

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
NOVEMBER 13, 2018

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil A. Azbill called the meeting to order at 1:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Absent: Fred B. Morris. Quorum present.

Azbill/Loftus to approve the November 13, 2018 agenda. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the October 09, 2018 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for October 2018; and c) Approval of the Treasurer's Report for October 2018. Ayes – Two. Motion carried.

Loftus/Azbill to approve and authorize transfers and payment of claims as listed: Advantage Administrators 9.80; AWWA 371.00; Cardmember Service 609.99; City of Evansdale 508.18; Courier Communications 54.05; EFTPS 824.11; Frickson Bros. Excavating 18,330.00; Hach Co 460.10; IMWCA 233.14; Iowa One Call Inc 13.80; IPERS 1,044.84; IRWA 325.00; Keystone Laboratories 62.50; Mediacom 41.38; Metropolitan Life Ins 392.31; Midamerican Energy Inc 1,151.21; Postmaster 165.00; Ted's Home & Hardware 58.34; Treasurer State of Iowa 6,311.00; US Cellular 47.86; Utility Equipment Co 2,096.08; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Wex Bank 183.60; Deposits Applied 1,095.00 and October 2018 payroll 11,068.21.

October Revenue: Deposits 2,495.00; Water Fund 40,526.89; Sewer Fund 42,318.53; Garbage Fund 22,713.94; and Storm Water Fund 1,900.92. Ayes – Two. Motion carried.

Discuss the lease proposal from AT&T: this was tabled to the December meeting.

Discuss charges and fees for 3 lots on Morehouse St: 136 and 150 Morehouse Street, along with parcel 8912-32-128-055 on that street, are not currently being charged for the appropriate services, fees and charges. This is due to personnel changing for one of the lots and a misunderstanding by a previous employee for the other two lots. Azbill/Loftus to start billing all three lots for the appropriate items from the current billing cycle which started 10-15-18. Ayes Two. Motion carried.

Discuss water service at 324 Bright Street: Larry Thies was present to discuss problems with his water. The Board directed Plant Manager Mike Ellison to talk with adjacent property owner Evelyn Damme about an easement across her driveway. This would allow a water main extension to run through Mr. Thies' property from the main on Mary Drive.

Authorize renewal of the following CD's: a) Meter Deposits CD No. 7096 for \$5,000.00; b) Sewer Deposits CD No. 7097 for \$7,000.00; and c) Garbage Deposits CD No. 7098 for \$5,000.00. Azbill/Loftus to renew all three CD's for twelve months at Chicago Central Credit Union. Ayes – Two. Motion carried.

Discussion: Office Clerk Charlotte White addressed the Board, asking if they would consider hiring a part-time office person. A Special Meeting will be held at 1:00 p.m. on November 27, 2018, subject to all members being able to attend, so that review of the Employee Manual can be completed. The auditors will be here December 10, 2018 to start the FY2018 audit. We have received the construction permit for the Bellefontain Water Main Loop.

Azbill/Loftus to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 1:31 p.m.

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Cecil A. Azbill, Chairman

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Sandra E. Clements, Secretary