



Park & Recreation Commission

Monday, October 7, 2024
6:00 p.m.
Evansdale City Council Chambers



1. Call to Order
2. Approval of the October 7, 2024 agenda
3. Approval of the September 9, 2024 meeting minutes
4. Approval of the bills and authorization to pay
5. Acknowledgement of receipt and approval of resignation of Board Member David Ames
6. Reports
 - a. Treasurers Report
 - b. CVYSA
 - c. Park Maintenance
 - d. Campground
7. Request to purchase new sunshades for playground at Deerwood Park from Boland Recreation not to exceed \$6,500
8. Discussion/action Closing of campground for the season
9. Capital Projects reports/actions
 - a. Signs/Discussion and action on bids
 - b. Angel's Park
10. Discussion
11. Adjournment



Park & Recreation Commission

Monday, September 9, 2024
6:00 p.m.
Evansdale City Council Chambers



1. Call to Order: 6:00, all present.
2. Approval of the September 9, 2024 agenda: Motion by Rick, 2nd by Joe, motion carried.
3. Approval of the August 5, 2024 meeting minutes: Motion by Dave, 2nd by Rick, motion carried.
4. Approval of the bills and authorization to pay: Motion by Rick, 2nd by Dave, motion carried.
5. Reports
 - a. Treasurers Report: as submitted.
 - b. Park Maintenance: Per Chris the lake will be lowered by 1 foot. Jeff Scarborough needs to repair his wall. We may be able to also clean up our own wall area. Lehman is doing the work for Scarborough.
 - c. Campground: Campground revenues are \$207,953 for the season less wood and pop sales. Roger will be out September 21st returning the next afternoon. Jim has medical issues and will likely not return for maintenance work. Tom will be absent from September 20 until October 2nd. Grass is not growing so no mowing is needed right now.
 - d. Active Capital Projects
 1. Signs: waiting for quotes.
 2. Bathrooms Meyers Lake: In process, we need quotes complete, not just materials.
6. Dog Park-Discussion/action reference water from Elk Run: The water bill from Elk Run was \$30 for the summer. The water is for the drinking fountain. Motion by Rick, 2nd by Dennis, to pay. Our two cities will work together to winterize.
7. CVYSA Discussion/action reference contract extension. Tom wants to get financials and minutes every month in time to distribute for our Park Board meetings. CVYSA has committed to providing as requested. Motion by Dennis, 2nd by Joe to offer a 3 year contract. Motion carried.
8. Approval of Camp hosts resignation/Approval to post job on city website: Motion by Ric, 2nd by Joe, motion carried.

9. Sewer Repair-Campground Approval of bid from Frickson Brothers for \$1,000: Motion by Rick, 2nd by Joe to pay Frickson Brothers up to \$1,000 to repair the L13 sewer pipe, motion carried.
10. Angels Park-Request from Victims of Homicide to use the shelter and waive rental fee on 09/25/2024: Motion by Joe, 2nd by Rick, motion carried.
11. Bench request Toni Hoepner: Toni wants to place a memorial bench with a plaque on the bike trail near East End, to the south. It will be a resin bench with a concrete pad. Motion by Rick, 2nd by Dennis, motion carried.
12. Discussion:
 - October 4-5 will be Halloween weekend. Jan will make a flier. Jan wants to substitute Bingo for crafts. Bingo will be at 1:00. Decorating starts the Monday before. Kids costumes at 4:00, 7:30 for the golf cart parade (no bikes). Trick or treating will be Saturday right after the costume contest. Chili supper will be at 6:00 on Saturday. Rick, Dennis and Tom will make chili. Joe and Dave will provide bread, peanut butter, crackers and bowls. If we do popcorn, we may need to buy some. Tom will drive the hay wagon on Saturday night. Rick will find a driver for Friday night.
 - Per Dennis, Sheryl spends a lot of time collecting from people who are late. Should we have a late fee? Tom will add to the next agenda.
13. Adjournment: Motion to adjourn at 6:39 by Rick, 2nd by Joe, motion carried.

Respectfully submitted,

Rick Nolan

October 7, 2024 Park Expenses

Vendor	Description	Prepay	Amount	Approve (Y/N)	Account
Amazon	Pet waste bags	Y	44.99		001-5-4030-6310
Atlantic Bottle Company	Pop-campground	Y	87.36		001-5-4030-6311
Auto Plus	Air filters for Z turns	N	65.56		001-5-4030-6332
Cooley Pumpbing	Gardner Park	Y	95.00		001-5-4030-6310
Cooley Pumpbing	Disc Golf	Y	95.00		001-5-4030-6310
Evansdale Water Works	Water 08-15 to 09-15	y	127.80		001-5-4030-6310
Meyers Nursery	Straw Bales for Hayride	N	90.00		001-5-4030-6311
Menards	Photo eyes	N	27.24		001-5-4030-6310
Menards	Antifreeze for Deerwood	Y	62.86		001-5-4030-6310
MldAmerican Energy	Utilities	Y	7,450.54		001-5-4030-6371
Platinum Pest Control	Pest Control dated 09/27/2024	N	90.00		001-5-4030-6310
Storey Kenworthy	Bath tissue-#PINV1193441	Y	139.10		001-5-4030-6310
Storey Kenworthy	Bath tissue #PINV1197898	Y	139.10		001-5-4030-6310
Ted's	Wax extender kit/Flange	Y	23.52		001-5-4030-6310
Ted's	Misc. parts for Angels	Y	5.84		001-5-4030-6310
Ted's	PVC/P-trap/Flange for Angels	Y	13.02		001-5-4030-6310
Ted's	Cleaning supplies for fuel tank	Y	33.27		001-5-4030-6310
Verizon	Telephone	Y	46.46		001-5-4030-6373
Visa	Webstaurant--Sink for Angles	Y	64.99		001-5-4030-6310
Visa	Ferguson-A41A 1.6 CLST Kit	Y	63.98		001-5-4030-6310
WEX	Fuel	Y	15.83		001-5-4030-6331
			8,781.46		

Signature

Date

CITY OF EVANSDALE
 REVENUES BY DEPARTMENT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2024

		25.00% OF YEAR COMP.					
PARKS		CURRENT	CURRENT	PRIOR YEAR	CURRENT	% OF	BUDGET
DEPARTMENTAL REVENUES		BUDGET	PERIOD	YTD BALANCE	YTD BALANCE	BUDGET	BALANCE
001-4-4030-1-4501	PARK-CHARGES FOR SERVICE	1,600.00	128.50	40.00	333.50	20.84	1,266.50
001-4-4030-1-4502	CAMPING FEES	260,000.00	21,907.50	86,506.95	50,992.50	19.61	209,007.50
001-4-4030-1-4503	SHELTER RENTAL	2,500.00	200.00	800.00	920.00	36.80	1,580.00
001-4-4030-1-4504	WOOD/ICE SALES/MISC REV	5,400.00	710.86	1,584.89	1,429.28	26.47	3,970.72
TOTAL PARKS		269,500.00	22,946.86	88,931.84	53,675.28	19.92	215,824.72

CITY OF EVANSDALE
 REVENUES BY DEPARTMENT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2024

							25.00% OF YEAR COMP.	
HOTEL/MOTEL								
DEPARTMENTAL REVENUES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE	
001-4-4031-4-4085	HOTEL-MOTEL TAX	25,000.00	2,447.65	7,866.81	8,992.84	35.97	16,007.16	
015-4-4031-4-4085	HOTEL-MOTEL TAX	25,000.00	2,447.65	7,866.81	8,992.83	35.97	16,007.17	
TOTAL HOTEL/MOTEL		50,000.00	4,895.30	15,733.62	17,985.67	35.97	32,014.33	

CITY OF EVANSDALE
 EXPENDITURES BY DEPARTMENT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2024

25.00% OF YEAR COMP.

PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
001-5-4030-6010 REGULAR WAGES	10,505.00	423.12	844.81	2,209.75	21.04	8,295.25
001-5-4030-6030 TEMPORARY/SEASONAL	16,702.00	1,029.20	5,968.10	7,410.75	44.37	9,291.25
001-5-4030-6051 PARK BOARD FEES	2,600.00	0.00	0.00	0.00	0.00	2,600.00
001-5-4030-6052 CAMPING FEE COLLECTOR	8,925.00	1,300.00	3,150.00	3,900.00	43.70	5,025.00
001-5-4030-6310 BLDG/GROUNDS MAINT & REPAIR	30,000.00	748.21	17,580.72	6,358.04	21.19	23,641.96
001-5-4030-6311 ICE/POP/MISC-CAMPGROUND	3,000.00	87.36	1,221.09	172.51	5.75	2,827.49
001-5-4030-6331 GAS & OIL	4,000.00	15.83	879.15	1,358.19	33.95	2,641.81
001-5-4030-6332 VEHICLE/OPERATIONAL EQUIP RPR	3,000.00	87.15	602.56	379.38	12.65	2,620.62
001-5-4030-6371 MIDAMERICAN UTILITY	51,500.00	7,450.54	27,156.86	19,214.50	37.31	32,285.50
001-5-4030-6373 TELEPHONE	512.00	46.46	124.01	139.32	27.21	372.68
001-5-4030-6374 WATER EXPENSE	700.00	0.00	529.23	38.87	5.55	661.13
001-5-4030-6407 ENGINEER FEES	30,000.00	0.00	0.00	0.00	0.00	30,000.00
001-5-4030-6411 LEGAL/PROFESSIONAL FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
001-5-4030-6508 POSTAGE/COPIES/BILLINGS	500.00	0.00	0.00	1.80	0.36	498.20
001-5-4030-6518 REFUNDS	0.00	40.00	0.00	857.50	0.00 (857.50)
001-5-4030-6726 PK-CAMPGRD/SKATEPK	30,000.00	0.00	13,472.27	0.00	0.00	30,000.00
001-5-4030-6731 LANDSCAPING-TREES	3,000.00	0.00	0.00	0.00	0.00	3,000.00
002-5-4030-6722 GRANT MATCH-PARKS	0.00	0.00	2,571.68	0.00	0.00	0.00
002-5-4030-6724 MINOR EQUIPMENT	15,000.00	0.00	187.00	0.00	0.00	15,000.00
112-5-4030-6110 FICA - CITY CONTRIBUTION	3,276.00	170.20	617.38	835.57	25.51	2,440.43
112-5-4030-6120 MEDICARE - CITY CONTRIBUTION	766.00	39.83	144.36	195.46	25.52	570.54
112-5-4030-6130 IPERS - CITY CONTRIBUTION	1,600.00	39.94	79.75	188.54	11.78	1,411.46
112-5-4030-6160 WORKERS' COMPENSATION	710.00	56.68	263.16	245.61	34.59	464.39
112-5-4030-6170 UNEMPLOYMENT COMPENSATION	10.00	0.00	10.40	16.05	160.50 (6.05)
TOTAL PARKS	217,306.00	11,534.52	75,402.53	43,521.84	20.03	173,784.16

CITY OF EVANSDALE
 EXPENDITURES BY DEPARTMENT (UNAUDITED)
 AS OF: SEPTEMBER 30TH, 2024

25.00% OF YEAR COMP.

HOTEL/MOTEL DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD BALANCE	CURRENT YTD BALANCE	% OF BUDGET	BUDGET BALANCE
015-5-4031-6056 MOWING WAGES	14,105.00	2,015.00	0.00	6,920.75	49.07	7,184.25
015-5-4031-6110 FICA - CITY CONTRIBUTION	875.00	124.93	0.00	429.07	49.04	445.93
015-5-4031-6120 MEDICARE - CITY CONTRIBUTION	205.00	29.21	0.00	100.34	48.95	104.66
015-5-4031-6402 ADVERTISING - DAYS INN	920.00	0.00	0.00	0.00	0.00	920.00
015-5-4031-6425 EVANSDALE YOUTH SOFTBALL	2,500.00	0.00	0.00	0.00	0.00	2,500.00
015-5-4031-6428 FIREWORKS EVENT	2,500.00	0.00	2,500.00	2,500.00	100.00	0.00
015-5-4031-6430 FRIDAY NITE REC	900.00	0.00	0.00	0.00	0.00	900.00
TOTAL HOTEL/MOTEL	22,005.00	2,169.14	2,500.00	9,950.16	45.22	12,054.84

2024 CAMPING TOTALS

DATE	WEEK #	CAMPING FEES	ICE/WOOD/M ISC REV	DUMP FEES	TOTAL	YTD TOTAL
Balance Forward						
4/15/2024	1	92,550.00			92,550.00	92,550.00
4/22/2024	2	23,570.00	15.00		23,585.00	116,135.00
4/29/2024	3	2,195.00	8.00		2,203.00	118,338.00
5/6/2024	4	4,735.00		4.00	4,739.00	123,077.00
5/13/2024	5	6,440.00		8.00	6,448.00	129,525.00
5/17/2024			295.00		295.00	129,820.00
5/20/2024	6	9,860.00		32.00	9,892.00	139,712.00
5/28/2024	7	3,100.00		28.00	3,128.00	142,840.00
5/31/2024			75.30		75.30	142,915.30
5/31/2024			207.00		207.00	143,122.30
6/3/2024	8	4,105.00		34.00	4,139.00	147,261.30
6/10/2024	9	6,095.00		23.00	6,118.00	153,379.30
6/17/2024	10	9,790.00		35.00	9,825.00	163,204.30
6/18/2024			433.00		433.00	163,637.30
6/18/2024			134.35		134.35	163,771.65
6/24/2024	11	5,360.00		27.00	5,387.00	169,158.65
7/8/2024	13	790.00		33.00	823.00	169,981.65
7/12/2024			65.15		65.15	170,046.80
7/15/2024	14	1,790.00		22.00	1,812.00	171,858.80
7/22/2024	15	3,890.00		16.00	3,906.00	175,764.80
7/29/2024	16	4,235.00		34.00	4,269.00	180,033.80
7/31/2024			164.00		164.00	
8/5/2024	17	5,725.00		42.00	5,767.00	
8/12/2024	18	4,415.00		23.00	4,438.00	
8/14/2024			119.26		119.26	
8/14/2024			138.30		138.30	
8/14/2024			117.00		117.00	
8/19/2024	19	5,195.00		18.00	5,213.00	
8/26/2024	20	3,045.00		17.00	3,062.00	
9/3/2024	21	6,225.00		16.00	6,241.00	
9/9/2024	22	4,375.00		55.00	4,430.00	
9/13/2024			233.00		233.00	
9/16/2024	24	4,845.00		26.00	4,871.00	
9/23/2024	25	3,120.00		16.00	3,136.00	
9/23/2024			283.60		283.60	
9/27/2024			110.00		110.00	
9/30/2024	26	3,342.50		15.50	3,358.00	
					-	
					-	
					-	
					-	