

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JANUARY 13, 2014

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Chad Borwig called the meeting to order at 4:32 p.m. Members present in order of roll call: Sharon K. Loftus, Chad J. Borwig and Dona R. Frickson. Quorum present.

Election of Board Chairman for 2014: Loftus/Frickson to elect Chad Borwig as chairman. Ayes – Three. Motion carried. Mr. Borwig continued to conduct the meeting.

Election of Board Vice-Chairman for 2014: Borwig/Frickson to elect Sharon Loftus as vice-chairman. Ayes – Three. Motion carried.

Loftus/Frickson to approve the January 13, 2014 agenda. Ayes – Three. Motion carried.

Appointments for 2014: attorney and engineer. Frickson/Loftus to re-appoint Patrick Galles as attorney and Jerry Shoff as engineer for Calendar Year 2014. Ayes – Three. Motion carried.

Loftus/Frickson to approve the following Consent Agenda items: a) Approval of the December 09, 2013 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for December 2013; c) Approval of the revised Treasurer's Report for November 2013; and d) Approval of the Treasurer's Report for December 2013. Ayes - Three. Motion carried.

Loftus/Borwig to approve and authorize payment of claims as listed: ACCO Unlimited Corp 622.40; BMC Aggregates LC 270.68; Central States Funds 1,398.07; Courier Communications 46.72; EFTPS 1,119.16; Evansdale Water Works 44.25; Frickson Bros Excavating 1,300.00; Hach Co 258.37; IMWCA 212.00; Iowa One Call Inc 13.56; IPERS 864.87; Keystone Lab 52.50; Larry Pump CPA 3,500.00; MidAmerican Energy Inc 1,789.95; Postmaster 215.00; Roto-Rooter 85.00; Scot's Supply Co 9.81; Ted's Home & Hardware 7.25; Treasurer State of Iowa 1,521.00; US Cellular 75.81; Utility Equipment Co 2,942.57; Wex Bank 148.76; Windstream 64.01; Deposits 2,355.00; and December 10, 2013 thru January 13, 2014 payroll 15,019.16. December Revenue: Deposits 1,820.00; Water Fund 41,113.08; Sewer Fund 32,536.41; and Garbage Fund 18,068.66. Ayes – Three. Motion carried.

Adopt Resolution No. 355 approving Agreement with Eastlight L.C. dba Natel: Loftus/Borwig to approve and adopt Resolution No. 355 with the changes discussed and authorize the Chairman to sign said agreement. Ayes – Three. Motion carried.

Authorization to publish Wages & Salaries for 2013: Frickson/Borwig to publish 2013 wages. Ayes – Three. Motion carried. They are as follows: Clements, Sandra 41,987.44; Ellison, Michael 47,256.92; White, Charlotte 16,986.38; Borwig, Chad 275.00; Frickson, Dona 300.00; Loftus, Sharon 300.00; Bodecker, Barry 168.32; Kreger, Dustin 15,455.40; Neith, Jason 248.47; Sutton, Craig 54.87; and White, Matthew 50.46.

Authorize employees to attend 2014 Excavation Safety Awareness Program 02-04-14: Borwig/Loftus to authorize Plant Manager Mike Ellison to attend this program in Cedar Falls. Ayes – Three. Motion carried.

Authorize employee to attend IRWA Annual Conference 02-24 thru 02-26, 2014: Borwig/Loftus to authorize Mr. Ellison to attend this conference. Ayes – Three. Motion carried.

Authorize renewal of Sewer Deposits CD No. 6357 for \$17,000.00: Loftus/Borwig to renew CD No. 6357 at Chicago Central Credit Union for six months. Ayes – Three. Motion carried.

Discuss and approve Five Year Plan: all three items were left in the plan, but their priority was rearranged. They are listed as follows: #1 Update 4" water mains; #2 Loop dead ends in the distribution system; and #3 Put in more valves, especially in the older sections of town. The first two items will be considered in Fiscal Years 2014-2016, and item #3 will remain a yearly item. Loftus/Frickson to approve the Five Year Plan as listed. Ayes – Three. Motion carried.

Proposed Budget for FY 2014-2015

Review Revenues – the Board tentatively projected ten new housing starts.

Discuss Expenditures – the Board discussed proposed figures for all expenditures except wages.

Discussion: Trustee Dona Frickson relayed that the office area is looking nice. She anticipates the completion of the project.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 5:28 p.m.

Chad J. Borwig, Chairman

Sandra E. Clements, Secretary