

**REGULAR CITY COUNCIL MEETING
WEDNESDAY – NOVEMBER 6, 2019 – 6:00 PM
EVANSDALE CITY HALL**

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of the November 6, 2019 agenda
5. Approval of the Consent Agenda – All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion
 - a. Approval of October 15, 2019 regular meeting minutes
6. Resolution 6358 authorizing payment of bills and transfers
7. Resolution 6359 approving the FY2019 Annual Financial Report
8. Resolution 6360 approving the placement of a street light on the west corner of 250 Feldt Avenue
9. Resolution 6361 approving the transfer of funds from NW TIF District to the Home Acres TIF District to satisfy a loan agreement from FY2018 as budgeted for FY20
10. Resolution 6362 setting compensation and hiring as a full-time Police Officer, Tanner Jones
11. Resolution 6363 approving weed and mowing assessments
12. Resolution 6364 setting date of public hearing for November 19, 2019 at 6:00 p.m. for the plans, specifications, form of contract and estimated total cost for the Lafayette Road Rehabilitation Project
13. Resolution 6365 amending sewer and garbage deposit rates
14. Ordinance 668 approving modification to Chapter 55.03 Animal Neglect, first reading
15. Request from Mayor Faas to enter into an agreement with Bolton & Menk, Inc. for the preliminary plans and design for the Arbutus and East End Lift Station Generator Project in the amount of \$9,795
16. Request from Mayor Faas to enter into an agreement with Bolton & Menk, Inc. for the preliminary design plans and Concept Statement for the rehabilitation of W. Gilbert Drive in the amount of \$34,733 and authorize the Mayor to sign said agreement
17. Request from Mayor Faas to enter into an agreement with 3E for a Preventative Maintenance Agreement in the amount of \$600 for the annual maintenance of the generator at the Community Response Center and authorize the Mayor to sign said Agreement
18. Request to accept bids on 2009 Dodge Charger with a starting price at \$3,200 to be delivered to City Hall by 4:00 p.m. on November 20, 2019

19. Request from City Clerk to purchase new computer for the Deputy Clerk from Computer Troubleshooters in the amount of \$1,149.00 as budgeted for FY2020
20. Request from Earnest & Jennifer Mahan for city participation in the Evansdale 2nd Annual Christmas Light Contest in the amount of \$600; funds to be disbursed from the Hotel/Motel fund
21. Public discussion: non-agenda items
22. Mayor/Council Reports
23. Adjournment

CITY HALL
EVANSDALE, IOWA, OCTOBER 15, 2019
CITY COUNCIL
DOUG FAAS, MAYOR, PRESIDING

The City Council of the City of Evansdale, Iowa met in regular session, according to law, the rules of said Council and prior notice given each member thereof, in the Council Chambers of City Hall of Evansdale, Iowa at 6:00 p.m. on the above date. Council members present in order of roll call: Walker, Loftus, Dewater, Seible, and Bender. Quorum present.

Loftus/Seible to approve October 15, 2019 agenda. Ayes-Five. Motion carried.

Dewater/Loftus to approve the following items on the October 15, 2019 consent agenda. a. Approval of October 1, 2019 regular meeting minutes. b. Accept and place on file the minutes and reports from the following Departments, Boards, and Commissions (n/a = not available): Ambulance & Fire Report (Sept), Building Inspection Report (Sept), Clerk/Treasurer Report (Sept), Code Enforcement Report (Sept), Evansdale Municipal Housing (n/a), Library (Sept), Parks & Rec Dept. (Sept), Planning & Zoning (n/a), Police Dept. (Sept), Storm Water Commission (n/a), and Water Works (Sept). c. Liquor license renewal: Fareway #067-LE0001585-effective 11-16-19. Roll call vote: Ayes-Five.

Maggie Burger with Spear Financial to present TIF Report. Maggie stated to council the outstanding debt, value in each TIF district, and the City's bonding capacity.

Presentation of the Firefighter of the Year Award. Fire Chief Phillips and Assistant Fire Chief Norman stated that a separate group of volunteers was formed to discuss what the criteria would be to receive the annual award that would include involvement in community events, chili supper, volunteering to be on call when not scheduled, and isolated incidents where a volunteer went above and beyond the call of duty. The award for 2016 Firefighter of the Year Award was Jared Wright; 2017 Firefighter of the Year Award was Trey Manthey; 2018 Firefighter of the Year Award was Marcus Norman; EMT of the Year Award went to Joshua Richter as most valuable EMS member.

Seible/Bender to approve Resolution 6354 authorizing payment of bills and transfers. Roll call vote: Ayes-Five.

Walker/Loftus to approve Resolution 6355 No Parking on designated street. Mayor Faas stated that no parking signs would be placed from the west end of City Hall parking lot to N Evans Rd. on the south side of the road. Roll call vote: Ayes-Five.

Bender/Seible to approve Resolution 6356 No Parking on designated street. Mayor Faas stated that no parking signs would be placed in the truck turn around at the entrance of Deerwood Park Rd. Roll call vote: Ayes-Five.

Dewater/Loftus to approve Resolution 6357 approving Title VI non-discrimination policy statement and appointment of a program coordinator. Mayor Faas stated that the policy needed to be adopted since the City received federal funding. Roll call vote: Ayes-Five.

Walker/Seible to table request from Mayor Faas to enter into an agreement with Bolton & Menk, Inc. for a concept statement and plans for the rehabilitation of W. Gilbert Drive. Mayor Faas explained that the concept plan would allow the City to participate in federal funding but needed to be completed by March 2020 to be eligible for \$4.8 million in federally funded transportation funds for fiscal year 2025. Ayes-Five. Motion carried.

Seible/Walker to approve request to enter into a land lease agreement with L & M Real Estate Holdings, LLC located in the City right-of-way at the corner of Technology Drive and Digital Drive

in amount to be determined by council and authorize Mayor to sign said agreement. Mayor Faas explained the piece of land to be leased and that Corkery would maintain the land. Councilor Seible suggested the lease at \$1 annually for ten years. Ayes-Five. Motion carried.

Seible/Bender to approve request to reduce 2009 Dodge Charger from \$4,200 to \$3,700 and re-list on eBay. Ayes-Five. Motion carried.

Public discussion-non-agenda items: None

Mayor/Council Reports: Mayor Faas discussed the following items: Reminder: Evansdale/Elk Run Heights 1st annual fundraiser for an off-leash dog park at Bunger Park and that the event "Howlin' Halloween Dog Walk" would be held on the 19th of October beginning at 9:00 a.m. \$15 to register there will be prizes for best pet and adult costumes; attended a presentation Monday with the fire department and discussed the purchase of a new ambulance that would possibly be 95% funded by a grant with FEMA; working with City departments on a five year capital improvement plan; the City is continuing to be involved with the Black Hawk County hazard mitigation planning as the potential for hazard needs to be identified or FEMA may not reimburse the exposure. Meeting with engineers on the 30th of October to review the plans for Lafayette Rd. Rehabilitation Project and planning another open house for resident input; working on a SHPO permit for Meyers Lake to move ahead with the recreation project were federal funds will be utilized; Mayor Faas also stated that documentation was given to each council member on the status of vehicles located at 945 Mc Coy Rd. and questioned how council would like to proceed. Councilor Walker state that there were several other similar type businesses being ran in the city that also need to be addressed. Councilor Dewater questioned why we set the limits if we are not going to enforce them. Councilor Seible wanted a count of the vehicles taken every evening as generally the vehicles are gone by then. The Mayor responded that he had discussed the issue with the attorney and stated that the owners signed an agreement with the City to be in compliance and since then haven't been. Seible questioned the cost of attorney fees to pursue compliance. Mayor Faas stated it would be upwards of \$1,200. The consensus of the council was to send another certified letter giving fourteen (14) days for the owner to come into compliance. The Mayor also presented to the council the All-Star Award that the City received for the Angels Island Bridge Project from the Iowa League of Cities.

There being no further discussion, Seible/Walker to adjourn the meeting at 6:58 p.m. Ayes-Five. Motion carried.

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6358

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THAT
THE FOLLOWING BILLS BE PAID AND THE TRANSFERS ARE HEREBY ALLOWED**

	ABC EMBROIDERY	RU-(12) SAFETY SHIRTS	144.00
	ADVANCED SYSTEMS	FD-COPIER CONTRACT	38.89
A-08/20/19	AECOM	SR-WWTP HYDRAULIC MODELING	5,431.13
	ALL STATE RENTAL	RU-HARLEY RAKE	90.00
A-10/01/19	ASPRO	RU-MEYERS LAKE ENTRANCE	20,294.40
		RU-COLD PATCH	143.56
		TOTAL	20,437.96
	AUTO PLUS	FD-BATTERY FOR 278	38.67
	B & B FARM STORE	SR-SAW BLADE	8.75
	BLACKHAWK WASTE	SEPTEMBER RECYCLE	4,332.50
		OCTOBER 2019 GARBAGE	17,295.34
		TOTAL	21,627.84
	BMC AGGREGATES	SR-ROCK FOR SEWER MAIN BREAK	844.47
	BOUND TREE MEDICAL	FD-MEDICAL SUPPLIES	35.94
	CAMPBELL SUPPLY	RU-DRILL BITS	126.38
	CEDAR VALLEY MECHANICAL	RU-SPREADER TUBE REPAIR	200.00
	CENTURY LINK	SR-INTERNET	78.99
	CITY LAUNDERING	LIB-MONTHLY MATS	44.28
		CH-MONTHLY MATS	77.15
		TOTAL	121.43
	CITY OF WATERLOO	RU-JULY-SEPT 19 EDALE DR/DORRIS	315.00
		RU-JULY-SEPT 19 DBQ/EVANS	315.00
		RU-REPAIRS EDALE DR/DORIS	170.79
		RU-REPAIRS DBQ/EVANS	69.15
		TOTAL	869.94
	COVENANT MEDICAL CNTR	FD-MEDICAL SUPPLIES	132.00
		FD-MEDICAL SUPPLIES	293.55
		TOTAL	425.55
	CREATIVE IMPACT	FD-FIRE FIGHTER STATUE W/GLASS	85.00
		FD-EMT RECOGNITION PLAQUE	75.00
		TOTAL	160.00
	CULLIGAN	SR-WATER	20.00
	DONS TRUCK SALES	RU-PIN FOR TAILGATE #56	9.30
	EVIDENT	PD-EVIDENCE BAGS	161.70
	FAREWAY	PD-CLEANING SUPPLIES	22.81
		PD-LAUNDRY SOAP	8.99
		FD-CLEANING SUPPLIES	22.81
		FD-LAUNDRY SOAP	9.00
		AC-CAT FOOD	10.74
		TOTAL	74.35
	FRICKSON EXCAVATING	RU-INTAKE REPAIR	900.00
A-08/20/19	HAWKEYE CC	FD-EMT CERT CLASS	1,817.50
	I.I.M.C.	CLRK-FY20 IIMC MBRSHIP	195.00
	I.L.E.A.	PD-TASER INST-NEUMAN	50.00
	J. P. COOKE	AC-FY20 PET TAGS	83.50
A-09/17/19	JAMES A SANDS	RU-HYDROSEED VARIOUS LOCATIONS	650.00
	KOBLISKA, DEANNE	CH-RMBRSMNT TRVL EXP	204.64
	LOCKSPERTS	RU-LOCKS	106.40
	MENARDS	SR-REFRIGERATOR-TESTING	135.00
		SR-2-UNIFORM PANTS	59.94
		TOTAL	194.94
	MET TRANSIT	JULY-SEPTEMBER 2019 SUBSIDY	4,008.25
	MIDAMERICAN	911 S EVANS RD	368.79
		544 GRAND BLVD	23.20
		911 S EVANS RD	368.80
		123 N EVANS RD (LB)	53.93

	O W GILBERT - SKATE PARK	9.87
	1000 ELMER - ISLAND	490.73
	1000 ELMER AVE	35.62
	1250 RIVER FOREST RD	2,240.42
	1200 RIVER FOREST RD.	11.69
	1914 6TH ST.	17.89
	0 COLLEEN AVE.	6.42
	1250 RIVER FOREST RD	33.87
	715 AYERS AVE-GARDNER PK	10.00
	123 N EVANS RD (PY)	133.73
	399 N EVANS RD	14.66
	3579 LAFAYETTE RD	3,525.71
	1 DORIS DR.	48.93
	130 BROWN ST	152.38
	130 1/2 BROWN ST.	11.75
	166 FELDT AVE-LIGHTING	6.43
	640 ARBUTUS AVE	177.52
	111 TIMBER CREEK-LIFT STN	14.68
	449 EVANSDALE DR.	43.49
	140 EASTEND AVE	160.88
	1648 MICHIGAN DR.	97.39
	210 N EVANS RD.	16.25
	4280 LAFAYETTE RD.	41.20
	1212 RIVER FOREST RD.	1,729.04
	TOTAL	9,845.27
MUTUAL WHEEL	RU-REPAIR LIGHTS ON #55	78.10
NORTH CENTRAL LAB	SR-LAB SUPPLIES/EQUIPMENT	1,256.22
P & K MIDWEST	PK-TAIL LIGHT FOR 465 MOWER	50.78
PHILLIPS, RYAN	RU-ELMER & SKATE PARK SIGNS	50.00
PLATINUM PEST	PD-PEST SERVICE	45.00
	FD-PEST SERVICE	45.00
	TOTAL	90.00
POSITIVE PROMOTIONS	PD-RED RIBBON SUPPLIES	486.81
POWERPLAN	RU-CLAMP FOR 544K #63	11.06
A-10/01/19	RU-4K HOUR SERVICE #63	3,760.85
	RU-R&R CRANKSHAFT SEAL #63	973.78
	TOTAL	4,745.69
SCOT'S SUPPLY	RU-TOGGLE SWITCH	16.73
SHIVE-HATTERY	RU-LAFAYETTE RD REHAB	14,850.00
SPEER FINANCIAL	PY-FY20 TIF REPORT	350.00
STATE INDUSTRIAL	SR-ENZYMES	234.00
TAPCO	RU-STREET SIGNS	542.96
TAYLOR, DANIEL	PD-RMBRSMNT TRVL EXP	34.86
TESTAMERICA	SR-MONTHLY TESTING	707.50
THE SLED SHED	RU-25" BAR/BAR OIL	121.63
U OF I HOSPITALS/CLINICS	FD-HEALTHCARE CARDS	8.00
	FD-CEH HOURS	20.00
	TOTAL	28.00
HD SUPPLY	SR-TSS STANDARD	177.89
	SR-GLASSES/HYDRANT MRKS/DESCALE	322.02
	TOTAL	499.91
UTILITY EQUIPMENT	SR-FORCE MAIN CONN-MICHIGAN	(349.77)
	SR-PARTS FOR MICHIGAN LIFT	887.29
	SR-SAW BLADE	198.00
	TOTAL	735.52
WEBER PAPER	PD-RESTROOM CLNR/TISSUE PAPER	49.17
	FD-RESTROOM CLNR/TISSUE PAPER	49.17
	TOTAL	98.34
WELLS, MEGAN	CH-RMBRSMNT TRVL EXP	40.02
WERTJES UNIFORMS	PD-UNIFORM PANT-NEUMAN	125.98
	PD-PATCH-JONES	6.00

TOTAL **131.98**

001 GENERAL FUND	12,399.19
002 CAPITAL IMPROVEMENT	131.98
005 STREETS	20,330.87
110 ROAD USE TAX	27,368.08
610 SEWER FUND	12,291.88
670 LANDFILL/GARBAGE	21,627.84
GRAND TOTAL:	94,149.84

PREPAYS:

84500	21 TECHNOLOGY	PY-REPLACE SERVER HARD DRIVES	382.62
84501	NUTRI-JECT SYSTEMS	SR-BIOSOLIDS REMOVAL	9,880.52
84502	AMERIGAS	PK-PROPANE/SHOWER HOUSE	663.05
84503	BAKER & TAYLOR	LIB-BOOKS/DVD'S	1,520.48
84505	CAPITAL ONE	LIB-POSTAGE	35.73
84506	COURIER	LIB-MON-FRI & SUN COURIER	160.00
A-09/27/19	FRICKSON, ROBERT	SR-SEWER MAIN BREAK	3,305.00
84508	IOWA ONE CALL	SEPTEMBER LOCATES	40.20
84509	JENSEN, SHANNON	LIB-IA LEARNING CIRCUIT	30.00
84510	MEDIACOM	NOVEMBER INTERNET	680.22
84511	U.S. CELLULAR	OCTOBER CELLPHONES	482.58
84512	WINDSTREAM	SEPTEMBER PHONE	433.06
84513	COLLECTION SRV CNTR	RU-P/R DEDUCTION	185.99
84514	AFLAC	P/R DEDUCTION	76.44
DRAFT	ADVANTAGE ADMIN	HEALTH INS	945.75
DRAFT	IPERS	RETIRMENT	8,832.42
84515	METLIFE	LIFE/DENTAL/VISION	2,692.81
84516	MFPRSI	RETIRMENT	9,509.23
84517	POLICE ASSOC	P/R DEDUCTION	60.00
DRAFT	TREAS-STATE OF IA	P/R DEDUCTION	3,615.00
84518	WELLMARK	HEALTH INS	17,452.38
		TOTAL PREPAYS	60,983.48

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, ON THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6359

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA APPROVING THE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR 2019 AND AUTHORIZING PUBLICATION.

WHEREAS, the Annual Financial Report requires publication prior to submission to the State.

WHEREAS, the Annual Financial Report contains revenues received, expenditures, and ending balance as of June 30, 2019 as follows:

General Fund Balance	\$912,112
Road Use/Street Funds	\$667,340
Employee Benefits	\$140,996
Tax Increment Financing (TIF) Fund	\$ 50,597
Capital Projects Fund	\$ 50,058
Debt Service Fund	\$ 49,948
Landfill/Garbage	\$246,110
Storm Water Fund	\$ 43,027
Waste Water Fund	\$255,356
Police Retirement Fund	\$200,000

Ending Fund Balance	\$2,615,544

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa that the Annual Financial Report for the fiscal year 2019 is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to publish said Annual Financial Report according to State Law. Said Annual Report for the fiscal year 2019 is hereby attached and thereby incorporated herein.

PASSED AND APPROVED 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

STATE OF IOWA
2019
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2019
CITY OF EVANSDALE, IOWA
DUE: December 1, 2019

16200700500000
CITY OF EVANSDALE
123 N Evans Road
EVANSDALE IA 50707-1199
POPULATION: 4751

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	997,276		997,276	978,151
Less: Uncollected Property Taxes-Levy Year	0		0	
Net Current Property Taxes	997,276		997,276	978,151
Delinquent Property Taxes	120		120	
TIF Revenues	589,865		589,865	574,729
Other City Taxes	662,316	0	662,316	661,162
Licenses and Permits	57,290	0	57,290	59,174
Use of Money and Property	41,117	0	41,117	169,511
Intergovernmental	917,087	19,004	936,091	763,477
Charges for Fees and Service	354,775	850,971	1,205,746	1,303,405
Special Assessments	477	45	522	1,185
Miscellaneous	162,991	7,735	170,726	58,036
Other Financing Sources	0	0	0	80,000
Transfers In	1,161,621	0	1,161,621	1,250,741
Total Revenues and Other Sources	4,944,935	877,755	5,822,690	5,899,571
Expenditures and Other Financing Uses				
Public Safety	1,228,496		1,228,496	1,325,413
Public Works	787,547		787,547	1,177,266
Health and Social Services	18,556		18,556	18,753
Culture and Recreation	312,910		312,910	379,853
Community and Economic Development	9,857		9,857	37,651
General Government	419,896		419,896	436,361
Debt Service	916,908		916,908	916,910
Capital Projects	48,761		48,761	48,850
Total Governmental Activities Expenditures	3,742,931	0	3,742,931	4,341,057
BUSINESS TYPE ACTIVITIES		849,579	849,579	1,106,959
Total All Expenditures	3,742,931	849,579	4,592,510	5,448,016
Other Financing Uses	0	0	0	
Transfers Out	1,049,826	111,795	1,161,621	1,251,741
Total All Expenditures/and Other Financing Uses	4,792,757	961,374	5,754,131	6,699,757
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	152,178	-83,619	68,559	-800,186
Beginning Fund Balance July 1, 2018	1,918,872	628,113	2,546,985	2,546,985
Ending Fund Balance June 30, 2019	2,071,050	544,494	2,615,544	1,746,799

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

Indebtedness at June 30, 2019	Amount	Indebtedness at June 30, 2019	Amount
General Obligation Debt	4,470,000	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	11,853,665

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

	Publication
Printed name of Preparer	Phone Number
	Date Signed

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2

CITY OF EVANSDALE

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019

NON-GAAP/CASH BASIS

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section A - Taxes	1										1
Taxes levied on property	2	799,463	197,813					997,276		997,276	2
Less: Uncollected Property Taxes - Levy Year	3							0		0	3
Net Current Property Taxes	4	799,463	197,813		0	0	0	997,276		997,276	4
Delinquent Property Taxes	5	120						120		120	5
Total Property Tax	6	799,583	197,813		0	0	0	997,396		997,396	6
TIF Revenues	7			589,865				589,865		589,865	7
Other City Taxes											
Utility Tax Replacement Excise Taxes	8							0		0	8
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9	26,790						26,790		26,790	9
Parimutuel Wager Tax	10							0		0	10
Gaming Wager Tax	11							0		0	11
Mobile Home Tax	12							0		0	12
Hotel / Motel Tax	13	44,276						44,276		44,276	13
Other Local Option Taxes	14		591,250					591,250		591,250	14
Total Other City Taxes	15	71,066	591,250		0	0	0	662,316	0	662,316	15
Section B - Licenses and Permits	16	57,290						57,290		57,290	16
Section C - Use of Money and Property	17										17
Interest	18	24,572		2,230				26,802		26,802	18
Rents and Royalties	19	14,315						14,315		14,315	19
Other Miscellaneous Use of Money and Property	20							0		0	20
	21							0		0	21
Total Use of Money and Property	22	38,887	0	2,230	0	0	0	41,117	0	41,117	22
Section D - Intergovernmental	24										24
Federal Grants and Reimbursements	26										26
Federal Grants	27							0		0	27
Community Development Block Grants	28		2,310					2,310		2,310	28
Housing and Urban Development	29							0		0	29
Public Assistance Grants	30							0		0	30
Payment in Lieu of Taxes	31							0		0	31
	32							0		0	32
Total Federal Grants and Reimbursements	33	0	2,310		0	0	0	2,310	0	2,310	33

REVENUE P3

CITY OF EVANSDALE

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019

NON-GAAP/CASH BASIS

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section D - Intergovernmental - Continued	41										41
State Shared Revenues	43										43
Road Use Taxes	44		613,761					613,761		613,761	44
Other state grants and reimbursements	48										48
State grants	49	87,888				38,642		126,530		126,530	49
Iowa Department of Transportation	50							0		0	50
Iowa Department of Natural Resources	51							0		0	51
Iowa Economic Development Authority	52							0		0	52
CEBA grants	53							0		0	53
Commercial & Industrial Replacement Claim	54	17,330	4,309					21,639		21,639	54
	55							0		0	55
	56							0		0	56
	57							0		0	57
	58							0		0	58
	59							0		0	59
Total State	60	105,218	618,070	0	0	38,642	0	761,930	0	761,930	60
Local Grants and Reimbursements											
County Contributions	63	2,676						2,676	19,004	21,680	63
Library Service	64	17,449						17,449		17,449	64
Township Contributions	65							0		0	65
Fire/EMT Service	66							0		0	66
Water Works Debt Service	67				101,472			101,472		101,472	67
Police-Student Resource Officer	68	31,250						31,250		31,250	68
	69							0		0	69
Total Local Grants and Reimbursements	70	51,375	0	0	101,472	0	0	152,847	19,004	171,851	70
Total Intergovernmental (Sum of lines 33, 60, and 70)	71	156,593	620,380	0	101,472	38,642	0	917,087	19,004	936,091	71
Section E - Charges for Fees and Service	72										72
Water	73							0		0	73
Sewer	74							0	556,680	556,680	74
Electric	75							0		0	75
Gas	76							0		0	76
Parking	77							0		0	77
Airport	78							0		0	78
Landfill/garbage	79							0	269,843	269,843	79
Hospital	80							0		0	80

REVENUE P4

CITY OF
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
 NON-GAAP/CASH BASIS

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section E - Charges for Fees and Service - Continued	81										81
Transit	82							0		0	82
Cable TV	83							0		0	83
Internet	84							0		0	84
Telephone	85							0		0	85
Housing Authority	86							0		0	86
Storm Water	87							0	24,448	24,448	87
Other:	88										88
Nursing Home	89							0		0	89
Police Service Fees	90	43,217						43,217		43,217	90
Prisoner Care	91							0		0	91
Fire Service Charges	92	263						263		263	92
Ambulance Charges	93	170,282						170,282		170,282	93
Sidewalk Street Repair Charges	94							0		0	94
Housing and Urban Renewal Charges	95							0		0	95
River Port and Terminal Fees	96							0		0	96
Public Scales	97							0		0	97
Cemetery Charges	98							0		0	98
Library Charges	99							0		0	99
Park, Recreation, and Cultural Charges	100	138,517						138,517		138,517	100
Animal Control Charges	101	570						570		570	101
Copy Fees/Cleaning	102	1,926						1,926		1,926	102
	103							0		0	103
Total Charges for Service	104	354,775	0	0	0	0	0	354,775	850,971	1,205,746	104
Section F - Special Assessments	106	55	422					477	45	522	106
Section G - Miscellaneous	107										107
Contributions	108	33,790	500					34,290	500	34,790	108
Deposits and Sales/Fuel Tax Refunds	109							0		0	109
Sale of Property and Merchandise	110	80,000	616					80,616		80,616	110
Fines	111	27,921						27,921		27,921	111
Internal Service Charges	112	6,969	54					7,023		7,023	112
Insurance Refund/Reimbursement	113		7,882					7,882	631	8,513	113
Recycle Carts/Garbage Stickers	114							0	6,604	6,604	114
Mowing	115		5,259					5,259	0	5,259	115
	116		0					0		0	116
	117							0		0	117
	118							0		0	118
	119							0		0	119
Total Miscellaneous	120	148,680	14,311	0	0	0	0	162,991	7,735	170,726	120

REVENUE P5

CITY OF
 REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
 NON-GAAP/CASH BASIS

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Total All Revenues (Sum of lines 6, 7, 15,16,22, 71, 104, 106, and 120)	121	1,626,929	1,424,176	592,095	101,472	38,642	0	3,783,314	877,755	4,661,069	121
Section H - Other Financing Sources	123										123
Proceeds of capital asset sales	124							0		0	124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125							0		0	125
Proceeds of anticipatory warrants or other short-term debt	126							0		0	126
Regular transfers in and interfund loans	127	331,881	0		197,327			529,208		529,208	127
Internal TIF loans and transfers in	128		3,000	22,264	607,149			632,413		632,413	128
	129							0		0	129
	130							0		0	130
Total Other Financing Sources	131	331,881	3,000	22,264	804,476	0	0	1,161,621	0	1,161,621	131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132	1,958,810	1,427,176	614,359	905,948	38,642	0	4,944,935	877,755	5,822,690	132
Beginning Fund Balance July 1, 2018	134	493,212	1,235,924	68,651	60,908	60,177		1,918,872	628,113	2,546,985	134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136	2,452,022	2,663,100	683,010	966,856	98,819	0	6,863,807	1,505,868	8,369,675	136

EXPENDITURES P6

CITY OF EVANSDALE

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019

NON-GAAP/CASH BASIS

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section A – Public Safety	1										1
Police Department/Crime Prevention	2	685,132	243,128					928,260		928,260	2
Jail	3							0		0	3
Emergency Management	4	8,148						8,148		8,148	4
Flood control	5							0		0	5
Fire Department	6							0		0	6
Ambulance	7	172,521	28,219					200,740		200,740	7
Building Inspections	8	48,858	32,424					81,282		81,282	8
Miscellaneous Protective Services	9							0		0	9
Animal Control	10	8,918	1,148					10,066		10,066	10
Other Public Safety	11							0		0	11
	12							0		0	12
	13							0		0	13
Total Public Safety	14	923,577	304,919		0	0	0	1,228,496		1,228,496	14
Section B – Public Works	15										15
Roads, Bridges, Sidewalks	16		670,411					670,411		670,411	16
Parking Meter and Off-Street	17							0		0	17
Street Lighting	18		48,775					48,775		48,775	18
Traffic Control Safety	19							0		0	19
Snow Removal	20		62,535					62,535		62,535	20
Highway Engineering	21							0		0	21
Street Cleaning	22		5,826					5,826		5,826	22
Airport (if not an enterprise)	23							0		0	23
Garbage (if not an enterprise)	24							0		0	24
Other Public Works	25							0		0	25
	26							0		0	26
	27							0		0	27
Total Public Works	28	0	787,547		0	0	0	787,547		787,547	28
Section C – Health and Social Services	29										29
Welfare Assistance	30	2,411						2,411		2,411	30
City Hospital	31							0		0	31
Payments to Private Hospitals	32							0		0	32
Health Regulation and Inspections	33							0		0	33
Water, Air, and Mosquito Control	34							0		0	34
Community Mental Health	35							0		0	35
Other Health and Social Services	36	16,145						16,145		16,145	36
	37							0		0	37
	38							0		0	38
Total Health and Social Services	39	18,556	0		0	0	0	18,556		18,556	39
Section D – Culture and Recreation	40										40
Library Services	41	90,609	9,670					100,279		100,279	41
Museum, Band, Theater	42							0		0	42
Parks	43	209,116	3,515					212,631		212,631	43
Recreation	44							0		0	44
Cemetery	45							0		0	45
Community Center, Zoo, Marina, and Auditorium	46							0		0	46
Other Culture and Recreation	47							0		0	47
	48							0		0	48
	49							0		0	49
Total Culture and Recreation	50	299,725	13,185		0	0	0	312,910		312,910	50

EXPENDITURES P7

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section E – Community and Economic Development	51										51
Community beautification	52							0		0	52
Economic development	53							0		0	53
Housing and urban renewal	54		2,238					2,238		2,238	54
Planning and zoning	55	2,619						2,619		2,619	55
Other community and economic development	56	5,000						5,000		5,000	56
TIF Rebates	57							0		0	57
	58							0		0	58
Total Community and Economic Development	59	7,619	2,238	0	0	0	0	9,857		9,857	59
Section F – General Government	60										60
Mayor, Council and City Manager	61	58,179	26,858					85,037		85,037	61
Clerk, Treasurer, Financial Administration	62	89,481	45,917					135,398		135,398	62
Elections	63							0		0	63
Legal Services and City Attorney	64	12,923						12,923		12,923	64
City Hall and General Buildings	65	120,771	484					121,255		121,255	65
Tort Liability	66		50,682					50,682		50,682	66
Other General Government	67	9,079	5,522					14,601		14,601	67
	68							0		0	68
	69							0		0	69
Total General Government	70	290,433	129,463		0	0	0	419,896		419,896	70
Section G – Debt Service	71				916,908			916,908		916,908	71
	72							0		0	72
	73							0		0	73
Total Debt Service	74	0	0	0	916,908	0	0	916,908		916,908	74
Section H – Regular Capital Projects – Specify	75										75
	76					48,761		48,761		48,761	76
	77							0		0	77
Subtotal Regular Capital Projects	78	0	0		0	48,761	0	48,761		48,761	78
TIF Capital Projects – Specify	79										79
	80							0		0	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0		0	0	0	0		0	82
Total Capital Projects	83	0	0		0	48,761	0	48,761		48,761	83
Total Governmental Activities Expenditures	84	1,539,910	1,237,352	0	916,908	48,761	0	3,742,931		3,742,931	84
(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I – Business Type Activities	87										87
Water – Current Operation	88										0 88
Capital Outlay	89										0 89
Debt Service	90										0 90
Sewer and Sewage Disposal – Current Operation	91								560,848	560,848	91
Capital Outlay	92										0 92
Debt Service	93										0 93
Electric – Current Operation	94										0 94
Capital Outlay	95										0 95
Debt Service	96										0 96
Gas Utility – Current Operation	97										0 97
Capital Outlay	98										0 98
Debt Service	99										0 99
Parking – Current Operation	100										0 100
Capital Outlay	101										0 101
Debt Service	102										0 102
Airport – Current Operation	103										0 103
Capital Outlay	104										0 104
Debt Service	105										0 105
Landfill/Garbage – Current operation	106								265,276	265,276	106
Capital Outlay	107										0 107
Debt Service	108										0 108
Hospital – Current Operation	109										0 109
Capital Outlay	110										0 110
Debt Service	111										0 111
Transit – Current Operation	112										0 112
Capital Outlay	113										0 113
Debt Service	114										0 114
Cable TV, Telephone, Internet – Current Operation	115										0 115
Capital Outlay	116										0 116
Housing Authority – Current Operation	117										0 117
Capital Outlay	118										0 118
Debt Service	119										0 119
Storm Water – Current Operation	120								23,455	23,455	120
Capital Outlay	121										0 121
Debt Service	122										0 122
Other Business Type – Current Operation	123										0 123
Capital Outlay	124										0 124
Debt Service	125										0 125
Internal Service Funds – Specify	126										126
	127										0 127
	128										0 128
Total Business Type Activities	129								849,579	849,579	129

EXPENDITURES P9

CITY OF EVANSDALE

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019 -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	1,539,910	1,237,352	0	916,908	48,761	0	3,742,931	849,579	4,592,510	130
Section J – Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132		417,413					417,413	111,795	529,208	132
Internal TIF loans/repayments and transfers out	133			632,413				632,413		632,413	133
	134							0		0	134
Total Other Financing Uses	135	0	417,413	632,413	0	0	0	1,049,826	111,795	1,161,621	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	1,539,910	1,654,765	632,413	916,908	48,761	0	4,792,757	961,374	5,754,131	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nondisposable	140							0		0	140
Restricted	141		430,830	50,597	49,948			531,375		531,375	141
Committed	142							0		0	142
Assigned	143	144,588	577,505			50,058		772,151		772,151	143
Unassigned	144	767,524						767,524		767,524	144
Total Governmental	145	912,112	1,008,335	50,597	49,948	50,058	0	2,071,050		2,071,050	145
Proprietary	146								544,494	544,494	146
Total Ending Fund Balance June 30,	147	912,112	1,008,335	50,597	49,948	50,058	0	2,071,050	544,494	2,615,544	147
Total Requirements (Sum of lines 136 and 147)	148	2,452,022	2,663,100	683,010	966,856	98,819	0	6,863,807	1,505,868	8,369,675	148

OTHER P10

Part III
Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments	Purpose	Amount paid to State
Correction		Highways	
Health		All other	
Highways			
Libraries			
Police protection			
Sewerage			
Sanitation			
All other			

Part IV
Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID		Amount
Total Salaries and Wages Paid		1,158,756

Part V Debt Outstanding, Issued, and Retired

Transit subsidies
A. Long-Term Debt

Debt During the Fiscal Year				Debt Outstanding JUNE 30,					
Purpose	Line	Debt Outstanding JULY 1, NaN	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.	478,203			377,573				10,630
Sewer Utility	2.	199,056			111,545				6,545
Electric Utility	3.								
Gas Utility	4.								
Transit-Bus	5.								
Industrial Revenue	6.								
Mortgage Revenue	7.								
TIF Revenue	8.								
Other Purposes / Miscellaneous	9.								
GO	10.	4,592,741			3,980,882				96,033
Parking	11.								
Airport	12.								
Stormwater	13.								
Section 108	14.								
Total Long-Term		5,270,000	0	0	4,470,000	0	0	0	113,208

B. Short-Term Debt Amount

Outstanding as of June 1, NaN	
Outstanding as of JUNE 30,	

DEBT LIMITATION FOR GENERAL OBLIGATIONS	Amount		
Part VI Actual valuation -- January 1, NaN	237,073,305	x.0.5 = \$	11,853,665.25

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30,

Type of asset	Amount				
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)	Total (e)
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.					
	2,615,544				2,615,544

REMARKS

If you budget on a NON-GAAP CASH BASIS, the amount in the Total below SHOULD EQUAL the following summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.

RESOLUTION 6360

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA AUTHORIZING THE INSTALLATION OF STREET LIGHT AT APPROXIMATELY 250 FELDT AVENUE

WHEREAS, a request has been received to have a street light installed at approximately 250 Feldt Avenue; and

WHEREAS, there will be one street light installed at approximately the west corner of 250 Feldt Avenue by utilizing an existing pole, therefore, no installation charge only a monthly charge up to \$7.28 per month thereafter; and

WHEREAS, appropriate street lighting is a public safety priority and is the responsibility of the City of Evansdale; and

WHEREAS, the city authorizes MidAmerican Energy to install the designated street lights at the desired location; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa that the Mayor is authorized to contact MidAmerican Energy and order the installation of the above described streetlights.

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

**MIDAMERICAN ENERGY COMPANY
COMPANY OWNED STREET LIGHTING - CUSTOMER REQUEST FORM**

(Please Print Municipality, Government Body and/or City, State of Customer below)

(Customer) is requesting MidAmerican Energy Company (MEC) to provide the following street lighting service hereunder subject to the Rules and Regulations of the Company and Applicable Riders included in the (MEC) Electric Tariff.

Customer Street Lighting Billing Account #: 21130-20012

Type of Street Lighting Service Requested: (i.e. New Installation, Convert Existing, or Remove Existing) New install

Total Street Light Quantity Requested: 1-100W LED

Street Lighting Fixture Type Requested (i.e. HPS or LED) LED

Street Lighting Fixture Equivalent Wattage Requested (i.e. 100, 150, 250, 400) 100

Street Lighting Pole Type and Height Requested (i.e. Wood or Metal, 28' or 35')

Wood pole 28'

Brief description of location of Street Lighting Service Request Work: (i.e. street, intersection, address, etc.)

West corner of 250 Feldt Ave.

**** Customer to provide/attach/enclose City Signed and Approved detailed drawing/map/plan indicating specific street lighting service request locations to MEC with this Request. ****

Customer Responsibilities:

The Customer is responsible for ensuring the street lighting systems requested meet any applicable lighting standards and requirements of the Illuminating Engineering Society (IES) and/or Department of Transportation (DOT) adopted by the Customer and/or the Customer's own lighting standards.

The Customer is responsible for providing MEC, with and at the time of this street lighting request, a City Signed and Approved detailed drawing/map/plan indicating specific street lighting service locations requested by the Customer.

The Customer is responsible for providing MEC with the staked street lighting locations provided in the field by the customer prior to construction/installation and after returning an approved signed MEC street lighting proposal to MEC.

Customer agrees to the terms and conditions and street lighting pricing out lined in MEC's Rate SL – Street Lighting within the (MEC) Electric Tariff.

**MIDAMERICAN ENERGY COMPANY
COMPANY OWNED STREET LIGHTING - CUSTOMER REQUEST FORM**

MidAmerican Responsibilities:

MEC will provide the Customer with two (2) copies of MEC street lighting request proposal and maps based on the receipt and approval of the Customer street lighting request information above and Customer provided detailed drawing/map/plan indicating specific street lighting service locations requested by the Customer.

MEC will install the street lighting requested after receiving an approved signed MEC street lighting proposal and at the staked locations provided in the field by the Customer.

MEC will provide street lighting service in accordance with its Rate SL – Street Lighting.

The signee of this Customer Street Lighting Request Form confirms they are the Municipality/Government Body/City (Customer) Official or Authority having legal privileges and rights to sign this Request on behalf of the Municipality/Government Body/City (Customer).

_____ **Date** _____

Signature of Customer Street Lighting Request Form (Official or Authority)

_____ **Date** _____

Please print name of Customer (Official or Authority)

Title: _____

Phone#: _____

Email: _____

Additional Customer Lighting Project Primary Points of Contact

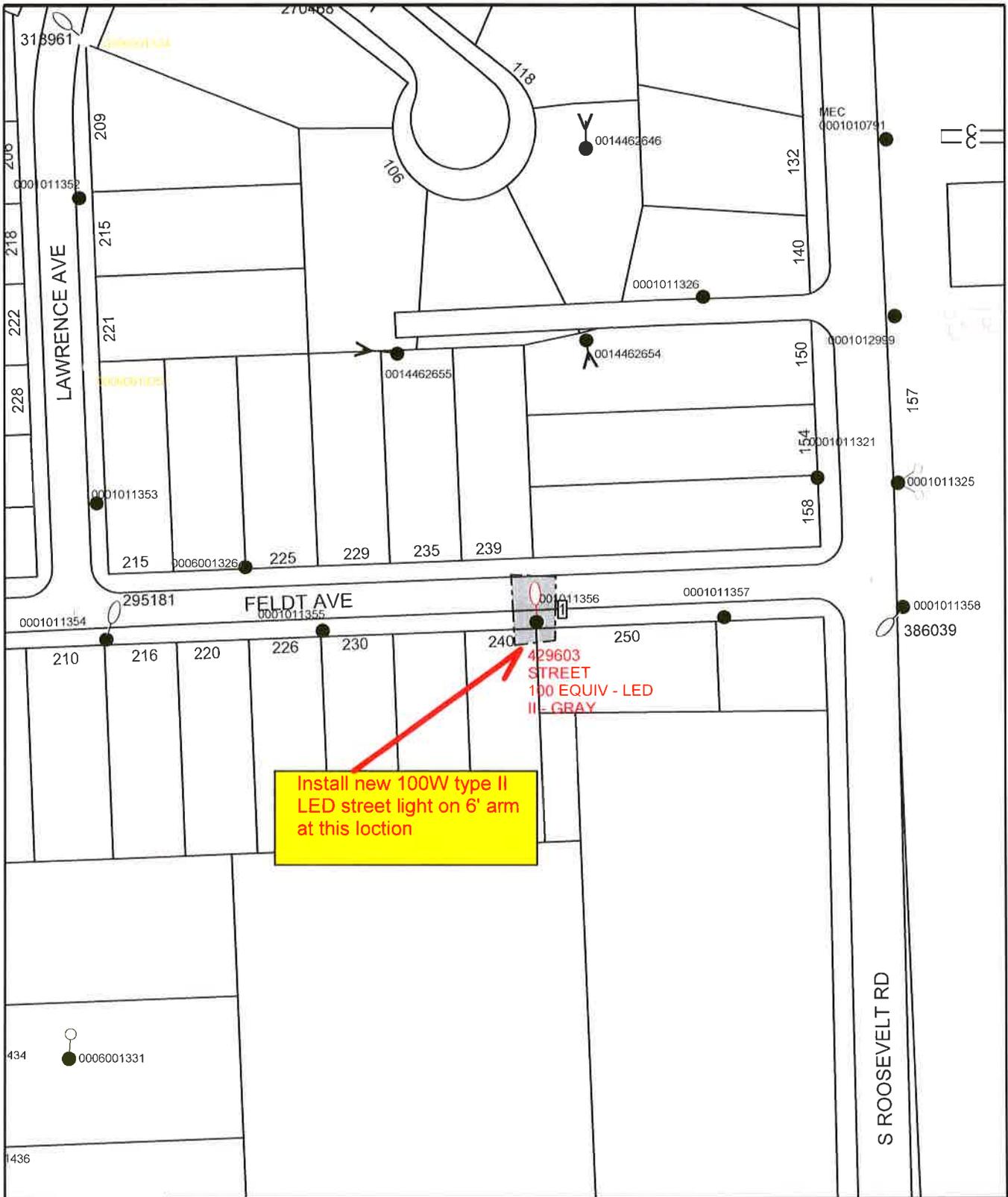
(Please Print)

Name: _____ **Phone #:** _____

Title: _____ **Email:** _____

Please keep one (1) signed copy of this Street Lighting Request for your records and return one (1) signed copy to:

**LED Streetlighting Project
MidAmerican Energy
10510 Douglas Avenue
Urbandale, IA 50322**



Install new 100W type II LED street light on 6' arm at this location

429603
STREET
100 EQUIV - LED
II - GRAY

	Cust: CITY OF ELK RUN HEIGHTS		WMS_REV:2793046-1
	Addr: 250 Feldt		Date: 10/18/2019
Crew HQ:WAT	City: Elk Run Height	X = 1970602 Y = 902878	Scale: 1 IN = X FT
Job Desc: Elk Run Heights, ESTLT, (NEWBUS) Installing new 100W type II LED Street light per city request			Designer:MYERS,MARK A
DISCLAIMER OF LIABILITY NOTE: This drawing reflects facilities in place at the time of its preparation and is subject to change at any time. For current facility information, please contact MidAmerican Energy Company. Further, MidAmerican Energy Company disclaims all liability and responsibility for all claims and damages including but not limited to, personal injury, death and property damage, resulting from any authorized or unauthorized use of, or reliance upon, this drawing for any purpose.			

RESOLUTION 6361

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA, THE TRANSFER OF FUNDS IN THE AMOUNT OF \$8,924 FROM THE NORTHWEST TAX INCREMENT FINANCING DISTRICT TO THE HOME ACRES TAX INCREMENT FINANCING DISTRICT TO FULFILL A LOAN AGREEMENT OBLIGATION SETFORTH IN RESOLUTOIN 6218 AND 6232 FROM A LOAN TRANSFER APPROVED IN FISCAL YEAR 2018

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale, Iowa, authorizing the transfer of funds in the amount of \$8,924 from the Northwest Tax Increment Financing District to the Home Acres Tax Increment Financing District to fulfill a loan agreement obligation set forth in Resolution 6218 and 6232 for a loan transfer approved in fiscal year 2018.

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6362

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA FIXING COMPENSATION FOR A FULL-TIME 1ST YEAR POLICE OFFICER OF THE CITY OF EVANSDALE, IOWA FOR FISCAL YEAR 2020

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSDALE, IOWA:

That the following person and position named shall be paid the salaries or wages indicated and the clerk is authorized to issue warrants/checks, less legally required or authorized deductions from the amount set out below and make such contributions to I.P.E.R.S., M.F.P.R.S.I., Social Security or other purposes as required by law or authorization of the council.

<u>Employee</u>	<u>Department/Job Title</u>	<u>Proposed Wage</u>	<u>Reason</u>	<u>Effective</u>
Tanner Jones	Police Officer	\$21.63/hour	Full-time	11/06/2019

BE IT FURTHER RESOLVED by the City Council of the City of Evansdale, Iowa, that the salary and compensation set for the above listed employees shall be in effect beginning November 6, 2019.

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6363

**A RESOLUTION DIRECTING THE ASSESSMENT OF UNPAID WEED,
MOWING AND/OR YARD CLEAN-UP FEES FOR THE CALENDAR YEAR
ENDING DECEMBER 31, 2019**

WHEREAS, the City Clerk has on file a schedule of lots, tracts and parcels of ground to be assessed for nonpayment of weed, mowing and/or yard clean-up fees; and

WHEREAS, the City Council deems the attached schedule of proposed assessments to be proper and that such assessment should be made.

NOW THEREFORE, BE IT RESOLVED, by the Evansdale City Council of the City of Evansdale, Iowa, that:

1. The properties and persons listed in the attached Exhibit "A" are hereby assessed a special tax for nonpayment of outstanding weed, mowing and/or yard clean-up fees.
2. The City Clerk shall certify such assessments and tax to the Black Hawk County Treasurer, to be placed upon the tax books and collected together with interest and penalty after due, in the same manner as other unpaid taxes.

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6364

RESOLUTION OF THE CITY COUNCIL SETTING DATE OF PUBLIC HEARING FOR NOVEMBER 19, 2019 AT 6:00 PM FOR PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED TOTAL COST FOR THE LAFAYETTE ROAD REHABILITATION PROJECT

WHEREAS, the City of Evansdale intends to contract for the rehabilitation of Lafayette Road; and

WHEREAS, the City of Evansdale requires professional engineering services for preparation of plans, specifications, and form of contract for bidding the work;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Evansdale hereby approves setting the date of the public hearing for 6:00 p.m., Tuesday, November 19, 2019 at City Hall for public comment regarding the project, and that Public Notice will be published as required by the State of Iowa.

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

RESOLUTION 6365

**A RESOLUTION OF THE EVANSDALE CITY COUNCIL
AMENDING THE GARBAGE AND SEWER UTILITY DEPOSIT
RATES AND REPEALING RESOLUTION 6028**

WHEREAS, the City of Evansdale has reviewed and determined that in order to maintain a deposit for sewer and garbage services that is sufficient to cover average charges, an increase in the deposit is necessary; and

WHEREAS, maintaining a sufficient deposit to avoid losses are in the best interest of all residents in the City of Evansdale.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Evansdale that the new sewer deposit and garbage deposit be placed in effect upon passage of this resolution:

DEPOSIT	FROM	TO
Sewer	\$65	\$75
Garbage	\$40	\$45

PASSED AND APPROVED THIS 6TH DAY OF NOVEMBER 2019

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk

ORDINANCE 668

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF EVANSDALE, IOWA, BY AMENDING PROVISIONS PERTAINING TO ANIMAL REGULATION AND CONTROL

BE IT ENACTED by the City Council of the City of Evansdale, Iowa:

SECTION 1. SECTION MODIFIED. Section 55.03 OF THE Code of Ordinances of the City of Evansdale, Iowa is repealed and the following adopted in lieu therefore.

55.03 ANIMAL NEGLECT. It is unlawful for a person who impounds or confines, in any place, an animal, excluding livestock, to fail to supply the animal during confinement with a sufficient quantity of food or water, or to fail to provide a confined dog or cat with adequate shelter, or to torture, deprive of necessary sustenance, mutilate, beat, or kill such animal by any means which causes unjustified pain, distress or suffering.

It is further unlawful to expose a dog, cat, or pet to harsh weather conditions for more than twenty (20) minutes when the owner or caretaker is not with the animal in the same conditions. "Harsh weather conditions" shall include temperatures at 32 Degrees Fahrenheit or below including wind chill, temperatures at 90 Degrees Fahrenheit or above including heat index, thunderstorms, tornadoes, and other strong storms.

An owner or caretaker must provide appropriate, safe shelter to all animals within their care. The shelter must provide adequate ventilation, water, light, and space for the animal(s) to move, sit, and lay down. The shelter must include a floor that is not the ground, dry bedding, and be generally free of feces. Additionally, the animal(s) shall always have access to water. If an animal is outside in harsh weather conditions, the shelter must be sufficiently heated or cooled to allow the animal(s) to maintain their normal body temperature. (Code of Iowa, Sec. 717B.3)

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED ON THIS 6TH DAY OF NOVEMBER 2019

First Reading:
Second Reading:
Third Reading:

ATTEST:

Doug Faas, Mayor

DeAnne Kobliska, City Clerk, CMC

I certify that the foregoing was published as Ordinance 668 on the _____ day of _____ 2019.

DeAnne Kobliska, City Clerk, CMC

PROFESSIONAL SERVICES AGREEMENT

by and between
BOLTON & MENK, INC.
855 Wright Brothers Blvd SW
Suite 2A
Cedar Rapids, IA 52404
Ph. (319) 362-3219
(hereinafter referred to as BMI)
and

October 22, 2019
Agreement Number: G11.118707 (BMI Project Number)
Project Location: City of Evansdale, Iowa

Client	
Name: <u>City of Evansdale, Iowa</u> Address: <u>123 N Evans Road</u> Address: _____ City: <u>Evansdale</u> State <u>Iowa</u> Zip <u>50707</u> (hereinafter referred to as Client)	Phone No.: (319) 232-6683 Fax No.: (319) 232-1586

Agent or Person Ordering Services and/or Billing Address (if different)	
Agent or Person Ordering Services: <u>Chris Even</u> Address: _____ City: _____ State _____ Zip _____	Phone No.: 319-493-0639 Fax No.:

Fee Arrangement
Not to Exceed per the following: Preliminary Design: \$9,795 without prior approval as per the 2019 Bolton and Menk rate schedule.

Scope/Intent and Extent of Services
See attached scope of services (Exhibit 1) for Backup Generators for Arbutus and East End Avenue Lift Stations.

Special Conditions
The services described in this Work Order will be consistent with the terms and conditions described in the Agreement for Professional Services between Bolton & Menk, Inc. and the City of Evansdale, dated May 7, 2019 and approved by the Evansdale City Council on May 7, 2019 unless modified by this Work Order.

BMI and Client agree to the Terms and Conditions as stated above and on the reverse side of this Agreement. The below signed represents that he or she has been authorized to accept this agreement on behalf of the Client and assumes financial responsibility for all services in the event of default by the Client.

Offered by: Bolton & Menk, Inc.

Accepted by: City of Evansdale, Iowa

Adrian Holmes, PE

Doug Faas, Mayor

Project Manager

NAME, TITLE



10/22/2019

signature and date

signature and date



BOLTON & MENK

Client: City of Evansdale
Project: Backup Generators for Arbutus and East End Ave Lift Stations

TASK NO.	WORK TASK DESCRIPTION	Project Manager	Design Engineer	Survey Crew Chief	Administrative / Clerical	Totals	Costs
TASK A Subconsultant Contract Management							
1.01	Subconsultant Contract Management	1				1	\$ 85.00
TOTAL		SUBTOTAL HOURS - TASK A				1	\$ 85.00
TASK B Survey & Mapping							
1.01	Topo Survey of Lift Stations			0		0	\$ -
1.02	Base Map Preparation		5	0		5	\$ 425.00
TOTAL		SUBTOTAL HOURS - TASK B				5	\$ 425.00
TASK C Plan Design							
1.00 Site Plans for Generator Pad							
1.01	Site Plans and Details for Generator Pads	2	16			18	\$ 1,530.00
2.00 Final Plans							
2.01	Plan Review with City	1				1	\$ 85.00
2.02	Finalize Plans		2			2	\$ 170.00
3.00 Bid Document Preparation							
3.01	Project Manual	1			1	2	\$ 150.00
3.02	Plan Distribution				2	2	\$ 130.00
TOTAL		SUBTOTAL HOURS - TASK C				21	\$ 1,785.00

TASK A	Subconsultant Contract Management	1	0	0	0	1	\$ 85.00
TASK B	Survey & Mapping	0	5	0	0	5	\$ 425.00
TASK C	Plan Design	3	18	0	0	21	\$ 1,785.00
HOURS TOTAL		4	23	0	0	27	
AVERAGE HOURLY RATE		\$85.00	\$85.00	\$85.00	\$65.00		
SUBTOTAL		\$340	\$1,955	\$0	\$0		\$ 2,295.00
SUBCONTRACTOR - DESCRIPTION OF WORK TO BE PERFORMED		UNIT	UNIT COST		QTY		
Design Tree Electrical		Hourly	\$ 7,500.00		1		\$ 7,500.00
DIRECT EXPENSES TOTAL:							\$ 7,500.00
TOTAL NOT TO EXCEED FEE ESTIMATE BY HOURLY RATES						\$	9,795.00

October 16, 2019

Adrian Holmes
Bolton & Menk

RE: Evansdale, IA – Lift Station Generators

Dear Mr. Holmes,

Thank you for the invitation to prepare a proposal for this generator project. It is my understanding for this project the City would like to add a permanent generator to two existing sanitary lift stations:

- **Arbutus Avenue Lift Station**
- **East End Avenue Lift Station**

It is our understanding; these lift stations do not currently utilize an indoor generator. Therefore, additional mechanical (louver, piping, etc) systems would not be needed to be modified under this project. This project is mainly design of new generator, automatic transfer switch and connection to the utility service.

Fees for Proposed Services

Design Tree Engineering will provide engineering services contained in this proposal at an hourly rate.

Electrical Services Not-to-exceed Fee: \$7,500

Attached to this proposal is our 2019 Rate Schedule. This rate schedule will be used for this project.

Proposed Scope of Engineering Design Services

1. Visit the sites to determine existing conditions and to review project requirements with the Owner.
2. Coordination meetings with Process Engineer and Owner as needed via telephone or web conferencing.
3. Provide progress submittals for Owner review and project team coordination as requested.
4. Provide signed Construction Documents (drawings and specs) for the use of permitting and construction.
5. Electrical Design to consist of:
 - a) New generator sizing
 - b) Automatic Transfer Switch
 - c) SCADA monitoring and control, if capable SCADA system is present at associated site.
 - d) Connection to utility power and building service.
 - e) 120/208/240V systems for auxiliary generator systems.

Bidding Administration:

1. Respond to Contractor questions via email or telephone.
2. Prepare and assist with Addenda, if required, during the bidding period.

St. Cloud Office

3339 W. St. Germain, Suite 250
St. Cloud, MN 56301
320.217.5557

Alexandria Office

120 17th Ave. West
Alexandria, MN 56308
320.762.1290

Twin Cities Office

21308 John Milless Drive, Suite 104
Rogers, MN 55374
320.217.5557

DTE PROPOSAL

Evansdale, IA – Lift Station Generators

Construction Administration Services

General Services:

1. Review Contractor submittals and shop drawings.
2. Respond to Contractor questions via telephone or email during the construction period.

Assumptions

1. Bolton & Menk will design the generator pad and site grading based on equipment information provided by DTE.
2. Existing SCADA system equipment will be utilized. Upgrades to existing SCADA systems will not be needed.
3. Process Engineer or Owner will provide existing equipment cutsheets or required load.
4. Bolton & Menk environmentalists will apply for EPA permitting, if needed.
5. Bolton & Menk would be responsible for any architectural building repair and/or modifications if any.

Supplemental Services

For the purposes of this proposal, Supplemental Services is defined as any service authorized by the Client and is to be performed by the Consultant which is not included in the above scope. The Client will be billed the additional design fee as agreed upon when the additional service is approved. Such supplemental services include, but not limited to:

1. Equipment life cycle cost comparisons.
2. Arc Flash Hazard Study for the electrical distribution equipment.
3. Design services to feed additional buildings or sites.
4. Design of or incorporating renewable energy sources, such as wind or solar power systems.
5. Making revisions in Drawings, Specifications, or other documents when such revisions are:
 - a) Inconsistent with approvals or instructions previously given, including revisions made necessary by adjustments in the Client's program or Project budget.
 - b) Required by the enactment or revisions of codes, laws or regulations after the preparation of such documents.
 - c) Due to changes required because of failure to render decisions or deliver information in a timely manner.
6. Significant revisions to the project after the DD phase has been completed.
7. Incorporation of alternates into the bidding documents which require additional design or redesign.
8. Engineer's opinions of probable construction costs or construction cost estimates.
9. Attendance at meetings in excess to what is identified in the above scope.
10. Revisions to drawings due to value engineering after the final signed documents have been delivered.
11. Review of shop drawings for equipment or systems which Contractor was previously required to resubmit 2 times.
12. Payment of permits, City, County or other fees needed for governing authority reviews and/or the construction of the proposed project.
13. Modification to systems or other additional work required to identify and resolve conflicts due to incorrect installation or use of materials by others.
14. Commissioning and testing services as required by governing codes.
15. Development of record or as-built documents.



DTE PROPOSAL

Evansdale, IA – Lift Station Generators

Reimbursable Expenses

Expenses for reimbursable items associated with creation and distribution of documents will be submitted as they are accrued. Such expenses may also include, but are not limited to mileage (at current federal rate), traveling expenses and parking. Copies, CAD plots, and/or CD copies made for this project for the intent of bidding or quotation distribution will be invoiced.

Thank you for giving us the opportunity to work with you on this project. If you have any questions or see a need for modifying the above services, please feel free to contact our office. When you find this proposal is acceptable, please sign and date the space below and return to our office.

Sincerely,

DESIGN TREE ENGINEERING & LAND SURVEYING



Aaron R. Mueller
Vice President/Electrical Team Leader
Phone: 763-270-6313
Email: ARM@DTE-LS.com

Acceptance of Proposal:

I agree to hire Design Tree Engineering to perform engineering services at an hourly expense set forth in the attached Rate Schedule with a not-to-exceed amount of \$7,500. I hereby authorize Design Tree Engineering to proceed with the proposed work contained in this proposal.

Signature

Title

Date



2019 RATE SCHEDULE

Engineer/Land Surveyor IV	\$165/hour
Engineer/Land Surveyor III	\$145/hour
Engineer/Land Surveyor II	\$125/hour
Engineer/Land Surveyor I	\$110/hour
Technician IV	\$125/hour
Technician III	\$105/hour
Technician II	\$90/hour
Technician I	\$80/hour
Administrative Assistant	\$55/hour

Reimbursable Expenses

Mileage	\$.58/mile
Postage/Shipping	@ Cost
Meals and Lodging	@ Cost

Rates are good through December 31, 2019

PROFESSIONAL SERVICES AGREEMENT

by and between
BOLTON & MENK, INC.
855 Wright Brothers Blvd SW
Suite 2A
Cedar Rapids, IA 52404
Ph. (319) 362-3219
(hereinafter referred to as BMI)
and

October 31, 2019
Agreement Number: G11.118707 (BMI Project Number)
Project Location: City of Evansdale, Iowa

Client	
Name: <u>City of Evansdale, Iowa</u> Address: <u>123 N Evans Road</u> Address: _____ City: <u>Evansdale</u> State <u>Iowa</u> Zip <u>50707</u> (hereinafter referred to as Client)	Phone No.: (319) 232-6683 Fax No.: (319) 232-1586

Agent or Person Ordering Services and/or Billing Address (if different)	
Agent or Person Ordering Services: <u>Mayor Doug Faas</u> Address: _____ City: _____ State _____ Zip _____	Phone No.: (319) 232-6683 Fax No.:

Fee Arrangement
Hourly Not to Exceed per the following: Preliminary Design: \$34,733 without prior approval as per the 2019 Bolton and Menk rate schedule.

Scope/Intent and Extent of Services
See attached scope of services (Exhibit 1) for Gilbert Drive Preliminary Design.

Special Conditions
The services described in this Work Order will be consistent with the terms and conditions described in the Agreement for Professional Services between Bolton & Menk, Inc. and the City of Evansdale, dated May 7, 2019 and approved by the Evansdale City Council on May 7, 2019 unless modified by this Work Order.

BMI and Client agree to the Terms and Conditions as stated above and on the reverse side of this Agreement. The below signed represents that he or she has been authorized to accept this agreement on behalf of the Client and assumes financial responsibility for all services in the event of default by the Client.

Offered by: Bolton & Menk, Inc.

Accepted by: City of Evansdale, Iowa

Adrian Holmes, PE

Doug Faas, Mayor

Project Manager

NAME, TITLE



signature and date

10/31/2019

signature and date



Real People. Real Solutions.

855 Wright Brothers Blvd SW
Suite 2A
Cedar Rapids, IA 52404

Ph: (319) 362-3219
F: (319) 362-3341
Bolton-Menk.com

Scope of Services

We understand the City of Evansdale intends to request federal funding for the rehabilitation of Gilbert Drive from River Forest Road to McCoy Road (approximately 1.8 miles). The following is a scope of engineering services to complete preliminary design plans and a Concept Statement form for a Local Federal Aid Project which the City may submit to begin the application process. Design criteria will conform to the Iowa DOT Design Standards and policies and Iowa Statewide Urban Design and Specifications or other appropriate standards.

TASK A: Limited Topographic Survey and Drone Flight Aerial Imagery for Base Mapping

- Drone Flight
- GIS Processing to Produce Orthorectified Aerial Photogrammetry
- Topographic Survey of Roadway Curb and Centerline
- Topographic Survey Near Right of Way / Project Limits
- Locate Geotechnical Sampling Points
- Base Map Compilation
- Soil Borings by Geotechnical Subconsultant

TASK B: Preliminary Construction Plans

- Title Sheet and DOT Project Information
- Typical Roadway Sections
- Roadway Centerline Alignment and Profile
- Cross Sections at Side Streets and Driveways
- Proposed Right of Way and Easements
- Proposed Storm Sewer, Sanitary Sewer, and Water Main Utility Layout (Plan View Only)
- Proposed Sidewalk and Pedestrian ADA Accessibility Improvements
- Proposed Pavement Markings
- Proposed Construction Staging
- Preliminary Opinion of Construction Cost

TASK C: Engineering Report and DOT Concept Statement

- Summary of Pavement Design data
- Summarize Construction Work and Approximate Extents
- Summarize Property Easement/Acquisition Locations
- Document Project Design Elements
- Review Iowa DOT form 517001 Concept Statement with City and Provide Final Draft for City Signature and Submittal

Client: City of Evansdale										
Project: Gilbert Drive Roadway Rehabilitation Functional Design and DOT Concept Statement										
<input type="button" value="Insert New Task"/> <input type="button" value="Delete Task"/>		Project Manager	Project Engineer	Drone Operator	GIS Specialist	GIS Specialist	Survey Crew Chief	Toggle Sched Builder		
<input type="button" value="Insert SubTask"/> <input type="button" value="Delete SubTask"/>										
<input type="button" value="Insert New Item"/> <input type="button" value="Delete Item"/>										
TASK NO.	WORK TASK DESCRIPTION							Totals	Costs	
TASK A Limited Topographic Survey and Drone Flight Aerial Imagery for Base Mapping										
1.00	Survey, Aerial Photography, and Base Map Preparation									
1.01	Drone Flight	0.5		8				8.5	\$ 1,050.50	
1.02	GIS Processing to Produce Orthorectified Aerial Photogrammetry	0.5			4			4.5	\$ 502.50	
1.03	Topographic Survey of Roadway Curb and Centerline						12	12	\$ 1,200.00	
1.04	Topographic Survey Near Right of Way / Project Limits						30	30	\$ 3,000.00	
1.05	Locate Geotechnical Sampling Points	2					2	4	\$ 370.00	
1.06	Base Map Compilation	1	24			4	4	33	\$ 2,865.00	
TOTAL		SUBTOTAL HOURS - TASK A						92	\$ 8,988.00	
TASK B Preliminary Construction Plans										
1.00	Preliminary Design and Preliminary Plan Production									
1.01	Title Sheet and DOT Project Information		6					6	\$ 510.00	
1.02	Typical Roadway Sections	1	12					13	\$ 1,105.00	
1.03	Roadway Centerline Alignment and Profile	2	24					26	\$ 2,210.00	
1.04	Cross Sections at Side Streets and Driveways	2	24					26	\$ 2,210.00	
1.05	Proposed Right of Way and Easements	1	16					17	\$ 1,445.00	
1.06	Proposed Storm Sewer, Sanitary Sewer, and Water Main Utility Layout (Plan View Only)	1	16					17	\$ 1,445.00	
1.07	Proposed Sidewalk and Pedestrian ADA Accessibility Improvements	1	24					25	\$ 2,125.00	
1.08	Proposed Pavement Markings	1	16					17	\$ 1,445.00	
1.09	Proposed Construction Staging	2	16					18	\$ 1,530.00	
1.10	Preliminary Opinion of Construction Cost	8	4					12	\$ 1,020.00	
TOTAL		SUBTOTAL HOURS - TASK B						177	\$ 15,045.00	
TASK C Engineering Report and DOT Concept Statement										
1.00	Report and Concept Statement									
1.01	Summary of Pavement Design data		4					4	\$ 340.00	
1.02	Summarize Construction Work and Approximate Extents		2					2	\$ 170.00	
1.03	Summarize Property Easement/Acquisition Locations		2					2	\$ 170.00	
1.04	Document Project Design Elements	2	2					4	\$ 340.00	
1.05	Review Iowa DOT form 517001 Concept Statement with City	4	4					8	\$ 680.00	
TOTAL		SUBTOTAL HOURS - TASK C						20	\$ 1,700.00	
TASK A	Limited Topographic Survey and Drone Flight Aerial Imagery for Base Mapping	4	24	8	4	4	48	92	\$ 8,988.00	
TASK B	Preliminary Construction Plans	19	158	0	0	0	0	177	\$ 15,045.00	
TASK C	Engineering Report and DOT Concept Statement	6	14	0	0	0	0	20	\$ 1,700.00	
HOURS TOTAL		29	196	8	4	4	48	289		
AVERAGE HOURLY RATE		\$85.00	\$85.00	\$126.00	\$115.00	\$85.00	\$100.00			
SUBTOTAL		\$2,465	\$16,660	\$1,008	\$460	\$340	\$4,800		\$ 25,733.00	
SUBCONTRACTOR - DESCRIPTION OF WORK TO BE PERFORMED		UNIT	UNIT COST	QTY						
Team Services of Evansdale - Pavement / Soil Cores and Geotechnical Analysis		LS	\$ 9,000.00	1						\$ 9,000.00
										\$ -
										\$ -
										\$ -
DIRECT EXPENSES TOTAL:									\$ 9,000.00	
TOTAL FEE ESTIMATE BY HOURLY RATES									\$ 34,733.00	

October 31, 2019

Bolton & Menk, Inc.
855 Wright Brothers Blvd SW
Cedar Rapids, IA 52404

Attn: Adrian Holmes, P.E.

Re: Proposal for Subsurface Exploration
Gilbert Drive Reconstruction
Evansdale, Iowa
TEAM Proposal No. 3-5298

Dear Mr. Holmes:

Thank you for giving us the opportunity to provide our professional geotechnical engineering services for the subject project. This proposal documents our understanding of the project and presents a detailed of services, a projected schedule and an estimate of our fees.

Project Information -- Project information has been provided by Mr. Adrian Holmes, P.E. of Bolton & Menk in a telephone conversation with our Mr. Nick Gilles, P.E. The project will consist of reconstruction of Gilbert Drive from River Forest Road to McCoy Road in Evansdale, Iowa. We understand the existing roadway consists of 10 inches of concrete paving.

Scope of Services -- We propose to drill 16 borings along Gilbert Drive, approximately one boring per block, to depths of 5 to 7 feet below existing grades, or to auger refusal, whichever is less. Sampling will be in accordance with our standard procedures wherein Shelby tube samples (ASTM D-1587) are obtained in cohesive soils and split-barrel samples (ASTM D-1586) are obtained in granular soil, miscellaneous fill, and weathered rock or other very stiff or hard material. Soil samples will be obtained at approximately 2½-foot intervals. Groundwater levels will be observed and documented during drilling operations and after completing the borings. Borings will be backfilled with the auger cuttings after obtaining the groundwater level readings and the pavement will be patched.

Samples will be tested in accordance with our laboratory testing program where hand penetrometer, water content, and density tests will be performed on representative portions of Shelby tube samples and water content tests will be performed on split-barrel samples. Unconfined compression tests may be run on selected Shelby tube samples. If desired, CBR tests can be performed on bulk samples of representative subgrade soils. All tests and drilling operations will be performed in general accordance with the applicable ASTM procedures.

A report will be prepared under the supervision of a licensed engineer addressing the available project information, our exploratory and laboratory testing procedures and results, and providing geotechnical engineering recommendations for the roadway subgrade preparation.

Proposal for Subsurface Exploration
Gilbert Drive Reconstruction – Evansdale, IA
TEAM Proposal No. 3-5298
October 31, 2019



Fees -- We will perform the above geotechnical services for a lump-sum fee of \$6,850.00. If CBR tests are desired, a one-point CBR test will be performed at a rate of \$500.00 per test. An invoice will be submitted upon completion of our services. Unless otherwise instructed, invoices will be submitted to your attention.

Conditions -- Items to be provided by the client include the right of entry to conduct the exploration and the location of any private utilities existing in the area. We will contact Iowa One Call for public utility locations. Utilities not owned by subscribers to Iowa One Call should be identified to us. We have assumed that traffic signs and cones will be suitable for traffic control. Fees for lane closures and flaggers are not included in this proposal. If there are any other restrictions or special requirements regarding this site or exploration, these should also be known prior to commencing field work. Our terms and conditions are attached and should be considered a part of our proposal for services.

Performance Schedule – We anticipate starting fieldwork within approximately 5 to 10 working days following receipt of our signed proposal, weather permitting. Our completed engineering report would be submitted within approximately 10 working days following completion of field and laboratory work. Preliminary information can be provided prior to submission of the final report, if necessary.

If in agreement with the outlined services, please sign below, and return this proposal letter to our office for notice to proceed. If there are any questions regarding this proposal, please do not hesitate to contact us.

Sincerely,
TEAM Services

A handwritten signature in blue ink, appearing to read "Nicholas Gilles".

Nicholas Gilles, P.E.
Sr. Project Engineer

Enclosure: TEAM Services Terms & Conditions

ACCEPTANCE

BY: _____ FOR: _____
(Name of Individual) (Name of Firm)

(Printed Name) DATE: _____

TEAM SERVICES
TERMS AND CONDITIONS

PAYMENT TERMS _ Payment is due upon receipt of our invoice. If payment is not received within thirty days from the invoice date, Client agrees to pay a finance charge on the principal amount of the past due account of one and one_half percent per month. If one and one_half percent per month exceeds the maximum allowed by law, the charge shall automatically be reduced to the maximum legally allowable. Client agrees to pay all costs associated with collection of overdue invoices, including reasonable attorney's fees.

In the event Client requests termination of the services prior to completion, a termination charge in an amount not to exceed thirty per cent of all charges incurred through the date services are stopped plus any shutdown costs may, at the discretion of TEAM Services be made. If during the execution of the services, TEAM Services is required to stop operations as a result of changes in the scope of services such as requests by the Client or requirements of third parties, additional charges will be applicable.

INSURANCE _ TEAM Services maintains Workers' Compensation and Employer's liability Insurance in conformance with applicable state law. In addition we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with limits of \$1,000,000/\$1,000,000. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that ten days written notice be given prior to cancellation. Cost of the above coverage is included in our quoted fees. If additional coverage or increased limits of liability are required, TEAM Services will endeavor to obtain the requested insurance and charge separately for costs associated with additional coverage or increased limits. TEAM Services shall maintain professional liability insurance in the amount of \$1,000,000 (claims made basis).

STANDARD OF CARE _ The only warranty or guarantee made by TEAM Services in connection with the services performed hereunder, is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by our furnishing oral or written reports.

SAMPLING OR TESTING LOCATION _ The fees included in this proposal do not include costs associated with surveying of the site or the accurate horizontal and vertical locations of tests. Field tests or boring locations described in TEAM Services' report or shown on sketches are based on specific information furnished by others or estimates made in the field by our technicians. Such dimensions, depths or elevations should be considered as approximations unless otherwise stated in the report.

RIGHT_OF_ENTRY _ Unless otherwise agreed, Client will furnish right of entry on the property for us to make the planned borings, surveys, tests, and/or explorations. We will take reasonable precautions to minimize damage to the property caused by our operations, but we have not included in our fee the cost of restoration of damage which may result. If Client desires us to restore the property to its former condition, we will accomplish this and add the cost to our fee.

DAMAGE TO EXISTING MANMADE OBJECTS _ It shall be the responsibility of the Client or his duly authorized representative to disclose the presence and accurate location of all hidden or obscure man_made objects relative to field tests or boring locations. TEAM Services' field personnel are trained to recognize clearly identifiable stakes or markings in the field and without special written instructions to initiate field testing drilling and/or sampling within a reasonable distance of each designated location. If TEAM Services is cautioned, advised or given data in writing that reveal the presence or potential presence of underground or overground obstructions, such as utilities, TEAM Services will give special instructions to its field personnel. As evidenced by Client's acceptance of this proposal, Client agrees to indemnify and save harmless from all claims, suits, losses, personal injuries, death and property liability resulting from unusual subsurface conditions or damages to subsurface structures, owned by Client or third parties, occurring in the performance of the proposed services, whose presence and exact locations were not revealed to TEAM Services in writing, and to reimburse TEAM Services for expenses in connection with any such claims or suits, including reasonable attorney's fees.

SAMPLE DISPOSAL AGREEMENT _ Unless otherwise requested, test specimens or samples will be disposed of immediately upon completion of tests and drilling samples or other specimens will be disposed of 60 days after submission of our report. Upon written request, TEAM Services will retain test specimens or drilling samples for a mutually acceptable storage charge and period of time.

OWNERSHIP OF DOCUMENTS _ All documents, including, but not limited to, drawings, specifications, reports, boring logs, field notes, laboratory test data, calculations and estimates, prepared by TEAM Services are instruments of service pursuant to this Agreement, shall be the sole property of TEAM Services. Client agrees that all documents of any nature furnished to Client or Client's agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by, pursuant to this Agreement, be used at any location or for any project not expressly provided for in this Agreement without the written permission of TEAM Services. At the request and expense of Client, TEAM Services will provide Client with copies of documents created in the performance of the work for a period not exceeding five years following submission of the report contemplated by this Agreement.

SAFETY _ Should TEAM Services provide periodic observations or monitoring services at the job site during construction, Client agrees that in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by TEAM Services is not intended to include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

SITE VISITS _ Client agrees that TEAM Services will not be expected to make exhaustive or continuous on-site inspections but that periodic observations appropriate to the construction stage shall be performed. It is further agreed that TEAM Services will not assume responsibility for the contractor's means, methods, techniques, sequences or procedures of construction, and it is understood that field services provided by TEAM Services will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words "supervision," "inspection," or "control" are used to mean periodic observation of the work and the conducting of tests by TEAM Services to verify substantial compliance with the plans, specifications and design concepts. Continuous inspections by our employees does not mean that TEAM Services is observing placement of all materials. Full_time inspections means that an employee of TEAM Services has been assigned for eight_hour days during regular business hours.

GOVERNING LAW _ This agreement shall be governed in all respects by the laws of the State of Iowa.



CUSTOMER PREVENTATIVE MAINTENANCE AGREEMENT

1808 Delaware Avenue • Des Moines, Iowa 50317 • 515-266-8890

This agreement made this **28th day of October, 2019**, between Electrical Engineering & Equipment Company and customer **City of Evansdale** | Customer # _____

In consideration of the agreements herein contained:

1. The customer agrees to remit the amount of **\$600.00 for a period of One year(s)**, which amount, plus any late payment penalty, shall be due and payable in accordance with the terms stated in the invoice sent by 3E after the service is provided.
2. Electrical Engineering & Equipment Company agrees to perform maintenance as listed below, **once per year** on the standby Generator System at the address listed below.
3. Electrical Engineering & Equipment Company's only liability shall be to repair or replace parts, supplied under this maintenance agreement.

Customer's Address:

Name-City of Evansdale

Address-911 S. Evans RD

City & State-Evansdale, IA 50707

Contact-Staff 319-232-6682 Call Ahead

Email-mayor@cityofevansdale.org

Plant Information: Spec. No-GM99599-GA3

Serial-SGM32GWTK Model-150REZGC

Generator Make-Kohler

Date of Installation- 12/19/2016

Automatic Switch Information:

Serial-SGM32GWMP Model- KEP-DCTC-1000S

The following services will be furnished:

ENGINE

- A. Change lubricating oil and filters.
- B. Clean Air Filter.
- C. Check Spark Plugs (Spark Ignited Engines Only)
- D. Clean crankcase breather.
- E. Inspect and adjust governor to 60 Hz at rated load.
- F. Check unit safety system.
- G. Inspect all gauges, meters and relays.
- H. Inspect all hoses for leaks.
- I. Check cooling system.
- J. Check battery and battery charger.
- K. Inspect Belts
- L. Change Fuel Filters

GENERATOR

- A. Check output voltage and frequency – (Adjust as necessary)
- B. Inspect brushes and spring tension.
- C. Inspect generator bearing.
- D. Inspect all meters, switches, regulators.

AUTOMATIC TRANSFER CONTROL

- A. Inspect Automatic Transfer Switch, contacts, linear motor actuation and moving parts.
- B. Simulate power failure – assure proper functioning of automatic control.
- C. Check and set time delays and clock exerciser.

Signature:

3E Representative: ADAM EDWARDS

Date: 10/28/19

Signature:

Owner/Manager: _____

Date: _____

From: rooney208@netscape.net
To: [DeAnne Kobliska](#)
Subject: City council request of funds for Christmas Lights Contest.
Date: Thursday, October 31, 2019 8:25:25 PM

October 31, 2019

To Mr. Doug Faas and the Evansdale City Council members, thank you for your generous donation for the 2018 Evansdale Christmas light contest. With your help we were able to have over 40 entries the first year. This contest had hundreds of people talking about and getting out and viewing and sharing about the Evansdale lights. In return convenience stores and restaurants benefited with an uptick in customers and sales for people coming to our city to see the lights. We feel it was a great community builder for Evansdale.

City Council members we would like your help to be able to provide for our town again this year for the Christmas Light Contest. We would like to request \$600.00 from the city to be able to provide for our town a light contest that with your help starts a tradition for our community. With the money we will purchase signage, advertising and awards for the winners.

Earnest and myself appreciate your support and this great opportunity to do something fun for the town. Something that our community can look forward to and show pride in bringing people to our town to enjoy the Christmas lights and displays.

Sincerely,

Earnest and Jennifer Mahan
Proud Evansdale Residents...