

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JUNE 12, 2017

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 4:00 p.m. Members present in order of roll call: Chad J. Borwig, Sharon K. Loftus and Cecil A. Azbill. Quorum present.

Loftus/Azbill to approve the June 12, 2017 agenda. Ayes – Three. Motion carried.

Azbill/Borwig to approve the following Consent Agenda items: a) Approval of the May 08, 2017 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for May 2017; and c) Approval of the Treasurer's Report for May 2017. Ayes – Three. Motion carried.

Loftus/Azbill to approve and authorize transfers and payment of claims as listed: Black Hawk Sprinklers 156.00; City of Evansdale 328.22; Clements, Sandra 128.94; Computer Troubleshooters 2,430.00; Correll Sheerer Bensen Engels Galles & Demro 490.00; Courier Communications 92.59; Esco Automation 943.61; Evansdale Truck & Trailer LLC 124.00; EFTPS 773.00; Frickson Bros Excavating 1,045.00; IAMU 75.00; IDNR 60.00; Iowa One Call 20.44; IPERS 933.19; K&W Coatings 250.00; Keystone Laboratories Inc 62.50; Mediacom 41.18; Metlife Small Business Center 399.31; MidAmerican Energy Inc 1,308.03; On-Site Information Destruction Services Inc 22.50; Outdoor & More 29.69; Postmaster 169.00; Reyes Concrete Services 300.00; Ted's Home & Hardware 120.79; Treasurer State of Iowa 2,891.00; US Cellular 63.52; Utility Equipment Co 449.68; Wellmark Blue Cross/Blue Shield 2,080.17; Wex Bank 161.65; May Deposits Applied 2,050.08 and May 2017 payroll 10,450.03.

May Revenue: Deposits 2,836.00; Water Fund 48,044.04; Sewer Fund 54,355.10; Garbage Fund 24,202.70; and Storm Water Fund 1,831.58. Ayes – Three. Motion carried.

Request to fix mailbox at 221 Oakwood Drive that was damaged December 02, 2016 during a water main break: this matter was brought to the Board's attention from a question addressed to the City Council, by owner Bill Nichols, at the June 6, 2017 city council meeting. Plant Foreman Mike Ellison brought pictures for the Board to see. Consensus of the Board was that the condition of the decorative covering around the mailbox was due to age and the weather rather than negligence from removing the mailbox post during excavation, and then replacing it when the repairs were done. Azbill/Loftus to deny the request to fix the mailbox. Ayes – Three. Motion carried.

North Tier Water Main Loop Project – Update on Mary Drive Loop: Attorney Pat Galles sent a letter and updated map to the property owner involved, showing where her suggested changes would be positioned. Mr. Ellison talked to her this morning. Due to personal reasons, she has not been able to review the plans yet, but indicated that she would. Azbill/Borwig to table further Board action until the next meeting. Ayes – Three. Motion carried.

Update on IDOT Cooperative Agreement: the Board reviewed Attorney Pat Galles' recommendations for language changes and additions. Loftus/Borwig to authorize Office Manager Sandy Clements to relay the attorney's language recommendations to the contact person for the IDOT. Ayes – Three. Motion carried.

Update on AT&T correspondence and lighting issue: Mrs. Clements relayed a conversation from Jacob Warren for the Board. He will talk with the department contact that handles AT&T's agreement to cover these expenses. Mr. Ellison has talked with a contractor who is gathering cost information to present to the Board.

Pass & adopt Resolution No. 391 – Fixing Compensation for Officials and Employees: employees will receive a 3% raise effective for all hours paid on July 01, 2017 or thereafter. Azbill/Borwig to pass and adopt Resolution No. 391. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 392 – Disposing of Paid Invoices That Are No Longer Needed: Borwig/Azbill to pass and adopt Resolution No. 392, authorizing disposal of all invoices paid prior to June 30, 2012. Ayes – Three. Motion carried.

Authorize purchase of an Epson Document Scanner for \$559.99: this includes installation. Ayes – Three. Motion carried.

Discuss possible entry in the Evansdale Community Days Parade: Mr. Ellison will drive the Water Works truck and Chad Borwig offered to ride along and pass out candy.

Review Employee Manual: this item was tabled to the next meeting. Mrs. Clements will prepare comparison notes for the Board which will correlate the Water Works' Manual to the City of Evansdale's Manual.

Discussion: Mr. Ellison updated the Board on recent work completed on the pump for Well #4. Ground rod installation began today. Well #3 will be acidized, purged and de-staged to possibly 300 gallons per minute which will should help alleviate the cascading effects on our water, most notably the cloudy or milky appearance to the water when this well is run for long periods of time. We are currently using 650,000 – 700,000 gallons per day.

Azbill/Borwig to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 4:37 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary