

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
NOVEMBER 13, 2017

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Loftus/Azbill to approve the November 13, 2017 agenda. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the October 03, 2017 Special Board Meeting Minutes as submitted; b) Approval of the October 09, 2017 Regular Board Meeting Minutes as submitted; c) Approval of the Accounts Reconciliation Report for October 2017; and d) Approval of the Treasurer's Report for October 2017. Ayes – Two. Motion carried.

Azbill/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,814.40; Advantage Administrators 14.70; Aspro Inc 947.21; AWWA 360.00; Cardmember Service 689.29; City of Evansdale 5,947.77; Clements, Sandra 132.15; Computer Troubleshooters 180.00; Courier Communications 64.80; Dorsey & Whitney LLP 605.88; EFTPS 813.06; IMWCA 316.82; Iowa One Call Inc 14.10; IPERS 979.95; IRWA 325.00; Mediacom 41.18; Metlife Small Business 350.71; MidAmerican Energy Inc 2,473.39; Monkeytown 111.61; Postmaster 165.00; Treasurer State of Iowa 2,339.00; US Cellular 39.00; Wellmark Blue Cross/Blue Shield 2,844.70; Wex Bank 244.56; October Deposits Applied 2,904.33 and October 2017 payroll 10,973.72. October Revenue: Deposits 3,345.00; Water Fund 45,016.92; Sewer Fund 41,330.23; Garbage Fund 22,386.86; and Storm Water Fund 1,405.06. Ayes – Two. Motion carried.

North Tier Water Main Loop Project – Update on Mary Drive Loop: consensus of the Board was to leave this item off the agenda until next spring and the property owner responds to our communication attempts.

Discuss AT&T correspondence regarding the lighting issue: per communication from Black & Veatch, agent for AT&T, the Board was asked if they have any new thoughts on payment for any lighting requirements. The Board reiterated their position stands according to the antenna lease agreement. AT&T would be responsible because of their equipment.

Discuss purchasing a new tap machine: a new one would be approximately \$1,900.00. Loftus/Azbill to authorize the purchase. Ayes – Two. Motion carried.

Discuss changes to Exhibit A – Rates and Charges: raise tap fee. Plant Manager Mike Ellison will research what others charge and bring the info to the next meeting.

Bi-annual review of the Investment Policy: the Board reviewed the policy. No language updates or additions will be made at this time. The existing policy will have some spelling and grammar corrections made before placing it on file for review again in 2019.

Authorize moving money from savings to new CD's: Azbill/Loftus to place \$5,000.00 into a Meter Deposit CD; \$7,000.00 into a Sewer Deposit CD; and \$5,000.00 into a Garbage Deposit CD, all at Chicago Central Credit Union, for twelve months. Ayes – Two. Motion carried.

Review Employee Manual: Loftus/Azbill to table this until the next meeting when all members can be present. Ayes – Two. Motion carried.

Discussion: our attorney will be in contact with the attorney for Ron Nichols regarding his request for water charges to be reduced. Mr. Ellison relayed an idea to the Board about a possible water main loop from Bellefontain Avenue south to W. Gilbert Drive, along the bike trail. Cecil asked about the progress on the Joy/Brookside Loop Project. Mr. Ellison explained we are still waiting for the DNR permit. Work could still begin this year as long as frost doesn't set in.

Azbill/Loftus to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 4:23 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary