

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JUNE 13, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Chad J. Borwig. Sharon K. Loftus was absent. Quorum present.

Borwig/Azbill to approve the June 13, 2016 agenda. Ayes – Two. Motion carried.

Borwig/Azbill to approve the following Consent Agenda items: a) Approval of the May 09, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the May 17, 2016 Special Board Meeting Minutes as submitted; and c) Approval of the Accounts Reconciliation Report for May 2016. Ayes – Two. Motion carried.

Azbill/Borwig to approve and authorize transfers and payment of claims as listed: Black Hawk Sprinklers Inc 199.00; Campbell Supply – Waterloo 120.79; City of Evansdale 211.95; Courier Communications 122.50; Creative Impact Co LLC 204.99; EFTPS 766.36; Hach Co 566.17; Iowa One Call Inc 29.50; IPERS 925.42; Keystone Laboratories Inc 60.00; Matt Parrott/Storey Kenworthy 88.00; Metlife Small Business Center 397.54; MidAmerican Energy Inc 1,470.78; Municipal Supply Inc 3,418.05; O'Reilly Auto Parts 36.87; P&K Midwest Inc 90.66; Postmaster 174.00; Shoff Consulting Engineers LC 15,786.37; Ted's Home & Hardware 14.99; Treasurer State of Iowa 2,548.00; US Cellular 83.32; Wellmark Blue Cross/Blue Shield 1,875.98; Wex Bank 110.36; May Deposits Applied 1,693.00 and May 2016 payroll 10,363.01. May Revenue: Deposits 2,870.00; Water Fund 40,322.07; Sewer Fund 40,912.32; Garbage Fund 23,239.31; and Storm Water Fund 1,791.27. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 378 – Approving a Loan for \$155,000.00 and Authorize Expenditures for Capital Projects: Azbill/Borwig to pass and adopt Resolution No. 378. The City agreed to increase the amount of general obligation corporate purpose bonds they are issuing for city needs, by \$155,000.00. They would loan that amount to the Water Works which will be repaid, with interest, using Water Works revenues. The next capital project will be to loop all the remaining dead end water mains in the area between Lafayette Road/Dubuque Road, and between Saunders Avenue/Eldene Court. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 379 – Increasing the Minimum Water Rate: Borwig/Azbill to pass and adopt Resolution No. 379. The minimum water rate will increase \$4.00 per quarter, from \$34.00 to \$38.00, for all water customers, to meet ongoing operating and capital needs. The new rate will begin with all bills due July 01, 2016 and thereafter. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 380 – Increasing the Quarterly Capital & Maintenance Charge: Azbill/Borwig to pass and adopt Resolution No. 380. The Maintenance Charge will increase \$1.00 per quarter, from \$8.50 to \$9.50. The new rate will begin with all bills due July 01, 2016 and thereafter. Ayes – Two. Motion carried.

Project updates

River Forest Road Crossing Project: Plant Manager Mike Ellison relayed that the road crew should be mobilizing this week and tearing up the road. When that is done, we can lay the water main stub across the road. It should go quicker since they are now going to tear the whole road up at once instead of trying to keep one lane open. Consensus of the Board was to have the Chairman sign the contract after the meeting so Shoff Engineering can issue an order to proceed. We will not have the attorney sign off on the contract since it is the same basic contract used in the past on all other projects, and our project is not a DOT project.

Water Tower Repainting Project: Shoff Engineering recommended having a paint engineer validate the painting project at an estimated cost of \$6,000.00. The Board felt this should be done by Shoff Engineering and covered by their fee for the project.

Review bids and authorize installation of gutters on all Water Works buildings: Borwig/Azbill to accept the quote from Riteway Seamless Gutter to install new seamless gutters on three Water Works buildings on Grand Blvd. for \$1,900.00, and also at the Water Tower Plant for \$520.00. The total for all four buildings is \$2,420.00. Ayes – Two. Motion carried.

Authorize employee to attend Training meeting June 20 – 22: Borwig/Azbill to authorize Office Manager Sandy Clements to attend a Financial Regional Training Meeting on the above dates for \$375.00 plus expenses. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 381 – Fixing Compensation for Officials and Employees: employees will receive a 3% raise effective July 01, 2016. Azbill/Borwig to pass and adopt Resolution No. 381. Ayes – Two. Motion carried.

Discuss possible entry in the Evansdale Community Days Parade: Consensus of the Board was to forego having an entry this year.

Discussion: Chairman Cecil Azbill stated for the record that he wants to be a hands-on board member, but not a micro-manager. Employees should feel free to contact him regarding any area of the Water Works. Mr. Ellison received a second bid for new roofs on all the buildings. They will be on the July agenda. Mrs. Clements relayed a compliment she received from a customer who had visitors from Cedar Rapids. They stated that our water tasted so much better than theirs did, which is filtered (softened).

Borwig/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 4:22 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary