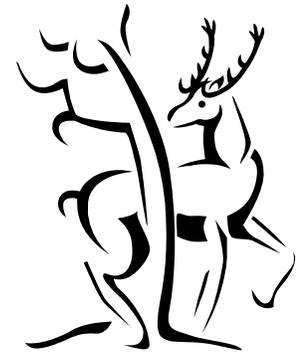


Park & Recreation Commission

Monday September 14, 2020
6:00 p.m.
Evansdale City Council Chambers



1. Call to order
2. Approval the September 14, 2020 agenda
3. Approval of the August 4, 2020 regular minutes and August 24, 2020 special meeting minutes
4. Reports
 - a. Treasures Report
 - b. Camp Host Report
 - c. Campground Maintenance Report
 - d. Park Maintenance Report
 - e. Dog Park Report
5. Approval of Bills and Authorization to pay
6. Discussion/action playground grant project
7. Discussion/action location to plant trees
8. Discussion/action Campground sewer project
9. Discussion/action shelter rental times/park closure times
10. Discussion/action set date for Deerwood Halloween weekend Sept 25th/26th Oct 2nd/3rd
11. Discussion/action park closure date Oct 18th
12. Discussion
13. Adjournment



Park & Recreation Commission

Monday August 3, 2020
6:00 p.m.
Evansdale City Council Chambers



1. Call to order: 6:01, all present.
2. Approval the August 3, 2020 agenda. Motion by Travis to approve with correction to #8, 2nd by Ron, motion carried.
3. Approval of the July 6, 2020 meeting minutes. Motion by Travis, 2nd by Ron, motion carried.
4. Reports
 - a. Treasures Report.
 - b. Camp Host Report. \$11,000 ahead of last year.
 - c. Campground Maintenance Report. John left for the season. Menards rebate paperwork needs to go to the city.
 - d. Park Maintenance Report. No update. Rocks on the far side of the bridge needs to be sprayed for weeds.
5. Approval of Bills and Authorization to pay. Motion by Rick, 2nd by Craig, motion carried.
6. Request for refund/credit for camping from Senad Babic. Paid for a month, camper moved due to flooding while they were on vacation. They received 3 days credit. Motion by Rick to approve a 17 day camping credit to be used this season, 2nd by Travis, motion carried.
7. Request to hire Turf Pro for weed maintenance at the Campground not to exceed \$200. Motion by Travis, 2nd by Craig, motion carried.
8. Request to hire Platinum Pest for pest control at Meyers Lake, the shower house, and the beach house for \$70/month. Motion by Craig, 2nd by Ron, motion carried. Travis and Tom abstained.
9. Discussion/action playground grant. Prk board members provided feedback on equipment for Casebeer, Gardner and Triangle Park. Possible vote next month with installation yet this year.
10. Discussion/action Campground sewer project. Engineering is still working on a conceptual design and estimate. We should have it at the next meeting.

11. Discussion.

- Two rentals for the island. Birthday party on the 23rd, and a wedding in September. Protocol for Covid-19 cleaning? Wedding will have alcohol, must have a EPD or BHC sherriff.

12. Adjournment. Motion by Travis to dismiss at 6:57, 2nd by Craig, motion carried.

Respectfully submitted,

Rick Nolan

A handwritten signature in black ink that reads "Rick Nolan". The signature is written in a cursive style with a long, sweeping horizontal line extending to the right.



**Park & Recreation
Commission**
Special Meeting
Monday August 24, 2020
6:00 p.m.
Evansdale City Council Chambers



1. Call to order by Travis at 6:14. Tom and Ron are absent.
2. Approval of the August 24, 2020 Special Meeting Agenda. Motion by Craig, 2nd by Rick, motion carried.
3. Approval of proposal from Boland Recreation for playground equipment in the amount of \$149,729.00. Travis made a motion to approve the Boland proposal, less the mulch portion, for an amount not to exceed \$135,000. \$10,600 will be spent for mulch application. 2nd by Rick, motion carried.
4. Discussion. None.
5. Adjournment. Rick made a motion to adjourn at 6:20, 2nd by Craig. Motion carried.

Respectfully submitted,

Rick Nolan

A handwritten signature in black ink that reads "Rick Nolan". The signature is written in a cursive, flowing style.

CITY OF EVANSDALE
REVENUES BY DEPARTMENT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

16.67% OF YEAR COMP.

PARKS

DEPARTMENTAL REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-4-4030-1-4501 PARK- MISC REVENUE	1,500.00	748.00	738.00	1,174.00	78.27	326.00
001-4-4030-1-4502 CAMPING FEES	140,000.00	32,327.00	55,611.00	58,018.00	41.44	81,982.00
001-4-4030-1-4503 SHELTER RENTAL	2,500.00	520.00	880.00	800.00	32.00	1,700.00
001-4-4030-1-4504 WOOD/ICE SALES/MISC REV	4,000.00	1,617.89	1,698.54	2,697.65	67.44	1,302.35
001-4-4030-2-4402 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-2-4705 PRIVATE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4715 REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4720 INSURANCE SETTLEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4729 MISC REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
001-4-4030-4-4810 SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
002-4-4030-2-4402 FLOOD	0.00	0.00	0.00	0.00	0.00	0.00
002-4-4030-2-4705 PRIVATE CONTRIBUTIONS	232,000.00	0.00	0.00	0.00	0.00	232,000.00
002-4-4030-4-4440 STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
006-4-4030-4-4830 TRANSFERS IN & INTERFUND LOAN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARKS	380,000.00	35,212.89	58,927.54	62,689.65	16.50	317,310.35

CITY OF EVANSDALE
 EXPENDITURES BY DEPARTMENT (UNAUDITED)
 AS OF: AUGUST 31ST, 2020

16.67% OF YEAR COMP.

PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-5-4030-6010 REGULAR WAGES	2,742.00	190.72	338.56	879.22	32.06	1,862.78
001-5-4030-6020 PART TIME PARKS	0.00	0.00	3,883.68	0.00	0.00	0.00
001-5-4030-6030 TEMPORARY/SEASONAL	26,408.00	1,881.08	4,438.50	7,111.95	26.93	19,296.05
001-5-4030-6040 OVERTIME	0.00	0.00	0.00	66.54	0.00 (66.54)
001-5-4030-6051 PARK BOARD FEES	1,500.00	0.00	0.00	0.00	0.00	1,500.00
001-5-4030-6052 CAMPING FEE COLLECTOR	6,000.00	400.00	1,600.00	1,600.00	26.67	4,400.00
001-5-4030-6310 BLDG/GROUNDS MAINT & REPAIR	11,000.00	1,505.38	5,255.51	2,575.17	23.41	8,424.83
001-5-4030-6311 ICE/POP/MISC-CAMPGROUND	2,500.00	348.21	603.96	585.63	23.43	1,914.37
001-5-4030-6331 GAS & OIL	2,000.00	257.46	911.68	695.76	34.79	1,304.24
001-5-4030-6332 VEHICLE/OPERATIONAL EQUIP RPR	2,000.00	0.00	226.68	19.57	0.98	1,980.43
001-5-4030-6371 MIDAMERICAN UTILITY	43,260.00	7,729.57	9,564.25	13,898.95	32.13	29,361.05
001-5-4030-6373 TELEPHONE	500.00	0.00	108.81	0.00	0.00	500.00
001-5-4030-6374 WATER EXPENSE	500.00	0.00	117.69	70.35	14.07	429.65
001-5-4030-6490 OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	260.00	0.00 (260.00)
001-5-4030-6508 POSTAGE/COPIES/BILLINGS	80.00	0.00	93.00	0.00	0.00	80.00
001-5-4030-6731 LANDSCAPING-TREES	2,000.00	0.00	0.00	0.00	0.00	2,000.00
002-5-4030-6722 GRANT MATCH-PARKS	437,250.00	0.00	0.00	0.00	0.00	437,250.00
112-5-4030-6110 FICA - CITY CONTRIBUTION	2,737.00	152.85	635.70	596.83	21.81	2,140.17
112-5-4030-6120 MEDICARE - CITY CONTRIBUTION	640.00	35.76	148.68	139.60	21.81	500.40
112-5-4030-6130 IPERS - CITY CONTRIBUTION	25.00	18.01	31.96	89.29	357.16 (64.29)
112-5-4030-6160 WORKERS' COMPENSATION	754.00	0.00	341.89	268.43	35.60	485.57
112-5-4030-6170 UNEMPLOYMENT COMPENSATION	384.00	0.00	101.53	73.41	19.12	310.59
TOTAL PARKS	542,280.00	12,519.04	28,402.08	28,930.70	5.34	513,349.30

CITY OF EVANSDALE
EXPENDITURES BY DEPARTMENT (UNAUDITED)
AS OF: AUGUST 31ST, 2020

16.67% OF YEAR COMP.

HOTEL/MOTEL	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
DEPARTMENTAL EXPENDITURES						
015-5-4031-6056 MOWING WAGES	7,500.00	0.00	0.00	0.00	0.00	7,500.00
015-5-4031-6110 FICA - CITY CONTRIBUTION	465.00	0.00	0.00	0.00	0.00	465.00
015-5-4031-6120 MEDICARE - CITY CONTRIBUTION	109.00	0.00	0.00	0.00	0.00	109.00
015-5-4031-6402 ADVERTISING - DAYS INN	920.00	0.00	0.00	0.00	0.00	920.00
015-5-4031-6426 BOYS & GIRLS CLUB	2,500.00	2,500.00	2,500.00	2,500.00	100.00	0.00
015-5-4031-6427 CHRISTMAS LIGHT CONTEST	600.00	0.00	0.00	0.00	0.00	600.00
015-5-4031-6428 FIREWORKS EVENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
015-5-4031-6430 FRIDAY NITE REC	900.00	0.00	200.00	0.00	0.00	900.00
TOTAL HOTEL/MOTEL	15,494.00	2,500.00	2,700.00	2,500.00	16.14	12,994.00

2020 CAMPING TOTALS

DATE	WEEK #	CAMPING FEES	ICE/WOOD/M ISC REV	DUMP FEES	TOTAL	YTD TOTAL
Balance Forward						
4/20/2020	1	1,600.00		6.00	1,606.00	1,606.00
4/27/2020	2	3,112.50		7.00	3,119.50	4,725.50
5/11/2020	3	40,740.75		15.00	40,755.75	45,481.25
5/18/2020	4	9,730.25		17.00	9,747.25	55,228.50
5/26/2020	5	6,359.00		26.00	6,385.00	61,613.50
6/1/2020	6	4,363.00	836.00	408.00	5,607.00	67,220.50
6/8/2020	7	6,768.00		22.00	6,790.00	74,010.50
6/15/2020	8	8,425.00		27.00	8,452.00	82,462.50
6/22/2020	9	3,448.00	596.00	364.00	4,408.00	86,870.50
6/29/2020	10	3,319.00		16.00	3,335.00	90,205.50
7/6/2020	11	4,935.00		31.00	4,966.00	95,171.50
7/13/2020	12	9,340.00	455.00	24.00	9,819.00	104,990.50
7/20/2020	13	6,497.00	407.00	344.00	7,248.00	112,238.50
7/27/2020	14	4,919.00		27.00	4,946.00	117,184.50
8/3/2020	15	6,218.00	667.00	317.00	7,202.00	124,386.50
8/10/2020	16	8,880.00		35.00	8,915.00	133,301.50
8/17/2020	17	5,697.00		32.00	5,729.00	139,030.50
8/24/2020	18	5,334.00	843.00	348.00	6,525.00	145,555.50
8/31/2020	19	6,198.00		16.00	6,214.00	151,769.50
9/8/2020	20	8,294.00	645.00	304.00	9,243.00	161,012.50
	21				-	
	22				-	
	23				-	
	24				-	
	25				-	
	26				-	
	27				-	
	28				-	
	29				-	

September 14, 2020 Park Expenses

Vendor	Description	Prep ay	Amount	Approve (Y/N)	Account
ARCTIC GLACIER	ICE	N	\$114.84		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$96.75		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$153.36		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$115.20		001-5-4030-6311
ARCTIC GLACIER	ICE	N	\$157.23		001-5-4030-6311
D&D TIRE	JD TIRE RPR	N	\$110.00		001-5-4030-6332
EWV	WATER EXPENSE	N	\$86.93		001-5-4030-6374
EWV	WATER EXPENSE	N	\$104.35		001-5-4030-6374
MENARDS	2-BOX FANS	N	\$37.94		001-5-4030-6310
MENARDS	BULBS, SOCKET SET, WRENCH	N	\$8.11		001-5-4030-6310
MIDAMERICAN	JULY UTILITIES	Y	\$7,729.57		001-5-4030-6371
MIDAMERICAN	AUGUST UTILITIES	Y	\$9,921.02		001-5-4030-6371
P&K	WIRING HARNESS	N	\$39.70		001-5-4030-6332
PLATINUM PEST	PEST SERVICE	N	\$35.00		001-5-4030-6310
PLATINUM PEST	PEST SERVICE	N	\$80.00		001-5-4030-6310
ROGER STROHECKER	WEED SPRAYER PUMP	N	\$119.99		001-5-4030-6310
STOREY KENWORTHY	CLEANING SUPPLIES	N	\$68.46		001-5-4030-6310
STOREY KENWORTHY	TISSUE PAPER	N	\$37.74		001-5-4030-6310
STOREY KENWORTHY	CLEANING SUPPLIES	N	\$105.56		001-5-4030-6310
STOREY KENWORTHY	TISSUE PAPER	N	\$35.30		001-5-4030-6310
STOREY KENWORTHY	TISSUE PAPER	N	\$135.55		001-5-4030-6310
TED'S	ELECTRICAL TAPE	Y	\$5.16		001-5-4030-6310
TED'S	BOLTS-DOCK RPR	Y	\$1.24		001-5-4030-6310
TED'S	BOX FANS/EXTENSION CORDS	Y	\$92.95		001-5-4030-6310
TED'S	NUTS/BOLTS-LOG SPLITTER	Y	\$6.18		001-5-4030-6310
TED'S	WASP SPRAY	Y	\$9.98		001-5-4030-6310
TED'S	EXTENSION CORD	Y	\$19.99		001-5-4030-6310

September 14, 2020 Park Expenses

TED'S	PEST SPRAY/PAINT SUPPLIES	Y	\$13.97		001-5-4030-6310
THE SLED SHED	SHARPEN CHAINSAW	N	\$18.00		001-5-4030-6332
THE SLED SHED	CHAINSAW BAR	N	\$41.95		001-5-4030-6332
THE SLED SHED	SHARPEN CHAINSAW	Y	\$18.00		001-5-4030-6332
VERIZON	AUGUST CELL PHONE	Y	\$12.72		001-5-4030-6373
VISA	MISC TREES(19)-TREES PLEASE	Y	\$1,835.15		001-5-4030-6731
WEX	JULY FUEL	Y	\$257.46		001-5-4030-6331
WEX	AUGUST FUEL	Y	\$252.17		001-5-4030-6331
	TOTAL		\$21,877.52		

I approve and authorize the above invoices to be paid: _____

Signature

Date

Megan Wells

From: Troy Beatty
Sent: Thursday, August 20, 2020 2:52 PM
To: Megan Wells; DeAnne Kobliska
Cc: Chris Schares
Subject: FW: Invoice #

Troy Beatty

Mayor - Evansdale

Phone: 319-232-6683

Email: mayor@cityofevansdale.org



From: FastGrowingTrees.com <plantexperts@fast-growing-trees.com>
Sent: Thursday, August 20, 2020 2:46 PM
To: Troy Beatty <mayor@cityofevansdale.org>
Subject: Invoice #



Have questions? Give us a call!

800-973-8959

(9am-5:30pm EST Mon-Fri)

Complete your purchase

These items will be reserved for you until: .

[Complete your purchase](#)



Cleveland Pear Tree × 2
6-7 ft.

\$179.90



Prairifire Crabapple Tree × 2
5-6 ft.

\$199.90



Eastern Redbud × 2
6-7 ft.

\$279.90



Autumn Blaze® Red Maple Tree × 7
6-7 ft.

\$699.65



Kwanzan Cherry Tree × 2
5-6 ft.

\$199.90



Yoshino Cherry Tree × 4
6-7 ft.

\$479.80

Discount 

-\$203.90

Subtotal

\$1,835.15

Shipping

\$0.00

Total

\$1,835.15

You saved \$203.90

Customer information

**City of Evansdale Parks and Recreation Department
SHELTER RENTAL AGREEMENT**

Rental fee: \$40

RENTERS MUST BE 21 YEARS OF AGE OR OLDER.

Shelter being rented: _____ Reservation Date: ____/____/____

Renter's Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home/Cell Phone Number: _____ Work Phone Number: _____

POLICIES

Shelter Reservation and Refund Policy: Rental fees are due and payable at the time of the reservation. No reservation can be made without payment. No refunds will be given for cancelled reservations. Reservations can be made one year in advance.

Supervision: There must be a responsible adult age 21 or over in charge of the event and present at all times during the rental period for activities involving minors.

Hours: The shelters are available to rent from 7:00 am to 11:00 pm, 7 days a week on a first-come-first-served basis. All Parks and Recreation Department events and community events take priority over private use.

Refuse: Renters are responsible for picking up all refuse. Refuse containers are available near the shelters.

Damage to Shelter: Facilities will be inspected after use. If any damage is found following a rental that is believed to be the result of misuse or lack of care, the cost for repair and additional staff time will be billed to the renter. The individual(s) renting the shelter will assume responsibility for any damage caused by members of their group during their use of the shelter.

Rules: Use of the shelter must be in compliance with all applicable City ordinances, State and Federal laws and regulations. Loud or profane language, and unruly conduct and/or disturbing others using the park are specifically prohibited. For more information refer to City Ordinance Chapter 47 - Park Regulations.

Inflatables _____ Specialty Games _____ Concession Equipment _____

By signing below, I acknowledge that I have read and agree to abide by the above policies. I acknowledge that I am the individual responsible for the care and maintenance of the shelter during the period of use for which it is being rented. I agree to indemnify and reimburse the City of Evansdale for any and all damages resulting to City property from the use of the shelter, normal wear and tear excepted. I further agree to indemnify, defend and hold harmless the City, including its agents and employees, from and against any and all claims, damages, losses, liabilities, judgments and expenses, of whatever nature, including reasonable attorney fees arising from, during or in conjunction with the use of the shelter. Should it become necessary for the City or someone on its behalf to incur costs and expenses to enforce this Agreement or any portion hereof, or to present a defense to claims arising from the situations identified above, the undersigned agrees to pay the City all costs and attorney fees hereby expended or for which liability is incurred.

Signature of Renter: _____

Date: ____/____/____

FOR OFFICE USE ONLY:

Approved by: _____

Date: ____/____/____