

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
MONDAY, MAY 18, 2015**

Call to Order: The meeting was called to order by President Rasanen at 6:00 PM.

Roll Call: Present: Borwig, Hansen, Johnson, Kettwig, Pritchett and Rasanen
Absent: Burkett and Nichols

Approval of April 20, 2015 Monthly Meeting Minutes: Hansen moved and Kettwig seconded that we approve the minutes from the April 20, 2015 meeting. Ayes – 6. The motion carried.

Approval of bills to be paid in May: Hansen moved and Borwig seconded that we approve the April bills to be paid in May. Ayes-6. The motion carried.

Treasurer's Report: Pritchett reviewed the budget and balances. Rasanen inquired on what supplies were needed to purchase for the summer reading program.

Circulation Report: The circulation report was reviewed.

Old Business:

- a. Library Champion program: It was decide to order 50 signs through Creative Impact. Director Jensen has been in contact with Regal Plastic about donating the stakes.
- b. Accordion window remodel: The window has been removed and drywall up and will soon be painted. The electrician has roughed in the wiring, so the drywall could be placed. He now needs to come back to finish the wiring.
- c. Computer Router cable consolidation: We have a quote from Al Yu of 3 hours @ \$100.00 per hour to consolidate the wiring and relocating it to the south wall of the library. We would need to provide a well ventilated cabinet to house the router and wiring. Johnson moved and Pritchett seconded that we have Al Yu do the work and we will purchase a cabinet to an estimated budget of \$600.00. Ayes- 6. The motion carried.

New Business:

- a. Request to send out Summer Reading Program donation request letters: The Director has requested to send letters to area businesses requesting donations for this year's Summer Reading Program. The Director explained that this year, \$50 donors will be listed all together on our new monitor. A \$100 or more donation will

be listed on its own slide. Kettwig moved and Johnson seconded to mail out the SRP donation request. Ayes-6. The motion carried.

- b. Request to continue with Evans Village deliveries: This program is working very well. Patrons from Evans Village would like to continue the program year round. Hansen moved and Borwig seconded that we continue the mobile delivery program for a 1 year trial. Ayes-6. The motion carried.

Discussion: Pritchett stated that the Friends of the Library has a new softball team this year, 4th grade girls, and she will stay in contact to get a picture of this year's team. It was recommended to get a copy of the schedule to post in the library. If given one, Director Jensen could make a slide to go up on the monitor.

Adjournment: The meeting was adjourned at 6:35 PM.