

**EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
June 16, 2014**

**Call to Order:** The meeting was called to order at 6:06 pm.

**Roll Call:**

Present: Borwig, Burkett, Hansen, Johnson, Kettwig, Nichols, Rasanen

Absent: Pritchett

Director Jensen and was in attendance. Evansdale Citizen Loraine Atkins was also in attendance. A quorum was present.

**May Minutes:**

Kettwig moved and Burkett seconded to approve the minutes. Ayes – 7. The motion carried.

**Approval of bills to be paid in June:**

The bills were reviewed. Nichols moved to pay the bills and Rasanen seconded. Ayes – 7. The motion carried.

**Treasurer's Report:**

The Treasurer's report was given. It was noted that the entire budget for the fiscal year has basically been spent; we just haven't received the final bills.

**Circulation Report:**

The report was reviewed. Director Jensen reported that the Food for Fines brought in 60 lbs. of food to donate to the food bank.

**Old Business:**

- a. Flooring for Gathering Room: Kettwig brought a sample of Purgo from Lowe's. They quoted 32 ¢ a square for removal of the old (which at 256 sq. ft. would come to \$81.92.) The cost of flooring is \$2.49 per sq. (\$637.44) with the pad and 99¢ per sq. (\$253.44) for installation. The total cost quoted was \$972.80. The board agreed to move forward and have Kettwig order this new flooring. Nichols also mentioned checking on quarter round or something to give the edges a finished look.
  
- b. Freegal Renewal: Much discussion was held about whether or not to renew the Freegal music subscription. Last year the board approved a charge of \$1100 (which included a onetime set up fee of \$250.) No one seemed entirely impressed or pleased with the amount of users over the past year and questioned whether or not the charge was worth it. Hansen questioned whether or not the library is in the business of giving away things for free. Several board members pointed out that the library gives away free things and services all the time (prizes for summer reading program, pads of paper and pens, computer and internet usage, etc.) Hansen doubted whether or not free music should be something the library provides, but another board member pointed out that our library has already been providing it for the last year. Hansen stated that he did not feel music should be considered "circulation" but Director Jensen pointed out that the state recognizes it as any other media item (audio books, e-books, DVD's, Books on CD, Music CDs, etc.) and each song downloaded counts toward the library's circulation numbers. Rasanen pointed out that that although libraries used to only offer books, e-services will continue to rise and suggested the Evansdale library continue to move forward as well. In the past the board has chosen to offer technology as each new product presents itself (VHS, DVDs, CDs, audio books, e-books, etc.) She also commented that offering Freegal may help draw in new young patrons to the library. Nichols mentioned that the largest users of the service would probably be young students or patrons with smart phones. She suggested the board make a concentrated

effort in advertising to the local middle school in attempt to see numbers rise and the cost per item decreased.

Hansen again brought up his objections about libraries not being in the business of giving things away for free and it was unfair to the tax payers to pay for such a service. Citizen Loraine Atkins mentioned that even when she came in to get her tax forms, she had to pay for the copies. Several board members agreed that with proper promotion, the service could take off and cut per item costs dramatically. Taking into consideration all previous discussions and the fact that the annual renewal contract went down \$350 to \$750, Burkett moved to renew AND promote the Freegal subscription for one more year. Borwig seconded. Ayes – 6. Nays -1 (Hansen). Nichols agreed to send a memo to both Bunger and East High Schools (which must be in Spanish and Bosnian as well) about the library offering Freegal Music in effort to promote it.

### **New Business:**

- a. Election of Officers: Nichols moved to accept the following slate vote for new officers and Kettwig seconded. Ayes – 7. The motion carried.
  1. President – Rasanen
  2. Vice President – Borwig
  3. Treasurer – Nichols
  4. Secretary – Johnson
  
- b. Approval of any late arriving bills to be paid before the end of the fiscal year: Rasanen moved to pay the bills and Nichols seconded. Ayes – 7. The motion carried.
  
- c. Establish rate of pay for Director and Library Assistant: Some board members suggested going with the rate that was calculated when writing the budget in January. Rasanen read the January budget meeting minutes which budgeted a 25¢ raise for the Director and a 20¢ raise for the Assistant (which was approximately a 1.5% raise.) Nichols suggested the board follow suit with the city which gave a 2% raise across the board (which would be 33¢ for the Director and 25¢ for the Assistant.) Others agreed saying the board didn't know what the city was going to do at the time when they made the budget, they just needed to figure in some rate. Some suggested the board just stick to the budgeted amount because so much discussion was held in January over the issue. Hansen moved to stick with the budgeted 25¢ raise for the Director and 20¢ raise for the Assistant. A roll call vote was taken. Ayes – 4, (Burkett, Borwig, Hansen, Johnson) Nays – 3 (Kettwig, Nichols, Rasanen). The motion carried.

### **Discussion:**

- Burkett mentioned the upcoming book sale in September will be cancelled because the facilities where the books had been stored were vandalized again. They are seeking restitution with the courts for the cost of the damaged books.

**Adjournment:** The date and time of the next meeting will be July 21, 2014 at 6:00 PM. With no further questions or comments, the meeting was officially adjourned at 7:26 PM.

Respectfully Submitted,

Melanie Rasanen, Board Secretary