

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
APRIL 13, 2015

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Vice-Chairman Sharon Loftus called the meeting to order at 4:30 p.m. Members present in order of roll call: Dona R. Frickson and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Frickson to approve the April 13, 2015 agenda. Ayes – Two. Motion carried.

Frickson/Loftus to approve the following Consent Agenda items: a) Approval of the March 09, 2015 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for March 2015; c) Approval of the Treasurer's Report for December 2014; d) Approval of the Treasurer's Report for January 2015; e) Approval of the Treasurer's Report for February 2015; and f) Approval of the Treasurer's Report for March 2015. Ayes – Two. Motion carried.

Loftus/Frickson to approve and authorize payment of claims as listed: Black Hawk Electrical 84.82; Cardmember Service 295.85; Central States Funds 1,562.58; Cintas Corp 87.33; Colwell Ford Inc 411.39; Courier Communications 56.75; EFTPS 774.79; Evansdale Water Works 44.25; Frickson Bros Excavating 3,375.00; Galles, Patrick 355.00; Hach Co 4,157.53; IMWCA 191.00; Iowa One Call Inc 1.80; IPERS 918.87; Keystone Laboratories Inc 55.00; MidAmerican Energy Inc 2,136.28; Municipal Supply Inc 2,060.00; Networking Solutions Inc 345.60; Postmaster 224.00; Sensus Metering Systems Inc 476.38; Ted's Home & Hardware 107.24; Treasurer State of Iowa 1,433.00; US Cellular 78.82; Utility Equipment Co 502.39; Wex Bank 103.29; Windstream 64.96; Deposits 1,296.37 and March 10 thru April 13, 2015 payroll 10,350.63. March Revenue: Deposits 2,281.00; Water Fund 41,755.30; Sewer Fund 33,687.49; and Garbage Fund 18,390.28. Ayes – Two. Motion carried.

Presentation by Mayor explaining the new insurance: Mayor Doug Faas explained that group health insurance will still be with Blue Cross Blue Shield, but the agent of record will change effective July 01, 2015. He highlighted a few coverage changes, as well.

Pass & adopt Resolution No. 362, increasing all Water Rates: Frickson/Loftus to pass and adopt Resolution No. 362. The four tiers of the quarterly water rate structure will increase as follows: \$34.00 for 0-12,000 gallons; \$1.35 per 1,000 gallons for the next 18,000 gallons; \$1.10 per 1,000 gallons for the next 50,000 gallons; and \$0.85 per 1,000 gallons for anything over 80,000 gallons. This increase will be effective with all bills due on July 01, 2015 or thereafter. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 363, changing the Maintenance Charge: Loftus/Frickson to pass and adopt Resolution No. 363. The Capitol & Maintenance Charge will have a net decrease due to the makeup of the charge. This charge is equal to one fourth of the cost of the minimum quarterly water rate and quarterly debt cost of the water tower. However, since the Water Tower will be paid off in June, the basis for the charge will change to just one fourth of the minimum water rate. The Capitol & Maintenance Charge will decrease to \$8.50 per quarter, effective with all bills due on July 01, 2015 or thereafter. Ayes – Two. Motion carried.

Discuss changing the form of pay for department heads from hourly to salary: the Board explored changing the office and plant manager positions from hourly, to salary. While State Code does not prevent that, the Fair Labor Standards Act contains exemptions for certain employees from minimum wage and overtime pay requirements. While the job duties of the office manager would qualify that position to become salaried, the duties of the plant manager do not meet the test requirements, therefore making that position ineligible to become salaried. The need for large amounts of overtime has been eliminated by recent improvements by the Board, namely, restoring full time status to the office clerk position and installing chlorine monitoring equipment at the plants. Consensus of the Board is to leave the form of payment for both positions as hourly.

Update on Remote Monitoring Project: Plant Manager Mike Ellison relayed everything is hooked up and working well.

Discuss capital projects: Mayor Doug Faas updated the Board on the Mike Dean project on Norma Avenue. Problems getting the hydrology study done have delayed things, but progress should pick up now. Mr. Ellison reported that he is meeting with our engineer on Wednesday, and they will be discussing the Randall project and the Water Tower painting project.

Authorize cashing in the following CD's upon maturity and transferring proceeds to the savings account at First Security State Bank: a) Reserve Water Tower Fees CD No. 6611 for \$40,475.00; and b) Reserve Water Tower Fees CD No. 6623 for \$40,000.00. Loftus/Frickson to cash in the CD's and transfer the money to FSSB. Ayes – Two. Motion carried.

Authorize renewing the following CD's: a) Garbage Deposits CD No. 6616 for \$10,000.00; b) Meter Deposits CD No. 6617 for \$25,000.00; c) Sewer Deposits CD No. 6624 for \$8,500.00; d) Garbage Deposits CD No. 6625 for \$6,000.00; and e) Meter Deposits CD No. 6626 for \$5,000.00. Loftus/Frickson to renew the CD's for six months at Chicago Central Credit Union. Ayes – Two. Motion carried.

Discussion: Bill Wright from Shoff Engineering called to see if we have heard anything from AT&T regarding the tower lighting. He will follow up on it. The Consumer Confidence Reports will need to be mailed out this year.

Loftus/Frickson to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 5:17 p.m.

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Sharon K. Loftus, Vice-Chairman

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Sandra E. Clements, Secretary