

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
February 17, 2014**

Call to Order: The meeting was called to order at 6:03 pm.

Roll Call:

Present: Borwig, Hansen, Johnson, Kettwig, Nichols, Pritchett, Rasanen

Absent: Burkett

Director Jensen was in attendance.

A quorum was present.

January Minutes:

Hansen moved and Rasanen seconded to approve the minutes. Ayes – 7. The motion carried.

Approval of December bills to be paid in January:

The bills were reviewed. Hansen moved to pay the bills and Kettwig seconded. Ayes – 7. The motion carried.

Treasurer's Report:

Pritchett gave the Treasurer's report.

Circulation Report:

The report was reviewed. There were no questions.

Old Business:

- a. Carpet Squares for Program Room: Kettwig brought samples from Menards. Several carpeting and pricing options were discussed. Nichols suggested that rolled carpet would be much cheaper than carpet squares and agreed to get a quote.
- b. Youth Department Seating: Various design options for the children's section were discussed. Pritchett moved and Nichols seconded to go forward with the oak design for children's risers that Millbridge had submitted with the Friends of the Library as intended benefactors. Ayes – 6, Abstain – 1 (Hansen). Kettwig suggested getting a plaque to recognize the Friends of the Library as donors for the risers.
- c. Letterhead: Several letterhead designs were presented and discussed, but none were chosen.

New Business:

- a. Britannica Online Renewal: Rasanen moved and Borwig seconded to renew the online Britannica Subscription. Ayes – 7. The motion carried.
- b. NEIBORS Renewal: Hansen moved and Pritchett seconded to renew the online NEIBORS Subscription for audio and e-books for \$727.59 this year. Ayes – 7. The motion carried.
- c. Establish Mileage Rate: The government mileage rate changed from \$0.565 in 2013 to \$0.56 in 2014. It was noted that the city used the wrong rate to pay out the

librarians for their mileage in November/December. The city made adjustments and used the 2014 rate for all mileage submitted, although several miles were actually driven in 2013 and should have been paid out at the old rate. The amount was mere cents so it won't be contested but in the future the Board agreed that the City should ask for clarification. Hansen moved and Pritchett seconded to use the city rate for the next fiscal year. Ayes – 1 (Hansen), Nays – 6. The motion failed. Rasanen moved and Pritchett seconded to follow the IRS mileage rate indefinitely. Ayes – 6, Nays – 1 (Hansen).

Discussion:

Director Jensen was pleased to announce that Dan Wardell from Iowa Public Television will come to the Evansdale Public Library this summer on his reading road trip. The theme for the summer reading program will be "Fizz! Boom! Bang!" Various advertisements for the library were discussed including koozies and pens.

Adjournment: The date and time of the next meeting will be March 17, 2014 at 6:00 PM. With no further questions or comments, the meeting was officially adjourned at 6:58 PM.

Respectfully Submitted,

Melanie Rasanen, Board Secretary