

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
DECEMBER 11, 2018

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Cecil A. Azbill called the meeting to order at 1:00 p.m. Members present in order of roll call: Cecil A. Azbill and Fred B. Morris. Absent: Sharon K. Loftus. Quorum present.

Morris/Azbill to approve the December 11, 2018 agenda. Ayes – Two. Motion carried.

Discuss the lease proposal from AT&T: Richard Hatch with Md7 LLC, on behalf of AT&T Mobility, presented information via an open telephone conversation regarding the reasons for changing terms of the lease and what they would need to stay on the Water Tower. The Board countered the offer and further discussion will take place.

Morris/Azbill to approve the following Consent Agenda items: a) Approval of the November 13, 2018 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for November 2018; and c) Approval of the Treasurer's Report for November 2018. Ayes – Two. Motion carried.

Morris/Azbill to delete the claims from BMC Aggregates LC and authorize transfers and payment of the remaining claims as listed: Advantage Administrators 9.80; Black Hawk Electrical 71.00; Cardmember Service 99.99; City of Evansdale 5,939.51; Courier Communications 100.61; Creative Impact Co 140.00; EFTPS 847.92; Electric Pump 4,195.00; IDNR 300.00; IMWCA 233.14; Iowa One Call Inc 9.34; IPERS 1,074.24; Keystone Laboratories 62.50; Mediacom 41.38; Menards Inc 118.94; Metropolitan Life Ins 392.31; Midamerican Energy Inc 1,208.08; Postmaster 169.00; Staples 117.47; Ted's Home & Hardware 196.08; Treasurer State of Iowa 509.00; US Cellular 49.31; Utility Equipment Co 1,887.80; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Wex Bank 170.21; Deposits Applied 2,752.16 and November 2018 payroll 11,379.67.

November Revenue: Deposits 1,820.00; Water Fund 47,026.78; Sewer Fund 54,489.51; Garbage Fund 24,149.51; and Storm Water Fund 2,338.69. Ayes – Two. Motion carried.

Authorize payment of engineering claims from Claassen Engineering: a) North Tier Water Main Loop Project (Final) for \$5,194.50; b) Joy Drive/Brookside Avenue Water Main Loop Project for \$7,445.50; c) Bellefontain Avenue/W. Gilbert Drive Water Main Loop Project for \$3,183.00; and d) AT&T cell phone equipment proposals at the Tower site for \$1,674.00. Morris/Azbill to approve payment of all four claims, subject to Plant Manager Mike Ellison obtaining clarification regarding additional work done on the North Tier Project. Ayes – Two. Motion carried.

Discuss & approve the DNR Sanitary Survey Report: the Board reviewed the report and Mr. Ellison explained several items. Consensus of the Board was to accept the report.

Discuss & approve the Annual Financial Report for FY2018: Azbill/Morris to approve the report. Ayes – Two. Motion carried.

Proposed Budget for FY 2019-2020: discuss Revenues. Preliminary figures were discussed.

Discuss & approve Five Year Plan: all four items were left in the plan, only the budget year for consideration was changed. The Five Year Plan includes the following: #1) Update 4" water mains; #2) Loop dead ends in the distribution system; #3) Put in more valves, especially in the older sections of town; and #4) Purchase a truck. The first two items will be considered in FY 2020-2022, Item #3 will remain a yearly item, and Item #4 will be considered in FY2023.

Designate signatories for the checking and savings accounts: Azbill/Morris to designate the following people to be authorized signers on the checking and savings accounts at First Security State Bank – Trustees Cecil Azbill, Sharon Loftus and Fred Morris, and office employees Sandra Clements and Charlotte White. Ayes – Two. Motion carried.

Final review of Employee Manual revisions: this was tabled to the next meeting.

Discussion: the State Auditors are here to do the Water Works' annual audit.

Azbill/Morris to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 2:16 p.m.

Cecil A. Azbill, Chairman

Sandra E. Clements, Secretary