

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
FEBRUARY 13, 2017

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Azbill to approve the February 13, 2017 agenda. Ayes – Two. Motion carried.

Azbill/Loftus to approve the following Consent Agenda items: a) Approval of the January 09, 2017 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for January 2017; and c) Approval of the Treasurer's Report for January 2017. Ayes – Two. Motion carried.

Loftus/Azbill to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 732.00; Advanced Systems Inc 726.20; AWWA Iowa Section-Region 1 20.00; BMC Aggregates LC 144.69; Campbell Supply 72.79; Cardmember Service 300.75; City of Evansdale 640.00; Courier Communications 43.24; EFTPS 835.50; Frickson Bros. Excavating 4,968.66; Hach Company 359.99; Iowa One Call Inc 6.10; IPERS 1,006.13; Keystone Laboratories Inc 60.00; Mediacom 41.18; Metlife Small Business Center 397.54; MidAmerican Energy Inc 2,210.13; Monkeytown 134.42; Postmaster 390.00; Sensus USA 298.79; Staples 21.99; Ted's Home & Hardware 24.94; Treasurer State of Iowa 2,004.00; Tyler Technologies Inc 4,650.45; US Cellular 63.52; Utility Equipment Co 64.60; Wellmark Blue Cross/Blue Shield 1,792.89; Wex Bank 99.11; January Deposits Applied 4,062.13 and January 2017 payroll 11,266.91. January Revenue: Deposits 2,761.50; Water Fund 40,619.46; Sewer Fund 31,369.46; Garbage Fund 21,983.38; and Storm Water Fund 1,452.43. Ayes – Two. Motion carried.

North Tier Water Main Loop Project: discuss amending the project to include looping Mary Drive. In the absence of Plant Manager Mike Ellison, Office Manager Sandy Clements relayed that completing this final loop would be very cost effective and would eliminate the last dead end in the northeast section of town. Construction figures will be gathered for the Board to consider at the next meeting.

Antenna leases: designate contact person(s) and authorize preliminary discussions. Azbill/Loftus to authorize Water Works Engineer Bill Claassen and Water Works Attorney Pat Galles to serve as contact persons for outside companies/agencies who have existing leases with the Water Works. Ayes – Two. Motion carried.

Discuss & approve Five Year Plan: all three items were left in the plan, only the budget year for consideration was changed. Cecil Azbill questioned whether the water main along Hansen Avenue should be replaced. The Board also added the purchase of a new truck to the plan. The Five Year Plan includes the following: #1) Update 4" water mains; #2 Loop dead ends in the distribution system; #3) Put in more valves, especially in the older sections of town; and #4) Purchase a truck. The first two items will be considered in Fiscal Years 2018-2020, Item #3 will remain a yearly item, and Item #4 will be considered in Fiscal Year 2022.

Proposed Budget for FY 2017-2018

Review Revenues: all items were reviewed from the last meeting and the Board will move on to Expenditures before finalizing Revenue figures.

Review Expenditures: all expenditures were discussed and finalized. There is one last remaining loop project that would not be extremely costly to do. It would loop the dead ends at the end of Joy Drive and Brookside Avenue. The other dead ends in town would be a lot more expensive. The City will soon be bonding for capital needs and the Water Works could have them borrow additional money which would become a loan between the two entities. Interest rates are still very low, and after this project is done, money could start to be set aside for future capital needs. Azbill/Loftus to increase employee pay rates by 3%, effective 07-01-17. Ayes – Two. Motion carried.

Return to Revenues: Azbill/Loftus to increase the minimum Water rate from \$38.00 per quarter to \$41.00, effective with all bills due on 07-01-17 or thereafter. Ayes – Two. Motion carried. This will allow necessary revenue to meet the ongoing operating and capital needs of the Water Works. All revenues were finalized.

Set a Public Hearing date: Loftus/Azbill to move the regular March Board Meeting ahead one week and hold the public hearing at the same time. Therefore, the Public Hearing will be Monday, March 06, 2017 at 4:00 p.m. Ayes – Two. Motion carried.

Authorize employee to attend AWWA Operator's Meeting March 01, 2017: Loftus/Azbill to authorize Mr. Ellison to attend this meeting. Ayes – Two. Motion carried.

Discussion: none.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 4:58 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary