42	115.50	
671			mike kindschi	3.00	70	210.00	
672			nick		42	-	
673			paresh		96	-	
674			Phillip	-	85	-	
675			matt schindel	1.50	70	105.00	
676			ryan fischer	27.75	78	2,164.50	
677			bill wright	5.50	96	528.00	
678	Total: E'dale: Dbq Rd. Bridge rehab Const Ph			43.50		3,360.00	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

November 20, 2015

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 6

Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Drive
Cedar Falls, Iowa 50613

PROJECT:

Dean Properties Development
Design Phase
Evansdale, Iowa
Project No. 928-14

INVOICE PERIOD:

August 10 through October 1, 2015

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering Services for the **Dean Properties Development**. Work this period included development of water supply, sanitary sewer and storm sewer layout for site and connections to City systems; performed storm water analysis of site for storm water routing and detention; coordinated with City staff and developer to accommodate service connections to proposed buildings; prepared easement documentation for City utility accommodation on and across project property; and prepared applications to Iowa DNR for sanitary sewer and water supply construction permits.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	1.00	Engineering Services/Project Administration @ \$96.00/hr	\$96.00
Bill Wright, PE	13.50	Engineering Services/Project Administration @ \$96.00/hr	1,296.00
Paresh Shettigar, PE	3.00	Engineering Services/Project Administration @ \$96.00/hr	288.00
Phillip O'Loughlin	2.00	Engineering Services @ \$85.00/hr	170.00
Aaron Mueller, PLS	8.00	Professional Surveyor @ \$89.00/hr	712.00
Max Staver	.25	Engineering Technician @ \$42.00/hr	10.50
Kasey Westley	2.75	Engineering Technician @ \$42.00/hr	115.50
Jack Nelson	31.25	Engineering Technician @ \$42.00/hr	1,312.50
Beth Kirkevold	<u>2.75</u>	Administrative @ \$45.00/hr	<u>123.75</u>
Total	64.50	Hrs.	\$4,124.25

AMOUNT DUE DEAN PROPERTIES DEVELOPMENT PROJECT

DESIGN PHASE - INVOICE NO. 6 \$4,124.25

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 10, 2015 through August 21, 2016

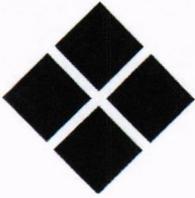
Date	Item	Billing St...	Duration	Notes
Evansdale, City of:Dean Properties Development (928-14)				
Aaron L. Mueller				
08/10/2015	Design Rev (...)	Unbilled	1:45	plan review; Met w/ PS & JN
08/11/2015	Design (Surv ...)	Unbilled	1:00	
08/12/2015	Design (Surv ...)	Unbilled	0:15	review
08/17/2015	Design (Surv ...)	Unbilled	5:00	Worked w/ JN
Total Aaron L. Mueller			8:00	
Beth A. Kirkevold				
08/24/2015	Billing	Unbilled	0:15	
08/25/2015	Billing	Unbilled	0:30	
08/26/2015	Billing	Unbilled	0:30	
09/30/2015	Billing	Unbilled	1:00	
10/01/2015	Billing	Unbilled	0:30	
Total Beth A. Kirkevold			2:45	
Jack M. Nelson				
08/10/2015	Tech CAD Drf...	Unbilled	7:15	continue redlines to shts B-01, B-03 & B-04 per AM. Rev requirements for fire sprinklers in bldgs.
08/11/2015	Tech CAD Drf...	Unbilled	1:15	Review int'l plumbing code AM & I read Appendix E and to use a 2-1/2 inch service for each bldg
08/11/2015	Tech-Constru...	Unbilled	1:15	create analysis method for sizing piping syst based on IPC (int'l plumbing code) 2003, Appendix E
08/12/2015	Tech CAD Drf...	Unbilled	1:15	corrections for water main size
08/13/2015	Tech CAD Drf...	Unbilled	0:15	prepare and plot a 24" X 36" for Jerry, of Sheet B-01, for marking up
08/15/2015	Tech CAD Drf...	Unbilled	2:30	revisions to water main per Jerry
08/17/2015	Tech CAD Drf...	Unbilled	8:30	sheets B-03 and B-04 design changes and clean up
08/18/2015	Tech CAD Drf...	Unbilled	5:15	profile of new water alignment
08/18/2015	Tech CAD Drf...	Unbilled	3:45	profile generation using sample offsets, edits to sanitary sewer, clean up sheet set, plot, review
Total Jack M. Nelson			31:15	
Jerry L. Shoff				
08/28/2015	Design (PE)...	Unbilled	0:30	discussion re hydrant locations
10/01/2015	Engineering A...	Unbilled	0:30	invoicing
Total Jerry L. Shoff			1:00	
Kasey N Westley				
09/01/2015	Tech CAD Drf...	Unbilled	0:45	Made additions and printed water main P&P for Jerry.
09/03/2015	Tech CAD Drf...	Unbilled	1:30	Typ. Swale detail. Published/Printed. Moved hydrants, republished/printed
09/04/2015	Tech CAD Drf...	Unbilled	0:30	Updated Bill's redlines to Water Plans B-01, 03, and 04.
Total Kasey N Westley			2:45	
Maxwell D. Staver				
08/14/2015	Technician - ...	Unbilled	0:15	Delivered easement documents to the recorder's office
Total Maxwell D. Staver			0:15	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 10, 2015 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
Paresh S Shettigar				
08/10/2015	Engineering S...	Unbilled	0:30	disc progress updt w/ AM & JN; disc w/ JN on IBC, IPC requirements for water service lines; permit
08/12/2015	Engineering S...	Unbilled	0:30	disc w/ AM; review
08/13/2015	Engineering S...	Unbilled	0:30	status of plans for permit app; disc w/ AM
08/14/2015	Engineering S...	Unbilled	0:30	follow up on drawings, permit status
08/19/2015	Engineering S...	Unbilled	1:00	txt, emails from AM, JN; pdf'd water main dwgs in office w/ PJO help; finalized water permit packet
Total Paresh S Shettigar			3:00	
Phillip J. O'Loughlin				
08/12/2015	Design - PE	Unbilled	0:30	Answering call from Rod Frickson. Discussing with Bill
08/19/2015	Design - PE	Unbilled	1:30	Water Permit and printing documents for Paresh
Total Phillip J. O'Loughlin			2:00	
William N. Wright				
08/12/2015	Design (PE)_...	Unbilled	0:30	Addressing question of relocating water main
08/20/2015	Design (PE)_...	Unbilled	4:30	Storm water detention and runoff calculations
08/21/2015	Design (PE)_...	Unbilled	3:00	Finalizing detention and WQV analysis and design
08/28/2015	Design (PE)_...	Unbilled	0:30	Discussion about hydrant locationis
09/01/2015	Design (PE)_...	Unbilled	1:00	Discussion of final plan layout for water main
09/03/2015	Design (PE)_...	Unbilled	1:00	Reviewing plans for submitting with water permit application
09/04/2015	Design (PE)_...	Unbilled	1:00	Update plans and water supply permit application, package for mailing to DNR
09/29/2015	Design (PE)_...	Unbilled	2:00	Preparing detention design report for Dean project
Total William N. Wright			13:30	
Total Evansdale, City of:Dean Properties Develo...			64:30	
TOTAL			64:30	

**City of Evansdale
Dean Properties Development
(Formerly Known As Norma Avenue) Invoice Recap**

<i>DESIGN</i>									
Invoice Number	Inv Date	Date Covered	N.o. of Hrs Worked	Hourly Work	Mileage	Other Expense	Overall Deduction	Total Invoice Amount	YTD Balance Invoiced
1	11/25/2014	8/4/14 - 10/30/14	29.00	1,751.00				1,751.00	1,751.00
2	12/31/2014	10/31/14 - 12/29/14	28.00	2,644.25				2,644.25	4,395.25
3	4/28/2015	12/30/14 - 4/24/15	23.50	2,163.50				2,163.50	6,558.75
4	9/30/2015	4/25/2015 - 7/12/15	62.00	5,385.75				5,385.75	11,944.50
5	10/29/2015	7/13/15 - 8/9/15	68.00	4,709.50				4,709.50	16,654.00
6	12/28/2016	8/10/15 - 10/1/15	64.50	4,124.25					
TOTALS:			275.00	20,778.25	-	-	-	16,654.00	
<i>CONSTRUCTION</i>									
1C	12/28/2016	8/19/15 - 8/21/16	102.25	6,335.75				6,335.75	
TOTAL DESIGN & CONSTRUCTION PHASES				27,114.00	-			22,989.75	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

December 28, 2016

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 1C

Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Drive
Cedar Falls, Iowa 50613 

PROJECT:

Dean Properties Development
Construction Phase
Evansdale, Iowa
Project No. 928C-14

INVOICE PERIOD:

August 19 through December 31, 2015
January 1 through August 21, 2016

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering Services for the **Dean Properties Development Project – Construction Phase**. Work this period included construction staking as required for site grading, utility construction and building construction; monitoring of site improvement construction activities and assisted contractor, sub-contractors and utilities with layout and location issues; and made necessary changes to construction plans to accommodate changes affecting utility layout, drainage and storm water detention.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	1.25	Engineering Services/Project Administration @ \$96.00/hr	\$120.00
Bill Wright, PE	17.75	Engineering Services/Project Administration @ \$96.00/hr	1,704.00
Aaron Mueller, PLS	10.00	Professional Surveyor @ \$89.00/hr	890.00
Ryan Fischer	15.50	Field Engineer 2 \$78.00/hr	1,209.00
Max Staver	1.50	Engineering Technician @ \$42.00/hr	63.00
Nick Brewer	13.50	Engineering Technician @ \$42.00/hr	567.00
Kasey Westley	13.50	Engineering Technician @ \$42.00/hr	567.00
Jack Nelson	14.75	Engineering Technician @ \$42.00/hr	619.50
Brennan Steenhoek	11.25	Engineering Technician @ \$40.00/hr	450.00
Beth Kirkevold	3.25	Administrative @ \$45.00/hr	146.25
Total	102.25 Hrs.		\$6,335.75

AMOUNT DUE DEAN PROPERTIES DEVELOPMENT PROJECT –

CONSTRUCTION PHASE - INVOICE NO. 1C.....\$6,335.75

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
 August 19, 2015 through August 21, 2016

3

Date	Item	Billing St...	Duration	Notes
Evansdale, City of:Dean Properties Const Ph (928C)				
Aaron L. Mueller				
08/20/2015	Const (Surv / ...	Unbilled	0:30	stake Hydrant Locations
11/03/2015	Const (Surv / ...	Unbilled	2:30	staked access road from Norma Ave to 28+50
11/04/2015	Const (Surv / ...	Unbilled	2:00	staked S. two garages
05/16/2016	Const (Surv / ...	Unbilled	0:30	AB FL's
06/09/2016	Const (Surv / ...	Unbilled	1:15	deten shots
07/22/2016	Const (Surv / ...	Unbilled	2:15	detention stakes
08/02/2016	Const (Surv / ...	Unbilled	0:45	detention adjust
08/03/2016	Const (Surv / ...	Unbilled	0:15	surface review
Total Aaron L. Mueller			10:00	
Beth A. Kirkevold				
10/27/2015	Billing	Unbilled	0:15	
10/28/2015	Billing	Unbilled	0:30	
10/29/2015	Billing	Unbilled	0:15	
11/18/2015	Billing	Unbilled	0:15	
11/19/2015	Billing	Unbilled	1:00	
11/20/2015	Billing	Unbilled	0:30	
04/26/2016	Billing	Unbilled	0:15	
06/28/2016	Billing	Unbilled	0:15	
Total Beth A. Kirkevold			3:15	
Brennan N Steenhoek				
06/09/2016	Technician S...	Unbilled	2:00	Checked on progress for detention pond and got MDs/FL with Kasey
07/22/2016	Technician S...	Unbilled	3:45	Marked detention pond slopes with Nick
08/03/2016	Technician S...	Unbilled	2:30	Staked grades for the drainage swale with Nick
08/03/2016	Tech CAD Drf...	Unbilled	0:45	Import utilities into CAD drawing
08/10/2016	Tech CAD Drf...	Unbilled	0:15	Import survey points to CAD; utilities near detention pond
08/10/2016	Tech-Constru...	Unbilled	2:00	Staked new edges of detention pond with Nick
Total Brennan N Steenhoek			11:15	
Jack M. Nelson				
08/19/2015	Tech-Constru...	Unbilled	2:30	field staking of water main with Aaron M. - nine of sixteen hubs set
08/20/2015	Tech-Constru...	Unbilled	4:15	staking water main points with Aaron M.
10/06/2015	Tech-Constru...	Unbilled	5:00	staking points with Aaron M. on Norma Avenue: paving both sides, and storm sewer.
10/09/2015	Tech CAD Drf...	Unbilled	3:00	staking with Aaron M.
Total Jack M. Nelson			14:45	
Jerry L. Shoff				
02/09/2016	Construction (...	Unbilled	0:45	
07/06/2016	Construction (...	Unbilled	0:30	site visit to rev detention pond area condition
Total Jerry L. Shoff			1:15	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 19, 2015 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
Kasey N Westley				
11/03/2015	Tech-Constru...	Unbilled	3:30	Paving stakes for access road off Norma Ave. Staked Garage corners.
11/04/2015	Technician S...	Unbilled	1:30	Staked garage corners/ floor elevation.
04/25/2016	Tech CAD Drf...	Unbilled	2:30	Detention Basin Outlet Structure Detail sheet
05/04/2016	Tech CAD Drf...	Unbilled	1:00	BW redlines to outlet detail - added surface/contour labels
05/06/2016	Tech CAD Drf...	Unbilled	0:30	BW redlines
05/16/2016	Tech CAD Drf...	Unbilled	0:45	Looked for shot on FL of pipe outlet in detention area.
06/09/2016	Tech CAD Drf...	Unbilled	2:15	Plot site plan, went over AB survey w AM. AB survey on stm strc & detention pond
06/10/2016	Tech CAD Drf...	Unbilled	0:30	Added FL on pipe to detention pond detail.
06/13/2016	Tech CAD Drf...	Unbilled	0:30	Finalized Outlet detail to proposed detention basin
06/14/2016	Tech CAD Drf...	Unbilled	0:30	change outlet pipe/structure detail to what contractor has on site.
Total Kasey N Westley			13:30	
Maxwell D. Staver				
07/21/2016	Tech CAD Drf...	Unbilled	1:30	Revise detention pond grading and check swale grading
Total Maxwell D. Staver			1:30	
Nicholas C. Brewer				
07/22/2016	Technician S...	Unbilled	3:00	Worked on grade/slope stakes for the detention
07/28/2016	Technician S...	Unbilled	1:30	Checked out conflicts, took pictures, later reviewed w/ the engineers.
08/02/2016	Technician S...	Unbilled	3:00	Worked on a new detention surf for staking; loaded controller w/ the necessary field work files
08/03/2016	Technician S...	Unbilled	2:30	Shot utility conflict areas, and then staked the drainage swale.
08/10/2016	Technician S...	Unbilled	2:00	Finished staking the detention pond, then shot topo on possible conflict areas.
08/10/2016	Technician C...	Unbilled	1:00	Created a new detention pond stake file that avoids the communication and electrical conflicts.
08/10/2016	Technician C...	Unbilled	0:30	gave field data that we collected in the field to BW.
Total Nicholas C. Brewer			13:30	
Ryan J Fischer				
10/07/2015	Field Eng-RF	Unbilled	1:00	Layout ROW lines f midamerica/frickson
10/12/2015	Field Eng-RF	Unbilled	1:00	Onsite assist w elec layout, establish ROW
10/14/2015	Field Eng-RF	Unbilled	2:00	Onsite mtg w midamerica/frickson re electric
10/16/2015	Field Eng-RF	Unbilled	2:00	Calls fr Rod, JS re sidewalk layout. Assisted Rod layout locations for elec box and street light
10/26/2015	Field Eng-RF	Unbilled	0:15	Print plans for frickson
11/03/2015	Field Eng-RF	Unbilled	1:00	Coordinate survey work
11/06/2015	Field Eng-RF	Unbilled	2:30	Onsite staking intakes, reviewed wi frickson crew
11/12/2015	Field Eng-RF	Unbilled	0:30	Call from Rod re intake types, discuss w aaron
11/16/2015	Field Eng-RF	Unbilled	0:30	call from rod f re detention pond materials and sizes, explained hubs that were staked
11/23/2015	Field Eng-RF	Unbilled	2:00	Call from Rod requesting site visit to review parking layout with contractor. Delivered plans
11/24/2015	Field Eng-RF	Unbilled	2:15	Onsite to clarify paving hubs and give instructions to pavers.
05/05/2016	Field Eng-RF	Unbilled	0:30	Rev BW detention pond dwg, discuss
Total Ryan J Fischer			15:30	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
August 19, 2015 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
William N. Wright				
09/11/2015	Construction (...)	Unbilled	0:30	Review project site, discuss sanitary and water installation
10/16/2015	Design (PE)_...	Unbilled	0:30	Electric distribution cost allocation
01/28/2016	Design (PE)_...	Unbilled	0:15	Review and edit draft resolution for private street name to serve project
03/17/2016	Design (PE)_...	Unbilled	0:30	Revise sketch for detention WQv outlet
04/22/2016	Design (PE)_...	Unbilled	1:30	Update design for detention basin outlet and give to Kasey to update drawings
04/25/2016	Design (PE)_...	Unbilled	0:30	Review new CAD drawing of detention outlet
05/05/2016	Design (PE)_...	Unbilled	1:00	Updating detention pond outlet design for as built conditions of storm sewer
05/23/2016	Construction (...)	Unbilled	0:15	Followup on additional field survey shot for detention basin inflow storm sewer
06/10/2016	Construction (...)	Unbilled	0:45	Finalize detention basin design details
06/13/2016	Construction (...)	Unbilled	0:30	Review updated detention outlet detail, ready to forward to developer
06/14/2016	Construction (...)	Unbilled	0:30	Reviewing signed contract
07/06/2016	Construction (...)	Unbilled	0:30	Site visit to look at detention pond area condition
07/20/2016	Construction (...)	Unbilled	2:00	Revise detention basin dimensions, grading for drainage swale
07/21/2016	Construction (...)	Unbilled	0:30	Work with Jerry and Max to update detention pond dimensions and drainage swale grading
07/27/2016	Construction (...)	Unbilled	0:30	Investigate proximity of burried utilities to detention basin excavation
07/28/2016	Construction (...)	Unbilled	0:45	Detention basin utility conflict issues
07/29/2016	Construction (...)	Unbilled	0:15	Coordination with Rod Frickson regarding drainage and detention grading
08/01/2016	Construction (...)	Unbilled	0:30	Coordination of staking for detention
08/02/2016	Construction (...)	Unbilled	0:30	Coordinate staking of detention and swale
08/03/2016	Construction (...)	Unbilled	2:00	Revising detention grading plan for utility location clearance
08/04/2016	Construction (...)	Unbilled	1:00	Detention pond design revision to clear underground utilities
08/08/2016	Construction (...)	Unbilled	0:30	Disc staking w NB; ensure excav for outlet pipe doesn't interfere w the transformer, signal pedestals
08/09/2016	Construction (...)	Unbilled	0:30	Followup regarding restaking of detention, conflict with electrical and communications
08/10/2016	Construction (...)	Unbilled	0:30	Rev field shots on location of electric & communications utilities to revise detention pond layout
08/11/2016	Construction (...)	Unbilled	1:00	Revision to pond layout, coordination with Frickson
Total William N. Wright			17:45	
Total Evansdale, City of:Dean Properties Const ...			102:15	
TOTAL			102:15	

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H	I
689	928C	E'dale: Dean Prop Construction		Unbilled hrs	Rate	Unbilled Amt	
690			Aaron L. Mueller	10.00	89	890.00	
691			Beth A. Kirkevold -new	3.25	45	146.25	
692			brennan	11.25	40	450.00	
693			jack	14.75	42	619.50	
694			Jerry L. Shoff	1.25	96	120.00	
695			kasey	13.50	42	567.00	
696			max	1.50	42	63.00	
697			max	13.50	42	567.00	
698			Ryan Fischer	15.50	78	1,209.00	
699			bill wright	17.75	96	1,704.00	
700	E'dale: E'dale: Dean Properties Construction			102.25		6,335.75	



SHOFF CONSULTING ENGINEERS, L. C.

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50613-6967

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- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineers.com

December 28, 2016

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 3

Design Phase
Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Dr.
Cedar Falls, Iowa 50613

PROJECT:

**Meyers Lake
Bank Stabilization Grant**
Evansdale, IA
Project No. 983-15

INVOICE PERIOD:

May 6 through August 21, 2016

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering and Land Surveying Services for the **Meyers Lake Bank Stabilization Grant Project**. Work this period included performing topographic survey along lake bank and nature trail in project area; meeting with Park Board and City personnel to discuss project objectives; developing preliminary plans, cross sections, details and cost estimate; reviewing plans and lake bank treatment options with City to select final design concept; prepared construction plans, project manual, contract documents and updated cost estimate, and coordinated with Iowa League of Cities to determine means of meeting new Iowa Code requirements for bidding public projects.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	7.50	Engineering Services/Project Admin. @ \$96.00/hr	\$720.00
Bill Wright, PE	48.75	Engineering Services @ \$96.00/hr	4,680.00
Paresh Shettigar, PE	18.75	Engineering Services @ \$96.00/hr	1,800.00
Phillip O'Loughlin, PE	32.75	Engineering Services @ \$85.00/hr	2,783.75
Aaron Mueller, PLS	.75	Professional Land Surveyor @ \$89.00/hr	66.75
Max Staver	40.50	Engineering Technician @ \$42.00/hr	1,701.00
Nick Brewer	6.00	Engineering Technician @ \$42.00/hr	252.00
Kasey Westley	1.50	Engineering Technician @ \$42.00/hr	63.00
Brennan Steenhoek	10.00	Engineering Technician @ \$40.00/hr	400.00
Beth Kirkevold	4.75	Engineering Technician @ \$42.00/hr	213.75
Total	171.25 Hrs.		\$12,680.25

Total Fees Due for Engineering Services\$12,680.25
Voluntary Goodwill Adjustment ()

**ADJUSTED AMOUNT DUE MEYERS LAKE STABILIZATION
GRANT PROJECT INVOICE NO. 3 \$12,680.25**

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
May 6 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
Evansdale, City of: Meyers lake Bk Stabiliz. Grant (983-15)				
Aaron L. Mueller				
05/09/2016	Design (Surv ...	Unbilled	0:15	met with PO
06/14/2016	Design (Surv ...	Unbilled	0:30	dir NB on topo survey
Total Aaron L. Mueller			0:45	
Beth A. Kirkevold				
05/28/2016	Billing	Unbilled	0:15	
05/30/2016	Billing	Unbilled	0:30	
05/31/2016	Billing	Unbilled	0:30	
06/01/2016	Billing	Unbilled	0:30	
06/02/2016	Billing	Unbilled	0:15	
06/28/2016	Billing	Unbilled	0:15	
07/26/2016	Billing	Unbilled	0:30	
07/27/2016	Billing	Unbilled	0:15	
Total Beth A. Kirkevold			3:00	
Brennan N Steenhoek				
06/14/2016	Technician S...	Unbilled	6:00	Topo and cross section for Meyers Lake and Evansdale Nature Trail with Nick
06/16/2016	Technician S...	Unbilled	4:00	Took topo shots of water and island with Max
Total Brennan N Steenhoek			10:00	
Jerry L. Shoff				
05/12/2016	Design (PE)_...	Unbilled	1:00	Met with PO and rev proj plans
05/18/2016	Design (PE)_...	Unbilled	0:30	met w/ PO & BW re project
06/17/2016	Engineering S...	Unbilled	1:00	plan rev & on site field rev; met w/ T Nichols on site
06/21/2016	Engineering S...	Unbilled	1:00	rev latest cross section & provided design criteria to MS
06/28/2016	Design (PE)_...	Unbilled	0:30	on site rev w/ mayor, brian & BW
08/11/2016	Design (PE)_...	Unbilled	1:00	Final rev of plans/spec for council approval; met w/ mayor
Total Jerry L. Shoff			5:00	
Kasey N Westley				
08/18/2016	Tech CAD Drf...	Unbilled	0:15	Updt title block, PDF'd and plotted
Total Kasey N Westley			0:15	
Maxwell D. Staver				
06/15/2016	Tech CAD Drf...	Unbilled	5:15	Create base drawing, alignments, original ground from survey data and cross sections
06/16/2016	Technician S...	Unbilled	4:00	Topo survey Meyers lake
06/17/2016	Tech CAD Drf...	Unbilled	6:15	revise existing round surf conditions drwg, create cross sects, & site visit, take pics, disc desig
06/20/2016	Tech CAD Drf...	Unbilled	2:00	Revise cross sections and consider alternatives
06/21/2016	Tech CAD Drf...	Unbilled	1:30	Work on bank grading options
06/22/2016	Tech CAD Drf...	Unbilled	8:15	Work on grading and typical cross section. Meeting to discuss options
08/01/2016	Tech CAD Drf...	Unbilled	8:45	Work on construction plans
08/02/2016	Tech CAD Drf...	Unbilled	0:30	Revise construction plans
08/03/2016	Tech CAD Drf...	Unbilled	2:00	Revise construction plans
08/05/2016	Tech CAD Drf...	Unbilled	1:00	Revise construction plans
08/10/2016	Tech CAD Drf...	Unbilled	0:30	Revise and print current plans

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
May 6 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
08/11/2016	Tech CAD Drf...	Unbilled	0:15	Print current plans
08/16/2016	Tech CAD Drf...	Unbilled	0:15	Print current set for council meeting
Total Maxwell D. Staver			40:30	
Nicholas C. Brewer				
06/14/2016	Technician S...	Unbilled	6:00	Collected Survey Data for the project.
Total Nicholas C. Brewer			6:00	
Paresh S Shettigar				
07/27/2016	Engineering A...	Unbilled	0:45	disc w/ BW re project and history and project manual
07/28/2016	Engineering A...	Unbilled	1:00	disc w/ BW; project research; printouts w/ MS; disc w/ JS
07/29/2016	Engineering A...	Unbilled	1:30	existing work review; project manual draft start; mtg w/ JS, BW, AM
08/01/2016	Engineering A...	Unbilled	2:30	disc w/ MS; project manual docs; mtg w/ JS, MS, BW
08/02/2016	Engineering A...	Unbilled	1:30	project manual; disc
08/03/2016	Engineering S...	Unbilled	1:00	several discs w/ MS; follow up; calcs, quantities, est ref check
08/04/2016	Engineering S...	Unbilled	1:00	project manual; NPH; cross sections discussion
08/04/2016	Engineering S...	Unbilled	0:30	disc w/ JS on two cross sections
08/05/2016	Engineering S...	Unbilled	1:30	proposed cross section changes; discussions/questions; quantities
08/08/2016	Engineering A...	Unbilled	1:30	cross sections review and quantities; calcs; put together set and reso doc for JS' review; research
08/09/2016	Engineering A...	Unbilled	1:00	review updated drawings; update project docs
08/09/2016	Engineering A...	Unbilled	1:00	reso doc; various discussions; cost est disc w/ PO;
08/10/2016	Engineering S...	Unbilled	2:30	disc w/ MS, update proj manual docs esp. bid form; update drwgs, reso doc, NPH&L doc; discs w/ JS,
08/11/2016	Engineering S...	Unbilled	1:00	cost est w/ PJO; disc w/ JS
08/11/2016	Engineering S...	Unbilled	0:15	research on places to send bid lettings notifications to comply with new State law Senate File 2170
08/12/2016	Engineering S...	Unbilled	0:15	research on places to send bid lettings notifications to comply with new State law Senate File 2170
Total Paresh S Shettigar			18:45	
Phillip J. O'Loughlin				
05/06/2016	Design - PE	Unbilled	5:45	Creating Grading Plan, cross sections
05/09/2016	Design - PE	Unbilled	2:00	Finalizing grades, Printing Drawings and Discussing with Aaron
05/12/2016	Design - PE	Unbilled	2:00	Printed drawing; Met with Jerry; and created typical cross sections
05/13/2016	Design - PE	Unbilled	6:15	Creating Typicals, Cleaning up Cross Sections
05/16/2016	Design - PE	Unbilled	3:00	Revising Cross Section; Discussing with Jerry
05/17/2016	Design - PE	Unbilled	0:15	Reviewing project limits
05/18/2016	Design - PE	Unbilled	0:30	Discussing with Bill, then Jerry.
05/19/2016	Design - PE	Unbilled	0:30	Printing Documents for Meeting with Mayor.
06/07/2016	Design - PE	Unbilled	0:15	Discussing with Jerry, and printing xsections
06/14/2016	Design - PE	Unbilled	0:15	Discussing Survey Needs with Aaron and Nick.
06/17/2016	Design - PE	Unbilled	0:15	Talking with Bill and Jerry
06/22/2016	Design - PE	Unbilled	1:30	Meeting and discussions with Jerry, Bil, Max
06/23/2016	Design - PE	Unbilled	1:30	Reviewing sheets; area take-off
06/27/2016	Design - PE	Unbilled	5:30	Quantity take-off and Cost Estimate
06/28/2016	Design - PE	Unbilled	1:15	Printing estimates and quotes for Jerry.
08/09/2016	Design - PE	Unbilled	0:30	Discussing with Jerry and Max
08/10/2016	Design - PE	Unbilled	1:30	Construction Estimate
Total Phillip J. O'Loughlin			32:45	

SHOFF CONSULTING ENGINEERS, LC
Time by Job Detail
May 6 through August 21, 2016

Date	Item	Billing St...	Duration	Notes
William N. Wright				
05/09/2016	Design (PE)_...	Unbilled	0:15	Review current status with Phil
05/13/2016	Design (PE)_...	Unbilled	0:15	Reviewing design details with Phil
05/31/2016	Engineering A...	Unbilled	0:30	Invoice work description
06/17/2016	Design (PE)_...	Unbilled	2:00	Site visit; correlated design work w existing conditions, discuss re design cross-section details
06/20/2016	Design (PE)_...	Unbilled	0:30	Download photos and study for insight for bank treatment
06/21/2016	Design (PE)_...	Unbilled	1:30	Study areas of bank for different treatment (slopes, etc.)
06/22/2016	Design (PE)_...	Unbilled	1:30	Meeting regarding design details, studying existin conditions
06/27/2016	Design (PE)_...	Unbilled	0:30	Reviewing design and quantity estimates with Phil
06/28/2016	Design (PE)_...	Unbilled	0:30	Site visit with Mayor to discuss design details
07/26/2016	Engineering A...	Unbilled	0:30	Prep description for invoice
07/28/2016	Engineering A...	Unbilled	0:30	Inv description
07/29/2016	Design (PE)_...	Unbilled	0:30	Review project design with Jerry
08/01/2016	Design (PE)_...	Unbilled	0:30	Discussion of cross-sectioni details for plan set
08/08/2016	Design (PE)_...	Unbilled	0:30	Review sections needing decisions about surface treatment, status of plans
08/10/2016	Design (PE)_...	Unbilled	1:00	Plans, work with Paresh on documents, discuss cost estimate
08/15/2016	Design (PE)_...	Unbilled	2:00	Plan detail rev work w/ IA League of Cities & Const update Plan Room to pub Notice to Bidders
08/16/2016	Design (PE)_...	Unbilled	0:30	Certification of posting Notice to Bidders
08/17/2016	Design (PE)_...	Unbilled	0:30	Checking project manual bid form content
08/18/2016	Design (PE)_...	Unbilled	2:00	Updating project manual
08/19/2016	Design (PE)_...	Unbilled	2:30	Project manual update
	Total William N. Wright		18:30	
	Total Evansdale, City of: Meyers lake Bk S...		135:30	
	TOTAL		135:30	

SHOFF CONSULTING ENGINEERS, LC
Meyers Lake Bank Stabilization Grant Project - Time by Job Detail
August 22 through December 24, 2016

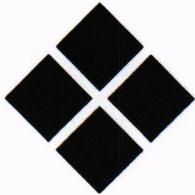
Name	Date	Item	Duration	Notes
BETH KIRKEVOLD	08/23/16	Administration	0.50	set up plan holders list
BETH KIRKEVOLD	08/30/16	Administration	0.50	bid tab development
BETH KIRKEVOLD	08/31/16	Administration	0.25	Billing
BETH KIRKEVOLD	09/01/16	Administration	0.25	bid tab development
BETH KIRKEVOLD	11/29/16	Administration	0.25	work on design inv
			1.75	
JERRY SHOFF	09/06/16	Project Manager	1.00	final plans & award contract
JERRY SHOFF	08/29/16	Project Manager	0.50	bid & addendum rev
JERRY SHOFF	08/31/16	Project Manager	1.00	conducted bid opening @ city hall; rev bids; eval bid error
			2.50	
KASEY WESTLEY	09/13/16	Tech CAD Draft	1.00	B-02A and R-01A - addendum changes, pdfd
KASEY WESTLEY	09/22/16	Tech CAD Draft	0.25	plotted plansets
			1.25	
WILLIAM WRIGHT	08/22/16	Design - PE	0.50	spoke w/ DeAnne re certification of posting of Notice to Bidders
WILLIAM WRIGHT	08/22/16	Design - PE	2.50	Email Plans & proj. manuals to bidders/plan room, prep plan sets for several bidders
WILLIAM WRIGHT	08/23/16	Design - PE	2.50	More plans out, cost est to MBI, plan holders list to MBI, quest re wage rate requir
WILLIAM WRIGHT	08/24/16	Design - PE	1.00	More plans distributed to contractors, researching requirement for prevailing wages
WILLIAM WRIGHT	08/25/16	Design - PE	1.00	Prevailing wage issue, addendum #1
WILLIAM WRIGHT	08/26/16	Design - PE	4.50	Quest fr bidders, prep addendum #1, research cost est data, send addendum #1
WILLIAM WRIGHT	08/29/16	Design - PE	3.00	Addendum #2, met Bob Frickson at site, confirm with bidders receipt of Addendum
WILLIAM WRIGHT	08/30/16	Design - PE	0.50	prep inv
WILLIAM WRIGHT	08/30/16	Design - PE	1.50	Verify Addendum #2 distribution ,questions from bidders, discuss with Jerry, bid su
WILLIAM WRIGHT	08/31/16	Design - PE	3.00	Reviewing bids, prepare letter of recommendation, start contract document prepar
WILLIAM WRIGHT	09/01/16	Design - PE	3.00	Verify bids, engineers cost estimate, bid tab, letter of recommendation
WILLIAM WRIGHT	09/02/16	Design - PE	2.50	Drafting letter of award, contract agreement, preparing package for contractor's ac
WILLIAM WRIGHT	09/09/16	Design - PE	1.50	Putting contract package together, discussing drawing charges with Jerry
WILLIAM WRIGHT	09/12/16	Design - PE	2.00	Updating plan sheets and assembling contract award letter
WILLIAM WRIGHT	09/13/16	Design - PE	0.50	Plan updates for Addendum #1
WILLIAM WRIGHT	09/14/16	Design - PE	0.50	Deliver contract and award letter to Vieth Const.
WILLIAM WRIGHT	09/20/16	Design - PE	0.25	Reviewing contract agreement from Vieth Const and coordinating preconstruction meeting
			30.25	
			35.75	
Total Hours Meyers Lake Bank Stabilization Grant . - Design				

**Evansdale
Meyers Lake Stabilization
Inv Recap**

	Inv. #	Inv Date	Date Covered	N.o. of Hrs	Hourly Work	Mileage	Other Expense	Overall Deduction	Total Inv. Amount	YTD Balance
	1	10/1/2014	7/8/2015 - 7/15/15	15.75	1,274.75				1,274.75	1,274.75
	2	6/1/2016	7/16-15 - 5/5/16	31.00	2,734.25				2,734.25	4,009.00
	3	12/28/2016	6/7/16-8/31/16	135.50	9,405.00			-	9,405.00	13,414.00
					3,275.25					
			Design Phase Totals	182.25	16,689.25	-	-	-	13,414.00	
					12,680.25					

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H	I
931	983	Meyers Lake Bank Stabiliz Grant		Unbilled hrs	Rate	Unbilled Amt	
932			Aaron L. Mueller	0.75	89	66.75	
933			Beth A. Kirkevold	4.75	45	213.75	
934			brennan	10.00	40	400.00	
935			jerry	7.50	96	720.00	
936			kasey	1.50	42	63.00	
937			max	40.50	42	1,701.00	
938			nick	6.00	42	252.00	
939			paresh	18.75	96	1,800.00	
940			phillip	32.75	85	2,783.75	
941			William N. Wright	48.75	96	4,680.00	
942	Evansdale: Meyers Lake Bank Stabiliz Grant			171.25		12,680.25	



SHOFF CONSULTING ENGINEERS, L. C.

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515
jshoff@shoffengineering.com

December 28, 2016

MAKE CHECK PAYABLE TO: Shoff Consulting Engineers, LC

IN ACCOUNT WITH:

City of Evansdale, Iowa
City Hall
123 North Evans Drive
Evansdale, IA 50707

INVOICE No. 4C

Attn: DeAnne Kobliska, City Clerk
Julie Eastman, Deputy Clerk

PAYABLE TO:

Shoff Consulting Engineers, L.C.
5106 Nordic Drive
Cedar Falls, Iowa 50613 

PROJECT:

Norma Avenue Extension
Construction Phase
Project No. 943-14

INVOICE PERIOD:

Dec. 4, 2015 through Aug. 12, 2016

PROJECT DESCRIPTION:

Provide Professional Consulting Engineering Services for the **Norma Avenue Extension**. Work this period included; on-site meeting with MidAmerican and contractor regarding electric service; on-site construction review all site improvements; prepare and submit of Pay Estimates No. 2 & 3; complete construction punch list and review with contractors; meetings with contractor, sub-contractor, and City Staff to review project completion items; discuss seeding and additional work orders; preparation of "As-Constructed" plans; resolve disagreement with subcontractor over PCC qualities; inspect dormant seeding and review status with contractor; review on-site storm water management and stabilization for NOD; submit Notice of Discontinuance for SWPPP Permit to IaDNR and determine water main costs to be assessed to Evansdale Water Works.

Name	Hours	Description	Total
Jerry Shoff, PE, PLS	1.25	Engineering Services/Project Administration @ \$96.00/hr	\$120.00
Bill Wright, PE	7.25	Engineering Services/Project Administration @ \$96.00/hr	696.00
Ryan Fischer	30.50	Field Engineer @ \$78.00/hr	2,379.00
Kasey Westley	5.25	Engineering Technician @ \$42.00/hr	220.50
Brennan Steenhoek	2.00	Engineering Technician @ \$40.00/hr	80.00
Beth Kirkevold	<u>1.75</u>	Administrative @ \$45.00/hr	<u>78.75</u>
Total	48.00 Hrs.		\$3,574.25

TOTAL AMOUNT DUE

NORMA AVENUE EXTENSION PROJECT

CONSTRUCTION PHASE INVOICE NO. 4C\$3,574.25

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 4, 2015 through August 12, 2016

Date	Item	Billing St...	Duration	Notes
Evansdale, City of: Norma Ave Const Phase (943C - 15)				
Beth A. Kirkevold				
12/09/2015	Billing	Unbilled	1:15	inv 3C
01/26/2016	Billing	Unbilled	0:15	
04/26/2016	Billing	Unbilled	0:15	
	Total Beth A. Kirkevold		1:45	
Brennan N Steenhoek				
08/04/2016	Technician - ...	Unbilled	2:00	Finding as-built drawings to determine water main qtys for Dean Properties development
	Total Brennan N Steenhoek		2:00	
Jerry L. Shoff				
02/09/2016	Construction (...)	Unbilled	0:45	
04/13/2016	Construction (...)	Unbilled	0:30	rev final apy est w/ RF
	Total Jerry L. Shoff		1:15	
Kasey N Westley				
02/23/2016	Tech CAD Drf...	Unbilled	3:00	Started working on As Built Plans.
02/24/2016	Tech CAD Drf...	Unbilled	1:15	RF's redlines on As Built Plans
02/24/2016	Tech CAD Drf...	Unbilled	1:00	Put as built drawings in sheet set, PDF'd set for Ryan to redline
	Total Kasey N Westley		5:15	
Ryan J Fischer				
12/04/2015	Field Eng-RF	Unbilled	0:45	Rev extra work order from PCI
12/07/2015	Field Eng-RF	Unbilled	2:30	Onsite inspect seeding operation, met w Chris s re project
12/09/2015	Field Eng-RF	Unbilled	5:15	As built, pay est #2
12/15/2015	Field Eng-RF	Unbilled	0:30	Call from donna f re watermain billing, reviewed pay est w her, rev Frickson invoice
12/18/2015	Field Eng-RF	Unbilled	4:15	Call from city re erosion. Site visit to inspect runoff. Met w Frickson to rev watermain as built
01/11/2016	Field Eng-RF	Unbilled	1:30	Onsite chk erosion, punchlist items, took photos
01/13/2016	Field Eng-RF	Unbilled	3:45	Calls from/to Frickson re qtys. Revise as built. Prep and send pay estimate #3
02/09/2016	Field Eng-RF	Unbilled	0:30	Call from/to Chris f re project closeout, email qtys to him
02/24/2016	Field Eng-RF	Unbilled	1:00	Rev qtys from PCI, gave KW directions on as built
04/05/2016	Field Eng-RF	Unbilled	0:30	Call fr Cris shares re light, email to midam
04/13/2016	Field Eng-RF	Unbilled	1:45	Rev final pay est and PCI numbers
04/18/2016	Field Eng-RF	Unbilled	1:45	Onsite inspect seeding progress
04/19/2016	Field Eng-RF	Unbilled	2:15	Rev PCI qtys, rev pay est, rev closeout
04/21/2016	Field Eng-RF	Unbilled	1:15	Onsite measuring PCC items disputed by PCI
04/22/2016	Field Eng-RF	Unbilled	1:15	Rev closeout items, email PCI re final items
05/18/2016	Field Eng-RF	Unbilled	0:45	Onsite to inspect seeding progress
07/30/2016	Field Eng-RF	Unbilled	1:00	email instructions to Brennan re proj
	Total Ryan J Fischer		30:30	

8:58 PM

12/13/16

SHOFF CONSULTING ENGINEERS, LC

Time by Job Detail

December 4, 2015 through August 12, 2016

Date	Item	Billing St...	Duration	Notes
William N. Wright				
06/23/2016	Construction (...)	Unbilled	0:30	Storm water stabilization review for NOD
06/24/2016	Construction (...)	Unbilled	0:30	Prepare NOD for storm water permit discontinuance
06/28/2016	Construction (...)	Unbilled	0:30	Prepare NOD for submission to DNR
08/04/2016	Construction (...)	Unbilled	1:30	Reviewing cost data to determine portion of project cost to allocate to Evansdale Water Works
08/05/2016	Construction (...)	Unbilled	1:00	Resolving cost of water main construction to bill back to EWW
08/08/2016	Construction (...)	Unbilled	0:30	Details of components to bill EWW for
08/09/2016	Construction (...)	Unbilled	1:30	Discussion with Ryan, review of water main component costs, discussion with Jerry
08/10/2016	Construction (...)	Unbilled	0:45	Water system costs, get city-developer agreement for guidance
08/12/2016	Construction (...)	Unbilled	0:30	Determinuing water construction costs to be assessed to others
	Total William N. Wright		7:15	
	Total Evansdale, City of:Norma Ave Cons...		48:00	
	TOTAL		48:00	

SHOFF CONSULTING ENGINEERS, LC - Work In Process

	C	D	E	F	G	H	I
974	928C	Evansdale: Norma St. Ext Const		Unbilled hrs	Rate	Unbilled Amt	
975			Aaron L. Mueller	-	89	-	
976			Beth A. Kirkevold	1.75	45	78.75	
977			brennan	2.00	40	80.00	
978			gene wurtzel	-	42	-	
979			jack	-	42	-	
980			jerry	1.25	96	120.00	
981			kasey	5.25	42	220.50	
982			max	-	42	-	
983			nick	-	42	-	
984			paresh	-	96	-	
985			phillip	-	85	-	
986			ryan fischer	30.50	78	2,379.00	
987			William N. Wright	7.25	96	696.00	
988	Total Evansdale: Norma St. ExtConst			48.00		3,574.25	

**Evansdale
Norma Ave. Extension Inv Recap**

DESIGN PHASE									
Inv. #	Inv Date	Date Covered	N.o. of Hrs	Hourly Work	Mileage	Other Expense	Overall Deduction	Total Inv. Amount	YTD Balance
1	4/30/2015	2/13/15 - 4/24/15	42.00	2,612.75				2,612.75	2,612.75
2	5/28/2015	4/25/15 - 5/18/15	137.50	9,596.00				9,596.00	12,208.75
3	6/30/2015	5/19/15 - 6/5/15	233.50	15,493.00			-	15,493.00	27,701.75
4	7/29/2015	6/6/15 - 6/16/15	85.50	6,334.25				6,334.25	34,036.00
5	8/27/2015	6/17/15 - 7/14/15	37.00	3,059.00				3,059.00	37,095.00
								-	37,095.00
		Design Phase Totals	535.50	37,095.00	-	-	-	37,095.00	
CONSTRUCTION PHASE									
Inv. #	Inv Date	Date Covered	Hrs Worked	Hourly Work	Mileage	Other Expense	Overall Deduction	Total Inv. Amount	Balance Invoiced
1	9/30/2015	6/17/15 - 8/14/15	113.75	8,762.75		70.93		8,833.68	8,833.68
2	10/29/2015	8/15/15 - 10/1/15	60.75	4,420.75				4,420.75	13,254.43
3	12/9/2015	10/2/15 - 12/3/15	126.50	9,114.75				9,114.75	22,369.18
		Construction Totals	301.00	22,298.25	-	70.93	-	22,369.18	
TOTAL DESIGN AND CONSTRUCTION PHASES			649.25	45,857.75	-	70.93	-	45,928.68	



INVOICE TRANSMITTAL

MAKE CHECKS PAYABLE TO: Clapsaddle-Garber Associates

**To: DeAnne Kobliska, City Clerk
Mayor Doug Faas
City of Evansdale, IA**

Date: December 28, 2016

**Sent via E-mail
7 Pages (including this one)**

RE: Engineering Services Invoices

DeAnne and Mayor attached are Invoices for the following projects.

- 1. River Forest Road Reconstruction Project**
Construction Phase
Invoice No. 34611 - \$14,902.96
Time Period: November 25, 2016 through December 24, 2016

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Shoff', is positioned above the printed name.

Jerry Shoff, PE, PLS / Beth Kirkevold, Accountant



Clapsaddle-Garber Associates
 PO Box 754
 Marshalltown, IA 50158-0754
 641-752-6701

City of Evansdale
 DeAnne Kobliska
 City Hall
 123 North Evans Dr
 Evansdale, IA 50707

Invoice number 34611
 Date 12/28/2016
 Project **977C-16 River Forest Road Reconstruction**

For Professional Services After 11/25/2016 to 12/24/2016

STP-U-2432(613)--70-07

Construction Engineering Services

Professional Fees

	Hours	Rate	Billed Amount
AARON L. MUELLER	0.80	89.00	71.20
BETH A. KIRKEVOLD	3.75	45.00	168.75
DAVID RAMIREZ	82.70	78.00	6,450.60
GENE E. WURTZEL	2.50	42.00	105.00
JERRY L. SHOFF	21.50	96.00	2,064.00
KASEY N. WESTLEY	1.25	42.00	52.50
PHILLIP J. O'LOUGHLIN	0.25	85.00	21.25
RYAN J. FISCHER	75.00	78.00	5,850.00

Expenses

	Units	Rate	Billed Amount
Survey Truck Mileage	65.00	0.54	35.10
Personal Vehicle Mileage	156.60	0.54	84.56

Construction Engineering Services subtotal **14,902.96**

Invoice total **14,902.96**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34611	12/28/2016	14,902.96	14,902.96				
	Total	14,902.96	14,902.96	0.00	0.00	0.00	0.00

All invoices are due upon receipt. A late charge of 1.5% will be added to any unpaid balance after 30 days.

Invoice Supporting Detail

**977C-16 River Forest Road Reconstruction
 Construction Engineering Services
 Fall 2016 CO**

Phase Status: Active

Billing Cutoff: 12/24/2016

Date	Units	Rate	Amount
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Labor

WIP Status: Billable

Senior Project Engineer

JERRY L. SHOFF

Eng-Administration 11/28/2016 1.50 96.00 144.00

Project review & met w/ D.R. to review his status

Eng-Administration 11/29/2016 2.00 96.00 192.00

email from IaDOT / called RF on update on current work / Good News!!! Century Link, PCI MidAm, VanDorn & Cunningham all working !!

Eng-Administration 11/30/2016 2.00 96.00 192.00

Review & edit Invoice & transmittal Update schedule on PCC intersections & driveways

Eng-Administration 12/01/2016 3.00 96.00 288.00

Review status & prepare for meeting w/ Mayor on Monday for general review of project status

Eng-Administration 12/05/2016 2.00 96.00 192.00

met w/ RF & developed "pending items" list / reviewed list w/ Mayor

Eng-Administration 12/06/2016 2.00 96.00 192.00

Proj. Admin.

Eng-Administration 12/07/2016 1.50 96.00 144.00

Project Admin.

Eng-Administration 12/08/2016 1.50 96.00 144.00

Project Admin.

Eng-Administration 12/09/2016 1.50 96.00 144.00

Project Admin.

Eng-Administration 12/15/2016 2.00 96.00 192.00

Project update; review Pay Estimate

Eng-Administration 12/21/2016 1.00 96.00 96.00

Review status

Eng-Administration 12/22/2016 1.50 96.00 144.00

Call from City regarding Auditor questions on Change Orders

Subtotal **21.50** **2,064.00**

Project Engineer

PHILLIP J. O'LOUGHLIN

Eng-Design 12/20/2016 0.25 85.00 21.25

Discussing Signing Design with Ryan

Subtotal **0.25** **21.25**

Licensed Land Surveyor(PLS)

AARON L. MUELLER

Survey 11/29/2016 0.80 89.00 71.20

ph conv w/RF regarding drive grades @ 319; SW stakeout chks

Subtotal **0.80** **71.20**

Field Engineer

DAVID RAMIREZ

Eng-Observation 11/28/2016 3.00 78.00 234.00

Inspection; met w/ JS re status of job

Eng-Observation 11/29/2016 7.20 78.00 561.60

Invoice Supporting Detail

977C-16 River Forest Road Reconstruction
 Construction Engineering Services
 Fall 2016 CO

Phase Status: Active

Billing Cutoff: 12/24/2016

Date	Units	Rate	Amount
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Labor WIP Status: Billable

Field Engineer

DAVID RAMIREZ

Inspection

Eng-Observation 11/30/2016 7.50 78.00 585.00

Inspection

Eng-Observation 12/01/2016 7.50 78.00 585.00

Inspection

Eng-Observation 12/02/2016 5.50 78.00 429.00

Inspection

Eng-Observation 12/05/2016 8.00 78.00 624.00

Inspection

Eng-Observation 12/06/2016 9.50 78.00 741.00

Inspection

Eng-Observation 12/07/2016 4.00 78.00 312.00

Inspection

Eng-Observation 12/09/2016 6.00 78.00 468.00

record keeping

Eng-Observation 12/12/2016 3.50 78.00 273.00

Record keeping

Eng-Observation 12/14/2016 5.00 78.00 390.00

Project finalizing

Eng-Observation 12/15/2016 6.50 78.00 507.00

finalizing out project records

Eng-Observation 12/19/2016 7.50 78.00 585.00

Project Records

Eng-Observation 12/21/2016 2.00 78.00 156.00

record keeping

Subtotal **82.70** **6,450.60**

RYAN J. FISCHER

Eng-Administration 12/13/2016 4.50 78.00 351.00

Document filing, project file updates

Eng-Administration 12/14/2016 6.50 78.00 507.00

Pay est 5, paperwork

Eng-Administration 12/15/2016 2.50 78.00 195.00

Project file paperwork

Eng-Administration 12/16/2016 0.50 78.00 39.00

Calls, emails re sub payrolls

Eng-Meetings/Site Visit 11/28/2016 4.00 78.00 312.00

Emails to utilities, rev utility relocate schedule. Site visit draft punchlist, meet w resident, investigate utilities

Eng-Meetings/Site Visit 12/01/2016 2.00 78.00 156.00

Progress mtg, punchlist

Eng-Meetings/Site Visit 12/06/2016 3.50 78.00 273.00

Invoice Supporting Detail

977C-16 River Forest Road Reconstruction
 Construction Engineering Services
 Fall 2016 CO

Phase Status: Active

Billing Cutoff: 12/24/2016

Date	Units	Rate	Amount
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Labor

WIP Status: Billable

Field Engineer

RYAN J. FISCHER

Onsite rev progress, attend council mtg for updates

Eng-Meetings/Site Visit	12/08/2016	6.50	78.00	507.00
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Progress mtg, review backfilling, punchlist, paperwork

Eng-Meetings/Site Visit	12/13/2016	1.00	78.00	78.00
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Site visit to chck traffic control

Eng-Meetings/Site Visit	12/16/2016	1.50	78.00	117.00
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*Meeting w mayor to discuss winter shutdown.
 Site driveby*

Eng-Observation	11/29/2016	7.75	78.00	604.50
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Onsite utility relocation coordination; spoke w/ JS re work/job status; spoke /w AM re drive grades @ 319

Eng-Observation	11/30/2016	7.00	78.00	546.00
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PCC paving inspection

Eng-Observation	12/05/2016	6.50	78.00	507.00
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Paving inspection, punchlist, drill turnaround area w GW; met w/ JS & developed pending items list

Eng-Observation	12/06/2016	4.00	78.00	312.00
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Site inspection, met w Rick D PCI

Eng-Observation	12/07/2016	7.00	78.00	546.00
-----------------	------------	------	-------	--------

Met w PCI foreman re backfilling, site inspection, paperwork

Eng-Observation	12/09/2016	5.00	78.00	390.00
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Meet w painters, tiedt, inspect painting op. Email PCI items that need addressed

Eng-Observation	12/12/2016	5.25	78.00	409.50
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Onsite to mark sign locates, meeting w contractor

Subtotal		75.00		5,850.00
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Engineering Technician II

GENE E. WURTZEL

Eng-Administration	12/05/2016	2.50	42.00	105.00
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Digging hole at Deerwood Park entrance w/ RF

Subtotal		2.50		105.00
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KASEY N. WESTLEY

Eng-Observation	11/28/2016	0.75	42.00	31.50
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Upld pics/vids of 605 RFRD; emailed RF about resident asking to view them

Eng-Observation	12/20/2016	0.50	42.00	21.00
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Data Input for RF - Nine Point Meas.

Subtotal		1.25		52.50
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Administration-Clerical

BETH A. KIRKEVOLD

Office-Administration	11/29/2016	0.50	45.00	22.50
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Invoice

Office-Administration	11/30/2016	1.25	45.00	56.25
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finalize inv, rev Davis Bacon Rpts

Invoice Supporting Detail

**977C-16 River Forest Road Reconstruction
 Construction Engineering Services
 Fall 2016 CO**

Phase Status: Active

Billing Cutoff: 12/24/2016

Date	Units	Rate	Amount
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Labor WIP Status: Billable

Administration-Clerical

BETH A. KIRKEVOLD

Office-Administration 12/01/2016 0.25 45.00 11.25

disc davis bacon repts w/ RF & JS

Office-Administration 12/09/2016 0.25 45.00 11.25

Davis Bacon-cld PCI re missing rpts

Office-Administration 12/19/2016 0.75 45.00 33.75

Davis Bacon-Van Dorn rpt review; rev for audit

Office-Administration 12/23/2016 0.75 45.00 33.75

invoice rev

Subtotal **3.75 168.75**

Labor total **187.75 14,783.30**

Expense WIP Status: Billable

In-house Expense

Survey Truck Mileage 12/01/2016 12.00 0.54 6.48

08 Inspec GMC

Survey Truck Mileage 12/01/2016 12.00 0.54 6.48

08 Inspec GMC

Survey Truck Mileage 12/01/2016 12.00 0.54 6.48

08 Inspec GMC

Survey Truck Mileage 12/02/2016 21.00 0.54 11.34

08 Inspec GMC

Survey Truck Mileage 12/07/2016 3.00 0.54 1.62

'08 Inspec GMC

Survey Truck Mileage 12/12/2016 5.00 0.54 2.70

08 Inspec GMC

Subtotal **65.00 35.10**

DAVID RAMIREZ

Expense Report

Personal Vehicle Mileage 11/29/2016 19.70 0.54 10.63

Personal Vehicle Mileage 11/30/2016 17.20 0.54 9.28

Personal Vehicle Mileage 12/05/2016 15.40 0.54 8.32

Personal Vehicle Mileage 12/06/2016 16.50 0.54 8.91

Personal Vehicle Mileage 12/07/2016 17.90 0.54 9.67

Personal Vehicle Mileage 12/14/2016 28.90 0.54 15.61

Subtotal **115.60 62.42**

GENE E. WURTZEL

Expense Report

Personal Vehicle Mileage 12/05/2016 19.00 0.54 10.26

Subtotal **19.00 10.26**

KASEY N. WESTLEY

Expense Report

Invoice Supporting Detail

977C-16 River Forest Road Reconstruction
Construction Engineering Services
Fall 2016 CO

Phase Status: Active

Billing Cutoff: 12/24/2016

Date	Units	Rate	Amount
------	-------	------	--------

Expense WIP Status: Billable

KASEY N. WESTLEY

Expense Report

Personal Vehicle Mileage

11/17/2016	22.00	0.54	11.88
Subtotal	22.00		11.88
Expense total	221.60		119.66

RESOLUTION 6042

RESOLUTION APPROVING PRELIMINARY PLANS AND SPECIFICATIONS, AND PRELIMINARY COST ESTIMATE; SETTING DATE OF LETTING; AND AUTHORIZE ENGINEER TO ADVERTISE FOR BIDS FOR THE ELLENDALE DRIVE SANITARY SEWER EXTENSION PROJECT

WHEREAS, the City of Evansdale intends to contract for the Sanitary Sewer Extension Project on Ellendale Drive; and

WHEREAS, the City of Evansdale requires professional engineering services for preparation of final plans, specifications, and for bidding the work;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Evansdale hereby approves preliminary plans, specifications, and preliminary cost estimate; and authorizes Clap-Saddle Garber Associates, to prepare final plans and specifications and advertise for bids for the Ellendale Drive Sanitary Sewer Extension Project.

BE IT FURTHER RESOLVED, by the City Council of the City of Evansdale that bid letting for the project be set to receive bids up until 4:00 PM on Monday, January 9, 2017, at City Hall.

PASSED AND APPROVED THIS 3RD DAY OF JANUARY 2017

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



SHOFF CONSULTING ENGINEERS, LC

5106 Nordic Drive
Cedar Falls, Iowa 50613-6967

- Civil • Environmental • Wastewater • Municipal • Water •
- Industrial • Structural • Construction Management • Transportation •
- Electrical • Land Surveying • Land Development • Insurance Claim Investigation •

Phone: (319) 266-0258
Fax: (319) 266-1515

CREATED BY: MJS
DATE CREATED: 12/16/2016
REVISED:
CHECKED BY:

ELLENDALE DRIVE RECONSTRUCTION - PRELIMINARY COST ESTIMATE

DIVISION 1 - CITY OF EVANSDALE ROAD RECONSTRUCTION CONSTRUCTION				ENGINEERS ESTIMATE	
ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	2,065.0	\$ 10.00	\$ 20,650.00
2	TOPSOIL, STRIP AND STOCKPILE	CY	550.0	\$ 2.00	\$ 1,100.00
3	TOPSOIL, SPREAD	CY	525.0	\$ 6.00	\$ 3,150.00
4	TOPSOIL, WASTE	CY	25.0	\$ 5.00	\$ 125.00
5	GRANULAR SUBBASE, 6 IN.	SY	2,972.0	\$ 13.00	\$ 38,636.00
6	STD. OR SLIP FORM P.C.C. PAVEMENT, CLASS A, CLASS 2 DURABILITY, 7 IN., 28 FT WIDE	SY	2,617.0	\$ 45.00	\$ 117,765.00
7	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	15.0	\$ 85.00	\$ 1,275.00
8	SIDEWALK, P.C. CONCRETE, 4 IN.	SY	7.2	\$ 45.00	\$ 324.00
9	DRIVEWAY, PCC PAVEMENT, 6"	SY	67.4	\$ 43.00	\$ 2,898.20
10	DRIVEWAY, GRAVEL, 6"	SY	199.2	\$ 25.00	\$ 4,980.00
11	SIGNAGE	EA	2.0	\$ 125.00	\$ 250.00
12	REMOVAL OF PAVEMENT, SEAL COAT & ASPHALT	SY	762.0	\$ 6.50	\$ 4,953.00
13	REMOVAL OF CONCRETE	SY	127.0	\$ 5.50	\$ 698.50
14	REMOVAL OF SIDEWALKS	SF	198.0	\$ 3.00	\$ 594.00
15	RMVL OF GRAVEL	SY	1,365.0	\$ 3.00	\$ 4,095.00
16	REMOVE AND REPLACE MAILBOX, PER POST	EA	5.0	\$ 450.00	\$ 2,250.00
17	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	LF	437.0	\$ 47.00	\$ 20,539.00
18	EXISTING STRUCTURE TIE-IN, STORM SEWER	EA	1.0	\$ 500.00	\$ 500.00
19	INTAKE, SW-501	EA	2.0	\$ 3,500.00	\$ 7,000.00
20	SUBDRAIN, PERFORATED PLASTIC PIPE, 6 IN. DIA.	LF	1,600.0	\$ 9.00	\$ 14,400.00
21	SUBDRAIN OUTLET (RF-19C)	EA	3.0	\$ 85.00	\$ 255.00
22	SILT FENCE	LF	135.0	\$ 2.00	\$ 270.00
23	MANHOLE ADJUSTMENT, MINOR	EA	2.0	\$ 500.00	\$ 1,000.00
TOTAL DIVISION 1 - CITY OF EVANSDALE ROAD RECONSTRUCTION ITEMS					\$ 247,707.70
DIVISION 2 - DEVELOPER CONSTRUCTION CONSTRUCTION				ENGINEERS ESTIMATE	
ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
24	CLASS "A" ROADSTONE	TN	178.0	\$ 17.00	\$ 3,026.00
25	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN. (TRUSS)	LF	190.0	\$ 33.00	\$ 6,270.00
26	SANITARY SEWER GRAVITY MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 8 IN.	LF	20.0	\$ 100.00	\$ 2,000.00
27	MANHOLE, SANITARY SEWER, 6010.301, 48 IN.	EA	1.0	\$ 3,500.00	\$ 3,500.00
28	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	208.0	\$ 26.00	\$ 5,408.00
TOTAL DIVISION 2 - DEVELOPER CONSTRUCTION ITEMS					\$ 20,204.00
DIVISION 3 - CITY OF EVANSDALE CONSTRUCTION CONSTRUCTION				ENGINEERS ESTIMATE	
ITEM #	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENDED PRICE
29	CLASS "A" ROADSTONE	TN	126.0	\$ 17.00	\$ 2,142.00
30	SANITARY SEWER GRAVITY MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 8 IN. (TRUSS)	LF	147.0	\$ 33.00	\$ 4,851.00
31	MANHOLE, SANITARY SEWER, 6010.301, 48 IN.	EA	1.0	\$ 3,500.00	\$ 3,500.00
32	SANITARY SEWER SERVICE STUB, POLYVINYL CHLORIDE PIPE (PVC), 4 IN.	LF	180.0	\$ 26.00	\$ 4,680.00
TOTAL DIVISION 3 - CITY OF EVANSDALE CONSTRUCTION ITEMS					\$ 15,173.00
TOTAL DIVISION 1 CONSTRUCTION COST					\$ 247,707.70
TOTAL DIVISION 2 CONSTRUCTION COST					\$ 20,204.00
TOTAL DIVISION 3 CONSTRUCTION COST					\$ 15,173.00
CONTINGENCY (10%)					\$ 28,308.47
PROJECT TOTAL					\$ 311,393.17

This cost estimate is based on preliminary design development and should be used for preliminary planning and budget purposes only. All quantities and costs are subject to revision and adjustment during the preparation of final construction plans. The preliminary estimated project cost is an opinion of the Engineer based on previous experience and no warranty is expressed or implied.

Prepared by Shoff Consulting Engineers, LC

PRINTED: 12/28/2016
G:\Evansdale\Ellendale Drive (957 - 15)\Docs\

**ELLENDALE DRIVE
Evansdale, IA**

**QUOTATION FOR
SANITARY SEWER EXTENSION
CONTRACTOR BID ITEMS**

ITEM NO.	ITEM DESCRIPTION	UNITS	QUANT.	UNIT PRICE	EXTENDED PRICE
DIVISION 3 – CITY OF EVANSDALE CONSTRUCTION					
29	CLASS "A" ROADSTONE	TN	126		
30	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN. TRUSS	LF	147		
31	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EA	1		
32	SANITARY SEWER SERVICE STUB, PVC, 4 IN.	LF	180		
PROJECT TOTAL					

CONSTRUCTION NOTES

1. All materials and work shall be in accordance with Iowa SUDAS Specifications, 2016 Edition, unless otherwise directed.
2. Work to be performed between Station 5+72 and Station 7+21 as shown on the plans for Ellendale Drive Reconstruction.
3. The roadstone will be used to replace the rock currently in place. The roadstone will need to be in place until the commencement of future work on Ellendale Drive.
4. Work shall commence after the completion of Division 2. The completion date of Division 3 will be 2 months after completion of Division 2 or June 30, 2017.

Submit proposal to City of Evansdale, 123 N. Evans Road, Evansdale, IA, no later than **January 09, 2017.**

at 4:00 PM.

Proposal submitted by: _____
Company

Signature Date

RESOLUTION 6043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA ADOPTING THE CITY OF EVANSDALE PERSONNEL POLICY, 2017 REVISION.

WHEREAS, the City of Evansdale Personnel Policy Manual requires recodification and the addition of new policies in order to stay current with State and Federal law and recent trends in personnel management, and;

WHEREAS, the Personnel Policy Manual has been completed to the Council's satisfaction,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Evansdale that the City of Evansdale Personnel Policy Manual, 2017 revision, is hereby approved and adopted, effective as of the date of this resolution.

PASSED AND ADOPTED THIS 3RD DAY OF JANUARY 2017

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6044

RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT ON NEWLY CONSTRUCTED DWELLING LOCATED AT 729 HUNTER DRIVE IN THE EVANSDALE REVITALIZATION AREA, IN THE CITY OF EVANSDALE, BLACK HAWK COUNTY, IOWA.

WHEREAS, Dillon Delong submitted an application dated December 20, 2016 to the City Council of the City of Evansdale, Iowa, requesting up to 75,000 in assessed valuation for property located at 729 Hunter Drive, and more fully described as follows:

Prairie Addition Lot 43

be exempt for property taxation, and

WHEREAS, the length of exemption benefit shall be in accordance with the Evansdale Revitalization Plan as officially adopted by the City Council of the City of Evansdale, Iowa, and

WHEREAS, said property is located within the Evansdale Revitalization Area in Evansdale, Iowa, as previously established by the City Council of the City of Evansdale, Iowa, and

WHEREAS, the new residential construction project regarding said property is in conformance with the Evansdale Revitalization Plan as officially adopted by the City Council for the City of Evansdale, Iowa, and

WHEREAS, the improvements on said property were made during the time in which such improvements are eligible for the tax exemption as set forth in the Evansdale Revitalization Plan as adopted by the City Council of the City of Evansdale, Iowa.

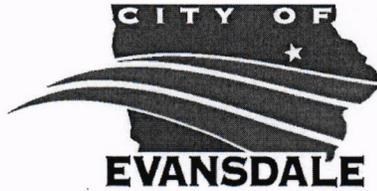
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that said application is hereby approved and the City Clerk is hereby authorized and directed to forward said application and a copy of this resolution to the Black Hawk County Assessor.

PASSED AND APPROVED THIS 3RD DAY OF JANUARY 2017

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN

The Evansdale Urban Revitalization Plan allows property tax exemptions for new construction residential dwellings and certain qualifying improvements to existing residential dwellings. "Residential" dwellings shall include properties assessed as residential or properties assessed as commercial and used as residential multifamily dwellings. In order to apply for tax abatement, the following criteria must be met:

1. Be located with the boundaries of the City of Evansdale
2. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area
3. Application must submitted to the City Clerk on or before February 1, 2017

NOTE: City Council approval does not guarantee tax exemptions. The application must be reviewed and approved by the Black Hawk County Assessor's Office for criteria eligibility.

Name: Dillon DeLong Address: 729 Hunter Dr. Evansdale

Address of the property being improved or constructed: 729 Hunter Dr

Legal description (attach if necessary):

Prairie Addition Lot 43

[Signature] 12/20/2016 319-240-0248
Applicants Signature Date Phone

PLEASE FILL OUT THE FOLLOWING SECTION FOR A NEW DWELLING CONSTRUCTION:

The first \$75,000 of assessed valuation would be exempt from taxation for a period of years depending on total assessed value (see table). All qualified real estate assessed as residential property is eligible to receive an exemption from taxation of 50% of the increased assessed value, not to exceed \$75,000, of the actual value added by the improvements or new construction, for a period of not more than five years. The length of the abatement benefit shall be in accordance with the following schedule:

If Assessed value is in range of:	Number of years to receive exemption:
0 - \$199,999	3 years
\$200,000 - \$249,999	4 years
\$250,000 & above	5 years

Date of Occupancy Permit (attach permit) _____ Estimated assessed value: \$ _____

PLEASE FILL OUT THE FOLLOWING SECTION FOR IMPROVEMENTS TO EXISTING DWELLING:

In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%. The abatement period will be four (4) years at 50% of the increased assessed value, not to exceed \$75,000 per year.

Describe Improvements:

Date of Building Permit (attach permit) 7/29/15 Estimated project value: \$ 200,000

CITY OF EVANSDALE

___ APPROVED ___ DENIED (EXPLAIN) DATED: _____ RES NO.: _____

BLACK HAWK COUNTY ASSESSOR

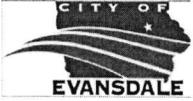
___ APPROVED ___ DENIED (EXPLAIN): _____

NEW CONSTRUCTION: _____ ASSESSED VALUE _____ NO. OF YEARS

QUALIFIED IMPROVEMENTS: _____ ADDED VALUE _____ NO. OF YEARS

T.J. Koenigsfeld,
Black Hawk County Assessor

BUILDING PERMIT



PERMIT NO.: 15-219

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date: 07/29/2015 Expires: 07/28/2016

Issued To: DILLON DELONG

Location: 729 HUNTER AVE.

Lot No.: Block No.: Addition:

Type of Construction: NEW HOME

Level:

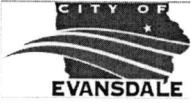
Contractor

Value: \$200,000.00 TO \$201,000.00 Permit Fee: \$1,554.00

Permit Issued By: BRIAN WIRTZ

Inspected By: Date Inspected: / / Passed: 0 Failed: 0

PERMIT FOR ELECTRIC



Permit No.: 15-283

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date Issued: / / Expires: 12/28/1801

Owner: DILLON DELONG

Location: 729 HUNTER

Contractor: ETRINGER ELECTRIC

Item	No.	Cost	Total	Item	No.	Cost	Total
SERVICE TO 200 AMP	1	\$27.25	\$27.25	TEMPORARY POLE	1	\$22.00	\$22.00

Permit Issue Fee: \$22.00

Total Fee's: \$71.25

Permit Issued By: BRIAN WIRTZ

Inspected By:

Date Inspected: / /

Passed:

Failed:

PERMIT FOR PLUMBING



Permit No.: 15-308

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date Issued: 10/07/2015 Expires: 10/06/2016

Owner: DILLON DELONG

Location: 729 HUNTER DR.

Contractor: DILLON DELONG

Item	No.	Cost	Total	Item	No.	Cost	Total
Water Closets	3	\$8.75	\$26.25	Sinks	5	\$8.75	\$43.75
bath(s)	3	\$8.75	\$26.25	WATERHEATER	1	\$8.75	\$8.75
garbage disp.	1	\$8.75	\$8.75	DISWASHER	1	\$8.75	\$8.75
SUMP PUMP	1	\$8.75	\$8.75				

Comments

Permit Issue Fee: \$22.00

Total Fee's: \$153.25

Permit Issued By: BRIAN WIRTZ

Inspected By:

Date Inspected: / /

Passed:

Failed:

PERMIT FOR ELECTRIC



Permit No.: 15-311

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date Issued: 10/08/2015 Expires: 10/07/2016

Owner: DILLON DELONG

Location: 729 HUNTER AVE.

Contractor: ETRINGER ELECTRIC

Item	No.	Cost	Total	Item	No.	Cost	Total
SWITCH-20	36	\$1.00	\$36.00	RECEPTACLE-OVER 20	130	\$0.65	\$84.50
SERVICE TO 200 AMP	1	\$27.25	\$27.25	fixtures	20	\$1.00	\$20.00
fixtures	75	\$0.60	\$45.00	appliances	4	\$4.25	\$17.00
disposal	1	\$8.75	\$8.75				

Permit Issue Fee: \$22.00

Total Fee's: \$260.50

Permit Issued By: BRIAN WIRTZ

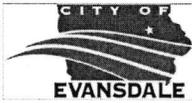
Inspected By:

Date Inspected: / /

Passed:

Failed:

HEATING AND COOLING PERMIT



Permit No.: 15-316

City of EVANSDALE
123 N Evans Road
EVANSDALE, IA 50707
319-232-6683

Date Issued: 10/12/2015 Expires: 10/11/2016
Owner: DILLON DELONG
Location: 729 HUNTER
Contractor:

Item	No.	Cost	Total	Item	No.	Cost	Total
Air Unit	1	\$12.25	\$12.25	Furnace	1	\$13.25	\$13.25

Permit Issue Fee: \$22.00

Total Fee's: \$35.25

Permit Issued By: BRIAN WIRTZ

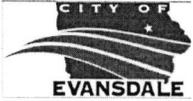
Inspected By:

Date Inspected: / /

Passed:

Failed:

BUILDING PERMIT



PERMIT NO.: 16-190

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date: 07/07/2016 Expires: 07/07/2017

Issued To: DELONG, DILLON

Location: 729 HUNTER DRIVE

Lot No.:

Block No.:

Addition:

Type of Construction: APPROACH

Level:

Contractor AL'S KOUNTRY CONSTRUCTION

Value: \$15.00 TO \$15.00 Permit Fee: \$15.00

Permit Issued By: STRADER, JOELLE

Inspected By:

Date Inspected: / /

Passed: 0 Failed: 0



OCCUPANCY CERTIFICATE
CITY OF EVANSDALE

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT

729 HUNTER AVE.

WAS COMPLETED ON 8/22/16

**HAS PASSED ALL REQUIRED INSPECTIONS,
AND IS CLEARED FOR OCCUPANCY**

Brian Wirtz

CITY OF EVANSDALE

Inspected By: BRIAN WIRTZ

Black Hawk County Real Estate and Tax Administration

Locate Parcels by:

- 1. [Parcel ID](#)
- 2. [Address](#)
- 3. [Sales](#)
- 4. [Subdivision](#)
- 5. [Transfer Document](#)

No records found.
Please select a method for locating parcels.

Layers:

- Schools
- Subdivisions_
- Lots

Refresh Map

Map Tools



Exit

Help

PERMANENT PART TIME PARAMEDIC/EMT COST
ANALYSIS

36 HOURS PER WEEK @ \$13 PER HOUR=\$24,336
PER YEAR

36 HOURS PER WEEK @ \$14 PER HOUR=\$26,208
PER YEAR

36 HOURS PER WEEK @ \$16 PER HOUR=\$29,952
PER YEAR

IF IT BECOMES NECESSARY TO HAVE STAFF ON SITE
DURING THESE HOURS, WE WILL NEED TO
REMODEL THE "RESTING" AREA IN THE BASEMENT.
ESTIMATED COSTS TO DO SO ARE APPROXIMATELY
\$5,000 ON THE HIGH SIDE.

THE REQUEST FROM ME IS AUTHORIZATION TO
SPEND UP TO \$20,000 THE REMAINDER OF THE
FISCAL YEAR FOR PARAMEDIC/EMT STAFFING.

CHAPTER 66

LOAD AND WEIGHT RESTRICTIONS

66.01 Temporary Embargo
66.02 Permits for Excess Size and Weight
66.03 Load Limits Upon Certain Streets

66.04 Load Limits on Bridges
66.05 Truck Routes

66.01 TEMPORARY EMBARGO. If the Council declares an embargo when it appears by reason of deterioration, rain, snow or other climatic conditions that certain streets will be seriously damaged or destroyed by vehicles weighing in excess of an amount specified by the signs, no such vehicles shall be operated on streets so designated by such signs erected in accordance with Chapter 61 of this Traffic Code.

(Code of Iowa, Sec. 321.471 & 472)

66.02 PERMITS FOR EXCESS SIZE AND WEIGHT. The Police Chief may, upon application and good cause being shown therefor, issue a special permit in writing authorizing the applicant to operate or move a vehicle or combination of vehicles of a size or weight or load exceeding the maximum specified by State law or the City over those streets or bridges named in the permit which are under the jurisdiction of the City and for which the City is responsible for maintenance.

(Code of Iowa, Sec. 321.473 & 321E.1)

66.03 LOAD LIMITS UPON CERTAIN STREETS. When signs are erected giving notice thereof, no person shall operate any vehicle with a gross weight in excess of the amounts specified on such signs at any time upon any of the streets or parts of streets for which said signs are erected in accordance with Chapter 61 of this Traffic Code.

(Code of Iowa, Sec. 321.473 & 475)

66.04 LOAD LIMITS ON BRIDGES. Where it has been determined that any City bridge has a capacity less than the maximum permitted on the streets of the City, or on the street serving the bridge, the Council may cause to be posted and maintained signs, in accordance with Chapter 61 of this Traffic Code, on said bridge and at suitable distances ahead of the entrances thereof to warn drivers of such maximum load limits, and no person shall drive a vehicle weighing, loaded or unloaded, upon said bridge in excess of such posted limit.

(Code of Iowa, Sec. 321.471)

66.05 TRUCK ROUTES. When truck routes have been designated in accordance with Chapter 61, any motor vehicle exceeding established weight limits shall comply with the following:

1. Use of Established Routes. Every such motor vehicle having no fixed terminal within the City or making no scheduled or definite stops within the City for the purpose of loading or unloading shall travel over or upon those streets within the City designated as truck routes and none other.

(Code of Iowa, Sec. 321.473)

2. Deliveries Off Truck Route. Any such motor vehicle, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the City for the purpose of loading or unloading shall proceed over or upon the designated routes to

the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from said designated route.

(Code of Iowa, Sec. 321.473)

3. Employer's Responsibility. The owner, or any other person, employing or otherwise directing the driver of any vehicle shall not require or knowingly permit the operation of such vehicle upon a street in any manner contrary to this section.

(Code of Iowa, Sec. 321.473)

Sec. 26-186. - Operation of heavy vehicles prohibited on specific streets; exceptions.

- (a) When signs are erected giving notice thereof, no person shall operate any vehicle with a gross weight in excess of ten tons, nor shall any person operate any vehicle licensed for in excess of ten tons, at any time upon the following streets or portions of streets:

Fourth Street (West), from Franklin Street to College Street.

12th Street (West), from Hudson Road to Main Street.

16th Street (West), from Clay Street to Main Street.

Big Woods Road, from Dunkerton Road to North Main Street.

Dunkerton Road, from Center Street to the east city limits.

Independence Street, from North Main Street to Lincoln Street.

Leversee Road, from Lincoln Street to the north city limits.

Main Street, from First Street to Sixth Street.

Maplewood Drive, from Rownd Street to McLain Drive.

Rainbow Drive, from Waterloo Road to the east city limits.

- (b) Except as otherwise provided in subsection (c) of this section, subsection (a) of this section shall not apply to school buses, city-owned vehicles, vehicles to receive service or repair, or other vehicles making deliveries or pickups, on the portions of streets named in subsection (a) of this section.
- (c) The portion of subsection (a) of this section dealing with Main Street between First Street and Sixth Street shall not apply to vehicles making deliveries to or pickups from any business located on Main Street between First Street and Sixth Street that does not have a delivery or service door at the rear of such business that affords truck access to such business by means of the use of the public alley located behind such business.

(Traffic Code, § 91; Ord. No. 2234, § 1, 4-27-98; Ord. No. 2611, §§ 3—5, 2-12-07)

Editor's note— The provisions of Ord. No. 2611 shall become effective May 1, 2007.

CODE/ORDINANCE ISSUES

Issue: Storage of “junk” items in lean-tos, etc.

Addressed in Cedar Falls Ordinance 18-2, paragraph 22

Issue: Failure to maintain property

Addressed in Cedar Falls Ordinance 18-2, paragraph 24

Issue: Excavations with no activity

Addressed in Cedar Falls Ordinance 18-2, paragraph 29 and paragraph 33

Issue: “Repairs” to property of an unsightly or improper nature—ie. Tarps on roofs

Addressed in Cedar Falls Ordinance 18-2, paragraph 31 (a through l)

Issue:

Junk Vehicles

Addressed in Cedar Falls Ordinance 18-36, 37, 38, 39, 40, 41, 42, and 43—37 includes a definition that addresses non-motorized vehicles

Issue: Junk Vehicle Definition

Addressed in Oelwein Ordinance 22-231, paragraph 4 (A through F)

Issue: Outdoor Storage of Vehicles

Addressed in Oelwein Ordinance 22-242, entire section

Issue: Vehicles full of Junk, not necessarily “junk vehicles”

Addressed in Oelwein Ordinance 22-231, 4-C and Cedar Falls Ordinance 2882, Section 4(41) and Section 5

Issue: Private Parking Lots/Driveways in disrepair

Addressed in Cedar Falls Ordinance 2882, Section 4 (39)

Issue: Non-motorized vehicles parked on grass

Solution: Redefine our definition of “vehicles” to include, trailers, wagons, 5th wheels, campers, etc. Reference page 104 of our P&Z book part XVII, 2A-38, paragraph F

Issue: Noise/Vibrations

Addressed in Cedar Falls Ordinance 18-78, Vibrations

ORDINANCE NO. 2882

AN ORDINANCE (1) REPEALING SUBSECTIONS 18-2(18) AND 18-2(19) OF SECTION 18-2, NUISANCE DEFINED; ENUMERATION OF NUISANCES, OF CHAPTER 18, NUISANCES, AND ENACTING IN LIEU THEREOF NEW SUBSECTION 18-2(18) AND NEW SUBSECTION 18-2(20); AND (2) REPEALING SUBSECTIONS (31)(k) AND (31)(l) OF SUBSECTION 18-2 IN THEIR ENTIRETY, AND ENACTING IN LIEU THEREOF NEW SUBSECTIONS (31)(k), (31)(l) AND 31(m) OF SECTION 18-2, NUISANCE DEFINED; ENUMERATION OF NUISANCES; AND (3) AMENDING SECTION 18-2 TO ADD NEW SUBSECTIONS (39), (40), (41), AND (42) OF SECTION 18-2, NUISANCE DEFINED; ENUMERATION OF NUISANCES; ALL OF ARTICLE I, IN GENERAL, OF CHAPTER 18, NUISANCES; AND (4) AMENDING SECTION 18-37, DEFINITIONS, OF ARTICLE II, INOPERABLE VEHICLES, TO ADD A NEW SUBSECTION (8) TO SECTION 18-37, DEFINITIONS; ALL OF CHAPTER 18, NUISANCES, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. Subsection 18-2(18) of Section 18-2, Nuisance defined; enumeration of nuisances, of Article I, In General, of Chapter 18, Nuisances, of the Code of Ordinances of the City of Cedar Falls, Iowa, is repealed in its entirety, and a new subsection 18-2(18) is enacted in lieu thereof, as follows:

(18) Dense growth of all weeds, vines, brush or other vegetation, including dead bushes, and dead woody plants, or other overgrown or unkept bushes or other growth, in the city so as to constitute a health, safety or fire hazard.

Section 2. Subsection 18-2(20) of Section 18-2, Nuisance defined; enumeration of nuisances, of Article I, In General, of Chapter 18, Nuisances, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety, and a new subsection 18-2(20) is enacted in lieu thereof, as follows:

(20) Trees infected with Dutch elm or other infectious disease as identified by the city arborist or park division manager; or any dead, diseased or damaged trees or plant

materials which may harbor serious insect or disease pests or disease injurious to other trees or plant materials, or any healthy tree in such a state of deterioration that any part of such tree is likely to fall and damage property or cause injury to persons. The stump of any tree that is removed must be cut flush with ground level, unless the stump is made into a decorative, tasteful yard element.

Section 3. Subsection (31)(k) and Subsection (31)(l) of Section 18-2, Nuisance defined; enumeration of nuisances, of Article I, In General, of Chapter 18, Nuisances, of the Code of Ordinances of the City of Cedar Falls, Iowa, are hereby repealed in their entirety, and new subsections (31)(k), (31)(l), and (31)(m) are enacted in lieu thereof, as follows:

(k) All exterior wires which are hanging or unsecured on the exterior of the structure must be fastened to the structure in order to avoid life safety issues.

(l) Reconstruction and repair: Materials and practices used in the reconstruction/repair of any building structure, whether of roofing materials, siding materials, foundation, walls, windows, doorways, entryways or detached accessory structures shall be of standard quality and appearance, consistent with currently applicable International Building Code requirements and consistent with the appearance and character of the structure under repair and consistent with other properties in the immediate vicinity of the premises.

(m) Vacant structures: All vacant structures shall comply with the above-cited maintenance provisions with the exception that windows and doors may be secured with boards or other materials intended to provide security and protection to the structure. All vandalized portions of the structure must be promptly repaired including repainting of areas that are defaced with paint or graffiti.

Section 4. Section 18-2, Nuisance defined; enumeration of nuisances, of Article I, In General, of Chapter 18, Nuisances, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby amended by adding thereto new subsections 18-2(39), 18-2(40), 18-2(41), and 18-2(42), as follows:

(39) Any area located outside of any building or structure on private property, whose sidewalks, walkways, stairs, driveways, parking lots, parking spaces or similar areas are not kept in a proper state of repair, or are not maintained free from hazardous conditions.

(40) Any vegetation that creates mold, blocks private sidewalks, entrances, doors or windows, or which creates other obnoxious or unsafe situations.

(41) Any vehicle, trailer or semi-trailer which, although operable, contains stored gasoline or other fuel, paper, cardboard, wood or other combustible materials, garbage, refuse, solid waste, debris, or the like.

(42) Residing in, or living in, or using for night-time living accommodation purposes, such as sleeping activities, making preparation to sleep overnight, including the laying down of bedding for the purpose of sleeping, a tent, camper, motor home, travel trailer, camper, recreational vehicle, or any other vehicle, on any private property in the city for

a period of more than 30 days, except as otherwise expressly provided for in Section 29-155(c)(13) or Section 29-156(e)(17) of this code.

Section 5. Section 18-37, Definitions, of Article II, Inoperable vehicles, of Chapter 18, Nuisances, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby amended by adding new subsection 18-37(8), as follows:

(8) Any vehicle, trailer or semi-trailer which contains stored gasoline or other fuel, paper, cardboard, wood or other combustible materials, garbage, refuse, solid waste, debris, or the like.

INTRODUCED: _____ August 15, 2016 _____
PASSED 1st CONSIDERATION: _____ August 15, 2016 _____
PASSED 2nd CONSIDERATION: _____ September 6, 2016 _____
PASSED 3rd CONSIDERATION: _____ September 19, 2016 _____
ADOPTED: _____ September 19, 2016 _____

James P. Brown, Mayor

ATTEST:

Jacqueline Danielsen, CMC, City Clerk