

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
FEBRUARY 19, 2019

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 1:01 p.m. Members present in order of roll call: Cecil A. Azbill and Sharon K. Loftus. Absent: Fred B. Morris. Quorum present.

Loftus/Azbill to approve the February 19, 2019 agenda. Ayes – Two. Motion carried.

Loftus/Azbill to approve the following Consent Agenda items: a) Approval of the January 08, 2019 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for January 2019; and c) Approval of the Treasurer's Report for January 2019. Ayes – Two. Motion carried.

Azbill/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 1,248.00; Advantage Administrators 9.80; BMC Aggregates LC 189.96; Cardmember Service 751.75; City of Evansdale 168.94; Courier Communications 115.97; Creative Impact Co 312.62; EFTPS 862.46; Frickson Bros. Excavating 12,440.00; Gehrkes Hardware LLC 132.09; IPERS 1,092.15; Keystone Laboratories 87.50; Mediacom 41.38; Metropolitan Life Ins 392.31; Midamerican Energy Inc 2,124.09; Municipal Supply Inc 1,000.00; O'Reilly Auto Parts 40.79; Postmaster 400.00; Staples 121.98; Storey Kenworthy Corp 188.10; Treasurer State of Iowa 6,266.00; Tyler Technologies Inc 5,127.13; US Cellular 49.27; Utility Equipment Co 654.95; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Wex Bank 121.18; Deposits Applied 1,557.00 and January 2019 payroll 11,569.41. January Revenue: Deposits 1,237.00; Water Fund 36,413.13; Sewer Fund 40,529.82; Garbage Fund 21,818.01; and Storm Water Fund 1,715.02. Ayes – Two. Motion carried.

Review recent Water Main breaks on Michigan Drive, Trail Avenue and Norma Avenue: Plant Manager Mike Ellison gave the Board a brief review of the events related to the three breaks. 1639 Michigan Drive sustained water damage to their basement and a claim for damages has been received. We will forward it on to our insurance company for review. The light tower and hydraulic pump that were brought in were life savers for this job. The break at 421 Trail Avenue was discovered before work on the Michigan break was completed. They tried to work on it on a Friday morning, but had trouble locating one of the valves. Since it was getting late in the workday by the time all the valves were functioning, the decision was made to just let it flow into a nearby storm sewer outlet, and attack it first thing Monday morning. Both of these breaks occurred during record sub-zero weather (-35 degrees actual temperature with wind chill around -60 degrees)! The break at 326 Norma Avenue appeared to initially be a leaking curb stop, which is the owner's responsibility to repair. The owner called Dalton Plumbing to do the repairs but when they dug it up, it was discovered that the main was leaking instead, and the leak had surfaced in that location. Mike instructed the Dalton crew to cover it back up and the Water Works would repair the main the next day. Mr. Ellison left the meeting at this point to meet with a crewmember to locate a valve in order to repair another break tomorrow morning, this time at 145 Phillips Avenue.

Resolution No. 402 accepting the Bellefontain Avenue Water Main Loop Project: Azbill/Loftus to pass and adopt Resolution No. 402. Ayes – Two. Motion carried.

Discuss possible purchase of a Light Tower: Loftus/Azbill to authorize the purchase of a light tower to be shared with the City's Sewer and Street Departments, at a cost not to exceed \$2,355.00 per department. Ayes – Two. Motion carried.

Discuss the Landlord Decline Notice from AT&T: Loftus/Azbill to express their disagreement with the wording in said Notice which was to be sent to the AT&T TOSS Program, by declining to sign it. Ayes – Two. Motion carried.

Discuss the 2019 Antenna Project plans from AT&T: consensus of the Board was to have engineer Bill Claassen talk with AT&T about this plan and also the latest request to add a generator to the Tower area, so the idea of discussing additional rent can be determined.

Discuss and approve Liquid Engineering quote to inspect and clean the Tower interior: Loftus/Azbill to approve the quote of \$3,480.00 which includes a video of the inspection. Ayes – Two. Motion carried.

Proposed Budget for FY 2019-2020

Review Revenues: revenues were reviewed and it was felt that water rates would need to be raised more than \$1.00 per quarter to meet ongoing needs, especially infrastructure needs.

Review Expenditures: all expenditures were discussed and finalized.

Set a Public Hearing date: Loftus/Azbill to hold the public hearing for the proposed FY2019-2020 budget at the next regular Board Meeting on March 12, 2019 at 1:00 p.m. Ayes – Two. Motion carried.

Discuss and approve raising the Petty Cash Fund from \$200.00 to \$400.00: Loftus/Azbill to approve raising the Petty Cash fund to \$400.00. Ayes – Two. Motion carried.

Discussion: Sharon Loftus thanked everyone who worked on the Michigan Drive water main break, including the City employees, and appreciated all the cooperation between departments.

Loftus/Azbill to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 2:11 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary