

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
JULY 21, 2014
AMENDED**

Call to Order: The meeting was called to order by President Johnson at 6:00 p.m.

Roll Call:

Present: Borwig, Burkett, Hansen, Johnson, Kettwig, Pritchett, and Rasanen.

Absent: Nichols

Installation of New Officers:

President Johnson turned the meeting over to the new President Rasanen. Trustee Nichols arrives and a full slate of trustees are present.

Approval of July minutes: After discussion the minutes of the meeting were approved with a correction adding in the request by Hansen, that the board establish a pay range for the Directors and Assistant Directors wages. Moved by Johnson to approve the minutes with the correction, seconded by Burkett, Ayes – 8, motion carried.

Approval of bills to be paid in August: Moved by Hansen seconded by Kettwig, Ayes – 8, motion carried.

Treasurer's Report: No report from the City Clerk's Office.

Circulation Report: The circulation report does reflect daily visits and check out, however it does not reflect patron numbers due to programs.

Old Business:

- a. Floor covering for gathering room (Kettwig). Lowe's was due to come and measure the room today or tomorrow.
- b. Summer Reading Program report. The Director reported that numbers are down but there are still 5 days to go for the program. Dan Wardell drew a good crowd which included 76 participants with of a total of 81 present. Our largest attendance had been 64. There were numerous new cards and has seemed busier. She will report final numbers at next month's meeting. The program offers craft anytime during open hours and programs that are at set times. The final party is Saturday.

New Business:

There was no new business.

Discussion:

Prichett asked who would be doing the interpreting for the music download that the library is offering. Nichols stated that this would be done by District School Employees.

The Director reported on the numbers for overdrive (E Book & Audio). Total circulation of 936, 433 audio, 268 E-Book and 315 Kindle.

The Director also stated that Howard Michelson donated \$50.00 to the Friends. A thank you was sent.

Kettwig update on the cancelled book sale. Saturday is set for clean up at the Life Center gym. Burkett has taken some books to Stuffs for consignment. Also the powder from the fire extinguishers is not toxic and one can just blow it off. Anyone is welcome to stop in and look through the books. The kids that broke into the building have not been sentenced. Once they are sentenced to community service, they can be assigned to help clean up.

Hansen requested that the Library Board draw up and vote on a policy regarding Library participation in selling tickets for nonprofit organization. It was stated that we had previously agreed on a case by case policy, but no vote was taken. The Director offered to bring information from other libraries. ~~He will draw this policy up and~~ it will be on next month's agenda. Evansdale citizen, Lorraine Atkins, stated that posting a flyer should be considered differently from doing tickets sales. It was stated that the Library has a community bulletin board which requires continuous monitoring and updating that takes more of the Library staffs time than any previous tickets sales.

Nichols found on face book, a friend's from Oelwein's picture with a sign saying "Library Champion". This is a program offered through their grade school. She would like to see that we adopt some type of program where we could reward our youth patrons. The Director will check on this.

The Director brought up the possibility of doing a free little library. This is an outside box set at an optimal spot where adults and children can come get a book they can keep.

Johnson brought up that she had been approached by a resident from Evans Village to start up a form of a mobile library for their building. The new owners are getting rid of there on site library. There were many suggestions, one that we create a book catalog they can order from on a monthly basis. Doing a hard copy book catalog would be impossible to keep up as we have around 16,000 books moving in and out. The resident's would have to have a library card in order to participate. The other suggestion was do a monthly mobile library with the used donated books. We would not have to worry about them being returned. This subject will be put on next month's agenda.

Lorraine Atkins made a suggestion on the Champion of the month idea. She suggested that we get a sign to post in the yard of the Champion of the Month.

There being no further business the meeting was adjourned at 7:00.

Respectfully submitted
Kathleen Johnson, secretary