

## Evansdale Park & Recreation Meeting

Monday, December 11, 2017

- 1) Meeting called to order at 6:00 p.m. by Tom Nichols

**Roll call:** Present: Tom Nichols, Travis Nichols, Rick Nolan, Brad Carrier and Ron Kettwig.

- 2) **Approval of November 6, 2017 agenda:** Motion Travis, 2<sup>nd</sup> Ron. Motion carried.
- 3) **Approval of October 2, 2017 meeting minutes:** Motion: Ron, 2<sup>nd</sup> Travis. Motion carried.
- 4) **Approval of bills and authorization to pay:** Motion: Brad 2<sup>nd</sup> Ron. Motion carried.
- 5) **Monthly Reports:**
  - A) **Treasurer's report:** None available
  - B) **Friday Night Rec:** Report submitted, no issues.
- 6) **Angels Park Bridge update and approval to proceed with City Council recommendation:**

Peterson Contractors is the winner of 7 bidders. For funding, we have \$187,500. Copies of the bid were provided. Brad made a motion to approve PC1 bid with Alt-1, with 4A and 5A options. 2<sup>nd</sup> by Ron. Motion carried. The next step is a structural design drawing. Lowering the lake could start in February, with project completion by June 30<sup>th</sup>, and final completion by mid-July.
- 7) **Angels Park shelter update and authorization to proceed:** Per Andy, estimates are in place to match the existing shelter design. Pricing from Menards for material, plus concrete total \$16,000. What are the electrical needs? They will re-use existing lighting. The project has 3 people donating towards the project, he will cover the balance. We need a project print, with approval from the City Inspector. A donation agreement is needed, turning over all property to the city.
- 8) **Mowing contract / opening of bids:** Fleming Landscaping – as is – no bid, alternate option \$12,450. A-1 Lawn Care – as is \$41,160 for 3 years, alternate same. Limelight Landscape and Lawn (Jason) – as is \$15,500, alternate option – 14,500. We are not required to let, or approve bids until July. Tom has concerns about sharing an employee with another department. We also have an open maintenance position at Deerwood for 20 hours per week. Should we have our own full time position? Or a full time seasonal? With a shared City employee, we would be budgeted, and billed, for set hours (20-22) for the park season. The employee would be supervised by Chris with street department, and would have access to city equipment. The Park Board is in favor of the sharing concept. Mayor Faas will approach the City Council regarding an additional employee.
- 9) **Approval of mowing contract beginning July 1, 2018:** Travis made a motion we table the bid approval until after the budget is set. Then we will know if we will have a shared city employee for the parks. 2<sup>nd</sup> by Ron, motion carried.
- 10) **Friends of the Park 501c3 discussion / authorization to proceed:** we need to make progress on establishing a 501c3 for the Friends of the Park. Rick has the paperwork. We need to find a

Project Manager to set it up, independent of the Park Board. FOP Board would make all spending decisions. Another option is to add it to the Park Budget, spend down, and get money back with a new budget. Brad made a motion to table, 2<sup>nd</sup> by Travis, motion carried.

- 11) **Future grant requests:** The Community Foundation is open to working with other foundations to get matching grant money. They meet twice per year and are much more strict than most foundations. Like many foundations, they are favoring quality of life projects. If we had had \$40,000 of a \$60,000 project, the city may kick in extra. Mayor Faas recommends we add a capital improvement line in our budget. With this we could have seed money to get matching grants.
- 12) **FY19 budget:** This will be the main topic of the next meeting. We need to get bids on a new tractor. Hotel-Motel tax dollars should be improved. We need to add a line for capital improvements. We should maintain flooding dollars.
- 13) **Discussion:**
  - A) The "Welcome to Evansdale" booklet needs updates. The booklet is handed out to new water customers.
  - B) Thank you to Brad Carrier for his service to the Park Board.
  - C) A Cedar Falls group is building 12 Pickle Ball courts. They are converting unused tennis courts. Pickle Ball is a cross between tennis, badminton, and table tennis.
- 14) **Motion to adjourn** by Brad, 2<sup>nd</sup> by Travis. Motion carried. Adjourned at 8:16.

Respectfully submitted,

Rick Nolan

