

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
JANUARY 08, 2019

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Vice-Chairman Sharon Loftus called the meeting to order at 1:00 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Absent: Fred B. Morris. Quorum present.

Election of Board Chairman for 2019: Azbill/Loftus to elect Sharon Loftus as Chairman. Ayes – Two. Motion carried.

Sharon Loftus continued to conduct the meeting from this point forward.

Election of Board Vice-Chairman for 2019: Azbill/Loftus to elect Cecil Azbill as Vice-Chairman. Ayes – Two. Motion carried.

Loftus/Azbill to approve the January 08, 2019 agenda. Ayes – Two. Motion carried.

Appointments for 2019: a. Attorney; and b. Engineer. Azbill/Loftus to re-appoint Patrick Galles as Water Works Attorney and William Claassen as Water Works Engineer for 2019. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the November 27, 2018 Special Board Meeting Minutes as submitted; b) Approval of the December 11, 2018 Regular Board Meeting Minutes as submitted; c) Approval of the Accounts Reconciliation Report for December 2018; and d) Approval of the Treasurer's Report for December 2018. Ayes – Two. Motion carried.

Loftus/Azbill to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 2,448.00; Advantage Administrators 9.80; City of Evansdale 206.27; Claassen Engineering Inc 17,497.00; Colwell Ford Inc 1,487.59; Courier Communications 58.96; EFTPS 920.09; Evansdale Water Works 45.00; Frickson Bros. Excavating 21,000.00; Gehrkes Hardware LLC 5.98; Hach Co 59.03; IMWCA 233.14; Iowa One Call Inc 8.46; IPERS 1,120.77; Keystone Laboratories 75.00; Mediacom 41.38; Metropolitan Life Ins 392.31; Midamerican Energy Inc 1,822.26; Municipal Supply Inc 977.62; Postmaster 219.00; Staples 73.77; Storey Kenworthy Corp 22.56; US Cellular 49.27; Utility Equipment Co 4,513.01; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Wex Bank 111.07; Deposits Applied 1,250.00 and December 2018 payroll 12,322.61.

December Revenue: Deposits 1,260.00; Water Fund 43,444.01; Sewer Fund 42,155.08; Garbage Fund 20,630.55; and Storm Water Fund 1,880.43. Ayes – Two. Motion carried.

Authorization to publish Wages & Salaries for 2019: Azbill/Loftus to publish 2018 wages and salaries. Ayes - Two. Motion carried. They are as follows: Azbill, Cecil 300.00; Borwig, Chad 25.00; Clements, Sandra 52,017.66; Ellison, Michael 57,347.59; Loftus, Sharon 250.00; Morris, Fred 175.00; and White, Charlotte 36,948.86.

Discuss the lease proposal from AT&T: Board members were not happy with the drastic changes AT&T still wanted the Board to accept. Azbill/Loftus to make no changes in the current lease agreement at this time. AT&T may approach the Board up to one year prior to the end of the existing lease to allow time to negotiate a new long-term agreement. Ayes – Two. Motion carried.

Discuss and approve the Spectrum Lease Agreement with Sensus USA Inc to operate MXU units: Loftus/Azbill to approve the proposed lease. Ayes – Two. Motion carried.

Authorize employee to attend Municipal Law 101 Workshop February 6-7, 2019: Loftus/Azbill to authorize Office Manager Sandy Clements to attend the workshop. Ayes – Two. Motion carried.

Proposed Budget for FY 2019-2020

Review Revenues: the Board reviewed all proposed revenue figures and proposed raising the minimum water rate \$1.00 per quarter.

Discuss Expenditures: the Board discussed proposed figures for all expenditures and proposed a three percent wage increase.

Final review of Employee Manual revisions: this item was tabled until after the Budget talks are finished.

Discussion: Chairman Loftus asked if the Water Works could work with any Federal employees who may not be able to pay their water bill due to the ongoing government shutdown. Mrs. Clements reviewed the existing procedures for customers. If

additional help is needed, there would be time to discuss options at the February meeting.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 1:58 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary