

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
SEPTEMBER 11, 2018

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil A. Azbill called the meeting to order at 1:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Absent: Fred B. Morris. Quorum present.

Azbill/Loftus to approve the September 11, 2018 agenda. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the August 14, 2018 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for August 2018; and c) Approval of the Preliminary Treasurer's Report for August 2018. Ayes – Two. Motion carried.

Azbill/Loftus to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 1,962.08; Advanced Automotive 26.63; Advantage Administrators 9.80; City of Evansdale 168.93; Courier Communications 50.12; EFTPS 1,242.69; IMWCA 233.14; Iowa One Call Inc 39.04; IPERS 1,561.37; Keystone Laboratories 200.50; Matt Parrott/Storey Kenworthy 440.00; Mediacom 41.18; Metlife Small Business Center 392.31; Midamerican Energy Inc 2,258.40; Outdoor & More 37.74; Postmaster 169.00; Ted's Home & Hardware 187.42; Treasurer State of Iowa 91.00; US Cellular 47.85; Utility Equipment Co 5,281.78; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Wex Bank 215.97; Deposits Applied 2,391.00 and August 2018 payroll 16,539.99.

August Revenue: Deposits 2,556.00; Water Fund 62,896.62; Sewer Fund 55,140.79; Garbage Fund 24,122.47; and Storm Water Fund 2,375.96. Ayes – Two. Motion carried.

Update on Joy Drive Loop Project: Plant Manager Mike Ellison relayed that work is done. The line will be charged, bacteria tests taken and then the main will be ready to be put on-line.

Networked Cellular Communicator for the Plant/Tower communication system - review final costs and authorize updated purchase price of \$6,815.00: Azbill/Loftus to approve the updated price of \$6,815.00. Ayes – Two. Motion carried.

2016 North Tier Water Main Loop Project

Resolution No. 400 accepting the Water Main Project and authorization to pay Request #3 (Final) to Frickson Bros. Excavating for \$2,729.06: the Board intended to amend this project in 2017 by adding an additional connection between Mary Drive and the new main along Dubuque Road but were unable, after numerous attempts over a long period of time, to secure an easement from property owner Evelyn Damme. Therefore, the loop project was completed without the Mary Drive connection. Loftus/Azbill to pass and adopt Resolution No. 400 accepting the 2016 North Tier Water Main Loop Project and authorize final payment to Frickson Bros. Excavating for the amount stated above. Ayes – Two. Motion carried.

Discuss AT&T's request to begin negotiations to renew their Lease Agreement for space on the Water Tower: consensus of the Board was to begin negotiations to renew the lease.

Bellefontain Ave/W. Gilbert Dr Water Main Loop Project

Discuss project: once the construction permit is received, the actual work should only take about one week to complete. The hydrant at the end of Bellefontain Avenue would be replaced. The loop would start at the west end of Bellefontain Avenue, run south along the Bike Trail, and connect with the main at W. Gilbert Drive.

Authorize Plant Manager Mike Ellison to sign IDNR Construction Permit Application: Loftus/Azbill to authorize Mr. Ellison to sign the above application. Ayes – Two. Motion carried.

Authorize employee to attend IPERS I-Que Upgrade Training Session September 20, 2018: Azbill/Loftus to authorize Office Manager Sandy Clements to attend the training session. Ayes – Two. Motion carried.

Authorize employee to attend IAMU Conference October 10-12, 2018: Azbill/Loftus to authorize Mrs. Clements to attend the conference at a cost not to exceed \$600.00. Ayes – Two. Motion carried.

Authorize employee to attend IRWA Conference October 23-24, 2018: Azbill/Loftus to authorize Mr. Ellison to attend the conference at a cost not to exceed \$300.00. Ayes – Two. Motion carried.

Review Employee Manual: Loftus/Azbill to table this discussion to the next meeting. Ayes – Two. Motion carried.

Discussion: Mr. Ellison relayed that the Street Dept. started painting fire hydrants for us yesterday and is also working on

them today. Sharon Loftus thanked all the Water Works employees for their help with a customer who was experiencing rusty water. The customer felt we went above and beyond their expectations. The Water Works received \$4,180.73 from an insurance claim for a semi that hit a fire hydrant at First Street/First Avenue on July 19, 2018.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 1:18 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary