

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
MONDAY, April 17, 2017 – 6:00 PM**

Call to Order: The meeting was called to order by Treasurer Kettwig in the absence of the President, Vice-President and Secretary at 6:02pm.

Roll Call: Present: Clements, Hansen, Johnson, Kettwig, and Pritchett.

Absent: Borwig, Nichols and Rasanen.

A quorum was present.

Approval of March 20, 2017 Monthly Meeting Minutes: Johnson moved and Clements seconded to approve the minutes from the March 20, 2017 meeting. Ayes – 5. The motion carried.

Approval of bills to be paid in April: Hansen moved and Clements seconded to approve the March bills to be paid in April. Ayes – 5. The motion carried.

Treasurer's Report: Kettwig read the treasurer's report. There were no questions.

Circulation Report: The circulation report was reviewed. Hansen noted the increase in the music downloads and asked about how one goes about getting a new library card. Director Jensen explained the process.

Old Business: No old business to discuss.

New Business:

- a) Review/Revision/Approval of Community Events Promotion Policy – Hansen moved and Johnson seconded to approve the policy as presented with no changes. Ayes – 5. The motion carried.
- b) Review/Revision/Approval of Inclement Weather Policy – Hansen moved and Clements seconded to approve the policy as presented with no changes. Ayes – 5. The motion carried.
- c) Review/Revision/Approval of Registered Sex Offender Policy - Director Jensen noted that after a conversation with Board Member Nichols, she was uncertain as to whether or not sex offenders were allowed on the real property or in the library if they were accompanying their children. It was determined to table this and continue with the policy that is in place until clarification could be made.
- d) Discuss changes to standards and accreditation and how it affects our library – The board went through the packet of information presented to them by Director Jensen with all of the changes that are going to be made and reviewed how each one will affect our library. There are several that do not impact us at all or that we already do, but there are some like Board development training, an updated written plan, and the annual evaluation of Director that will be the most impactful.

Discussion:

Director Jensen asked Johnson if she was the one who was going to get pricing on painting the filing cabinet as she had never received anything. Johnson said yes but thought it was minimal. Director Jensen thought perhaps they could get that taken care of with the Open Access money we had to spend. She thought one in oak to match all of the shelving in the library would be nice as well. Pritchett thought that there were oak ones for sale through some of the office supply places and thought Jensen might be able to get some priced that way. Director Jensen will come back to the next meeting with some information.

Adjournment: There being no further business the meeting was adjourned at 6:50pm.

Respectfully submitted,

Shannon Jensen, Library Director