

# *Evansdale Parks & Recreation*

Street Address 123 N. Evans Road  
Evansdale, Iowa 50707  
319-232-6683

January 9, 2013

## ***Call to Order-Roll Call***

Dawson      yes  
Seible       yes  
Ketwig       yes  
Nichols      yes  
Roberts      no

## ***Approval of the January 7, 2013 agenda:***

*Motion made by Nichols, second by Ketwig*

## ***Approval of the December 3, 2012 minutes:***

*Motion made by Seible, second by Nichols*

## ***Monthly Reports:***

### ***a) Friday nite Rec:***

*Cary gave brief report on attendance was averaging 80-90 kids every Friday which is very good to past years. No problems, great volunteerism of parents was also mentioned.*

## ***Approval of bills & authorization to pay:***

*Bills were submitted and approved with the deletion of \$775 to Boland Recreation per agreement, and the addition to pay Seible \$7.84 for picture developing for grant closures to playground equipment installation at Deerwood Park by many sponsors required by contract.*

## ***Request from Casey Stores-Memorial Park Bench at Meyer's Lake:***

*Teresa representing Casey's stores, Donna Frickson, Heather Collins, and other friends of the community brought forth many questions and ideas for consideration of a park bench at Meyer's Lake in memory of Elizabeth Collins and Lyric Cook who were tragically lost this past summer in our community. There was also discussion from Donna, John Mardis, and others as to the possibility of doing other possible memorials such as bronze*

*statue of angels, etc. down at Meyer's Lake also. The ParkBoard asked citizens to search out their ideas, compile costs, and report back to board for further discussions on projects and cooperation efforts with the Park Board when ready.*

*Motion was made by Nichols, second by Seible to authorize memorial bench installation at Meyer's Lake. Dawson and Heather Collins will go down decide where the families would like it to be.*

***Request from Sarah Werkmeister-benefit raise money for Park Improvements:***

*Donna Frickson reported that everything was on target for a concert at McElroy Auditorium this April, 2013, to raise funds for projects decided by the citizens and Park Board. Future information will come when closer to event fundraiser.*

***Bids for Shelter @Deerwood Park:***

*Dawson reported and submitted a second bid from CK Construction in the amount of \$13,789 to remove and erect new structure on same site. Vcleary Buildings Inc. bid was \$15,624, did not include removal/haul away of old structure, the board decision was to accept CK Construction bid pending government grant amendment approval of funds from original grant.*

***Deerwood Sewer Project:***

*Dawson reported he had spoke with Contractor again on project and had a bid from a local contractor. Costs were discussed, and the process will be reviewed after conversations from former mayor John Mardis and Park Board commissioners. No action at this time of meeting.*

***FY 2014 Budget:***

*The Park board went over last years budget, revenues, and expenditures and went line item by line item down the ledger to submit a fair proposed budget needed to operate the necessities and achieve future needs to maintain operationally sound in parks that we have worked very hard to accomplish and need to maintain these same goals for growth necessary for operation.*

***Discussion:***

*Seible said he would follow up a signage design and costs for new sign at Meyer's Lake, bring back for discussion that was discussed on the memorial plans for Meyer's Lake. Also gave updates on completion of grants, and goals for future grant writing opportunities.*

***Adjourn:***

*Meeting was adjourned at 7:30 p.m. Motion by Nichols, second by Ketwig.*

*Respectfullu submitted*

*Steven Seible, Park commissioner*



# Evansdale Park & Recreation Commission Meeting

Monday, February 4, 2013

2 pages

Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of February 4, 2013 Agenda:** Motion by Sieble, 2<sup>nd</sup> Kettwig.

Motion carried.

**Approval of January 7, 2013 Minutes:** Motion by Nichols, 2<sup>nd</sup> Kettwig.

Motion carried.

## **Approval of Bills and authorization to pay:**

US Cellular, Nov. cell \$6.68

Carrie Yu, Fri. Night Rec. Supplies \$26.00

Motion Dawson, 2<sup>nd</sup> Sieble. Motion carried.

Friday Night Rec: Attendance is still good. Plenty of volunteers. Bought prizes for Bingo. Last Friday had 2 Evansdale Police officers do a walk thru.

2 Memorial Benches to be put in place at Meyers Lake. Teresa and Carla from Casey's were at meeting. Park Board OK'd 2 stone benches, one for each girl.

**Name trail around Meyers Lake:** The trail will be known as Trail of Angels.

Motion by Dawson, 2<sup>nd</sup> by Roberts. Motion carried.

Park Name Change: The Kiwanis-Exchange Park at Meyers Lake to be renamed Angels Park. Motion by Kettwig, 2nd Seible. Motion carried.  
Seible will bring ideas for signage to our March meeting for signage for Trail and Park.

**Meyers Lake retains its name.**

**Discussion:**

Steve discussed the \$65,000 grant from Lawcon needs \$25,000 in matching funds from us. City will match per Chad. Have 1 bid, need 2nd bid for the project.

Community Foundation was mentioned to be in charge of the funds raised for memorial for girls. Donna Frickson and Becky Walters-City Clerk feel this is the way to go. Discussion on how much money the Foundation retains for their service, or perhaps opening an account at First Security Bank. Want it to be tax deductible for donors.

Motion to Adjourn by Roberts, 2nd by Kettwig.  
Motion carried.  
Meeting Adjourned 7:12 p.m.

Respectfully Submitted:



Sandra L. Roberts, Secretary

# Evansdale Park & Recreation Commission Meeting

Saturday, February 23, 2013

Page 1 of 2

Meeting Called to Order at 3:00 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of February 23, 2013 Agenda:** Motion by Nichols, 2nd Seible.

Motion carried.

**Approval of walkway and cleaning and prepping island at Meyer's Lake:**

Motion by Seible, 2nd by Nichols.

Motion carried.

## **Discussion:**

Jeff Stickfort said a 60 day window to complete the walkway to island for construction use. After construction the walkway will be a footpath to the island. Memorial Bricks will be sold to be placed on the footpath to those who wish to memorialize loved ones. Bricks will be sold at a later date.

Concerns by residents regarding the project as expressed to various Park Board Members: using tax payers funds, police and fire protection, vandalism, removal of the ribbons with comment from Donna Frickson that the purple ribbons signify justice.

Jeff Dawson stated that there will not be any tax payer funds used for the project or the maintenance of it. Relayed the opinion of Fire and Police Chief regarding protection. Undergrowth and a minimum number of trees will be removed from the island. Drew Collins will mark the trees that will be removed.

Motion to Adjourn by Roberts, 2nd Nichols:

Meeting Adjourned 3:18 p.m.

Respectfully Submitted:

Sandra L. Roberts, Secretary

*Sandra L. Roberts*

# Evansdale Park & Recreation Commission Meeting

Monday, March 4, 2013

2 pages

Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of March 4, 2013 Agenda:** Motion by Kettwig, 2<sup>nd</sup> Nichols.

Motion carried.

**Approval of February 4, 2013 Minutes.** Motion by Kettwig, 2<sup>nd</sup> Nichols.

Motion carried.

Approval of February 23 Minutes. Motion by Nichols, 2<sup>nd</sup> Kettwig.

Motion carried.

## **Monthly Reports:**

**Friday Nite Rec:** Carrie reported that the final night for this school year had 158 students in attendance. The bill for the Grout Museum will be forth coming. We gave her congrats on a job well done.

## **Approval of Bill and authorization to pay:**

US Cellular: Nov. cell phone \$6.68

Motion by Nichols, 2<sup>nd</sup> by Kettwig.

Motion carried.

**Meyers Lake Update:** Dona Frickson gave a report on progress to date.

Amvets Shelter Update: Nothing done at this time.

**Hiring of Campground Fee Collector for 2013.** Motion by Kettwig, 2nd Nichols to hire Marilyn Benhoff for the upcoming camping season.

Motion carried.

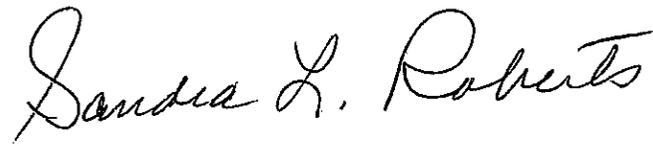
**Discussion:** Mainly centered on the work done and ideas for development of the island at Meyers Lake.

**Motion to Adjourn:** Roberts, 2nd Seible.

Motion carried.

Meeting adjourned at 7:17 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned below the "Respectfully Submitted:" text.

Sandra L. Roberts, Secretary

Evansdale Park & Recreation Commission Meeting  
Monday, April 1, 2013

2 pages

Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson:

**Roll Call:**

Jeff Dawson-present  
Ron Kettwig-present  
Tom Nichols-present  
Sandy Roberts-present  
Steve Seible-present

**Approval of April 1, 2013:** Motion by Roberts, 2nd by Seible, 2nd Nichols:

Motion carried.

**Approval of March 4, 2013 Minutes.** Motion Dawson, 2nd Kettwig.

Motion carried.

**Bills: US Cellular: \$6.68 (not a Nov. bill)**

**Carrie Yu: \$280.00 7 Friday Nites.**

Motion to approve Bills by Nichols, 2nd Kettwig.

Meyers Lake Island Update: by Rod Frickson with input from Donna Frickson,  
and others in the audience.

Ground on the island is not level so after removal of tree stumps ground will  
leveled. <sup>Fill</sup> ~~Full~~ will come from the bootleg land off the west tip of the island. No  
other dirt will have to be brought in.

New trees will be planted on the island and Jeff Dierks has a large tree spade and  
is donating 8-9 trees himself.

There will be dredging between island and park.

Planting oats or Praire Grass or some other quick growing ground cover.

Electricity will be run to the island to serve two purposes: 1--for lights on the island and the 2nd, for electric for pump in the lake itself. Frickson will run a 4 inch conduit that will serve both purposes.

Concrete for shelter in the center of the island will be 24 x 40.

**Motion by Kettwig, 2nd Seible to pour shelter pad and or gazebo pads.**

**Motion carried.**

**3 Bench designs for were presented to the Board for approval. Motion by**

**Dawson, 2nd by Kettwig to accept the presented designs. Motion carried.**

Todd Gaede requested information on a bench that his family would like to purchase for placement in the Park in memory of his father and son. He will keep in touch with Jeff Dawson.

**Green Scenes Tree Grant: Motion by Dawson, 2nd Roberts to donate the trees we will recieve to be planted on the island. Motion carried.**

**Motion by Kettwig, 2nd Seible to authorize Dawson to sign and file the DNR Storm Water Permit for the construction of the Meyer's Lake Island Park. Motion carried.**

**Next Park Board meeting will be held Monday, April 22 at 6 p.m and we will be meeting at Angels Park. Will review progress thus far and future plans.**

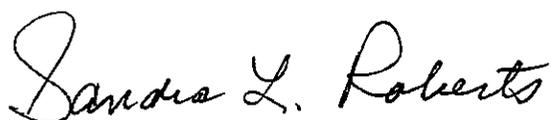
**Amvet Shelter Update:** Have received authorization from Lawcon for the project. Motion by Dawson, 2nd Seible to proceed with project.

**Discussion:** Restroom building at Angels Park is in need of paint on the outside of the building.

**Motion to Adjourn:** Roberts, 2nd Dawson. Meeting Adjourned at 6:36 p.m.

Respectfully Submitted:

Sandra L. Roberts, Secretary



# Evansdale Park & Recreation Commission Meeting Meyers Lake/ Angels Park

Monday, April 22, 2013

2 pages

**Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson.**

## **Roll Call:**

Jeff Dawson-present  
Ron Kettwig-present  
Tom Nichols-present  
Sandy Roberts-present  
Steve Sieble-present

**Approval of April 22, 2013 Agenda:** Motion by Seible, 2nd Nichols

Motion carried.

**Approval of April 1, 2013 Minutes:** Motion, Nichols, 2nd Kettwig.

Motion carried.

**Angels Memorial Update:** Island prep is progressing well. Preliminary Concert profits of \$31,000 and other funds already collected for a total of \$48,000.

**Curtis DeGrotte:** He started the Angels Facebook Page. He has approx. 50 or so volunteers coming to do work on the island May 10th weather permitting.

Seeding of banks on island. Harmony House had tons of perennials to donate.

**Fence:** Will be putting up a snow fence so that public will not be able to walk over to island until work has been finished.

**Shelter** will be 24 x 40 and Gazebos 12 ft.

**Water, electricity and sewer supplies** have been ordered by Rod Frickson.

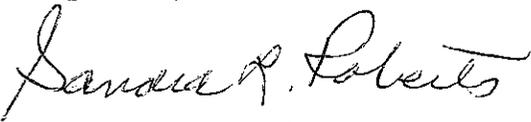
**Trees** have been donated by 3 area businesses and will be planted perhaps late summer or early fall.

**Discussion: AMVETS Shelter at Deerwood Park.** Need to replace the concrete pad and will have wider walkway around the pad.

**Motion to Adjourn:** Dawson, 2nd Seible. Motion carried.

**Meeting adjourned** at 6:45 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned above the printed name.

Sandra L. Roberts, Secretary

# Evansdale Park & Recreation Commission Meeting

Monday, May 6, 2013

3 pages

**Meeting Called to Order** at 6:00 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of May 6, 2013 Agenda:** Motion Roberts, 2<sup>nd</sup> Nichols.

Motion carried.

**Approval of April 22, 2013 Minutes:** Motion Nichols, 2<sup>nd</sup> Seible.

Motion carried.

## **Monthly Reports:**

**Camp Fee Collector:** Marilyn reported camping fees collected of \$8,946.00 and dump station of \$55.82 for a total of \$9,001.82.

**Camp Ground Maintenance:** Need load of rock for the boat ramp. City will haul it.

**Treasurer's Report :** \$9,10.50. Motion by Dawson, 2<sup>nd</sup> by Roberts. Motion carried.

**Mowing Contractor:** Miller & Sons report submitted but representative not present. Definately need rep at meeting.

**Approval of Bills and authorization to pay:** Excluded Miller & Sons bill just presented in the Amount of \$29.40 due to a misunderstanding per Jeff Dawson.

Bill will be acted upon at our next meeting.

Motion by Kettwig, 2<sup>nd</sup> by Seible. Motion carried.

**Request by Rick Edwards of Countryside Christian Church to hold Christian youth rock concert at a city park to be determined.**

No action taken at this time.

**Request from Highland Elementary school to spend a day at Deerwood Park Playground on Wed. May 29, 2013. Board approved.**

**New campground rule limiting number of pets per camper set as 2 pets. Motion by Dawson, 2nd Roberts. Motion carried.**

**Ban of pitbulls from all city parks. Tabled at this point by Park Board.**

**Angels Park Island update by Donna Frickson. They are getting prices for the gazebos. Amish will build. Hip roof to be put on center shelter. Roof will be wine colored. Donna also working on getting a drawing of the finished island to be posted at Meyers Lake.**

**Hiring of part time help for campbround maintenance of 20 hours a week OKd by Park Board. Wayne from last year to have the position.**

**Renewed Mowing Contract with Joe Benehoff --Deerwood Park. Park Board approved.**

**Bids for Amvet Shelter concrete: Joe to get bid from Sweerin for Amvet Shelter. Have bids from Casey for \$3,900 and CK Construction for \$3,485 (Amish). Motion by Dawson, 2nd by Seible not to exceed \$3,500. Motion carried.**

**Party in the Park June 8th at Deerwood Park. Fireworks, band and beer tent (will be enclosed). \$500 donation from Friends of the Park for the fireworks by J & M Displays (Ken Samek). Motion Roberts, 2nd Seible. Motion carried.**

**Angels Park** (Meyers Lake) restroom building: 2 bids received for painting building. Personified Painting \$1,840 for exterior, \$650 for interior. Modern Painting \$2,295 for exterior. Motion to hire Personified for exterior by Dawson, 2nd Kettwig. Motion carried.

