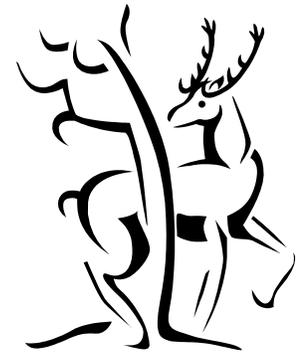
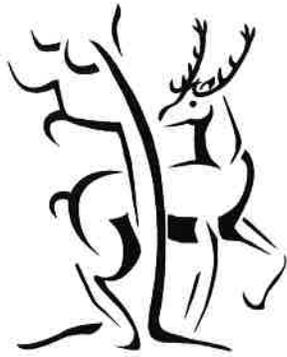


# Park & Recreation Commission

Monday August 3, 2020  
6:00 p.m.  
Evansdale City Council Chambers



1. Call to order
2. Approval the August 3, 2020 agenda
3. Approval of the July 6, 2020 meeting minutes
4. Reports
  - a. Treasures Report
  - b. Camp Host Report
  - c. Campground Maintenance Report
  - d. Park Maintenance Report
5. Approval of Bills and Authorization to pay
6. Request for refund/credit for camping from Senad Babic
7. Request to hire Turf Pro for weed maintenance at the Campground not to exceed \$200
8. Request to hire Platinum Pest for pest control at Meyers lake and the beach house for \$70/month
9. Discussion/action playground grant
10. Discussion/action Campground sewer project
11. Discussion
12. Adjournment



# Park & Recreation Commission

Monday July 6, 2020  
6:00 p.m.  
Evansdale City Council Chambers



1. Call to order at 6:00, all present.
2. Approval of the July 6, 2020 agenda. Motion to approve by Ron, 2<sup>nd</sup> by Travis. Motion carried.
3. Approval of the June 1, 2020 minutes. Motion by Rick, 2<sup>nd</sup> by Ron, motion carried.
4. Reports
  - a. Treasurers Report: report attached.
  - b. Camp Host report. \$95,325 YTD.
  - c. Campground Maintenance Report. The grass is dry so they are not mowing the main area. The lower level is open and drying up. We ran out of firewood over the July 4<sup>th</sup> weekend.
  - d. Park Maintenance Report. No complaints. We need the handicap stalls painted at Meyers Lake.
  - e. Dog Park Report. No updates. Requests for tree removal.
5. Approval of bills and authorization to pay. Motion, excluding Turf Pro, by Ron, 2<sup>nd</sup> by Craig, motion carried.
6. Approval to purchase a new weed trimmer from the Sled Shed in an amount not to exceed \$350.95. Motion by Rick, 2<sup>nd</sup> by Travis, motion carried.
7. Request to allow inflatables during a shelter rental if a shelter rental agreement is signed, and insurance is provided. Motion by Travis, 2<sup>nd</sup> by Ron, motion carried.
8. Request to hire an engineer for planning and approximate costs associated with expanding sewer and campground at Deerwood. Tracis suggested an engineer provide a conceptual drawing and estimate to add sewer on both sides of the road at the top of the hill, and expand the campground the lake. This would require replacing the road at the top of the hill. Rick made a motion to get a conceptual drawing and estimated cost for sewer design and electrical upgrade for both sides of the road at the top of the hill, 2<sup>nd</sup> by Craig, motion carried.
9. Discussion/action playground grant. \$300,000 will be spent on new playgrounds. There will be leftover funds for engineering costs. Travis is working on new designs at varied price levels.

10. Discussion/Action Christmas in July. Special price weekend, decorations, July 24-25.
11. Discussion/action swimming at Deerwood. Insurance has no problems but we must post signs stating swim at your own risk. Chris will order and install signs.
12. Discussion/action to install water at Gardner Park. It would cost \$2,100 to run off of Elliott, or \$1,500 to tap on to one at the other end of the park and run around the back side. Travis made a motion to extend the current hydrant around the outside edge, not to exceed \$1,500, 2<sup>nd</sup> by Craig, motion carried.
13. Discussion:
  - A) Camp fees are \$9,000 ahead of last year..
  - B) Garden on Angel Island? Pond with a swing?.
14. Adjournment: 7:34. Motion by Travis, 2<sup>nd</sup> by Craig, motion carried.

