

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
AUGUST 18, 2014**

Call to Order: The meeting was called to order by President Rasanen at 6:00 p.m.

Roll Call:

Present: Borwig Burkett, Hansen, Johnson, Pritchett and Rasanen.

Absent: Kettwig and Nichols

Approval of August Minutes: After discussion the minutes were approved with a correction that Hansen did not state that he would draw up a policy regarding the issue of selling tickets for nonprofit organizations. Pritchett moved and Hansen seconded. Motion carried. Ayes – 5, Nays – 1 (Johnson). The motion carried.

Approval of bills to be paid in September: Moved by Hansen seconded by Burkett. Ayes – 6, Nays – 0. The motion carried.

Treasurer's Report: An updated treasurer's report was reviewed showing a correction in the Medicare, FICA and IPERS fields.

Circulation Report: The Director stated that it was a very busy month showing an increase of 114 patrons from 458 to 572.

Old Business:

- a. Floor covering for gathering room: The floor delivery, carpet removal and installing hard wood laminate with new quarter round, is slated for Thursday August 20th or Friday 21st. The floor will not be installed under the cabinets in that room. This project is being paid for by the Friends of the Library.
- b. Summer Reading Program Report: 85 patrons registered with 27 completing the program. There were 9 planned programs with 202 attending. There were 76 in attendance for the Wardell program. There were 38 at the closing party.

New Business:

- a. Library involvement in community events: There was much discussion on this topic. The Director has included several policies from other Iowa libraries for us to review. 8 libraries do participate, 2 do not and 1 was neutral. Hansen commented that he felt they had a common theme stating that no participation unless there was a benefit to the library. Burkett agreed with George Vaughn, Director of the Olin

Public Library, which basically stated that we need to support our community, thus promoting good will for the Library. Hansen feels that we need a policy. Johnson wondered if needed to have a policy drawn up by an attorney. Consensus was no. The Director stated that in the past the library has participated in City wide garage sale map, tickets for the fireman supper and tickets for the ECDC annual play. The question was raised to Hansen as to what specification did he have in mind for a policy. After much discussion, President Rasanen took down suggestions and will draft a proposed policy to be voted on at the next meeting.

- b. Wage parameters for Director and Assistant positions: Again there was much discussion as to whether or not we need such a pay scale and how to draft these parameters. Burkett moved that the library should look at pay scales at the time of new hire. Seconded by Pritchett. Ayes – 5, Nays – 1 (Hansen). The motion carried.
- c. Library Champion Program: Creative impact quoted the cost of a 1 sided sign at \$15.00 and a 2 sided sign would be \$22.50. An outdoor sign would limit us to a summer time program so we would be better to have a sign in the library. Questions were raised as to on what do we base the program, such as number of books read, how to post the Champion by picture or name and would parents have to sign off. President Rasanen suggested we all come up with ideas on how to run this program and bring them to next month meeting.

Discussion: Guest Lorraine Atkins asked if we had a contract with the ECDC for any property that we have store in their Jewett building. The library no longer has any property in that building.

There was discussion on the Evans Village request to have mobile library services for their building's shut-ins. This will be put on the next month's agenda.

Burkett stated that she took some of the books that were in still in good condition after the break-in at the Jewett building, to Stuff Etc consignment store and made \$23.00 for the Friends of the Library. She plans to take some more books to the consignment. Director Jensen turn over another \$35.99 to the Friends for books sold through an online book consignment site.

There being no further business the meeting was adjourned.

Respectfully Submitted

Kathleen Johnson, Secretary