**Discussion:** Tin or steel roof for wood pile at Deerwood. To be taken out of Friends of the Park. Motion by Dawson, 2nd Seible. Motion carried.

**Pass, Punt and Kick** will hold local and regionals at Deerwood. Dates not established yet. Reported by Nichols.

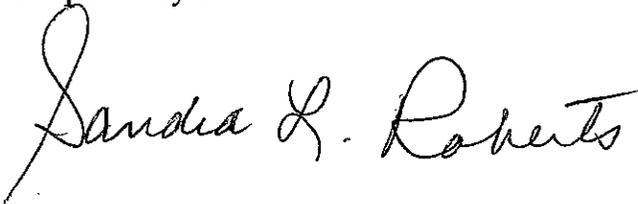
**Tree removal.** Need to remove one tree and be replaced with a maple at EEDCC property (Jewett).

**Seible discussed grants** he is working on.

Motion to Adjourn by Roberts, 2nd Dawson.

Meeting Adjourned 7:40.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned below the text "Respectfully Submitted:".

Sandra L. Roberts, Secretary

MAY 2013 PARK EXPENSES

VENDOR	DESCRIPTION	AMOUNT	APPROVE (Y/N)	ACCOUNT
✓ CAMPBELL SUPPLY	DEERWOOD-ADAPTER	22.38	Y	001-5-4030-6310
CITY HALL	DEERWOOD-PAPER	2.56		001-5-4030-6310
✓ C.K. CONSTRUCTON	DEERWOOD-AMVETS SHELTER	13789.00		002-5-4030-6735
✓ GROUT MUSEUM	FRIDAY NIGHT REC	200.00		015-5-4031-6430
✓ MENARD'S	DEERWOOD-SUPPLIES	64.85		001-5-4030-6310
MIDAMERICAN ENERGY	APRIL UTILITIES	169.52		001-5-4030-6371
✓ PLATINUM PEST SRV	DEERWOOD-PEST CONTROL	30.00		001-5-4030-6310
TED'S HOME & HARDWARE	DEERWOOD-SUPPLIES	4.99		001-5-4030-6310
TED'S HOME & HARDWARE	DEERWOOD-SUPPLIES	5.16		001-5-4030-6310
TED'S HOME & HARDWARE	DEERWOOD-SUPPLIES	3.99		001-5-4030-6310
US CELLULAR	NOV CELL	6.68		001-5-4030-6373
✓ UTILITY EQUIP CO	DEERWOOD-SUPPLIES	71.12		001-5-1030-6310
✓ Miller Sons	April 2013 Lawn Service	1978.28		001-5-4030-649.7
" "	Meyers Lake bath room maint. Supplies	20.40	NO	001-5-4030-6310
✓ Black Hawk Electrical	Deerwood Park Shelter	740.00	Y	002-5-4030-6735
✓ Crist Central IA corp	Weed Killer	160.25	Y	001-5-4030-6310
✓ Waterloo Implement	Fan Pulley	101.49	Y	" "
	TOTAL	14370.25		

I approve and authorize the above invoices to be paid:

  
Signature

5-6-13  
Date

Do you want to include this with the line item for playground equip - LAWCOR funds?

# Evansdale Park & Recreation Commission Meeting

Monday, June 3, 2013

Page 1 of 3

Meeting Called to Order at 6:02p.m. by Chairman Jeff Dawson.

## Roll Call:

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of June 3, 2013 Agenda:** Motion by Roberts, 2<sup>nd</sup> Seible.

Motion carried.

**Approval of May 6, 2013 Minutes.** Motion Nichols, 2<sup>nd</sup> Kettwig.

Motion carried

## Monthly Reports:

**Camp Fee Collector:** \$2,307.00 camping, \$7.00 dump, year to date  
\$22,709.15.

Marilyn requested reduced for rate for overnight camping for 30 bikers coming end of June. Motion by Kettwig, 2<sup>nd</sup> by Seible to charge rate of \$9.00 for 1 night.

**Mowing Contractor:** Report included in our packets. Doug Popenhagen and Wes Miller were present. Seible, Kettwig and Dawson upset about mowing every 10 days. May have to revise the contract. Stump in Bunger Park: Reece has said they would remove the stump but has not been done yet. Drew (Planetary Tree Service) stepped forward and said he will help out with stump.

**Camp Ground Maintenance:** Most of cleanup done but low sides mushy and will remain closed until dried out. Need to pressure clean tables. Asked to have Wayne work 40 hours this week and next.

Motion by Dawson, 2nd Nichols. Motion carried.

**Treasurer's Report:** \$8,802.17. Checks to Chrystal Ice and Sam's Club.

Motion to accept by Dawson, 2nd Nichols. Motion carried.

**Angels Park Island update:** Dona Fricksen and Drew Collins gave report on progress. Trenching for electric and sewer (for later), light in each gazebo and 2 lights in shelter. Electric outlets in shelter.

**Approval of bills and authorization to pay:** Motion to pay Nichols, 2nd Seible. Motion carried.

**Burnt tree removal at Bunger Park:** Planetary Tree Service submitted bid for \$642.00

**Reinstallation of docks at Meyers Lake:** tabled due to high water.

**Request for refunds, Deerwood Camp Ground:** Refund for all that request. Refund based how paid (monthly, weekly) and refunded accordingly. Campers must submit request in writing for refund.

Motion by Kettwig, 2nd Seible. Motion carried.

**Discussion:**

Personified Painting received bid to repaint restrooms at Meyer's Lake. Corner block to be fixed. Has been sandblasted, will receive 2 coats paint. Tan with brown trim. To start in several days. Al Gordon Plumbing fixed leaks in restrooms.

Amvet Shelter in Deerwood: Kettwig suggested rock (around corner posts).

Motion by Dawson to spend up to \$3,000 for the stone work. 2nd by Nichols.

**Motion to Adjourn** by Roberts, 2nd Dawson. Meeting Adjourned 7:48 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned above the printed name.

Sandra L. Roberts



Evansdale Park & Recreation Commission  
Special Meeting

Monday, June 24, 2013

Meeting Called to Order 5:32 p.m. by Chairman Jeff Dawson.

**Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of June 24, 2013 Agenda:** Motion by Nichols, 2<sup>nd</sup> Seible. Motion carried.

**Approval of Bills and authorization to pay:**

*Do not pay bill for Platinum Pest for Mosquito spraying at Deerwood for Party in the Park. Park Board members were not contacted and no approval from Park Board. Send bill to City.*

Remaining bills: Motion by Nichols, 2<sup>nd</sup> Dawson to make payment.

**New signage for Meyers Lake, Angel's Park.** Action Sign presented drawings of new signage. Motion by Dawson, 2<sup>nd</sup> by Roberts to spend up to \$250. Motion carried.

**Discussion: Pass, Punt and Kick contest will be August 17, 2013 at 10 a.m. for the local contest.** Will be held at Deerwood. Needs copy of certificate of liability from City.

**Motion to Adjourn** by Nichols, 2<sup>nd</sup> Dawson. Meeting Adjourned 5:50 p.m.

Respectfully Submitted:

*Sandra L. Roberts*  
Sandra L. Roberts



# Evansdale Park & Recreation Commission Meeting

Monday, July 1, 2013

2pages

Meeting Called to Order at 6:01 p.m. by Chairman Jeff Dawson.

## Roll Call:

Jeff Dawson-present

Ron Ketwig-absent

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of July 1, 2013 Agenda:** Motion by Nichols, 2<sup>nd</sup> Seible.

Motion carried.

**Approval of June 3, 2013 Minutes.** Motion Nichols, 2<sup>nd</sup> Roberts.

Motion carried.

**Approval of June 24, 2013 Minutes.** Motion Nichols, 2<sup>nd</sup> Dawson

Motion carried.

## Monthly Reports:

**Camp Fee Collector:** Marilyn reported \$31,263 camping, \$166.90 dump fees for year to date total of \$31,429.90

**Camp Ground Maintenance:** Deerwood back in operation on Sunday June 30 p.m. Lower area has been closed, hope to open for the weekend. Lift Station: Frickson coming in Wed. to dig up. Sewer Dept. is responsible. Need rock on North side of road by horseshoe pits and playground by North shower house needs pea gravel. Joe will get prices.

**Treasurer's Report :** \$8,625.72. Motion to accept report by Dawson, 2<sup>nd</sup> Roberts.

Motion carried.

**Mowing Contractor:** Report submitted from Miller and Son. Seible upset that no rep from Miller and Sons attending meeting. That is part of contract. They have been told numerous time. Trimming trees is part of contract. Jeff is done sticking up for them. Jeff to call Reece to set up a meeting between the two of them.

**Angel's Park Island update:** Jeff meeting with DNR regarding plantings. Plantings may start this weekend on the island.

**Approval of Bills and authorization to pay:** See attached list . Motion by Dawson, 2<sup>nd</sup> Roberts.

Motion carried.

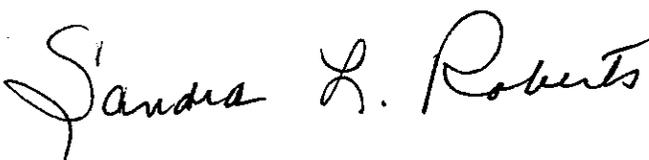
**Installation of new signs for Angels Park.** Seible will put up signs.

**Request from Amvets** to use Amvet Shelter on 8/18/2013. Motion by Dawson, 2<sup>nd</sup> Seible. Motion carried.

**Discussion.** Docks at Meyers Lake. Water to high to reinstall them in lake.

Motion to Adjourn by Roberts, 2<sup>nd</sup> Seible. Meeting Adjourned 7:07 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned above the typed name.

