

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
AUGUST 14, 2017

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Azbill to approve the August 14, 2017 agenda. Ayes – Two. Motion carried.

Azbill/Loftus to approve the following Consent Agenda items: a) Approval of the July 17, 2017 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for July 2017; c) Approval of the Treasurer's Report for June 2017; and d) Approval of the Treasurer's Report for July 2017. Ayes – Two. Motion carried.

Azbill/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,355.20; Advantage Administrators 14.70; Cardmember Service 329.75; City of Evansdale 168.74; Correll Sheerer Bensen Engels Galles & Demro 970.00; Courier Communications 43.68; EFTPS 814.09; IMWCA 145.32; IPERS 981.17; Keystone Laboratories Inc 62.50; Mediacom 41.18; Metlife Small Business Center 395.81; MidAmerican Energy Inc 2,258.36; Municipal Supply Inc 944.24; Northway Well and Pump 44,362.20; Postmaster 165.00; Superior Welding Supply Co 50.00; Ted's Home & Hardware 28.31; Treasurer State of Iowa 2,197.00; US Cellular 63.52; Utility Equipment Co. 1,628.40; Wellmark Blue Cross/Blue Shield 2,844.70; Wex Bank 175.69; July Deposits Applied 3,050.00 and July 2017 payroll 10,987.21.

July Revenue: Deposits 2,187.00; Water Fund 39,683.40; Sewer Fund 39,876.93; Garbage Fund 21,530.24; and Storm Water Fund 1,363.44. Ayes – Two. Motion carried.

Request from William Nichols at 221 Oakwood Drive to replace his mailbox: Chairman Sharon Loftus read the minutes from the June 12, 2017 Board Meeting where this item was previously discussed and the request was denied. Mr. Nichols was present and stated his mailbox is hard to open. He asked for it to be fixed. Chairman Loftus stated the matter was already acted on and denied. This incident originally happened last December. Mr. Nichols said he would pursue the police report that was recently filed since his property was damaged. Also, the post is crooked. Plant Manager Mike Ellison stated he had no problem opening it in June when he went to check it. Cecil Azbill stated from past experience, the City does not replace mailboxes either. Mr. Ellison offered to look at it again. Mr. Nichols was discontented over the way the Water Works was handling the situation.

Request from Ron Nichols at 3505 Lafayette Road to reimburse water charges: Mr. Nichols was present to ask that the water charges for the high usage from his August and November 2016 bills be reimbursed. Chairman Loftus read the minutes from the November 14, 2016 Board meeting where the Board directed Mr. Ellison to change the meter and stipulated that if the meter was not at fault, the charges would stand. The final reading from the old meter was compared to the first seven days of usage on the new meter, and the weekly usage was almost the same. They both were registering usage that was comparable to the time period before the two bills in question. Therefore, the old meter was registering accurately before it was changed out. Mr. Nichols disagreed and stated that the meter was bad and the dials must be skipping ahead during usage. The Board maintained the readings are accurate and that the charges will stand. Mr. Nichols stated he will take the matter to his lawyer.

North Tier Water Main Loop Project – Update on Mary Drive Loop: Mr. Ellison relayed that he recently talked with the property owner that would be affected by the loop and she was favorable to the changed outlay. She lost her copy of the map, so a new one was sent to her and he will follow up with her next week.

Update on IDOT Cooperative Agreement: Office Manager Sandy Clements relayed that the agreement has not arrived yet for signatures. She will contact them for an update.

Update on AT&T correspondence and lighting issue: Mrs. Clements relayed that Attorney Pat Galles is in the process of speaking with the new contact person. They need to be brought up to speed on everything.

Discuss removal of trees at the Grand Blvd Plant: Mr. Ellison and Public Works Director Chris Shares discussed a tradeoff on two projects. The Water Works would pay for moving part of an existing water main to allow for a new sewer line along Ellendale Drive and the Street Department would take down the two trees for the Water Works. The Board was in agreement and commended the Dept. Heads for cooperating to save money.

Discuss the FY 2015-2016 Audit and place on file: the Board commented that the audit looked good. Azbill/Loftus to place the audit on file. Ayes – Two. Motion carried.

Pass & adopt Resolution No. 393 – Approving a Loan for \$100,000.00 and Authorize Expenditures for Capital Projects: Loftus/Azbill to pass and adopt Resolution No. 393. The City agreed to increase the amount of general obligation corporate purpose bonds they are issuing for City needs, by \$100,000.00. They will loan that amount to the Water Works which will be repaid, with interest, using Water Works revenues. The planned capital projects include: constructing water system improvements such as a Joy Drive/Brookside Avenue Water Main Loop; acidizing Well #3; purchasing a locator; adding street valves in the western half of town; replacing deteriorating water mains; any possible DNR regulations that could impact infrastructure; and any related engineering costs. Ayes – Two. Motion carried.

Discuss employee's life insurance levels: Azbill/Loftus to restore life insurance coverage for Sandra Clements to the full amount of \$40,000.00. All employees receive \$40,000.00 in coverage, but hers had recently dropped to \$26,000.00 due to moving into a different age bracket. Ayes – Two. Motion carried.

Review Employee Manual: the Board tabled this to the next meeting.

Discussion: the Board directed the office manager to research water rates for the City and the Water Works. Three street valves will be repaired on the corner of Evans Road & W. Gilbert Drive on Wednesday, August 16, 2017.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 4:46 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary