

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
FEBRUARY 20, 2018

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Chad J. Borwig, Sharon K. Loftus and Cecil A. Azbill. Quorum present.

Borwig/Loftus to approve the February 20, 2018 agenda. Ayes – Three. Motion carried.

Azbill/Borwig to approve the following Consent Agenda items: a) Approval of the January 08, 2018 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for January 2018; and c) Approval of the Treasurer's Report for January 2018. Ayes – Three. Motion carried.

Borwig/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,142.00; Advanced Systems Inc 65.00; Advantage Administrators 14.70; All State Rental 50.00; Black Hawk Electrical Co 142.92; BMC Aggregates LC 279.47; Cardmember Service 565.50; City of Evansdale 173.08; Courier Communications 110.40; Des Moines Stamp Mfg Co 68.00; EFTPS 926.10; Frickson Bros. Excavating 7,237.50; Gross Steel Co 320.00; Iowa One Call Inc 6.34; IPERS 1,111.93; K&W Coatings LLC 712.50; Keystone Laboratories 225.00; Mediacom 41.18; Menards Inc 130.86; Metlife Small Business 379.48; MidAmerican Energy Inc 2,239.62; Postmaster 390.00; Staples 149.97; Ted's Home & Hardware 89.64; Treasurer State of Iowa 2,108.00; Tyler Technologies Inc 4,882.98; Unitypoint Clinic-Occupational Medicine 8.00; US Cellular 46.77; Utility Equipment Co 10,352.71; Wellmark Blue Cross/Blue Shield 2,844.70; Wex Bank 456.36; January Deposits Applied 1,099.00 and January 2018 payroll 12,451.59. January Revenue: Deposits 2,541.00; Water Fund 43,443.45; Sewer Fund 42,352.56; Garbage Fund 23,255.55; and Storm Water Fund 1,471.33. Ayes – Three. Motion carried.

Discuss purchasing a mixer for the tower: Borwig/Loftus to authorize spending up to \$2,000.00 for a mixer. Ayes – Three. Motion carried.

Discuss purchasing a second handheld unit for meter reading to have as a spare: consensus of the Board was that since this will fall below the plant manager's spending level, he is authorized to purchase one.

Proposed Budget for FY 2018 – 2019

Review Revenues: Expenditures will be finalized before reviewing Revenue figures.

Review Expenditures: all expenditures were discussed and finalized. Loftus/Borwig to increase employee pay rates by three percent effective 07-01-18. Ayes – Three. Motion carried.

Return to Revenues: miscellaneous charges were reviewed and all revenues were finalized. Azbill/Borwig to increase the minimum Water rate from \$41.00 per quarter to \$42.00, effective with all bills due on 07-01-18 or thereafter. Ayes – Three. Motion carried. This will allow necessary revenue to meet the ongoing operating and capital needs of the Water Works. As soon as general fund revenues allow it, \$10,000.00 should be invested in a CD next year, to be earmarked for future capital expenses.

Set a Public Hearing date: Borwig/Azbill to hold the public hearing for the proposed FY 2018-2019 budget at the next regular Board Meeting on March 12, 2018 at 4:00 p.m. Ayes – Three. Motion carried.

Discussion: AT&T will be starting their equipment upgrade soon. We have also been approached about adding more radios. That change would possibly involve reviewing the rent contract. A hydrant on Ayers Avenue will need to be replaced next week. The stand pipe in Well #3 will need to be replaced due to electrolysis issues.

Borwig/Loftus to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 4:45 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary