

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
OCTOBER 10, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Sharon K. Loftus, Cecil A. Azbill and Chad J. Borwig. Quorum present.

Azbill/Borwig to approve the October 10, 2016 agenda. Ayes – Three. Motion carried.

Loftus/Borwig to approve the following Consent Agenda items: a) Approval of the September 12, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for September 2016; c) Approval of the Final Treasurer's Reports for December 2015 – April 2016; and d) Approval of the Treasurer's Reports for May 2016 and June 2016. Ayes – Three. Motion carried.

Borwig/Azbill to approve and authorize transfers and payment of claims as listed: Access Systems 673.28; ACCO Unlimited Corp 576.20; City of Evansdale 247.71; Computer Troubleshooters 218.01; Courier Communications 129.25; Evansdale Water Works 41.25; EFTPS 1,235.61; Gingerich Construction 9,910.00; IDNR 66.00; IMWCA 224.00; Iowa One Call Inc 13.20; IPERS 1,473.19; IRWA 140.00; Keystone Laboratories Inc 104.00; Mediacom 41.18; Metlife Small Business Center 397.54; MidAmerican Energy Inc 1,082.38; Postmaster 219.00; Riteway Seamless Gutter 1,005.00; Treasurer State of Iowa 2,092.00; US Cellular 63.52; Wellmark Blue Cross/Blue Shield 1,809.95; Wex Bank 224.79; September Deposits Applied 1,869.91 and September 2016 payroll 16,497.19. September Revenue: Deposits 2,316.00; Water Fund 38,365.50; Sewer Fund 32,030.56; Garbage Fund 19,615.10; and Storm Water Fund 1,382.44. Ayes – Three. Motion carried.

North Tier Water Main Loop Project

Public Hearing: Azbill/Loftus to open the Public Hearing. Ayes – Three. Motion carried. The Public Hearing Notice is on file, and no written comments were received. Three bids were received for this project. Chairman Cecil Azbill opened the bids in the order they were received. The bids were as follows: Frickson Bros. Excavating - \$33,206.25; Hudson Hardware Plumbing & Heating – \$81,109.15; and Summer's Enterprise Inc \$65,390.00. No oral comments were received.

Borwig/Loftus to close the Public Hearing. Ayes – Three. Motion carried. Engineer Bill Claassen reviewed the bids for accuracy while the Board proceeded to the next item on the agenda.

Tom Nichols for the Park Board: request to appeal high water bill for 1238 River Forest Road. Mr. Nichols relayed that five or six leaks were detected last spring in the Benhoff Circle in Deerwood Campground, and they were fixed right away. The reading for the June bill was estimated, and the reading obtained for the September bill indicated extremely high usage had occurred. He questioned whether the meter was working properly. Plant Manager Mike Ellison responded that it was. Subsequent readings indicate high usage is still occurring. Mr. Nichols relayed that he and the park staff are trying to locate valves so that small areas can be isolated when repairs need to be made. They have no maps showing water lines; neither does the Water Works. They had to shut down both the Fogdall and Benhoff sections to make the repairs last spring. Mr. Ellison will call Waterloo Water Works tomorrow to see if their correlator could be used to help find the leaks. Loftus/Borwig to table this request until the November 14<sup>th</sup> meeting. Any costs incurred in trying to help the Park Department could then be taken into consideration before possibly waiving any charges. Ayes – Three. Motion carried.

North Tier Water Main Loop Project

Review bids: the Board returned to this item on the agenda. Mr. Claassen found one error with the bid from Hudson Hardware, lowering their bid to \$80,625.15.

Award contract and authorize Engineer to issue a Notice of Award and a Notice to Proceed: Borwig/Azbill to direct Engineer Bill Claassen to meet with Mike Ellison and Bob Frickson, to allow Mr. Frickson to confirm his bid of \$33,206.25, and upon verification, to award the project to Frickson Bros. Excavating for that amount, issue a Notice of Award, and also issue a Notice to Proceed. Ayes – Three. Motion carried.

Water Tower Repainting Project – Authorize payment to Waterloo Water Works in the amount of \$15,127.20: this is for water used from WWW while our tower was shut down for painting. The usage was averaged using our July pumpage records. Borwig/Loftus to authorize said payment. Ayes – Three. Motion carried.

Approve and adopt Resolution No. 384 – Raising the Construction Charge, Collection Fee and Service Call Fee: Borwig/Azbill to raise these items as discussed and approved at the August 08, 2016 meeting. The changes are as follows: increase the Construction Charge from \$10.00 to \$15.00 per 30-day period; increase the Collection Fee from \$30.00 to \$50.00; and increase the Service Call Fee from \$55.00 per hour to \$100.00. Ayes – Three. Motion carried.

Authorize renewal of the following CD's - Sewer Deposit CD No. 6789 for \$20,000.00 & No. 6809 for \$8,500.00; Garbage Deposit CD No. 6805 for \$6,000.00 & No. 6807 for \$10,000.00; and Meter Deposit CD No. 6806 for \$5,000.00 & No. 6808 for \$25,000.00: Azbill/Borwig to renew all six CD's at Chicago Central for twelve months. Ayes – Three. Motion carried.

Authorize employee to attend IAMU Workshop November 03, 2016: Borwig/Loftus to authorize Office Manager Sandy Clements to attend the workshop. Ayes – Three. Motion carried.

Request FY 2015-2016 Audit: Loftus/Borwig to direct the Office Manager to contact the State Auditor's office and request the annual audit. Ayes – Three. Motion carried.

Discussion: none.

Loftus/Borwig to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 4:33 p.m.

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Cecil A. Azbill, Chairman

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Sandra E. Clements, Secretary