

**REGULAR CITY COUNCIL MEETING
TUESDAY –MARCH 7, 2017 – 6:00 PM
EVANSDALE CITY HALL**

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the March 7, 2017 agenda
5. Approval of the Consent Agenda – All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion
 - a. Approval of February 21, 2017 regular meeting minutes
6. Resolution 6054 adopting the fiscal year budget ending June 30, 2018 (1st/2nd motion only)
7. Resolution 6059 authorizing payment of bills and transfers
8. Resolution 6060 approving tax abatement for property located at 1034 East End Avenue
9. Ordinance 648 amending Chapter 47, Park Regulations, of the Evansdale Code of Ordinances sections 47.03 and 47.12, third reading
10. Request from Mayor to enter into Engineering Services Agreements with CGA for upcoming projects, and authorization for Mayor to sign said agreements
11. Request from Pony Express Riders of Iowa to hold annual collection point (Lafayette/Evans intersection) and parade on Friday, April 14, 2017 at about 3:15 p.m.
12. Public discussion – non agenda items
13. Mayor/Council Reports
14. Adjournment

CITY HALL
EVANSDALE, IOWA, FEBRUARY 21, 2017
CITY COUNCIL
DOUG FAAS, MAYOR, PRESIDING

The City Council of the City of Evansdale, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Evansdale, Iowa at 6:00 P.M. on the above date. Council members present in order of roll call: Dewater, Seible, Nichols, Walker, and Loftus. Quorum present.

Walker/Nichols to approve the February 21, 2017 agenda. Roll call vote: Ayes-Five. Motion carried.

Walker/Dewater to approved the following items on February 21, 2017 consent agenda. a. Approval of February 7, 2017 regular meeting minutes. b. Accept and place on file the minutes and reports from the following Departments, Boards, and Commissions (n/a = not available): Ambulance & Fire Report (Jan), Building Inspection Report (Jan), Clerk/Treasurer Report (Jan), Code Enforcement Report (Jan), Evansdale Municipal Housing (Jan), Hardship & Grievance (July), Library (Jan), Parks & Rec Dept. (Jan), Planning & Zoning (April), Police Dept. (Jan), Storm Water Commission (n/a), and Water Works (Jan). c. Liquor License Renewal: i. Lofty's Lounge, Inc., Expires 03/27/2018, ii. Kwik Star #278-Ownership change. d. Approve Yard Waste contract with City of Raymond. e. Approve Yard Waste contract with City of Elk Run Heights. Roll call vote: Ayes-Five. Motion carried.

Dewater/Loftus to approve resolution 6053 authorizing payment of bills and transfers. Roll call vote: Ayes-Five. Motion carried

Walker/Loftus to open Public Hearing-FY2018 Budget at 6:03 p.m. Proof of publication is on file and no comments were received. Loftus/Dewater to close public hearing at 6:04 p.m.

To approve resolution 6054 adopting the fiscal year budget ending June 30, 2018. Councilman Seible questioned the 30% increase in wages. Mayor Faas explained that the wages weren't broken down by benefits. Seible asked about the Police Dept.'s plan for vehicle replacement. Chief Jensen explained how the rotation of vehicles is every 5 years. Seible then questioned if we need 5 squad cars in our fleet. Jensen explained the rotation schedule of the vehicles and the importance of having reserve cars in case of a break down. Councilman Nichols questioned the revenue vs expenses for the Building Inspector position. Mayor responded that the permits cover a large portion of the position expenses, but not all of it. Roll call vote: Ayes-Four. Nays-One (Nichols). Motion carried.

Dewater/Seible to approve resolution 6055 approving final payment to Peterson Contractors, Inc., Reinbeck, IA, for the Norma Avenue Extension Project in the amount of \$6,559.14. Roll call vote: Ayes-Five. Motion carried.

Loftus/Seible to approve resolution 6056 approving final payment to Peterson Contractors, Inc., Reinbeck, IA, for the Dubuque Road Bridge Repair Project in the amount of \$5,242.12. Roll call vote: Ayes-Five. Motion carried.

Walker/Loftus to approve request from mayor to proceed with process for bonding in an amount not to exceed 2.5 million for road improvements and building/land acquisition for upcoming projects. Mayor Faas explained the upcoming projects and that he has spoken with the city's financial advisor at Speer Financial, Larry Burger, who stated issuing bonds of 2-2.5 million is feasible. Mayor went on to explain we will need to be careful not to over TIF the city, which could result in raising the levee rate, but he feels comfortable with the bond amount to address the road issues. Councilman Seible stated he wasn't in favor of repairs on N. Roosevelt from Lafayette to Dubuque Road as it's in good condition. Mayor responded that Roosevelt is not included in the amount to be bonded. Mayor also stated that the Ellendale project may be on hold, but thought we should still seal-coat the street and move forward with sewer; the developer will be contributing a large portion of that project. Seible asked if we have any additional money in reserves in road use for these projects. Mayor responded that in the FY18 budget, that was just approved, there is \$550,000 being used to repair panels, curbs and minor street replacements. Councilman Nichols asked what effect this will have on taxes. Mayor responded that bonding for 2.1 million, would have minimal effect, but will decrease the dollar amount available for general fund expenses. Mayor stated in the bonding process we will also amend the East Heights TIF to include the Doris Dr. Project, but not bond for it yet. Councilman Dewater questioned when we need to finalize. Mayor responded he would like to get approval at this meeting, but the entire process will take a few months. Seible questioned what the findings were on the Evans Road core samples. Mayor responded that the 6 core samples had several findings all with no continuity or consistent results and we will need to do more. Councilman Walker questioned if we were only bonding for what we need. Mayor responded yes. City Clerk, DeAnne Kobliska informed the council that there are TIF Bonds that will be paid off in the next 5 years. Ayes-Five. Motion carried.

Seible/Dewater to approve request from mayor to authorize core sampling on 2017/2018 Road Construction Projects in preparation for milling/overlay repairs not to exceed \$1,500. Mayor Faas stated that we received a quote for \$1,300 from Team Services, which is for 11 samples. Ayes-Five. Motion carried.

Nichols/Walker to approve resolution 6057 authorizing the destruction of City records. Roll call vote: Ayes-Five. Motion carried.

Nichols/Seible to approve resolution 6058 approving final payment to French Construction, Janesville, IA, in the amount of \$10,686.20 for project number two (2) located at 1757 W. Gilbert Drive as part of the 2015 Evansdale Housing Rehabilitation. Roll call vote: Ayes-Five. Motion carried.

Loftus/Dewater to approve Ordinance 648 amending Chapter 47, Park Regulations, of the Evansdale Code of Ordinances sections 47.03 and 47.12, second reading. Roll call vote: Ayes-Five. Motion carried.

Loftus/Seible to approve request from Police Chief to send part-time officer, Jeremy Furman, to Iowa Law Enforcement Academy in the amount of \$3,500, and authorize Mayor to sign said agreement between officer and city. Councilman Seible questioned how long Jeremy Furman has been employed. Chief Jensen responded 9 months and that once hired the city has one year to send officer to the academy. Councilman Nichols questioned length of employment to recoup cost of the academy for the city. Jensen responded that Iowa Code states that we have up to four years; if employee resigns in the first year they pay 100% of the cost to send to academy, then the agreement is reduced by 25% each year thereafter. Ayes-Five. Motion carried.

Loftus/Walker to approve request from Public Works Director to seed levee as part of the levee maintenance required by the Army Corps of Engineers, performed by Matthias Landscaping Co in the amount of \$4,290. Councilman Seible questioned if the work is completed. Mayor Faas responded that the work was completed. Seible stated he would like these large project invoices brought to council for approval before project is completed. Ayes-Four. Nays-One (Seible). Motion carried.

Dewater/Seible to approve request from Public Works Director to repair levee in an amount not to exceed \$14,750. Mayor Faas explained that this is to repair the levee again and has been working with Chief Jensen to resolve the situation. Ayes-Five. Motion carried.

Loftus/Walker to approve the date for City-wide Garage Sale for June 9th, 10th, and 11th. Ayes-Five. Motion carried.

Walker/Seible to approve the date for the City-wide Cleanup for June 16th and 17th. Ayes-Five. Motion carried.

Walker/Seible to decline request from IBEW to open negotiations for a two-year extension on current agreement concerning wages. Mayor Faas stated that they offered .30/.35 wage increase for the two-year contract; he explained the advantage would be that wages are locked in for 2 years and we will know how to budget. The disadvantage is the uncertainty of insurance and benefits. Councilman Walker stated that we should hold off and let things take their natural course. Councilman Dewater stated that if we agreed to an extension we would be locked into honoring their contributions for insurance. Ayes-Five. Motion carried.

Public discussion-Non-agenda items. Butch Howard, 1125 Lake Ave., received a letter stating he was in violation of code for assessor buildings. He asked to be grandfathered in because the ordinance was passed in 2011 and his structure was installed years before that. Mayor Faas stated that Planning & Zoning passed the amendment to zoning book. Councilman Dewater stated that if it was passed in 2011 they should be grandfathered in. Mayor stated that once they become torn and tattered they have to be removed. John Peverill, 543 East End Ave., added that when it was passed by P&Z it stated once it was torn and tattered it could not be replaced. Mayor said he would check into it and get back to Mr. Howard. Loraine Atkins, 625 River Forest Road, questioned an article in the paper about a home for veterans here in Evansdale and where that is going to be located. Mayor responded that we are not aware of this. Loraine also questioned the repairs needed on 3rd Ave. Mayor stated that as soon as asphalt production starts up we will address the issue.

Mayor/Council Reports. Mayor Faas stated that he heard back from City of Waterloo regarding the ambulance out sourcing program and they want \$100/per capita, and still no response from Covenant. So, we will continue the search for a full time EMT. The property purchase that was approved at the last meeting should be final in a few weeks. Mayor provided the requested quote to repair the city owned crack sealer in the amount of \$13,721 with no guarantee. Mayor questioned council that if developer wants to proceed with the Ellendale Rd. Project where do we stand. Councilman Seible stated that if we are short on funds Ellendale should not be on the list, there are other roads that are a priority. Councilman Walker questioned while amending the nuisance ordinance we would include sound decibel readings on cars. City Attorney, Laura Folkers stated she has included that in other city's ordinances. Mayor stated we would look into adding that as well. Seible questioned if we are in violation having our Public Works Director also serve as our Animal Control officer. Mayor responded that we are not in violation, and that the ruling in Parkersburg had to do with exempt and nonexempt employees. Seible questioned the trees that were cut down on the levee. Mayor explained that the Army Corps of Engineers requested their removal.

There being no further discussion, Walker/Loftus to adjourn the meeting at 7:05 p.m. Motion carried.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6059
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THAT
THE FOLLOWING BILLS BE PAID AND THE TRANSFERS ARE HEREBY ALLOWED.

	ADVANCED AUTO SRV	BI-TIRES	543.81
	ADVANCED SYSTEMS	FD-COPIER CONTRACT	33.60
APPROVED BY	AFFORDABLE TREE SERV	ST-RMVE TREE 610 HOME ACRES	1,700.00
COUNCIL	AUTO PLUS	FD-RPRS #201	29.02
2/7/17		RU-RPR DOORS #51	43.64
		RU-MARKING TAPE/JET TRK LN	2.99
		TOTAL:	75.65
	B.H. ELECTRICAL	PY-INSTALL EXIT LTS	383.62
		ST-CK ST LIGHTS	522.15
		SR-NEW RELAYS TO RAS VFDS	195.38
		TOTAL:	1,101.15
	B.H. WASTE DISPOSAL	FEB 17 GARBAGE	16,372.22
		FEB 17 RECYCLE	3,845.25
		TOTAL:	20,217.47
	BOUND TREE MEDICAL	FD-MED SUPPLIES	154.66
	CENTURY LINK	SR-INTERNET	78.99
	CHRISTIE DOOR CO	RU-OPENER RPLMT BLDNG #1	755.00
	COURIER	PY-FY18 BUDGET	117.14
		PY-2016 SALARY RPT	40.89
		PY-2/7 MINS & BILLS	149.46
		TOTAL:	307.49
	COVENANT	FD-DRUG KITS	205.46
	D & D TIRE	RU-MOUNT TIRE/#N39497	175.00
		SR-MOUNT TIRE/JD5101	175.00
		TOTAL:	350.00
	EMERSON CRANE RENTAL	SR-CRANE RENTAL/EVANSDALE DR.	480.00
	EWV	PD-WATER	190.54
		SEWER FEE	27.60
		FD-WATER	190.54
		SEWER FEE	27.60
		TOTAL:	519.08
APPROVED BY	HAWKEYE COLLEGE	FD-EMT TRAINING/WRIGHT	1,615.75
COUNCIL	I.N.R.C.O.G.	CDBG-PROJECT MGMNT	110.21
1/17/17		CDBG-PROJECT MGMNT	2,760.00
		TOTAL:	2,870.21
	IOWA ONE CALL	RU-JAN LOCATES	3.40
		SR-JAN LOCATES	3.40
		TOTAL:	6.80
	KNM SERVICES	RU-DOT INSP/REPAIRS #56	548.65
	MEDIACOM	BI-INTERNET	41.18
		CH-INTERNET	41.18
		RU-INTERNET	75.90
		RU-INTERNET	41.18
		SR-INTERNET	41.18
		TOTAL:	240.62
	P & K MIDWEST	SR-FILTER	59.70
	PETTY CASH- POLICY	PY-RMBSE AMB REFUND	1.00
APPROVED BY	PLUMB SUPPLY	PK-WATER HEATER/DEERWOOD DR	1,631.58
PARKS BOARD	RITEPRICE	CH-OFFICE SUPPLIES	38.98
2/6/17	STAPLES	SR-PRINTER INK	71.99
	STOCKS, PHIL	GRADE III OPERATOR SRV	480.00
	SUPERIOR WELDING	RU-GROUNDING WHEELS	28.56
	TED'S HARDWARE	FD-CELL BATTERY #237&238	4.49
		FD-DRYWALL SUPPLIES	25.16
		ST-CABLE LOCK #56	3.96
		ST-JETTING STROM LINE/TRAILER	5.08
		SR-2QT FUNNEL	2.99
		TOTAL:	41.68
	TURF PRO	LAWN CARE/SPRING	171.24
		LAWN CARE/SPRING	171.24
		CH-LAWN CARE/SPRING	293.56
		TOTAL:	636.04

APPROVED BY COUNCIL 2/7/17	TESTAMERICA LABS	SR-BPI SAMPLER	294.30
	TIFCO IND	RU-CRIMPER	3,495.00
	U.S. CELLULAR	BI- CELL PHONE	31.64
		PK-CELL PHONE	36.75
		CH-CELL PHONE	72.12
		RU- CELL PHONE	226.50
		SR- CELL PHONE	53.52
		TOTAL:	420.53
	UNIVERSITY OF IA HOSPITALS	FD-CPR CARD	8.00
	UTILITY EQUIPMENT CO	SW-STRM DRN LID/GILBERT&ELMER	133.92
	SW-WATER DYE	29.70	
	SW-UNCOVER MAN HOLE/ELMER	464.10	
	TOTAL:	627.72	
VERIZON	FD-CELL PHONE	42.89	
WATERLOO FIRE RESCUE	FD-MUTUAL AID	300.00	
WEBER PAPER CO	LIB-TISSUE PAPER	16.33	
	CH-TISSUE PAPER	48.98	
	TOTAL:	65.31	
WEX BANK	PD-FUEL	1,033.83	
	FD-FUEL	147.03	
	BI-FUEL	59.99	
	RU-FUEL	1,067.43	
	SR-FUEL	319.72	
	TOTAL:	2,628.00	
WRIGHT, JARED	FD-RMBRSE-PHYSICAL	27.00	
ZOLL MEDICAL	FD-MNT DEFIB MACHINES	510.00	
	001 GENERAL FUND	8,049.08	
	002 CAPITAL IMPROVEMENT	442.38	
	005 STREETS	2,222.15	
	110 ROAD USE TAX	6,499.89	
	145 CDBG/REHAB PROGRAM	2,870.21	
	610 SEWER FUND	2,283.77	
	670 LANDFILL/GARBAGE	20,217.47	
	740 STORM WATER	627.72	
	GRAND TOTAL:	43,212.67	
PREPAYS			
DRAFT	ADVANTAGE ADMINISTRATORS	FEB 17 DED EXPENSE	74.20
80661	BAKER & TAYLOR, LLC	LIB-BOOKS	1,182.34
		LIB-BOOKS	131.99
		LIB-BOOKS	65.00
		LIB-BOOKS	500.00
		TOTAL	1,879.33
80662	CAPITAL ONE BANK	LIB-POSTAGE	7.57
		LIB-ANTI-VIRUS MBSHP	49.99
		LIB-TONER	136.98
		LIB-POSTAGE	6.88
		LIB-SUBSCRIPTION	19.97
		LIB-BOOKS	150.49
		TOTAL	371.88
80664	INGRAM LIBRARY SERVICES	LIB-BOOKS	97.15
		LIB-BOOKS	20.29
		LIB-BOOKS	235.79
		LIB-FRT CHRG ON BOOKS	(5.00)
		TOTAL	348.23
80665	IOWA LIBRARY ASSOCIATION	LIB-MEMBERSHIP	60.00
80666	JENSEN, SHANNON	RMBRSE TRAVEL	36.74
80667	MONKEYTOWN	LIB-SUPPLIES	138.35
		LIB-SUPPLIES	(35.00)
		TOTAL	103.35
80668	PEOPLE	LIB-SUBSCRIPTION	316.41
80669	COLLECTIONS CENTER	SR-P/R DEDUCTION	188.80
		TOTAL PREPAYS	3,378.94

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, ON THIS 7TH DAY OF MARCH 2017.

ATTEST:

RESOLUTION 6060

RESOLUTION APPROVING APPLICATION FOR TAX ABATEMENT ON NEWLY CONSTRUCTED DWELLING LOCATED AT 1034 EAST END AVENUE IN THE EVANSDALE REVITALIZATION AREA, IN THE CITY OF EVANSDALE, BLACK HAWK COUNTY, IOWA.

WHEREAS, John and Barbara Mardis submitted an application dated February 27, 2017 to the City Council of the City of Evansdale, Iowa, requesting up to 75,000.00 in assessed valuation for property located at 1034 East End Avenue, and more fully described as follows:

Auditor barnes plat no 13 lot 20

be exempt for property taxation, and

WHEREAS, the length of exemption benefit shall be in accordance with the Evansdale Revitalization Plan as officially adopted by the City Council of the City of Evansdale, Iowa, and

WHEREAS, said property is located within the Evansdale Revitalization Area in Evansdale, Iowa, as previously established by the City Council of the City of Evansdale, Iowa, and

WHEREAS, the new residential construction project regarding said property is in conformance with the Evansdale Revitalization Plan as officially adopted by the City Council for the City of Evansdale, Iowa, and

WHEREAS, the improvements on said property were made during the time in which such improvements are eligible for the tax exemption as set forth in the Evansdale Revitalization Plan as adopted by the City Council of the City of Evansdale, Iowa.

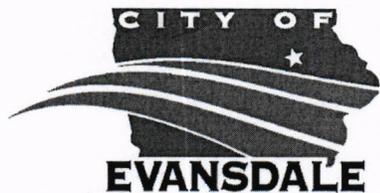
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, that said application is hereby approved and the City Clerk is hereby authorized and directed to forward said application and a copy of this resolution to the Black Hawk County Assessor.

PASSED AND APPROVED THIS 7TH DAY OF MARCH 2017

ATTEST:

Doug Faas, Mayor

Julie Eastman, Deputy City Clerk



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN

The Evansdale Urban Revitalization Plan allows property tax exemptions for new construction residential dwellings and certain qualifying improvements to existing residential dwellings. "Residential" dwellings shall include properties assessed as residential or properties assessed as commercial and used as residential multifamily dwellings. In order to apply for tax abatement, the following criteria must be met:

1. Be located within the boundaries of the City of Evansdale
2. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area
3. Application must be submitted to the City Clerk on or before February 1, 2018

NOTE: City Council approval does not guarantee tax exemptions. The application must be reviewed and approved by the Black Hawk County Assessor's Office for criteria eligibility.

Name: John + Barbara Mardis Address: 1034 East End Ave

Address of the property being improved or constructed: 1034 East End Ave

Legal description (attach if necessary):

John Mardis 2/27/17 319-236-1068
Applicants Signature Date Phone

PLEASE FILL OUT THE FOLLOWING SECTION FOR A NEW DWELLING CONSTRUCTION:

The first \$75,000 of assessed valuation would be exempt from taxation for a period of years depending on total assessed value (see table). All qualified real estate assessed as residential property is eligible to receive an exemption from taxation of 50% of the increased assessed value, not to exceed \$75,000, of the actual value added by the improvements or new construction, for a period of not more than five years. The length of the abatement benefit shall be in accordance with the following schedule:

If Assessed value is in range of:	Number of years to receive exemption:
0 - \$199,999	3 years
\$200,000 - \$249,999	4 years
\$250,000 & above	5 years

Date of Occupancy Permit (attach permit) _____ Estimated assessed value: \$ _____

PLEASE FILL OUT THE FOLLOWING SECTION FOR IMPROVEMENTS TO EXISTING DWELLING:

In order to be eligible for tax abatement, the increase in assessed value of the property must be (1) in an amount not less than \$10,000; and (2) result in an increase in the assessed valuation of the property improved of at least 15%. The abatement period will be four (4) years at 50% of the increased assessed value, not to exceed \$75,000 per year.

Describe Improvements:

New Home

Date of Building Permit (attach permit) _____ Estimated project value: \$ 239,000

CITY OF EVANSDALE

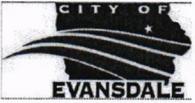
___ APPROVED ___ DENIED (EXPLAIN) DATED: _____ RES NO.: _____

BLACK HAWK COUNTY ASSESSOR

___ APPROVED ___ DENIED (EXPLAIN): _____
NEW CONSTRUCTION: _____ ASSESSED VALUE ___ NO. OF YEARS
QUALIFIED IMPROVEMENTS: _____ ADDED VALUE ___ NO. OF YEARS

T.J. Koenigsfeld,
Black Hawk County Assessor

PERMIT FOR ELECTRIC



Permit No.: 16-308

City of EVANSDALE
 123 N Evans Road
 EVANSDALE, IA 50707
 319-232-6683

Date Issued: 10/07/2016 Expires: 10/07/2017
 Owner: MARDIS, JOHN
 Location: 1034 EAST END
 Contractor: WEBER ELECRTIC

Item	No.	Cost	Total	Item	No.	Cost	Total
TEMPORARY POLE	1	\$22.00	\$22.00	LIGHT OUTLET-20	20	\$1.00	\$20.00
LIGHT OUTLET OVR 20	40	\$0.65	\$26.00	SWITCH-20	20	\$1.00	\$20.00
SWITCH OVR 20	20	\$0.65	\$13.00	RECEPTACLE-20	20	\$1.00	\$20.00
RESEPTACLE OVR 20	30	\$0.65	\$19.50	fixtures	20	\$1.00	\$20.00
fixtures	40	\$0.65	\$26.00	VENT FAN	2	\$6.50	\$13.00
APPLIANCE-RESIDENTI	5	\$4.25	\$21.25	SERVICE-200 AMP	1	\$27.25	\$27.25

Permit Issue Fee: \$22.00

Total Fee's: \$270.00

Permit Issued By: BRIAN WIRTZ

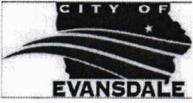
Inspected By:

Date Inspected: *11/9/16*

Passed:

Failed:

PERMIT FOR ELECTRIC



Permit No.: 16-166

City of EVANSDALE
123 N Evans Road
EVANSDALE, IA 50707
319-232-6683

Date Issued: 06/23/2016 Expires: 06/23/2017
Owner: JOHN MARDIS
Location: 1034 EASTEND
Contractor: W & J ELEC

Item	No.	Cost	Total	Item	No.	Cost	Total
SERVICE-200 AMP	1	\$27.25	\$27.25				

Permit Issue Fee: \$22.00

Total Fee's: \$49.25

Permit Issued By: BRIAN WIRTZ

Inspected By:

Date Inspected: ~~7/7~~

6/23/16

Passed:

Failed:

BLACK HAWK COUNTY REAL ESTATE ASSESSMENT AND TAX INFORMATION						
Parcel ID		Deed Holder		Tax Mail to Address		
8912-32-477-066		MARDIS,JOHN W MARDIS,BARBARA J		MARDIS,JOHN W MARDIS,BARBARA J		
PDF No.	Map Area	Contract Buyer		1034 EAST END AV		
1	EVANSDALE-00			EVANSDALE, IA 50707-0000		
Property Address				Current Recorded Transfer		
1032-1034 EAST END AV EVANSDALE, IA 50707-1202				Date Drawn	Date Filed	Recorded Document
				10/29/1976	11/4/1976	DEED 532086
						Type D

SALES		BUILDING PERMIT			
None		Date	Number	Amount	Reason
		11/3/2016	EV 00315	14,000	Plumb/Elec
		11/3/2016	EV 00308	9,000	Plumb/Elec
		10/6/2016	EV 00283	175,000	New Dwlg
		7/8/2016	EV 00166	0	Plumb/Elec

ASSESSED VALUES/CREDITS

Year		Class					
2016		R					
100% Value	Land	Multi-Residential Land		Dwelling	Building	Total	Acres
	34,600	0		121,250	0	155,850	0
Credits	Military Exemption	Homestead Credit	Disabled Veteran Credit	Property Tax Relief Credit	Agricultural Credit	Family Farm Credit	
		Y					
Taxable Value	Land	Multi-Residential Land		Dwelling	Building	Total	
	19,701	0		69,039	0	88,740	

Year		Class					
2015		R					
100% Value	Land	Multi-Residential Land		Dwelling	Building	Total	Acres
	34,600	0		121,250	0	155,850	0
Credits	Military Exemption	Homestead Credit	Disabled Veteran Credit	Property Tax Relief Credit	Agricultural Credit	Family Farm Credit	
		Y					
Taxable Value	Land	Multi-Residential Land		Dwelling	Building	Total	
	19,247	0		67,446	0	86,693	

Year		Class					
2014		R					
100% Value	Land	Multi-Residential Land		Dwelling	Building	Total	Acres
	34,600	0		114,510	0	149,110	0
Credits	Military Exemption	Homestead Credit	Disabled Veteran Credit	Property Tax Relief Credit	Agricultural Credit	Family Farm Credit	
		Y					
Taxable Value	Land	Multi-Residential Land		Dwelling	Building	Total	
	19,284	0		63,820	0	83,104	

TAX INFORMATION ASSESSMENT YEAR 2015 PAYABLE 2016/2017

Tax District	390531 - EVANSDALE-WATERLOO-HOME AC TIF					
	Gross Value	Taxable Value	Military Exemption	Levy Rate	Gross Tax	Net Tax
Corp	155,850	86,693	0	30.59648	\$2,652.50	\$2,504.00
Nocorp	0	0	0	0	\$0.00	
	Homestead Credit	Disabled Veteran Credit	Property Tax Relief Credit	Ag Credit	Business Property Tax Credit	
Corp	\$148.39	\$0.00	\$0.00	\$0.00	\$0.00	
Nocorp			\$0.00			

LEGAL

AUDITOR BARNES PLAT NO 13 LOT 20

LAND

Basis	Front	Rear	Side 1	Side 2	Lot	Area	Acres
Acres x Rate						43560	1
Acres x Rate						100188	2.3
Totals:						143748	3.3

DWELLING CHARACTERISTICS

Type		Style		Total Living Area				
Single-Family / Owner Occupied		Split Level Frame		1524				
Year Built	Area	Heat		AC		Attic		
1972	884	Yes		Yes		None		
Total Rooms Above		Total Rooms Below		Bedrooms Above		Bedrooms Below		
8		0		4		0		
Basement		Basement Finished Area		No Basement Floor				
Full		330		0				
Foundation				Flooring				
C Blk				Carp / Tile				
Exterior Walls				Interior Finish				
Alum				Plas / Drwl				
Roof								
Asph / Gable								
Non-Base Heating	Floor/Wall	Pipeless		Handfired		Space Heaters		
0								
Additions	Year Built	Style	Area	Basement (SF)	No Basement (SF)	Heat	AC	Attic
	1983	2 Story Frame	320	0	0	Yes	Yes	0
Plumbing	2 Full Bath							
	<							
Porch	Style		Area					
	1S Frame Enclosed		240					
Deck	Style		Area					
	Wood Deck-Med		92					

Type		Style		Total Living Area			
Single-Family / Owner Occupied		1 Story Frame		1690			
Year Built	Area	Heat		AC		Attic	
2016	1690	Yes		Yes		None	
Total Rooms Above		Total Rooms Below		Bedrooms Above		Bedrooms Below	

4		0		2		0	
Basement		Basement Finished Area		No Basement Floor			
Crawl		0		0			
Foundation				Flooring			
Conc				None			
Exterior Walls				Interior Finish			
Vinyl				Drwl			
Roof							
Asph / Gable							
Non-Base Heating	Floor/Wall	Pipeless		Handfired		Space Heaters	
	0						
Plumbing	1 Full Bath	Fireplace	Type	Count	<		
	1 Shower Stall Bath		1 Story	1	Porch	Style	Area
	1 Lavatory		Prefab			1S Frame	21
	1 Sink				Open		
				Deck	Style	Area	
				Wood Deck-Med	210		

GARAGES

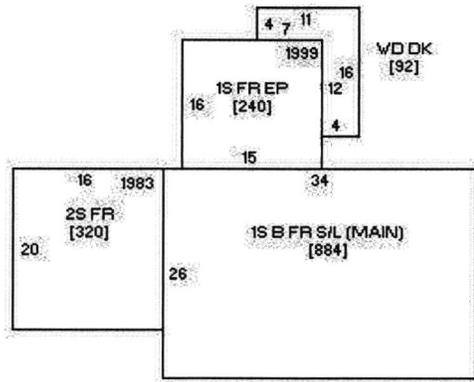
BASEMENT STALLS

None

Year Built	Style	Width	Length	Area	Basement	Qtrs Over	Area	AC
1979	Det Metal	20	32	640	0	None	0	0
1972	Det Metal	20	24	480	0	None	0	0
2016	Att Frame	0	0	748	0	None	0	0

Entry Status: Inspected

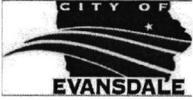




1032 EAST END

Date Website Last Updated: 02/17/2017

PERMIT FOR PLUMBING



Permit No.: 16-315

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date Issued: 10/10/2016 Expires: 10/10/2017
Owner: JOHN MARDIS
Location: 1034 EAST END
Contractor: G&G PLUMBING

Item	No.	Cost	Total	Item	No.	Cost	Total
Lavatories	3	\$8.75	\$26.25	Water Closets	2	\$8.75	\$17.50
Sinks	2	\$8.75	\$17.50	WASHING MACHINE	1	\$8.75	\$8.75
WATERHEATER	1	\$8.75	\$8.75				

Comments

Permit Issue Fee: \$22.00

Total Fee's: \$100.75

Permit Issued By: EASTMAN, JULIE

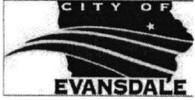
Inspected By:

Date Inspected: / /

Passed:

Failed:

BUILDING PERMIT



PERMIT NO.: 16-283

City of EVANSDALE
123 N Evans Road
EVANSDALE ,IA 50707
319-232-6683

Date: 09/19/2016 Expires: 09/19/2017

Issued To: MARDIS, JOHN

Location: 1034 EAST END AVE

Lot No.: Block No.: Addition:

Type of Construction: NEW HOME

Level:

Contractor REUTER, RICK

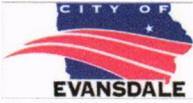
Value: \$175,000.00 TO \$175,000.00 Permit Fee: \$1,414.00

Permit Issued By: KOBLISKA, DEANNE

Inspected By:

Date Inspected: / /

Passed: 0 Failed: 0



OCCUPANCY CERTIFICATE
CITY OF EVANSDALE

THIS IS TO CERTIFY THAT THE STRUCTURE LOCATED AT

1034 EAST END AVE

WAS COMPLETED ON 11/08/2016

**HAS PASSED ALL REQUIRED INSPECTIONS,
AND IS CLEARED FOR OCCUPANCY**

A handwritten signature in black ink that reads "Brian Wirtz". The signature is written over a horizontal line that spans the width of the signature area.

CITY OF EVANSDALE

Inspected By: BRIAN WIRTZ

ORDINANCE 648

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF EVANSDALE, IOWA, BLACK HAWK COUNTY, BY AMENDING PROVISIONS PERTAINING TO PARK REGULATIONS.

BE IT ENACTED by the City Council of the City of Evansdale, Iowa:

SECTION 1. SECTION MODIFIED. Section 47.03 and 47.12 of the Code of Ordinances of the City of Evansdale, Iowa, is repealed and the following adopted in lieu thereof:

47.03 RIDING HORSES. No person shall lead or ride a horse in any public parks or preserves except on public drives or designated bridle paths without written authorization from the Park Board.

47.12 POSTING SIGNS PROHIBITED. No person shall post, paste, paint, or affix any placard, bill, notice, decorations, or sign upon any structure, tree, stone, fence, or enclosure along or within any park or preserve, unless in locations designated for such postings without written authorization from the Park Board.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED BY THE EVANSDALE CITY COUNCIL ON THIS ____ DAY OF _____, 2017.

First Reading: 02/07/2017
Second Reading: 02/21/2017
Third Reading:

ATTEST:

Doug Faas, Mayor

Julie Eastman, Deputy City Clerk

I certify that the foregoing was published as Ordinance 648 on the ____ day of _____, 2017.

DeAnne Kobliska, City Clerk

Engineering Services Agreement



This AGREEMENT made as of the ____ day of _____, 2017, by and between the **City of Evansdale**, hereinafter called the OWNER, and **Clapsaddle-Garber Associates, Inc.**, hereinafter called the ENGINEER.

WHEREAS, the OWNER desires to reconstruct Colleen Road from Central Avenue north, approximately 460 feet including the cul-de-sac. Pavement reconstruction will include removal of the existing pavement and subgrade; installing a new granular subbase; 7-inch portland cement concrete; reconstruction of deteriorated storm and sanitary sewer; and reconstruction of existing sidewalk quadrants in accordance with the Americans with Disabilities Act (ADA).

WHEREAS, the OWNER requires professional engineering services from the ENGINEER for the project described as **2017 Colleen Street Reconstruction, Evansdale, Iowa.**

1. THE ENGINEER AGREES TO perform the following engineering services for the Project.
 - a. GENERAL: The Engineer has reviewed the site of the project, the engineering services and land surveying services involved and the Engineer shall serve as the Owner's professional representative in the services required for the Project, and shall give consultation and advice to the Owner during the performance of his/her services.

The Engineer shall secure and maintain such insurance as will protect him from claims under the workmen's compensation acts and from claims for bodily injury, death, or property damage which may arise from the performance of his/her services under this Agreement.
 - b. SCOPE OF ENGINEERING SERVICES: The Engineer shall perform those tasks described in Attachment A - Scope of Engineering Services.
 - c. TIME SCHEDULE FOR EXECUTION OF ENGINEERING SERVICES: The Engineer acknowledges the importance to the Owner of the project schedule and agrees to put forth reasonable efforts in performing the service with due diligence under this Agreement. Preliminary Design shall commence upon approval by the Owner with a planned bid opening on June 27, 2017. Construction is planned for late Summer and Fall of 2017. The Owner understands, that the Engineer's performance must be governed by sound professional practices and may be affected by outside influences beyond the Engineer's control.

- d. ADDITIONAL SPECIAL SERVICES: If authorized in writing by Owner, Engineer shall furnish or obtain from others, Additional Special Services not described in the scope of services included in this Agreement. The scope of the Additional Special Services and the related cost shall be negotiated as the need arises and shall not begin without Owner's written consent for Additional Special Services.
- e. LAWS, REGULATIONS AND CODES: The Engineer hereby agrees that: 1) All work done as part of this Agreement is subject to current Federal, State, or Local Laws, Regulations and/or Codes and shall comply with such applicable Laws, Regulations and/or Codes; 2) All design and survey work under this Agreement shall be performed under the direction and control of an engineer, surveyor, or architect licensed in Iowa. Engineering, architectural, and land surveying documents, including plans, specifications, and reports, shall be sealed by an engineer, surveyor, or architect licensed in Iowa. 3) Engineer shall design all Project elements to comply with all applicable Federal, State and local laws, regulations and building codes, including but not limited to the Americans with Disabilities Act (ADA) as amended.

2. THE OWNER AGREES to provide the Engineer with complete information concerning the requirements of the Project and to perform the following services:

- a. ACCESS TO THE WORK: The Owner shall guarantee access to and make all provisions for the Engineer to enter upon public lands as required for the Engineer to perform such work as surveys and site visits in the development of the Project. The Engineer will contact private property owners for permission of entry to private lands, as applicable.
- b. CONSIDERATION OF THE ENGINEER'S WORK: The Owner shall give thorough consideration to all reports, sketches, estimates, drawings, specifications, proposals, and other documents presented by the Engineer, and shall inform the Engineer of all decisions within a reasonable time so as not to delay the work of the Engineer.
- c. LEGAL REQUIREMENTS: The Owner shall hold promptly all required special meetings, serve all required public and private notices, receive and act upon all protests and fulfill all requirements necessary in the development of the Project, and pay all costs incidental thereto.
- d. INFORMATION PROVIDED BY OTHERS: The Owner shall furnish, at the Owner's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

3. THE OWNER'S PAYMENTS TO THE ENGINEER:

a. GENERAL

- (1) Abandoned or Suspended Work: If any work performed by the Engineer is abandoned or suspended in whole or in part due to Owner's written direction to Engineer, the Engineer shall be paid for costs incurred prior to receipt of written notice from the Owner of such abandonment or suspension, together with any terminal expenses resulting therefrom, and

including a reasonable profit. However, Owner shall not owe Engineer for projects abandoned due to Engineer's negligence or failure to perform.

(2) Payments to the Engineer shall be due and payable from monthly statements. Payments not received within thirty (30) days of the invoice date will be subject to an interest charge of eighteen (18%) percent per annum from the date of the invoice.

b. PAYMENTS FOR DESIGN AND CONSTRUCTION SERVICES: The Owner shall pay the Engineer a lump sum fee of \$24,750 for Scope of Services Tasks 1 and 2, as described in Attachment A. The Owner shall pay the Engineer for Scope of Services Tasks 3 through 6 on an hourly rate plus expenses, as described in Attachment B and presented to the City of Evansdale in January 2017. A budget for Tasks 3 through 6 has been estimated at \$19,500.

4. THE OWNER AND ENGINEER FURTHER AGREE to the following conditions:

a. TERMINATION OF CONTRACT: The Owner may, by written notice, terminate this contract in whole or in part at any time, either for the Owner's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice, services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Owner.

If the termination is for the convenience of the Owner, an equitable adjustment in the contract price shall be made including termination expenses, but no amount shall be allowed for anticipated profit on unperformed services.

If, after notice of termination for failure to fulfill contract obligations, it is determined that the Engineer had not so failed, the termination shall be deemed to have been effected for the convenience of the Owner. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.

The rights and remedies of the Owner provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

b. DISPUTE RESOLUTION: In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and Engineer agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

c. ATTORNEYS' FEES: In the event the Owner is required to enforce the provisions of this Agreement due to a dispute between the Engineer and the Owner or to collect damages for the breach of this Agreement and if the dispute results in the filing of a legal action and/or demand for arbitration, mediation, or other form of alternative dispute resolution, or if the Owner is required to protect or defend itself, and the Owner prevails in whole or in part, the Owner shall be entitled to reasonable attorney's fees, costs and expenses, including but not limited to out-of-pocket expenses, expert witness fees and costs, depositions, and other expenses of the proceedings, including expenses of collection of any judgments or awards rendered thereunder.

- d. DEFENSE COOPERATION: In the event that the Owner has to defend any claim or legal action relating to or resulting from goods or services pursuant to this Agreement, including but not limited to the Design Documents, or any other service provided under this Agreement, the Engineer shall cooperate fully with the Owner in defending such claim or action, including but not limited to, timely response to all requests by the Owner.
- e. SEVERABILITY: If any provision of this Agreement is determined to be invalid, illegal or unenforceable, the remaining provisions of this Agreement remain in full force and effect so long as essential terms and conditions of this Agreement reflect the original intent of the parties and remain valid, legal and enforceable.
- f. ENTIRE AGREEMENT: This Agreement shall supersede, replace and take precedence over any prior agreement or agreements of similar character between the parties. It is expressly understood and agreed between the parties that no verbal arrangements, understandings, or agreements of any kind or character inconsistent herewith have been or are entered into, and shall be further understood and agreed that all arrangements and agreements between the parties are incorporated in this Agreement.
- g. OWNERSHIP OF DOCUMENTS: Owner shall become the sole and exclusive owner of all designs, design plans, images, drawings, models, survey notes, reports, specifications, studies, records and other data and documents, in whatever form and whatever stage of design, prepared under this Agreement (“the Design Documents”). Engineer hereby irrevocably assigns, transfers and conveys to the Owner all right, title and interest in and to the Design Documents and all intellectual property rights and proprietary rights arising out of the Design Documents, including copyrights, patents, trademarks, and derivative works and interests therein or related thereto.

All documents including plans and specifications prepared by the Engineer pursuant to this Agreement are instruments of service in the Project. They are not intended or represented to be suitable for reuse by the Owner or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by the Engineer for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to the Engineer; and the Owner shall indemnify and hold harmless the Engineer from all claims, damages, losses and expenses including attorney' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle the Engineer to further compensation at rates to be agreed upon by the Owner and Engineer.

- h. OPINION OF PROBABLE COST: Statements of probable construction costs and detailed cost estimates prepared by the Engineer represent his/her judgment as a design professional familiar with the construction industry. It is recognized, however, that the Engineer has no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Engineer does not guarantee that any actual cost will not vary from any cost estimate prepared by the Engineer.
- i. JOBSITE SAFETY: Neither the professional activities of the Engineer, nor the presence of the Engineer's employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating all portions of the work of construction in

accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer's personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety.

- j. CONSTRUCTION OBSERVATION: The Engineer or his/her designee shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Owner and the Engineer, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Engineer, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Engineer shall keep the Owner informed about the progress of the Work, and shall endeavor to guard the Owner against deficiencies in the Work. If the Owner desires more extensive project observation or fulltime project representation, the Owner shall request that such services be provided by the Engineer as Additional Services in accordance with the terms of this Agreement.

The Engineer shall not supervise, direct or have control over the Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents. The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performances of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

5. SUCCESSORS AND ASSIGNS: This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the Owner and the Engineer respectively and his/her partners, successors, assigns, and legal representatives. Neither the Owner nor the Engineer shall have the right to assign, transfer, or sublet his/her interest or obligations hereunder without written consent of the other party.

6. **SHOP DRAWING REVIEW:** The Engineer shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Engineer's review shall be conducted with reasonable promptness while allowing sufficient time in the Engineer's judgment to permit adequate review. Review of a specific item shall not indicate that the Engineer has reviewed the entire assembly of which the item is a component. The Engineer shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Engineer in writing by the Contractor. The Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

7. **ATTACHMENTS:** The following attachments are included as part of this Agreement.

- Attachment A - Scope of Services
- Attachment B – 2017 CGA/Shoff Hourly Rates

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

OWNER:

City of Evansdale, Iowa

By: _____

Title: Mayor

ENGINEER:

Clapsaddle-Garber Associates, Inc.

By: _____

Title: Project Manager

ATTESTED BY:

City of Evansdale, Iowa

Title: City Clerk

Clapsaddle-Garber Associates, Inc.

By: _____

Title: President

**ATTACHMENT A
TO
ENGINEERING SERVICES AGREEMENT**

Owner: City of Evansdale, Iowa
Engineer: Clapsaddle-Garber Associates, Inc. (CGA)

SCOPE OF SERVICES

Basic Services

Project Description: The Engineer will conduct a topographic survey and prepare construction plans and bidding documents for the reconstruction of Colleen Road from Central Avenue north, approximately 460 feet to and including the cul-de-sac. Reconstruction will include removal of the existing roadway, installation of a granular subbase, new PCC pavement, reconstruction of deteriorated sanitary and storm sewer utilities, reconstruction of existing sidewalk quadrants in accordance with the Americans with Disabilities Act (ADA), and other associated elements typical of PCC reconstruction projects.

The following tasks outline the *anticipated* scope of engineering services necessary to accomplish the proposed improvements.

Task 1.0 — Preliminary Phase The preliminary phase will establish the design parameters.

- 1.1 Pre-Design Workshop. We have conducted a pre-design workshop with the owner. The purpose was to establish the design concepts, parameters, and anticipated costs.

Task 2.0 — Design Development Our design development phase will encompass the critical path for the project development steps of preliminary plans, final plans, bidding documents, and bid letting.

- 2.1 Topographic Survey. Establish road alignment, gather topographic survey information, and set control points within the roadway corridor as required for the development of construction plans.
- 2.2 Storm and Sanitary Sewer Survey. Provide coordination for Television inspection of existing pipes under the road, to determine their current condition. (Note: Television inspection and Report shall be by others under contract with the City. CGA will provide analysis of the Report.)
- 2.3 Background Mapping. Draft topographic and sewer data collected in 2.1 and 2.2 in CAD format. Also, prepare overall layout and location in CAD drawing. Calculate and establish existing ROW. Notify utility companies

with facilities in the area based on an Iowa One Call design information request. Obtain utility maps and identify potential conflicts to discuss with the City.

- 2.4 Design Details. Develop preliminary plans showing the layout and typical cross-sections referencing the SUDAS Design Standards, local standards, and AASHTO Guidelines.
- 2.5 Design Coordination Meetings. Attend necessary meetings and facilitate coordination with City staff.
- 2.6 Preliminary Plan Submittal and City Approval Coordination. Modify preliminary plan based on coordination meetings and create Opinion of Probable Costs. Submit preliminary plans, form of Contract, and Opinion of Probable Costs to City for review. Manage the Project through the mandated City approval process.
- 2.7 Final Plan Preparation and Bidding. Revise plans and update opinion of probable costs based on comments from the City. Coordinate the public bidding process, preparation of Bid Tabulations, and City acceptance of bids. Coordinate the execution of Contract between the City and Contractor.

Task 3.0 — Contract Administration

- 3.1 Preconstruction Conference. Prepare an agenda, organize, and attend a meeting with the Contractor, Subcontractors, Utilities, and the Owner to establish construction schedules, coordinate subcontractors, and establish communications for the Project during construction. Prepare and distribute minutes and attendee information from the meeting.
- 3.2 Construction Progress Payments. Monthly payments will be made by the Owner to the prime Contractor for the construction work. Prepare tabulations of the construction quantities satisfactorily completed and their related cost will be prepared and a recommendation for payment, in accordance with the Construction Contract.
- 3.3 Visits to the Site. A Professional Engineer/Construction Coordinator will make occasional visits to the construction site to check the general quality and quantity of the Contractor's work. Based on information obtained during such visits, determine in general if such work is proceeding in accordance with the Contract and keep the Owner informed of the progress.
- 3.4 Change Orders. Prepare change orders for changes necessary in the construction for submission to the Owner and the Contractor for approval. This process shall include itemization and documentation of costs.

- 3.5 Final Inspection of the Project. When the Contractor claims final completion of construction, a Professional Engineer shall make an inspection of the work and prepare a list of items of work or construction that are not acceptable or incomplete for the Contractor to complete or repair.
- 3.6 Engineer's Statement of Completion. A Professional Engineer will prepare a Statement of Completion stating that the construction work has been substantially completed in accordance with the terms of the Contract and will list the final construction quantities and costs.
- 3.7 Record Drawings. Prepare from records, reports, field plans, etc., a final copy of Record Plans to show changes in the work authorized and known during the construction process.

Task 4.0 — Construction Observation

A part time resident observer will be provided during construction activities for an estimated 110 hours. Duties and responsibilities of the observer will include checking general compliance of the construction with the Plans and Specifications, record and document the Contractor's activities, prepare related reports, and serve as the Project Engineer's liaison with the Contractor.

Task 5.0 — Construction Staking

Provide all horizontal and vertical control points as needed for construction. Additional stakes will be required at intersections and other critical areas where the vertical or horizontal alignment of the existing base and grade is modified.

Task 6.0 — Construction Testing

Manufactured materials, such as asphalt, cement and aggregates, will be accepted based on the vendor's certification that the materials meet the specifications. This task will involve the collection and review of those certifications. Field testing will include: air and slump testing of concrete; standard proctor to determine optimum moisture and density; and nuclear density testing of the compacted subgrade. CGA shall collect, cure, and break concrete field samples to test for strength.

Task 7.0 — Additional Services (Optional)

The Owner may request other services from the Engineer not included in the Scope of Services as outlined in Tasks 1.0 - 6.0. Other services may include, but not limited to, expanding the scope of the Project and work to be completed; requesting the development of various documents, including Easement or Right of

Way acquisition; extending the time to complete the project through no fault of the Engineer; or requesting additional work items that increases the Engineering Services and corresponding costs. Upon initiation of other services, the Engineer will submit, in writing to the Owner, the estimated costs for Additional Services, for approval by the Owner.



SHOFF CONSULTING ENGINEERS, LC

- Civil • Environmental • Wastewater • Municipal • Water • Industrial •
- Structural • Construction Management • Transportation • Electrical •
- Land Surveying • Land Development • Insurance Claim Investigation •

5106 Nordic Drive
Cedar Falls, Iowa 50613

Phone: (319) 266-0258
Fax: (319) 266-1515



Clapsaddle-Garber Associates, Inc.
Ames – Marshalltown – Cedar Falls

January 12, 2017

City of Evansdale
Douglas Faas, Mayor
DeAnne Kobliska, City Clerk
City Hall
123 North Evans Drive
Evansdale, IA 50707

Subject: Fee Schedule

The following is our current hourly rate schedule effective January 1, 2017:

Firm Principle & Co-Project Manager (Licensed Civil Engineer)	\$101.00
Project Manager (Licensed Civil Engineer).....	\$101.00
Senior Project Engineer (Licensed Civil Engineer).....	\$99.00
Project Engineer / Engineering Intern.....	\$90.00
Land Surveyor (Licensed PLS).....	\$95.00
Field Engineering	\$83.00
Senior Engineering Technician	\$63.00
Engineering Technician II.....	\$55.00
Engineering Technician I	\$49.00
Survey Crew (One Person).....	\$93.00
Survey Crew (Two Person).....	\$138.00
Survey Assistant.....	\$44.00
Administrative, Clerical	\$49.00
Mileage (automobiles/light trucks)	\$.60/mile
Mileage (survey equipment vehicles)	\$1.00/mile

All other expenses incurred in connection/ the services provided shall be reimbursed at the rate of the actual costs incurred.

Should you have any questions, comments, or need additional information, please don't hesitate to contact us.

Sincerely,
Shoff Consulting Engineers, LC/Clapsaddle-Garber Associates

Jerry L. Shoff PE, PLS
Client Services Manager

Matt Garber, PE, PLS
President & CEO

Engineering Services Agreement



This AGREEMENT made as of the ____ day of _____, 2017, by and between the **City of Evansdale**, hereinafter called the OWNER, and **Clapsaddle-Garber Associates, Inc.**, hereinafter called the ENGINEER.

WHEREAS, the OWNER desires to Rehabilitate portions of: Evans Road, Feldt Avenue, Lafayette Road, Lawrence Avenue, and Roosevelt Road. The project includes milling existing asphalt surfacing; adjustments of manholes, intakes and fixtures; PCC patching; placement of new Hot Mix Asphalt, and reconstruction of existing sidewalk quadrants in accordance with the Americans with Disabilities Act (ADA).

WHEREAS, the OWNER requires professional engineering services from the ENGINEER for the project described as **2017 Streets Rehabilitation, Evansdale, Iowa**.

1. THE ENGINEER AGREES TO perform the following engineering services for the Project.
 - a. GENERAL: The Engineer has reviewed the site of the project, the engineering services and land surveying services involved and the Engineer shall serve as the Owner's professional representative in the services required for the Project, and shall give consultation and advice to the Owner during the performance of his/her services.

The Engineer shall secure and maintain such insurance as will protect him from claims under the workmen's compensation acts and from claims for bodily injury, death, or property damage which may arise from the performance of his/her services under this Agreement.
 - b. SCOPE OF ENGINEERING SERVICES: The Engineer shall perform those tasks described in Attachment A - Scope of Engineering Services.
 - c. TIME SCHEDULE FOR EXECUTION OF ENGINEERING SERVICES: The Engineer acknowledges the importance to the Owner of the project schedule and agrees to put forth reasonable efforts in performing the service with due diligence under this Agreement. Preliminary Design shall commence upon approval by the Owner with a planned bid opening on June 27, 2017. Construction is planned for late Summer and Fall of 2017. The Owner understands, that the Engineer's performance must be governed by sound professional practices and may be affected by outside influences beyond the Engineer's control.

- d. ADDITIONAL SPECIAL SERVICES: If authorized in writing by Owner, Engineer shall furnish or obtain from others, Additional Special Services not described in the scope of services included in this Agreement. The scope of the Additional Special Services and the related cost shall be negotiated as the need arises and shall not begin without Owner's written consent for Additional Special Services.
- e. LAWS, REGULATIONS AND CODES: The Engineer hereby agrees that: 1) All work done as part of this Agreement is subject to current Federal, State, or Local Laws, Regulations and/or Codes and shall comply with such applicable Laws, Regulations and/or Codes; 2) All design and survey work under this Agreement shall be performed under the direction and control of an engineer, surveyor, or architect licensed in Iowa. Engineering, architectural, and land surveying documents, including plans, specifications, and reports, shall be sealed by an engineer, surveyor, or architect licensed in Iowa. 3) Engineer shall design all Project elements to comply with all applicable Federal, State and local laws, regulations and building codes, including but not limited to the Americans with Disabilities Act (ADA) as amended.

2. THE OWNER AGREES to provide the Engineer with complete information concerning the requirements of the Project and to perform the following services:

- a. ACCESS TO THE WORK: The Owner shall guarantee access to and make all provisions for the Engineer to enter upon public lands as required for the Engineer to perform such work as surveys and site visits in the development of the Project. The Engineer will contact private property owners for permission of entry to private lands, as applicable.
- b. CONSIDERATION OF THE ENGINEER'S WORK: The Owner shall give thorough consideration to all reports, sketches, estimates, drawings, specifications, proposals, and other documents presented by the Engineer, and shall inform the Engineer of all decisions within a reasonable time so as not to delay the work of the Engineer.
- c. LEGAL REQUIREMENTS: The Owner shall hold promptly all required special meetings, serve all required public and private notices, receive and act upon all protests and fulfill all requirements necessary in the development of the Project, and pay all costs incidental thereto.
- d. INFORMATION PROVIDED BY OTHERS: The Owner shall furnish, at the Owner's expense, all information, requirements, reports, data, surveys and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

3. THE OWNER'S PAYMENTS TO THE ENGINEER:

a. GENERAL

- (1) Abandoned or Suspended Work: If any work performed by the Engineer is abandoned or suspended in whole or in part due to Owner's written direction to the Engineer, the Engineer shall be paid for costs incurred prior to receipt of written notice from the Owner of such abandonment or suspension, together with any terminal expenses resulting

therefrom, and including a reasonable profit. However, Owner shall not owe Engineer for projects abandoned due to Engineer's negligence or failure to perform.

(2) Payments to the Engineer shall be due and payable from monthly statements. Payments not received within thirty (30) days of the invoice date will be subject to an interest charge of eighteen (18%) percent per annum from the date of the invoice.

b. PAYMENTS FOR DESIGN AND CONSTRUCTION SERVICES: The Owner shall pay the Engineer a lump sum fee of \$115,700 for Scope of Services Tasks 1 and 2, as described in Attachment A. The Owner shall pay the Engineer for Scope of Services Tasks 3 through 5 on an hourly rate plus expenses, as described in Attachment B and presented to the City of Evansdale in January 2017. A budget for Tasks 3 through 5 has been estimated at \$78,000.

4. THE OWNER AND ENGINEER FURTHER AGREE to the following conditions:

a. TERMINATION OF CONTRACT: The Owner may, by written notice, terminate this contract in whole or in part at any time, either for the Owner's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice, services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Owner.

If the termination is for the convenience of the Owner, an equitable adjustment in the contract price shall be made including termination expenses, but no amount shall be allowed for anticipated profit on unperformed services.

If, after notice of termination for failure to fulfill contract obligations, it is determined that the Engineer had not so failed, the termination shall be deemed to have been effected for the convenience of the Owner. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.

The rights and remedies of the Owner provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

b. DISPUTE RESOLUTION: In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and Engineer agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

c. ATTORNEYS' FEES: In the event the Owner is required to enforce the provisions of this Agreement due to a dispute between the Engineer and the Owner or to collect damages for the breach of this Agreement and if the dispute results in the filing of a legal action and/or demand for arbitration, mediation, or other form of alternative dispute resolution, or if the Owner is required to protect or defend itself, and the Owner prevails in whole or in part, the Owner shall be entitled to reasonable attorney's fees, costs and expenses, including but not limited to out-of-pocket expenses, expert witness fees and costs, depositions, and other expenses of the proceedings, including expenses of collection of any judgments or awards rendered thereunder.

- d. DEFENSE COOPERATION: In the event that the Owner has to defend any claim or legal action relating to or resulting from goods or services pursuant to this Agreement, including but not limited to the Design Documents, or any other service provided under this Agreement, the Engineer shall cooperate fully with the Owner in defending such claim or action, including but not limited to, timely response to all requests by the Owner.
- e. SEVERABILITY: If any provision of this Agreement is determined to be invalid, illegal or unenforceable, the remaining provisions of this Agreement remain in full force and effect so long as essential terms and conditions of this Agreement reflect the original intent of the parties and remain valid, legal and enforceable.
- f. ENTIRE AGREEMENT: This Agreement shall supersede, replace and take precedence over any prior agreement or agreements of similar character between the parties. It is expressly understood and agreed between the parties that no verbal arrangements, understandings, or agreements of any kind or character inconsistent herewith have been or are entered into, and shall be further understood and agreed that all arrangements and agreements between the parties are incorporated in this Agreement.
- g. OWNERSHIP OF DOCUMENTS: Owner shall become the sole and exclusive owner of all designs, design plans, images, drawings, models, survey notes, reports, specifications, studies, records and other data and documents, in whatever form and whatever stage of design, prepared under this Agreement (“the Design Documents”). Engineer hereby irrevocably assigns, transfers and conveys to the Owner all right, title and interest in and to the Design Documents and all intellectual property rights and proprietary rights arising out of the Design Documents, including copyrights, patents, trademarks, and derivative works and interests therein or related thereto.

All documents including plans and specifications prepared by the Engineer pursuant to this Agreement are instruments of service in the Project. They are not intended or represented to be suitable for reuse by the Owner or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by the Engineer for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to the Engineer; and the Owner shall indemnify and hold harmless the Engineer from all claims, damages, losses and expenses including attorney' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle the Engineer to further compensation at rates to be agreed upon by the Owner and Engineer.

- h. OPINION OF PROBABLE COST: Statements of probable construction costs and detailed cost estimates prepared by the Engineer represent his/her judgment as a design professional familiar with the construction industry. It is recognized, however, that the Engineer has no control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the Engineer does not guarantee that any actual cost will not vary from any cost estimate prepared by the Engineer.
- i. JOBSITE SAFETY: Neither the professional activities of the Engineer, nor the presence of the Engineer's employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating all portions of the work of construction in

accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer's personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for jobsite safety.

- j. **CONSTRUCTION OBSERVATION:** The Engineer or his/her designee shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Owner and the Engineer, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Engineer, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Engineer shall keep the Owner informed about the progress of the Work, and shall endeavor to guard the Owner against deficiencies in the Work. If the Owner desires more extensive project observation or fulltime project representation, the Owner shall request that such services be provided by the Engineer as Additional Services in accordance with the terms of this Agreement.

The Engineer shall not supervise, direct or have control over the Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents. The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performances of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

5. **SUCCESSORS AND ASSIGNS:** This Agreement and all of the covenants hereof shall inure to the benefit of and be binding upon the Owner and the Engineer respectively and his/her partners, successors, assigns, and legal representatives. Neither the Owner nor the Engineer shall have the right to assign, transfer, or sublet his/her interest or obligations hereunder without written consent of the other party.
6. **SHOP DRAWING REVIEW:** The Engineer shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Engineer's review shall be conducted with reasonable promptness while allowing sufficient time in the Engineer's judgment to permit adequate review. Review of a specific item shall not indicate that the Engineer has reviewed the entire assembly of which the item is a component. The Engineer shall not be responsible for any deviations from the Construction Documents not brought to the attention of the

Engineer in writing by the Contractor. The Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

7. ATTACHMENTS: The following attachments are included as part of this Agreement.

- Attachment A - Scope of Services
- Attachment B – 2017 CGA/Shoff Hourly Rates

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

OWNER:

City of Evansdale, Iowa

By:

Title: Mayor

ENGINEER:

Clapsaddle-Garber Associates, Inc.

By:

Title: Project Manager

ATTESTED BY:

City of Evansdale, Iowa

Title: City Clerk

Clapsaddle-Garber Associates, Inc.

By:

Title: President

**ATTACHMENT A
TO
ENGINEERING SERVICES AGREEMENT**

Owner: City of Evansdale, Iowa
Engineer: Clapsaddle-Garber Associates, Inc. (CGA)

SCOPE OF SERVICES

Basic Services

Project Description: The Engineer will conduct limited topographic survey and prepare construction plans and bidding documents for the rehabilitation of the following streets:

- Roosevelt Rd, from Central Ave. north, approximately 2,850 feet, to Dubuque Rd.
- Evans Rd., from Gilbert Dr. north, approximately 4,660 feet, to Lafayette Rd.
- Lafayette Rd., from western city limits east, approximately 2,050 feet, to the east side of Evans Rd.
- Lawrence Ave., from Central Ave. north, approximately 775 feet, to Feldt Ave.
- Feldt Ave., from Lawrence Ave. east, approximately 660 feet to Roosevelt Rd.

Pavement rehabilitation will include select full-depth patching, asphalt mill and overlay, and reconstruction of existing sidewalk quadrants in accordance with the Americans with Disabilities Act (ADA).

The following tasks outline the *anticipated* scope of engineering services necessary to accomplish the proposed improvements.

Task 1.0 — Preliminary Phase The preliminary phase will establish the design parameters.

- 1.1 Pre-Design Workshop. We have conducted a pre-design workshop with the owner. The purpose was to establish the design concepts, parameters, and anticipated costs.

Task 2.0 — Design Development Our design development phase will encompass the critical path for the project development steps of preliminary plans, final plans, bidding documents, and bid letting.

- 2.1 Topographic Survey. Establish road alignment and gather limited topographic survey information, as required for the development of construction plans.
- 2.2 Storm and Sanitary Sewer Survey. Provide coordination for Television inspection of existing pipes under the road, to determine their current condition. (Note: Television inspection and Report shall be by others under contract with the City. CGA will provide analysis of the Report.)

- 2.3 Field Review. Conduct a field review with Owner and determine locations for full-depth patches and intersection tie-ins. Engineer will tabulate this information to include in the project plans.
- 2.4 Background Mapping. Draft topographic and road alignment data collected in 2.1 in CAD format. Prepare overall layout and location with aerial background.
- 2.5 Design Details. Develop preliminary plans showing the layout and typical cross-sections referencing the SUDAS Design Standards, local standards and AASHTO Guidelines.
- 2.6 Design Coordination Meetings. Attend necessary meetings and facilitate coordination with City staff.
- 2.7 Preliminary Plan Submittal and City Approval Coordination. Modify preliminary plan based on coordination meetings and create Opinion of Probable Costs. Submit preliminary plans, form of Contract, and Opinion of Probable Costs to City for review. Manage the Project through the mandated City approval process.
- 2.8 Final Plan Preparation and Bidding. Revise plans and update opinion of probable cost based on comments from the City. Coordinate the public bidding process, preparation of Bid Tabulations, and City acceptance of bids. Coordinate the execution of Contract between the City and Contractor.

Task 3.0 — Contract Administration

- 3.1 Preconstruction Conference. Prepare an agenda, organize, and attend a meeting with the Contractor, Subcontractors, Utilities, and the Owner to establish construction schedules, coordinate subcontractors, and establish communications for the Project during construction. Prepare and distribute minutes and attendee information from the meeting.
- 3.2 Construction Progress Payments. Monthly payments will be made by the Owner to the prime Contractor for the construction work. Prepare tabulations of the construction quantities satisfactorily completed and their related cost will be prepared and a recommendation for payment, in accordance with the Construction Contract.
- 3.3 Visits to the Site. A Professional Engineer/Construction Coordinator will make occasional visits to the construction site to check the general quality and quantity of the Contractor's work. Based on information obtained during such visits, determine in general if such work is proceeding in accordance with the Contract and keep the Owner informed of the progress.

- 3.4 Change Orders. Prepare change orders for changes necessary in the construction for submission to the Owner and the Contractor for approval. This process shall include itemization and documentation of costs.
- 3.5 Final Inspection of the Project. When the Contractor claims final completion of construction, a Professional Engineer shall make an inspection of the work and prepare a list of items of work or construction that are not acceptable or incomplete for the Contractor to complete or repair.
- 3.6 Engineer's Statement of Completion. A Professional Engineer will prepare a Statement of Completion stating that the construction work has been substantially completed in accordance with the terms of the Contract and will list the final construction quantities and costs.
- 3.7 Record Drawings. Prepare from records, reports, field plans, etc., a final copy of Record Plans to show changes in the work authorized and known during the construction process.

Task 4.0 — Construction Observation

A part time resident observer will be provided during construction activities for an estimated 384 hours. Duties and responsibilities of the observer will include checking general compliance of the construction with the Plans and Specifications, record and document the Contractor's activities, prepare related reports, and serve as the Project Engineer's liaison with the Contractor.

Task 5.0 — Construction Testing

Manufactured materials, such as asphalt, cement and aggregates, will be accepted based on the vendor's certification that the materials meet the specifications. This task will involve the collection and review of those certifications. Concrete for patches will be checked onsite for air and slump and tested for strength. Asphalt testing (cores anticipated) will be performed by a materials testing laboratory under a separate negotiated contract with the Owner.

Task 6.0 — Additional Services (Optional)

The Owner may request other services from the Engineer not included in the Scope of Services as outlined in Tasks 1.0 - 5.0. Other services may include, but not limited to, expanding the scope of the Project and work to be completed; requesting the development of various documents; extending the time to complete the project through no fault of the Engineer; or requesting additional work items that increases the Engineering Services and corresponding costs. Upon initiation of other services, the Engineer will submit, in writing to the Owner, the estimated costs for Additional Services, for approval by the Owner.



SHOFF CONSULTING ENGINEERS, LC

- Civil • Environmental • Wastewater • Municipal • Water • Industrial •
- Structural • Construction Management • Transportation • Electrical •
- Land Surveying • Land Development • Insurance Claim Investigation •

5106 Nordic Drive
Cedar Falls, Iowa 50613

Phone: (319) 266-0258
Fax: (319) 266-1515



Clapsaddle-Garber Associates, Inc.
Ames – Marshalltown – Cedar Falls

January 12, 2017

City of Evansdale
Douglas Faas, Mayor
DeAnne Kobliska, City Clerk
City Hall
123 North Evans Drive
Evansdale, IA 50707

Subject: Fee Schedule

The following is our current hourly rate schedule effective January 1, 2017:

Firm Principle & Co-Project Manager (Licensed Civil Engineer)	\$101.00
Project Manager (Licensed Civil Engineer).....	\$101.00
Senior Project Engineer (Licensed Civil Engineer).....	\$99.00
Project Engineer / Engineering Intern.....	\$90.00
Land Surveyor (Licensed PLS).....	\$95.00
Field Engineering	\$83.00
Senior Engineering Technician	\$63.00
Engineering Technician II.....	\$55.00
Engineering Technician I	\$49.00
Survey Crew (One Person).....	\$93.00
Survey Crew (Two Person).....	\$138.00
Survey Assistant.....	\$44.00
Administrative, Clerical	\$49.00
Mileage (automobiles/light trucks)	\$.60/mile
Mileage (survey equipment vehicles)	\$1.00/mile

All other expenses incurred in connection/ the services provided shall be reimbursed at the rate of the actual costs incurred.

Should you have any questions, comments, or need additional information, please don't hesitate to contact us.

Sincerely,
Shoff Consulting Engineers, LC/Clapsaddle-Garber Associates

Jerry L. Shoff PE, PLS
Client Services Manager

Matt Garber, PE, PLS
President & CEO



PONY EXPRESS RIDERS OF IOWA

P.O. Box 1704 . Des Moines, IA 50305 . 515.309.9779 . www.ponyexpressridersofiowa.org

February 27, 2017

Doug Faas, Mayor
Evansdale City Council
City of Evansdale City Hall
Evansdale, Iowa 50707

Mayor Faas:

I am Darrell Ludwig and have been designated by Easter Seals Camp Sunnyside to coordinate the Pony Express Ride within Black Hawk County. The ride will be on Friday April 14, 2017. Pony Express Riders of Iowa is a group of horsemen statewide who have banded together, to collect donations and take them to Camp Sunnyside. The ride we are involved in will start at Decorah on Friday morning. We will stop at many towns and cities along the way and will end up at Hudson on Friday evening. We will then start out at Hudson on Saturday morning and continue on to Des Moines and Camp Sunnyside.

I am asking permission from you as Mayor of Evansdale to hold a collection point and parade on Friday April 14, 2017. The collection point will be at the corner of Evans Road and LaFayette Road in Evansdale from 9 am to 3 pm on that day. I have been helping with this corner collection for over 30 years. We have never had any injuries during our collections. Our organization is made up of families state wide and we encourage the youth to help us in all of our endeavors. We use organizations like 4-H, Boy Scouts, Girl Scouts, Horse and Pony Clubs and church groups. This teaches our youth community services. I would like this practice to continue. There should be very few youths on that day since most schools will be in session because of snow days. I will have an adult on every corner along with a youth.

After the collection point, the parade participants (horses and riders) will meet in the parking lot to the southwest of the corner mentioned above and will be ready to ride at 3 pm. The route will be along Lafayette Road and will proceed to the city limits of Evansdale/Waterloo. At this point we will be met by the Waterloo Police escort at about 3:15. We are asking for an escort from your Evansdale Police Department from the corner of Evans Rd and Lafayette at 3pm and proceeding to the city limits by about 3:15 pm. Traditionally we have had from 12 to 15 horses with riders and a group of horse trailers to support the horses. We would be honored if you as Mayor of Evansdale, or some other official designated by you, would meet us and send the parade off at 3 pm from the corner. The Pony Express Riders of Iowa carry liability insurance for all events on that day.

Thank you to you and the city council for your continued consideration and support.

Darrell Ludwig
3523 N. Union Rd
Cedar Falls, Iowa 50613

Phone: Home 277-2413. Cell 319-240-5317.



PONY EXPRESS RIDERS OF IOWA

P.O. Box 1704 . Des Moines, IA 50305 . 515.309.9779 . www.ponyexpressridersofiowa.org

February 27, 2017

Jeff Jensen, Chief of Police
Evansdale Police Department
Evansdale, Iowa 50707

Chief:

I am Darrell Ludwig and have been designated by Easter Seals Camp Sunnyside to coordinate the Pony Express Ride within Black Hawk County. The ride will be on Friday April 14, 2017. Pony Express Riders of Iowa is a group of horsemen statewide who have banded together, collect donations and take them to Camp Sunnyside. The ride we are involved with will start at Decorah on Friday morning. We will stop at many towns and cities along the way and will end up at Hudson on Friday evening. We will then start out at Hudson on Saturday morning and continue on to Des Moines and Camp Sunnyside.

I have sent a letter to Mayor Faas and the city council (copy attached) asking permission to hold a collection point and parade on Friday April 14, 2017. I am asking you to furnish the escort for the parade. The route will be along Lafayette Road. Traditionally, we have had from 12 to 15 horses with riders and a group of horse trailers to support the horses. The parade will leave the corner of Evans Rd and Lafayette Rd in Evansdale and proceed West with your escort at approximately 3 pm. We would plan to meet the escort from the Waterloo Police Department at the Evansdale/Waterloo city limits at about 3:15 pm. We would then continue to Waterloo City Hall. The Pony Express Riders of Iowa carry liability insurance for all events on that day.

Thank you for your consideration and support.

Darrell Ludwig
3523 N. Union Rd
Cedar Falls, Iowa 50613

Phone: Home 277-2413. Cell 319-240-5317
