

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
MONDAY, APRIL 18, 2016**

Call to Order: The meeting was called to order by President Borwig at 6:02pm.

Roll Call: Present: Borwig, Clements, Hansen, Johnson, Kettwig, and Nichols
Absent: Miller, Pritchett and Rasanen

Approval of March 21, 2016 Monthly Meeting Minutes: Hansen moved and Clements seconded to approve the minutes from the March 21, 2016 meeting. Ayes – 6. The motion carried.

Approval of bills to be paid in April: Johnson moved and Kettwig seconded that we approve the March bills to be paid in April. Ayes -6. The motion carried.

Treasurer's Report: Kettwig read the report. Director Jensen said the program expenditure line isn't truly in the negative because of the grant funds we received, but not recorded by the city.

Circulation Report: Discussion about online usage. It appears it is being accessed quite often.

Old Business:

- Axis 360 Program – Director Jensen shared it is up and running. She has advertised it in the Evansdale News and the Citywide Newsletter. She also explained that audio books are “forever books” and E-books are “term books” although some are “forever books.” Axis 360 has apps for I-phone, Android, and Kindle Fire but is not available for MP3 players.
- Lego Program Update – Legos are in. Director Jensen has advertised for a volunteer to help with the program, but no one has shown interest. Nichols suggested Director Jensen contact Poyner and Bunger schools to see if they have an employee interested in helping with the programming.

New Business:

- Code of Behavior Conduct Policy – It was agreed to change the code of conduct to the lawyer's recommendation, as outlined in the handout which was given.
- Fine Free Month for May 2016 – It was discussed and approved that we make May the fine free month. Patrons who owe past fees can donate to the food drive, for reduction in fees. Hansen moved and Nichols seconded, Ayes – 6. The motion carried.
- Approval to send out donation letters for Summer Reading Program – Director Jensen asked for approval to send out donation letters to businesses to ask for donations to help fund the summer reading program. Kettwig moved and Johnson seconded, Ayes – 6. The motion carried.
- Open Access Expenditure – Director Jensen shared there was \$1,422.14 in open access monies which need spend by the end of the fiscal year. Much discussion as to what was still needed for the library. Director Jensen to check into signage and use the funds for that.

Discussion:

- No discussion.

Adjournment: There being no further business the meeting was adjourned at 6:39pm.

Respectfully submitted,

Jan Nichols, Board Secretary