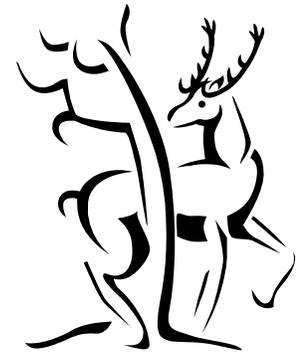
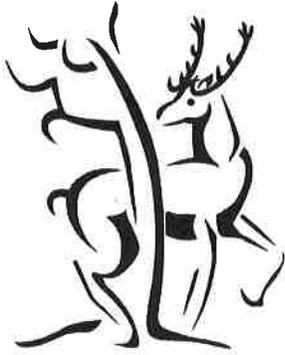


# Park & Recreation Commission

Monday March 2, 2020  
6:00 p.m.  
Evansdale City Council Chambers



1. Call to order
2. Approval of the March 2, 2020 agenda
3. Approval of the February 3, 2020 regular meeting minutes and February 10, 2020 special meeting minutes
4. Reports
  - a. Treasurers Report
  - b. Friday Night Rec
5. Approval of Bills and Authorization to pay
6. Presentation from Code Leseman with INRCOG – Boat Dock Improvement Project
7. Park Board to consider the Proposed Dog Park
8. Park Board to consider Playground upgrades
9. Park Board to consider the Campground rates and/or rules
10. Discussion
11. Adjournment



## Park & Recreation Commission

Monday February 3, 2020  
6:00 p.m.  
Evansdale City Council Chambers



1. Call to order: 6:01, all present.
2. Approval of the February 3, 2020 agenda: motion by Travis, 2<sup>nd</sup> by Ron, motion carried.
3. Approval of the January 6, 2020 meeting minutes: motion by Ron, 2<sup>nd</sup> by Travis, motion carried.
4. Reports
  - a. Treasurers Report: no update.
  - b. Friday Night Rec: January 3<sup>rd</sup> and 10<sup>th</sup> were canceled, 77 kids last week.
5. Approval of Bills and Authorization to pay: Motion by Travis, 2<sup>nd</sup> by Ron, motion carried.
6. Park Board to consider the Proposed Dog Park: Drawing provided. Electric & water to park? Electric would be for lighting in the future if needed. Potential name is Willow Run.
7. Park Board to consider the Playground Grant: Waiting for start date on Lawcon grant. Travis believes we can do a "community purchase" to save time and money when buying the playground equipment. We need to verify it can be used with a Lawcon grant.
8. Park Board to consider the Campground rates and/or rules: It has been 5 years since the last rate increase. We will invite the police chief to a future meeting to discuss patrolling the campground. What to do when people don't pay (tents) and abandon their tent or camper. Suggestion to limit tent camping to weekends only. Add notice on registration form, also a note regarding abandoned tents. Suggestion to move seasonal registration up to March.
9. Park Board to consider the Reroofing beach house and shelter in Deerwood Park: Tom has two bids in the \$5,000 to \$7,000 range. Ron is also getting a bid. We would like to have them both done this budget year.
10. Park Board to consider the Gardner Park Volleyball Court installation: Tom will follow up with the Mayor.
11. FY21 Budget Workshop: We discussed budget changes proposed by City Council. Tom and Travis will attend the next council meeting.
12. Discussion: None.
13. Adjournment: Motion by Travis, 2<sup>nd</sup> by Travis, motion carried. 8:32.

Respectfully submitted,

Rick Nolan



**Park & Recreation  
Commission**  
**Special Meeting**  
Monday February 10, 2020  
5:30 p.m.  
Evansdale City Council Chambers



1. Call to order: 5:31, all present.
2. Approval of the February 10, 2020 Special Meeting Agenda: Motion by Travis, 2<sup>nd</sup> by Ron, motion carried.
3. Park Board to consider Ragbrai reservations for July 22, 2020: We will maintain current rules for reservations, first come, first served. Additional discussion on potential rule change for weekends only for tent camping. We have a few regulars that tent camp.
4. FY21 Budget Workshop: Discussion on funding for the playground equipment regarding timelines and matching funds.
5. Discussion: none.
6. Adjournment: 6:00, motion by Ron, 2<sup>nd</sup> by Travis, motion carried.

Respectfully submitted,

Rick Nolan

A handwritten signature in black ink that reads "Rick Nolan". The signature is written in a cursive style with a long horizontal stroke at the end.

CITY OF EVANSDALE  
 EXPENDITURES BY DEPARTMENT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2020

66.67% OF YEAR COMP.

PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-5-4030-6010 REGULAR WAGES	2,800.00	0.00	1,860.61	952.50	34.02	1,847.50
001-5-4030-6020 PART TIME PARKS	21,293.00	0.00	793.52	3,883.68	18.24	17,409.32
001-5-4030-6030 TEMPORARY/SEASONAL	8,205.00	0.00	6,254.55	7,514.26	91.58	690.74
001-5-4030-6040 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6049 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6051 PARK BOARD FEES	1,500.00	0.00	540.00	500.00	33.33	1,000.00
001-5-4030-6052 CAMPING FEE COLLECTOR	6,000.00	0.00	4,000.00	4,000.00	66.67	2,000.00
001-5-4030-6056 MOWING WAGES	0.00	0.00	500.00	0.00	0.00	0.00
001-5-4030-6310 BLDG/GROUNDS MAINT & REPAIR	11,000.00	0.00	8,415.98	10,027.84	91.16	972.16
001-5-4030-6311 ICE/POP/MISC-CAMPGROUND	2,500.00	0.00	425.56	937.10	37.48	1,562.90
001-5-4030-6331 GAS & OIL	3,200.00	0.00	1,481.49	1,387.95	43.37	1,812.05
001-5-4030-6332 VEHICLE/OPERATIONAL EQUIP RPR	5,000.00	0.00	685.77	309.41	6.19	4,690.59
001-5-4030-6371 MIDAMERICAN UTILITY	42,000.00	274.32	35,245.94	31,086.41	74.02	10,913.59
001-5-4030-6373 TELEPHONE	500.00	0.00	284.56	290.50	58.10	209.50
001-5-4030-6374 WATER EXPENSE	500.00	0.00	271.73	288.48	57.70	211.52
001-5-4030-6390 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6402 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6407 ENGINEER FEES	0.00	0.00	31,046.65	0.00	0.00	0.00
001-5-4030-6411 LEGAL/PROFESSIONAL FEES	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6430 FRIDAY NIGHT REC	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6490 OTHER PROFESSIONAL SERVICES	3,000.00	0.00	410.00	1,800.00	60.00	1,200.00
001-5-4030-6497 MOWING CONTRACT	0.00	0.00	150.00	0.00	0.00	0.00
001-5-4030-6508 POSTAGE/COPIES/BILLINGS	80.00	0.00	91.80	93.00	116.25 (	13.00)
001-5-4030-6518 REFUNDS	0.00	0.00	80.00	0.00	0.00	0.00
001-5-4030-6726 PK-CAMPGRD/SKATEPK	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6731 LANDSCAPING-TREES	2,000.00	0.00	0.00	0.00	0.00	2,000.00
001-5-4030-6735 PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6722 GRANT MATCH-PARKS	0.00	0.00	30,786.62	0.00	0.00	0.00
002-5-4030-6724 MINOR EQUIPMENT	16,000.00	0.00	0.00	0.00	0.00	16,000.00
002-5-4030-6725 MEYERS LAKE	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6726 CAMPGRD/SKATEPK	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6731 LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6733 CAMPGROUND EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6735 PLAYGROUND EQUIPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
002-5-4030-6736 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6110 FICA - CITY CONTRIBUTION	2,876.00	0.00	855.79	1,038.57	36.11	1,837.43
112-5-4030-6120 MEDICARE - CITY CONTRIBUTION	673.00	0.00	201.63	244.07	36.27	428.93
112-5-4030-6130 IPERS - CITY CONTRIBUTION	2,274.00	0.00	221.76	97.47	4.29	2,176.53
112-5-4030-6150 GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6154 DENTAL/VISION/LIFE	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6160 WORKERS' COMPENSATION	918.00	0.00	1,095.06	739.04	80.51	178.96
112-5-4030-6170 UNEMPLOYMENT COMPENSATION	449.00	0.00	172.90	298.97	66.59	150.03
<b>TOTAL PARKS</b>	<b>332,768.00</b>	<b>274.32</b>	<b>125,871.92</b>	<b>65,489.25</b>	<b>19.68</b>	<b>267,278.75</b>

CITY OF EVANSDALE  
 EXPENDITURES BY DEPARTMENT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2020

66.67% OF YEAR COMP.

HOTEL/MOTEL	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES						
001-5-4031-6402 ADVERTISING EXPENSE	0.00	0.00	443.75	400.00	0.00 (	400.00)
001-5-4031-6430 FRIDAY NIGHT REC	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6056 MOWING WAGES	7,500.00	0.00	3,000.00	3,500.00	46.67	4,000.00
015-5-4031-6110 FICA - CITY CONTRIBUTION	465.00	0.00	193.44	231.88	49.87	233.12
015-5-4031-6120 MEDICARE - CITY CONTRIBUTION	109.00	0.00	45.24	54.23	49.75	54.77
015-5-4031-6130 IPERS - CITY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6402 ADVERTISING - DAYS INN	920.00	0.00	0.00	0.00	0.00	920.00
015-5-4031-6425 EVANSDALE YOUTH SOFTBALL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
015-5-4031-6426 BOYS & GIRLS CLUB	2,500.00	0.00	2,500.00	2,500.00	100.00	0.00
015-5-4031-6427 CHRISTMAS LIGHT CONTEST	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6428 FIREWORKS EVENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6430 FRIDAY NITE REC	1,100.00	0.00	174.07	440.00	40.00	660.00
015-5-4031-6497 MOWING CONTRACT	0.00	0.00	9,000.00	0.00	0.00	0.00
015-5-4031-6505 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6729 UNALLOCATED	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6731 LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6733 PK-TENNIS COURTS	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6734 CAMPGROUND EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6735 PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6736 CAMPGROUND EXPANSION GRANT MAT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6737 GRANT MATCH-CAPITAL IMPROVEMEN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL HOTEL/MOTEL	14,594.00	0.00	15,356.50	7,126.11	48.83	7,467.89

CITY OF EVANSDALE  
 REVENUES BY DEPARTMENT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2020

66.67% OF YEAR COMP.

PARKS

DEPARTMENTAL REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-4-4030-1-4501 PARK- MISC REVENUE	1,100.00	92.54	456.18	1,339.19	121.74 (	239.19)
001-4-4030-1-4502 CAMPING FEES	140,000.00	0.00	60,668.00	80,057.00	57.18	59,943.00
001-4-4030-1-4503 SHELTER RENTAL	2,500.00	0.00	880.00	1,280.00	51.20	1,220.00
001-4-4030-1-4504 WOOD/ICE SALES/MISC REV	2,500.00	0.00	3,172.72	3,648.65	145.95 (	1,148.65)
002-4-4030-2-4705 PRIVATE CONTRIBUTIONS	150,000.00	0.00	30,000.00	0.00	0.00	150,000.00
002-4-4030-4-4440 STATE GRANTS	0.00	0.00	70,250.00	0.00	0.00	0.00
<b>TOTAL PARKS</b>	<b>296,100.00</b>	<b>92.54</b>	<b>165,426.90</b>	<b>86,324.84</b>	<b>29.15</b>	<b>209,775.16</b>

CITY OF EVANSDALE  
 REVENUES BY DEPARTMENT (UNAUDITED)  
 AS OF: FEBRUARY 29TH, 2020

66.67% OF YEAR COMP.

HOTEL/MOTEL		CURRENT	CURRENT	PRIOR YEAR	CURRENT	% OF	BUDGET
DEPARTMENTAL REVENUES		BUDGET	PERIOD	YTD BALANCE	YTD BALANCE	BUDGET	BALANCE
001-4-4031-4-4085	HOTEL-MOTEL TAX	20,450.00	0.00	12,652.25	12,812.80	62.65	7,637.20
015-4-4031-4-4085	HOTEL-MOTEL TAX	20,450.00	0.00	12,652.26	12,812.80	62.65	7,637.20
TOTAL HOTEL/MOTEL		40,900.00	0.00	25,304.51	25,625.60	62.65	15,274.40

**MARCH 2, 2020 Park Expenses**

<b>Vendor</b>	<b>Description</b>	<b>Prep ay</b>	<b>Amount</b>	<b>Approve (Y/N)</b>	<b>Account</b>
MIDAMERICAN	JANUARY UTILITIES	Y	\$274.32		001-5-4030-6371
US CELLULAR	CELLPHONE	Y	\$36.44		001-5-4030-6373
	<b>Total</b>		<b>\$310.76</b>		

I approve and authorize the above invoices to be paid: \_\_\_\_\_  
Signature Date