Sandra L. Roberts, Secretary



# *Evansdale Parks & Recreation*

Street Address 123 N. Evans Road  
Evansdale, Iowa 50707  
319-232-6683

***August 5, 2013***

## ***Call to Order-Roll Call***

<b><i>Dawson</i></b>	<b><i>yes</i></b>
<b><i>Seible</i></b>	<b><i>yes</i></b>
<b><i>Ketwig</i></b>	<b><i>yes</i></b>
<b><i>Nichols</i></b>	<b><i>no</i></b>
<b><i>Roberts</i></b>	<b><i>no</i></b>

***Approval of the August 5, 2013 agenda:  
Motion made by Seible, second by Ketwig***

***Approval of the July 1, 2013 minutes:  
Motion made by Ketwig, second by Seible***

## ***Monthly Reports: Camp fee Collector***

***Marilyn reported YTD collections were \$60,079, with Dump fees of \$260.42 totaling \$60,339.42.***

## ***Campground Maintenance***

***Joe reported normal monthly duties, such as mowing, catching up on some maintenance issues needed.***

***He also reported we need to purchase back flow preventers for all the new faucets put in on poles last season, it was motioned by Dawson, second by Ketwig to authorize around \$6 per valve and possibly a new boat sign at river, so patrons would know where to park when boating, etc. Dawson told Joe it could come out of acct 002-5-4030-6736 other equipment.***

**Treasures report:**

**Joe reported there is \$9,214.67 in checking at this time with no outstanding checks pending.**

**Miller & Sons:**

**Reese was present and reviewed monthly activity of mowing in designated parks and areas.**

**Seible brought up that weeds at Meyer's Lake need cutting out along shore line, been missed several times.**

**Angel's Park Update:**

**Donna was present stated they are busy but project is moving along. Seible mentioned to Donna needing times and dates for trenching and Lowe's heroes project to complete donation of project for them.**

**Removal of burnt tree at Bunger park:**

**Reese reported as well as Dawson waiting on insurance I.D. tax numbers then would be completed this month. Drew will take down tree collect insurance check for project.**

**Trimming trees along Lafayette Rd:**

**Dawson expressed they are not be pruned and cut up proper height for mowers to get under them, looking bad. Reese said he would take care of this issue the next day.**

**Approval of Bills & Authorize to pay:**

**It was moved by Dawson, second by Ketwig to pay bills presented, Seible will check with Black Hawk Electric on restroom charge also.**

**Letting of Bids Deerwood sewer project:**

**Dawson stated he will be working on getting 3 bids for federal grant monies collected on this phase of project. Next meeting will discuss and review bid proposals and costs.**

***Requests for refunds on Shelter/Camping rentals:***

***Commissioners had letters in packets of people requesting refunds due to closing of campground during floods and shelter rentals due to some communications of different parties. After discussion the board approved to refund patrons there monies which was only right due to each situation presented. (Sheridian Redfern - Gardner Park, originally Amvets due to flooding, William Harris for Amvets shelter also, and Diane Haring for camping fees not used due to flooding.***

***Respectfully submitted***

A handwritten signature in black ink that reads "Steve Seible". The signature is written in a cursive style with a horizontal line through the middle of the name.

***Steve Seible  
Park Commissioner***



# Evansdale Park & Recreation Commission Meeting

Monday, September 9, 2013

3 pages

**Meeting Called to Order** at 6:00 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of September 9, 2013 Agenda:** Motion by Kettwig, 2<sup>nd</sup> Nichols.

Motion carried.

**Approval of August 5, 2013 Minutes:** Motion Kettwig, 2<sup>nd</sup> Seible.

Motion carried.

## **Monthly Reports:**

**Camp Fee Collector:** Totals to Date: Camping \$84,863.94. Dump \$349.72. Total Year to Date: \$85,213.66.

**Mowing Contractor:** See attached report. Reese was present to answer questions.

**Campground Maintenance:** Backflow preventers almost all on. Joe working on sewer truck. 1 large fire ring stolen over Labor Day weekend.

**Treasurer's Report:** \$10,003.50. Motion by Dawson, 2<sup>nd</sup> by Seible to approve report.

**Angel's Park Island Update:** Trees to be planted when weather cools (end of Sept.). Lowe's donating 30 Ft. flag pole.

**Approval of Bills & Authorization to Pay:**

See attached sheet and add: B.H. Electric, Meyers Lake restroom \$114.00. BMC  
Aggregates for Deerwood road stone \$1,049.85.

Motion by Nichols, 2nd Seible. Motion carried.

**Deposit Charge on Shelter Rentals:** Tabled. Jeff will look into rules they are given.

**Campground Chili Supper:** will be last weekend in September (28th). 4 p.m. til ?  
Expenses out of Friends of Park.

Motion by Dawson, 2nd Nichols. Motion carried.

**Opening of Sewer Project Bids:** No bids received from Stickfort Construction, Veith Construction, Rod Frickson. Bid from Bob Frickson of \$59,125.00. Grant money to cover. Includes Joe and Marlyn's trailer space.

Motion by Dawson, 2nd Roberts. Motion carried.

**Complaint on being barred from campground.** Theo Kessler complained that she is barred from campground. She has not been barred.

**Disc Golf:** Tim Klemz would like to have doubles tournament and wants permission to hold it. Proceeds towards new concrete pads. (Current ones are asphalt). Date of October 19th. Will have food. They will need 2 porta potties and we will pay up to \$125 ea. for 2 to be paid from Friends of the Park.

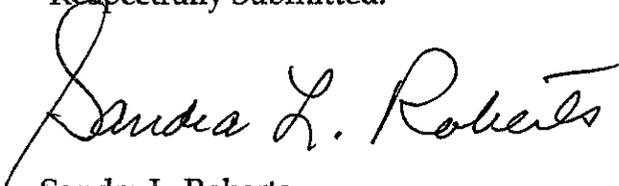
**Friday Night Rec:** Nichols will get ahold of Carri Yu to see if she is interested in doing again this year.

**Discussion:** Nichols brought us up to date on the Memorial Run.

Mr. Hillman complaining about people driving on his property up to the river. His gate has a padlock but it is understood that many people have keys to that gate.

**Motion to Adjourn** by Seible, 2nd Nichols. Meeting Adjourned 6:54 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned above the printed name.

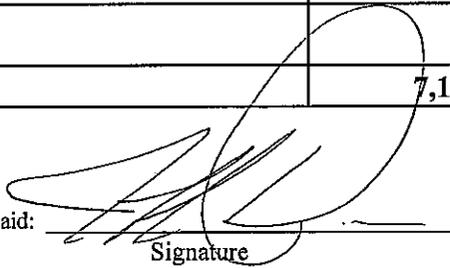
Sandra L. Roberts

SEPTEMBER 2013 PARK EXPENSES

VENDOR	DESCRIPTION	AMOUNT	APPROVE (Y/N)	ACCOUNT
ADVANCED AUTO SRV	DEERWOOD-EXHAUST PIPE	15.00	Yes	001-5-4030-6332
AMERIGAS	REFILL-SHOWER HOUSE	781.53		001-5-4030-6371
EVANSDALE WATER	QTRLY WATER SUPPLY	106.70		001-5-4030-6374
MILLER & SONS	MOWING	1978.28		001-5-4030-6056
MENARDS	DEERWOOD-SHOWER & TUB CLEANER	31.57		001-5-4030-6310
MIDAMERICAN ENERGY	AUGUST UTILITIES	2060.80		001-5-4030-6371
O'REILLY AUTO PARTS	DEERWOOD-CARB REBUILD KIT CARB CLEANERS	62.48		001-5-4030-6332
O'REILLY AUTO PARTS	DEERWOOD-CHEMICAL CLEANER	27.99		001-5-4030-6310
PLATINUM PEST SRV	DEERWOOD-PEST CONTROL	30.00		001-5-4030-6310
RIVER FOREST TRK REPAIR	SERVICE SER TRUCK-DEERWOOD	85.45		001-5-4030-6332
TED'S HOME IMPRVMT	DEERWOOD-CARB CLEANER	9.98		001-5-4030-6332
TED'S HOME IMPRVMT	DEERWOOD-100 VACUUM BREAKERS, GRASS SEED	533.99		001-5-4030-6310
TED'S HOME IMPRVMT	NUTS/BOLTS-NEW ANGELS PARK SIGNAGE	7.20		001-5-4030-6310
WEBER PAPER	DEERWOOD-TISSUE	60.18		001-5-4030-6310
WEX BANK	AUGUST FUEL	333.23		001-5-4030-6331
Black Hawk Electric	Meyers Lake	114.00		not in AIP Act.
****BMC AGGREGATES	DEERWOOD-ROADSTONE	1049.85		001-5-4030-6310
	<b>TOTAL</b>	<b>7,174.23</b>		

\*\*\*\*Received after packets were sent out

I approve and authorize the above invoices to be paid:

  
Signature

9-9-13  
Date

# Evansdale Park & Recreation Commission Meeting

Monday, October 7, 2013

3 pages

**Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson.**

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-absent

Tom Nichols-present

Sandy Roberts-present

Steve Sieble-present

**Approval of October 7, 2013 Agenda:** Motion by Roberts, 2nd Seible.

Motion carried.

**Approval of September 9, 2013 Minutes:** Motion, Sieble, 2nd Dawson.

Motion carried.

**Camp Fee Collector:** Camping \$96,930.69, Dump Station \$401.72. Total \$97,332.41.

**Camp Ground Maintenance:** Joe needs 6 more 50 amp breakers. Will be installed before Park closes Oct. 15th.

**Mowing Contractor:** Miller and Sons. Report submitted to Board. Wes Miller present and was told by Board how nice the parks look. Close Meyers Lake restroom by Oct. 28 unless weather turns really cold.

**Friday Night Rec:** Carrie Yu hired to be coordinator for 2013-2014 school year. Dates are Nov. 1st to March 7, 2014 (14 weeks). Will bring a copy of the handout to next meeting. Grout Museum will be onboard again this year at the same price of \$200 for the season. Carrie ask for money and can go up to \$200 for needed materials for this year.

Motion by Dawson, 2nd Roberts. Motion carried.

**Friends of the Park:** Wayne Weisbrod submitted bill of \$200 for the Porta Potties for the Disc Golf Tournament. Paid for by the Friends.

**Treasurer's Report:** \$9,969.00. Motion by Dawson, 2nd Sieble. Motion carried.

**Approval of Bills and Authorization to pay:** Includes Miller and Sons submitted after packets went out. Motion by Sieble, 2nd Dawson. Motion carried.

**Shelter Reservation Forms Holders:** Have plexiglass holders made for each shelter. Dawson to look into purchasing.

**Discussion:**

Water Project Meyers Lake: Sieble applying to the Gaming Commission for grant to be awarded in January.

Pass, Punt & Kick October 12: Regionals. Held at Deerwood. Nichols said approx. 60 entrants coming per Ron.

Memorial Run: Nichols reported 289 runners and walkers. Going to add wheel chair division for next year. Steve Burrell to certify the course.

Angel's Park update: some trees already planted, more to be planted before end of this month. Flag pole from Lowe's to be put in before end of this month.

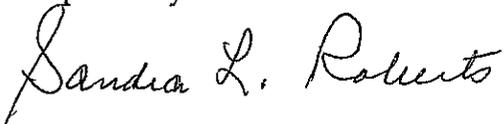
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**Motion to Adjourn by Roberts, 2nd Dawson. Motion carried.**

**Meeting adjourned at 6:39 p.m.**

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in black ink and is positioned above the typed name.

Sandra L. Roberts, Secretary



# Evansdale Park & Recreation Commission Meeting

Monday, November 4, 2013

2 pages

**Meeting Called to Order** at 6:02 p.m. by Chairman Jeff Dawson.

## **Roll Call:**

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

Steve Seible-present

**Approval of November 4, 2013 Agenda:** Motion by Roberts, 2<sup>nd</sup> Nichols.

Motion carried.

**Approval of October 7, 2013 Minutes.** Motion Kettwig, 2<sup>nd</sup> Seible.

Motion carried.

## **Monthly Reports:**

**Camp Fee Collector:** Year end total camping and dump station \$98,269.87.

(lowest since 2008).

**Mowing Contractor:** Reese was present to answer questions. Going to do City Hall one last time end of this week. Reese wants a couple of Park Board members to take a tour of our parks with him to present suggestions to Board for next year.

**Campground Maintenance:** No report

**Treasurer's Report:** No report.

**Friday Nite Rec.** Carrie Yu reported 1st Friday Night Rec begins November 15 and runs thru March 2, 2014 for 15 weeks. Grout Museum on board for this year also.

Has gentleman redoing board with rules and it will be posted each Friday.

**Approval of Bills, authorization to pay:** Motion by Nichols, 2nd by Seible. Motion carried.

**Update Angel's Park:** Donna Frickson reported getting electric to island. 200 amp service. 1 light and 1 outlet in each gazebo. 4 lights in shelter with 2 outlets on 2 sides. Motion sensor lights. Mesh cages over lights. Jeff Dierks has more trees to be brought in and planted. Lowe's donated flag pole and it has been installed.

**Deerwood sewer update:** Bob Frickson will have to put in a manhole at a cost of \$2,400 to \$3,400.

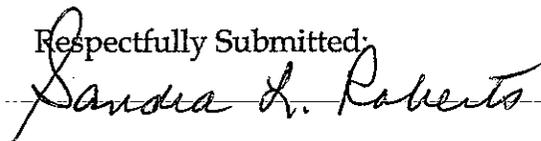
**Disc Golf Course:** Mike Kindschi presented board members with a history of the disc course listing improvements made during the 10 year existence. Want asphalt pads (original) removed and concrete pads to replace. Need \$1,000 for man hours (city) to remove asphalt and the members will build the new concrete pads. Board needs to find \$1,000 line item. Dawson will get with Dustin (from the city) about removal.

**Discussion:** Nichols reported that the Pass Punt and Kick (held at Deerwood) had 50 to 60 kids that participated plus parents. Good turnout.

Seible said that every Park Board Member should be required to put in \_\_\_\_\_ number of hours per month on Park Board projects.

**Motion to Adjourn** by Roberts, 2nd Dawson. Meeting Adjourned 7:09 p.m.

Respectfully Submitted:

  
Sandra L. Roberts



# Evansdale Park & Recreation Commission Meeting

Monday, December 2, 2013

2 pages

Meeting Called to Order at 6:00 p.m. by Chairman Jeff Dawson.

## Roll Call:

Jeff Dawson-present

Ron Kettwig-present

Tom Nichols-present

Sandy Roberts-present

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**Approval of December 2, 2013 Agenda:** Motion by Kettwig, 2<sup>nd</sup> Nichols.

Motion carried.

**Approval of November 4, 2013 Minutes:** Motion Dawson, 2<sup>nd</sup> Nichols.

Motion carried.

## Monthly Reports:

**Mowing Contractor:** Acknowledged statement from Miller and Sons for fall cleanup. Charges donated by Miller and Sons.

**Friday Nite Rec.** Carrie Yu reported Nov. 15th attendance 200 for first night. Nov. 22nd 140 kids 2nd night. Good volunteers.

**Approval of Bills:** Motion by Dawson, 2nd Roberts. Motion carried.

**Angel's Park Update:** Donna Frickson. Black Hawk Electric doing electric. Rod will dig in. Sidewalk marked out. 5 ft. width?

**Gaming Commission:** no more funding until City of Evansdale raises taxes.

**Shelter Rentals:** increase price? Deerwood 2 shelters, Meyers Lake 1 shelter, Island 1 shelter. No reservations have been approved for Island shelter for 2014 as of this date.

**Discussion:** Sewer project started in Deerwood last week.

City crew worked 1/2 day at Frisbee Golf last week.

In attendance for tonights meeting are newly elected Park Board Members Brian Workmeister and Travis Nichols. Vacancy created by resignation of Steve Seible will be appointed by Mayor to fill out term.

**Motion to Adjourn** by Roberts, 2nd Kettwig.

Meeting Adjourned at 6:30 p.m.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Sandra L. Roberts". The signature is written in dark ink and is positioned above the printed name.

Sandra L. Roberts

