

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
NOVEMBER 14, 2016

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil Azbill called the meeting to order at 4:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Chad J. Borwig was absent. Quorum present.

Azbill/Loftus to approve the November 14, 2016 agenda. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the October 10, 2016 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for October 2016; and c) Approval of the Treasurer's Reports for July 2016 - October 2016. Ayes – Two. Motion carried.

Azbill/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,191.20; AWWA 360.00; Cardmember Service 386.10; City of Evansdale 981.74; Clements, Sandra 132.30; Colwell Ford Inc 50.04; Computer Troubleshooters 862.50; Courier Communications 75.67; EFTPS 835.52; Evansdale Water Works 24.00; Frickson Bros Excavating 562.50; IAMU 100.00; IMWCA 224.00; Iowa One Call Inc 10.84; IPERS 1,006.14; Keystone Laboratories Inc 60.00; Mediacom 41.18; Metlife Small Business Center 397.54; MidAmerican Energy Inc 1,482.06; Municipal Supply Inc 5,258.00; On-Site Information Destruction Services Inc 22.50; Postmaster 165.00; Riteway Seamless Gutter 1,420.00; Shoff Consulting Engineers LC 1,019.25; Ted's Home & Hardware 113.97; Treasurer State of Iowa 2,074.00; US Cellular 63.53; Utility Equipment Co 7,290.31; Wellmark Blue Cross/Blue Shield 1,811.95; Wex Bank 128.98; October Deposits Applied 878.00 and October 2016 payroll 11,266.94. October Revenue: Deposits 1,495.00; Water Fund 40,680.15; Sewer Fund 31,094.45; Garbage Fund 21,041.16; and Storm Water Fund 1,372.76. Ayes – Two. Motion carried.

Tom Nichols for the Park Board: review the request to appeal high water bill for 1238 River Forest Road. The September water bill was \$2,273.45 due to numerous leaks at the campground which resulted in usage of 2,614,000 gallons of water. Some leaks were repaired, but high usage continues. Seasonal usage for the last three years was averaged, and consensus of the Board was to use that figure for the current year, and charge the campground for 388,800 gallons of water for the 2016 season. Vice-Chairman Sharon Loftus stressed the need for better communication between the Park Dept. and the Water Works. Mr. Nichols was asked for a contact person to call for future questions or concerns. He said to call Roger Strohecker or himself. It was agreed to change the campground account from quarterly billing to monthly next year. If problems with water usage occur, they would be discovered sooner. Mrs. Loftus asked for a count of the number of sites that have water access. Mr. Nichols stated they have over 150 sites, but will double check how many have water and provide that information. Loftus/Azbill to adjust the amount due for the balance of the season to \$211.90. This payment, along with a previous payment of \$167.88, would bring the total expense for the season to \$379.78. Ayes – Two. Motion carried. Mr. Nichols asked who was responsible for fixing the leak. Everything after the meter is the Park Board's responsibility.

Mayor Doug Faas for the Community Response Center: request to appeal high water bill for 911 Evans Road. The October water bill was \$3,883.08 due to a major problem with the geothermal system and the sump pumps which resulted in usage of 4,549,000 gallons of water. The Mayor commended Mr. Ellison for fixing the issue for the City. Mr. Ellison stated the whole system is designed wrong. Average usage the last three years for their October bills is 370,000 gallons. Consensus of the Board was to use that figure for this October and waive the remainder of gallons used. Loftus/Azbill to adjust the October bill to \$330.92. Ayes – Two. Motion carried.

Update on North Tier Water Main Loop Project: Plant Manager Mike Ellison reported that the project is being completed in phases. The section from Miner Drive to N. Roosevelt Road is tied in and complete. They are running the pipe from Heather Avenue to Eldene Court. They will do the tie-ins for that area in the last phase. He expects the project to be finished next week.

Approval and authorization to pay invoice for services provided by Shoff Consulting Engineers in the amount of \$1,019.25 for August 22, 2016 thru October 22, 2016: Azbill/Loftus to approve and pay the amount of \$1,019.25. Ayes – Two. Motion carried.

Discuss the FY 2014-2015 Audit and place on file: everything looked good. Office Manager Sandy Clements explained the new procedure added to the daily routine per the auditors. Payments received by mail need to be documented and verified by someone other than the person posting them to customer's accounts. An overview of payments drafted automatically, paid online by the customer, received by mail, and paid by cash/check was given.

Discussion: the auditors will arrive on December 19th to do the Water Works audit for FY 2016. Ron Nichols, owner of 3505 Lafayette Road, protested the high usage on the November bill. This is the same address with high usage in August. He did a dye test in the toilets and they are not leaking. He still feels the problem is a bad meter. Mr. Ellison disagreed, but suggested that the meter could be changed. If he pulls the current meter to test it, he would be required to replace it with a lead-free meter. The Board directed Mr. Ellison to change the meter, with the stipulation that if the meter is not at fault, the charges would stand. Mr. Nichols will call the office to schedule an appointment. Tom Nichols asked what will happen next spring when the water is turned on at Deerwood. The layout of the known areas of piping were discussed. Engineer Jerry Shoff is supposed to provide the Park Department with the maps that he has. The possibility of valves leaking was discussed. Mr. Nichols explained what Mr. Strohecker has done to try to isolate areas to determine water usage. Chairman Cecil Azbill stated the Park Department might have to dig every ten feet or so until the leak is found. Mr. Nichols remarked that campers wouldn't be happy with muddy campsites. Mr. Ellison suggested checking the area after the first snowfall to see if any ground temperature differences are noted. The only other option is to hire a company that specializes in leak detection, to try to find the leak.

Azbill/Loftus to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 4:37 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary