

Evansdale Park & Recreation Meeting

Monday, November 5, 2018

- 1) Meeting called to order at 6:01 p.m. by Tom Nichols

Roll call: Present: Tom Nichols, Rick Nolan, Travis Nichols, TJ Stocks and Ron Kettwig.

- 2) **Approval of November 5, 2018 agenda:** Motion Travis, 2nd Ron. Motion carried.
- 3) **Approval of October 1, 2018 minutes,** motion by Travis, 2nd by TJ. Motion carried.
- 4) **Approval of bills and authorization to pay:** Motion by Ron, 2nd Travis, Motion carried.
- 5) **Monthly Reports:**
 - A) **Mowing report:** report provided, see attached.
 - B) **Campground maintenance.** Closed for the season. No issues.
 - C) **Treasurer's report:** Same as last, \$144 left. Roger closed the FOP account and passed the money on to Tom for deposit in the city account.
 - D) **Campground collections:** \$640.16 total deposit. \$151,718.27 YTD total.
 - E) **Friday Night Rec:** Report provided, see attached. 76 kids attended. 2 parents are in training to take over next year.
- 6) **Discussion seasonal camp fees:** tabled till next meeting.
- 7) **Discussion Angels Island rental agreement:** We will continue to review the CVA form. Travis made a motion to table, 2nd by TJ, motion carried.
- 8) **Discussion on spring projects:** Projects include sand volleyball courts, merry go round to install at Deerwood Park, the tank at Meyers Lake has been sealed and will be painted in the spring, install white rail fence around the tank, paint the bathrooms at Meyers Lake inside and out, expand the parking lot at Meyers Lake, realign and resurface the 58 full hook up sites at Deerwood Park, add a 12 foot gangway as a new ramp to the floating dock, plant a variety of trees around the parks.
- 9) **Discussion on park recommended repairs – ICAP Insurance Company:** Travis recommends we hire a certified playground inspector to audit all playgrounds and equipment, and then develop a 5 year plan for improvement. Estimated cost is \$5,000. Travis also recommends we use our city employee to process a monthly checklist for inspection. Travis will get firm estimates for the certified inspector. Per the report the swings at Gardner Park need to be removed, as well as a wooden playset structure at Casebeer. S hooks on swings at other parks have already been closed to meet requirements.
- 10) **Budget:** Items to consider include playground and park equipment replacement. The mowing contract was only approved for one year. We can ask for an extension, or send it out for re-bid. Deerwood electrical will need to be addressed. Park Board members need to review the budget and prepare for upcoming budget meetings. Jeremy is our part time seasonal employee, should we upgrade that to full time seasonal employee.
- 11) **Discussion:**

Woodward Park & Recreation (Meeting)

Monday, November 2, 2015

1) Meeting called to order at 6:00 p.m. by Tom Nichols

2) Tom Nichols, Tom Nichols, Rick Nichols, Travis Nichols, TJ Stacks and Konrad W.

3) Approval of November 2, 2015 agenda: Motion by Travis, Tom, Motion carried

4) Approval of October 1, 2015 minutes: Motion by Travis, Tom, Motion carried

5) Approval of bills and a resolution to pay: Motion by Tom, Travis, Motion carried

6) Minutes Review

7) Treasurer's Report: Tom Nichols, \$1,144.00

8) Campground maintenance: Closed for the season. No issues

9) Treasurer's report: Tom Nichols, \$1,144.00. Roger closed the ROR account and passed

the money on to Tom for deposit in the city account

10) Campground collection: \$240 for total deposit. \$121.16 VTD total

11) Friday night soccer: Report provided, see attached. 2 parents sit in

waiting to look over next year

12) Discussion on rental camp fees: tabled for next meeting

13) Discussion on city's latest rental agreement: We will continue to review the EVA form. Travis

made a motion to table it. The motion carried

14) Discussion on spring projects: Projects include and will include: mow, trim, and

landscaping. The city's mow and trim has been scheduled and will be paid in the spring

and will include the park and the park's maintenance. The city's mow and trim

will be paid in the spring. The city's mow and trim will be paid in the spring

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15) Discussion on park recommended repairs - EA's maintenance Company: Travis recommends we

hire a certified playground inspector to audit all playgrounds and equipment, and then develop

an employee to process a monthly checklist for inspection. Travis will get firm estimates for

the certified inspector. For the report the swings at Woodward Park need to be removed, as well

as a wooden play structure at Woodward Park. Travis will look for other parks that already have

closed to meet requirements.

16) Budget: Travis will look for other parks that already have closed to meet requirements.

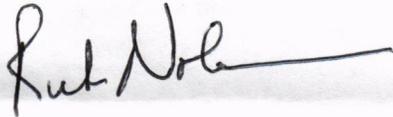
17) Discussion

- A) Tom is not available December 3rd, so we will meet on December 10th.
- B) TJ will test the lake water this month.
- C) Fountains need to be pulled.

12) **Motion to adjourn** by Ron, 2nd by TJ. Motion carried. Adjourned at 8:11.

Respectfully submitted,

Rick Nolan

A handwritten signature in black ink, appearing to read "Rick Nolan", with a long horizontal flourish extending to the right.