

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JANUARY 11, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Chad Borwig called the meeting to order at 4:30 p.m. Members present in order of roll call: Sharon K. Loftus, Cecil A. Azbill and Chad J. Borwig. Quorum present.

Election of Board Chairman for 2016: Borwig/Loftus to elect Cecil Azbill as Chairman. Ayes – Three. Motion carried.

Election of Board Vice-Chairman for 2016: Borwig/Azbill to elect Sharon Loftus as Vice-Chairman. Ayes – Three. Motion carried.

Chairman Azbill conducted the meeting from this point forward.

Borwig/Loftus to approve the January 11, 2016 agenda. Ayes – Three. Motion carried.

Appointments for 2016: a short discussion was held regarding the appointments for Attorney and Engineer. Loftus/Azbill to appoint Patrick Galles as Water Works attorney and William Claassen as engineer for 2016. Ayes – Three. Motion carried.

Borwig/Loftus to approve the following Consent Agenda items: a) Approval of the December 21, 2015 Regular Board Meeting Minutes as submitted; and b) Approval of the Accounts Reconciliation Report for December 2015. Ayes – Three. Motion carried.

Borwig/Azbill to approve and authorize payment of claims as listed: ACCO Unlimited Corp 395.80; BMC Aggregates LC 177.21; City of Evansdale 10,137.00; Colwell Ford Inc 1,136.24; Courier Communications 83.52; Esco Automation 559.79; Evansdale Water Works 37.25; Harland Technology Services 640.00; Keystone Laboratories Inc 55.00; MidAmerican Energy Inc 48.03; Postmaster 224.00; Treasurer State of Iowa 1,837.00; Tyler Technologies Inc 2,437.50; US Cellular 75.82; Wex Bank 80.51; Windstream 66.27; December Deposits Applied 1,885.90 and December 2015 payroll 11,045.98. December Revenue: Deposits 2,306.00; Water Fund 37,937.76; Sewer Fund 33,320.03; and Garbage Fund 19,386.52. Ayes – Three. Motion carried.

Software split from the City

Discuss updates: Office Manager Sandy Clements relayed a few more glitches are being worked out. Payroll went well. The online bank accounts are now set up.

Authorize setup change to Financial software: Borwig/Loftus to approve changing from two pooled funds to one. Ayes – Three. Motion carried.

Authorization to publish Wages & Salaries for 2015: Azbill/Loftus to publish 2015 wages and salaries. Ayes – Three. Motion carried. They are as follows: Azbill, Cecil 150.00; Bodecker, Barry 79.84; Borwig, Chad 225.00; Clements, Sandra 45,336.09; Ellison, Michael 54,791.14; Frickson, Dona 175.00; Lang, Dakota 26.72; Loftus, Sharon 350.00; Schares, Christopher 7,917.18; and White, Charlotte 28,259.30.

Discuss & approve Five Year Plan: all three items were left in the plan, only the budget year for consideration was changed. They are listed as follows: #1) Update 4" water mains; #2) Loop dead ends in the distribution system; and #3) Put in more valves, especially in the older sections of town. The first two items will be considered in Fiscal Years 2017-2019, and Item #3 will remain a yearly item. Azbill/Loftus to approve the Five Year Plan. Ayes – Three. Motion carried.

Proposed Budget for FY 2016-2017

Review Revenues: the Board tentatively projected 20 new housing starts.

Discuss Expenditures: the Board discussed proposed figures for all expenditures except wages.

Discussion: None.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:24 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary