

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JUNE 08, 2015

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Chad Borwig called the meeting to order at 4:30 p.m. Members present in order of roll call: Sharon K. Loftus, Chad J. Borwig and Dona R. Frickson. Quorum present.

Frickson/Loftus to approve the June 08, 2015 agenda. Ayes – Three. Motion carried.

Loftus/Borwig to approve the following Consent Agenda items: a) Approval of the May 11, 2015 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for May 2015; and c) Approval of the Treasurer's Report for April 2015. Ayes – Three. Motion carried.

Loftus/Borwig to approve and authorize payment of claims as listed: ACCO Unlimited Corp 576.20; Black Hawk Sprinklers 368.20; Cardmember Services 336.85; Central States Funds 2,477.13; City Laundering 11.60; EFTPS 769.90; Courier Communications 117.25; IDNR 160.00; Iowa One Call Inc 21.60; IPERS 1,350.84; Keystone Laboratories Inc 55.00; MidAmerican Energy Inc 1,309.68; Monkeytown 332.57; Networking Solutions Inc 142.93; On-Site Information Destruction Inc 11.25; Outdoor & More 121.86; Postmaster 760.00; Stanley Steemer 101.25; Ted's Home & Hardware 282.23; Treasurer State of Iowa 2,193.00; US Cellular 72.80; Utility Equipment Co 354.79; Wex Bank 134.28; Windstream 66.07; Deposits 1,067.18 and May 12 thru June 8, 2015 payroll 10,105.20.

May Revenue: Deposits 2,655.00; Water Fund 352,768.45; Sewer Fund 40,436.15; and Garbage Fund 21,188.02. Ayes – Three. Motion carried.

Request from property owner at 135 River Forest Road to adjust the 05-01-15 meter charge: Crystal Kazynski was present to present her request. Borwig/Loftus to table a decision until the July meeting. Ayes – Three. Motion carried.

Capital projects

a. Discuss any updates available:

1. Board Engineer Jerry Shoff and Bill Wright were present to review projects. Mr. Wright relayed that Board Attorney Pat Galles confirmed that, per our contract with AT&T, the lighting responsibility is with AT&T. The Board directed Mr. Shoff to explore avenues to determine the value of rental space on the Water Tower.
2. The 2015 Randall Avenue Water Main Loop Project Phase II was discussed. Bids are due in the office by 2:00 p.m. on 06-19-15. There will be a Special Meeting 06-22-15 at 4:30 p.m. to award the contract. The only changes from the original plans are adding hydrants and moving the extension to the north side of Shipp Street.
3. The Norma Avenue Water Main Extension was discussed. The City will include the water main extension in with the extensions for the road and sewer main, and it will all be handled as one project. The Water Works will reimburse the City for water main costs and engineering.

b. Approval and authorization to pay invoices for services submitted by Engineer Jerry Shoff: invoices for the following items were submitted – FAA Tower Lighting Project; Re-painting the Water Tower; 2015 Randall Avenue Water Main Loop Project Phase II; and 2014 Randall Avenue Water Main Loop Project Phase I. Some of the invoices cover work back to February 2013, and the Board repeated their desire to have bills turned in sooner. Mr. Shoff will submit bills monthly. The total costs of Randall Phase I & II were discussed. Loftus/Borwig to table payment to allow Mr. Shoff and Plant Manager Mike Ellison time to discuss issues with some of the invoices. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 364 – 2015 Randall Avenue Water Main Loop Project, Phase II: this resolution is to approve preliminary plans, specifications and form of contract; authorize preparation of final plans and specifications; set date of letting; authorize Engineer to submit the Iowa DNR construction permit application; and authorize the Plant Manager to solicit bids for the said project. Loftus/Frickson to pass and adopt Resolution No. 364. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 365 Amending the FY 2015 Budget: Revenues were increased by \$310,000.00 to reflect the Capital Improvement Loan. Expenditures were increased \$415,000.00: \$105,000.00 for an extra Water Tower loan payment to pay off the Tower loan, and \$310,000.00 for Capital projects and purchases. Loftus/Borwig to pass and adopt Resolution No. 365. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 366 Fixing Compensation for Officials and Employees: employees will receive a 3% raise beginning July 1, 2015. Borwig/Frickson to pass and adopt Resolution No. 366. Ayes – Three. Motion carried.

Discussion: none.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:40 p.m.

Chad J. Borwig, Chairman

Sandra E. Clements, Secretary