Respectfully submitted,

Rick Nolan

CITY OF EVANSDALE  
REVENUES BY DEPARTMENT (UNAUDITED)  
AS OF: JULY 31ST, 2020

08.33% OF YEAR COMP.

## PARKS

DEPARTMENTAL REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-4-4030-1-4501 PARK- MISC REVENUE	1,100.00	82.00	381.00	82.00	7.45	1,018.00
001-4-4030-1-4502 CAMPING FEES	140,000.00	25,691.00	31,976.00	25,691.00	18.35	114,309.00
001-4-4030-1-4503 SHELTER RENTAL	2,500.00	120.00	480.00	120.00	4.80	2,380.00
001-4-4030-1-4504 WOOD/ICE SALES/MISC REV	2,500.00	1,423.76	880.93	1,423.76	56.95	1,076.24
001-4-4030-2-4402 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-2-4705 PRIVATE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4715 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4720 INSURANCE SETTLEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4729 MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4810 SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
002-4-4030-2-4402 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
002-4-4030-2-4705 PRIVATE CONTRIBUTIONS	150,000.00	0.00	0.00	0.00	0.00	150,000.00
002-4-4030-4-4440 STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
006-4-4030-4-4830 TRANSFERS IN & INTERFUND LOAN	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL PARKS</b>	<b>296,100.00</b>	<b>27,316.76</b>	<b>33,717.93</b>	<b>27,316.76</b>	<b>9.23</b>	<b>268,783.24</b>

## EXPENDITURES BY DEPARTMENT (UNAUDITED)

AS OF: JULY 31ST, 2020

08.33% OF YEAR COMP.

## PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-5-4030-6010 REGULAR WAGES	2,800.00	688.50	338.56	688.50	24.59	2,111.50
001-5-4030-6020 PART TIME PARKS	21,293.00	0.00	2,051.46	0.00	0.00	21,293.00
001-5-4030-6030 TEMPORARY/SEASONAL	8,205.00	5,230.87	1,815.00	5,230.87	63.75	2,974.13
001-5-4030-6040 OVERTIME	0.00	66.54	0.00	66.54	0.00	( 66.54)
001-5-4030-6049 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6051 PARK BOARD FEES	1,500.00	0.00	0.00	0.00	0.00	1,500.00
001-5-4030-6052 CAMPING FEE COLLECTOR	6,000.00	1,200.00	800.00	1,200.00	20.00	4,800.00
001-5-4030-6310 BLDG/GROUNDS MAINT & REPAIR	11,000.00	1,050.89	165.49	1,050.89	9.55	9,949.11
001-5-4030-6311 ICE/POP/MISC-CAMPGROUND	2,500.00	237.42	209.78	237.42	9.50	2,262.58
001-5-4030-6331 GAS & OIL	3,200.00	438.30	668.24	438.30	13.70	2,761.70
001-5-4030-6332 VEHICLE/OPERATIONAL EQUIP RPR	5,000.00	19.57	226.68	19.57	0.39	4,980.43
001-5-4030-6371 MIDAMERICAN UTILITY	42,000.00	6,169.38	2,077.87	6,169.38	14.69	35,830.62
001-5-4030-6373 TELEPHONE	500.00	0.00	36.27	0.00	0.00	500.00
001-5-4030-6374 WATER EXPENSE	500.00	70.35	76.06	70.35	14.07	429.65
001-5-4030-6390 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6402 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6407 ENGINEER FEES	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6411 LEGAL/PROFESSIONAL FEES	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6430 FRIDAY NIGHT REC	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6490 OTHER PROFESSIONAL SERVICES	3,000.00	260.00	0.00	260.00	8.67	2,740.00
001-5-4030-6497 MOWING CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6508 POSTAGE/COPIES/BILLINGS	80.00	0.00	93.00	0.00	0.00	80.00
001-5-4030-6518 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6726 PK-CAMPGRD/SKATEPK	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4030-6731 LANDSCAPING-TREES	2,000.00	0.00	0.00	0.00	0.00	2,000.00
001-5-4030-6735 PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6722 GRANT MATCH-PARKS	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6724 MINOR EQUIPMENT	16,000.00	0.00	0.00	0.00	0.00	16,000.00
002-5-4030-6725 MEYERS LAKE	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6726 CAMPGRD/SKATEPK	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6731 LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6733 CAMPGROUND EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00
002-5-4030-6735 PLAYGROUND EQUIPMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
002-5-4030-6736 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6110 FICA - CITY CONTRIBUTION	2,876.00	443.98	309.84	443.98	15.44	2,432.02
112-5-4030-6120 MEDICARE - CITY CONTRIBUTION	673.00	103.84	72.47	103.84	15.43	569.16
112-5-4030-6130 IPERS - CITY CONTRIBUTION	2,274.00	71.28	31.96	71.28	3.13	2,202.72
112-5-4030-6150 GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6154 DENTAL/VISION/LIFE	0.00	0.00	0.00	0.00	0.00	0.00
112-5-4030-6160 WORKERS' COMPENSATION	918.00	268.43	263.06	268.43	29.24	649.57
112-5-4030-6170 UNEMPLOYMENT COMPENSATION	449.00	73.41	101.53	73.41	16.35	375.59
<b>TOTAL PARKS</b>	<b>332,768.00</b>	<b>16,392.76</b>	<b>9,337.27</b>	<b>16,392.76</b>	<b>4.93</b>	<b>316,375.24</b>

CITY OF EVANSDALE  
EXPENDITURES BY DEPARTMENT (UNAUDITED)  
AS OF: JULY 31ST, 2020

08.33% OF YEAR COMP.

## HOTEL/MOTEL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-5-4031-6402 ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
001-5-4031-6430 FRIDAY NIGHT REC	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6056 MOWING WAGES	7,500.00	0.00	0.00	0.00	0.00	7,500.00
015-5-4031-6110 FICA - CITY CONTRIBUTION	465.00	0.00	0.00	0.00	0.00	465.00
015-5-4031-6120 MEDICARE - CITY CONTRIBUTION	109.00	0.00	0.00	0.00	0.00	109.00
015-5-4031-6130 IPERS - CITY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6402 ADVERTISING - DAYS INN	920.00	0.00	0.00	0.00	0.00	920.00
015-5-4031-6425 EVANSDALE YOUTH SOFTBALL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
015-5-4031-6426 BOYS & GIRLS CLUB	2,500.00	0.00	0.00	0.00	0.00	2,500.00
015-5-4031-6427 CHRISTMAS LIGHT CONTEST	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6428 FIREWORKS EVENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6430 FRIDAY NITE REC	1,100.00	0.00	0.00	0.00	0.00	1,100.00
015-5-4031-6497 MOWING CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6505 OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6729 UNALLOCATED	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6731 LANDSCAPE	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6733 PK-TENNIS COURTS	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6734 CAMPGROUND EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6735 PLAYGROUND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6736 CAMPGROUND EXPANSION GRANT MAT	0.00	0.00	0.00	0.00	0.00	0.00
015-5-4031-6737 GRANT MATCH-CAPITAL IMPROVEMEN	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL HOTEL/MOTEL</b>	<b>14,594.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,594.00</b>

2020 CAMPING TOTALS

DATE	WEEK #	CAMPING FEES	ICE/WOOD/M ISC REV	DUMP FEES	TOTAL	YTD TOTAL	FISCAL YTD TOTAL
Balance Forward							84,791.65
4/20/2020	1	1,600.00		6.00	1,606.00	1,606.00	86,397.65
4/27/2020	2	3,112.50		7.00	3,119.50	4,725.50	89,517.15
5/11/2020	3	40,740.75		15.00	40,755.75	45,481.25	130,272.90
5/18/2020	4	9,730.25		17.00	9,747.25	55,228.50	140,020.15
5/26/2020	5	6,359.00		26.00	6,385.00	61,613.50	146,405.15
6/1/2020	6	4,363.00	836.00	408.00	5,607.00	67,220.50	152,012.15
6/8/2020	7	6,768.00		22.00	6,790.00	74,010.50	158,802.15
6/15/2020	8	8,425.00		27.00	8,452.00	82,462.50	167,254.15
6/22/2020	9	3,448.00	596.00	364.00	4,408.00	86,870.50	171,662.15
6/29/2020	10	3,319.00		16.00	3,335.00	90,205.50	174,997.15
7/6/2020	11	4,935.00		31.00	4,966.00	95,171.50	179,963.15
7/13/2020	12	9,340.00	455.00	24.00	9,819.00	104,990.50	189,782.15
7/20/2020	13	6,497.00	407.00	344.00	7,248.00	112,238.50	197,030.15
7/27/2020	14	4,919.00		27.00	4,946.00	117,184.50	201,976.15
	15				-		
	16				-		
	17				-		
	18				-		
	19				-		
	20				-		
	21				-		
	22				-		
	23				-		
	24				-		
	25				-		
	26				-		
	27				-		
	28				-		
	29				-		
	30	-			-		
		6/12/2020	WASHLAND DEPOSIT		30.80		
		7/17/2020	WASHLAND DEPOSIT		60.73		
		7/17/2020	POP DEPOSIT		157.03		
			<b>TOTAL</b>		<b>248.56</b>		
		5/11/2020	PETTY CASH KEPT		100.00		

**July 6, 2020 Park Expenses**

<b>Vendor</b>	<b>Description</b>	<b>Prep ay</b>	<b>Amount</b>	<b>Approve (Y/N)</b>	<b>Account</b>
ACTION SIGNS	SWIM @ OWN RISK SIGNS	N	\$150.00		001-5-4030-6310
ARCTIC GLACIER	ICE	N	\$84.24		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$115.20		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$148.77		001-5-4030-6311
BMC	ROCK-ANGELS ISLND BRIDGE	N	\$77.71		001-5-4030-6310
BOUND TREE MEDICAL	FIRST AID KITS-2	N	\$29.50		001-5-4030-6310
HOME DEPOT	CIRCUIT BREAKER	Y	\$18.90		001-5-4030-6310
MIDAMERICAN	JUNE UTILITIES	Y	\$6,169.38		001-5-4030-6371
P&K MIDWEST	LAWN MOWER BELT-TOM	N	\$54.01		001-5-4030-6332
STOREY KENWORTHY	TP/CLEANING SUPPLIES	N	\$85.33		001-5-4030-6310
TED'S	MEYERS LAKE DOCK RPR	Y	\$46.10		001-5-4030-6310
TED'S	PAINT	Y	\$39.99		001-5-4030-6310
TED'S	WATER FOUNTAIN RPR	Y	\$40.63		001-5-4030-6310
TED'S	WATER FOUNTAIN RPR	Y	\$18.99		001-5-4030-6310
TED'S	ELBOW-DRINKING FOUNTAIN	Y	\$5.49		001-5-4030-6310
TED'S	SHOP TOWELS	Y	\$6.98		001-5-4030-6310
THE SLED SHED	WEED TRIMMER	N	\$350.95	Y	001-5-4030-6310
THE SLED SHED	POLE SAW CHAIN LOOP	N	\$25.95		001-5-4030-6310
THE SLED SHED	WEED EATER RPR	N	\$3.20		001-5-4030-6310
UTILITY EQUIPMENT COMP	GARDNER WATERLINE	N	\$549.03		001-5-4030-6310
UTILITY EQUIPMENT COMP	GARDNER WATERLINE	N	\$41.00		001-5-4030-6310
WEX	JUNE FUEL	Y	\$438.30		001-5-4030-6331

I approve and authorize the above invoices to be paid: \_\_\_\_\_

Signature

Date