

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
MAY 07, 2019

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 1:00 p.m. Members present in order of roll call: Cecil A. Azbill, Sharon K. Loftus and Fred B. Morris. Quorum present.

Morris/Azbill to approve the May 07, 2019 agenda. Ayes – Three. Motion carried.

Azbill/Morris to approve the following Consent Agenda items: a) Approval of the April 09, 2019 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for April 2019; and c) Approval of the Treasurer's Report for April 2019. Ayes – Three. Motion carried.

Morris/Loftus to approve and authorize transfers and payment of claims as listed: ACCO Unlimited Corp 575.85; Advantage Administrators 9.80; BMC Aggregates LC 1,339.65; City of Evansdale 169.44; Courier Communications 166.10; EFTPS 895.48; Evansdale Water Works 49.01; Gehrkes Hardware LLC 44.09; Iowa One Call 7.54; IPERS 1,132.90; Keystone Laboratories 97.50; Mediacom 41.38; Metropolitan Life Ins 392.31; MidAmerican Energy Inc 1,709.61; Postmaster 165.00; Tifco Industries Inc 183.44; Treasurer State of Iowa 6,024.00; Tyler Technologies Inc 2,010.55; US Cellular 49.27; Wellmark Blue Cross/Blue Shield of Iowa 2,306.67; Deposits Applied 1,063.00 and April 2019 payroll 12,001.11. April Revenue: Deposits 2,360.00; Water Fund 45,169.22; Sewer Fund 40,324.88; Garbage Fund 22,020.67; and Storm Water Fund 1,826.19. Ayes – Three. Motion carried.

Discussion on eminent domain: this item was tabled to later in the meeting, to allow Evansdale Water Works attorney Patrick Galles to arrive.

Discuss possible cost participation in water main extensions to subdivisions: Rod and Dona Frickson arrived to ask the Board to extend the existing water main on the north side of Lafayette Road, south, to their property line (in the 4300 block of Lafayette Road). Two taps would be required, to prevent creating a dead end in the subdivision: one on the west side of the City's sewer lift station, and one further east of the station. The cost of doing live taps was discussed, and also whether to patch the road with asphalt or concrete. The City may be doing a road reconstruction project in that area next year. Timelines were discussed: they would like to have water available as soon as possible. Contractors (for the sub-division) were lined up in February and they don't want to lose them. A preliminary estimate for both extensions was approximately \$10,000.00. Azbill/Loftus to authorize Plant Manager Mike Ellison to get a cost on doing a live tap, and the cost for extending the water main on the north side of Lafayette Road, south, to their property line, at two different places. Ayes – Three. Motion carried.

At this time, the Board returned to the discussion on eminent domain: Patrick Galles was present to explain how and when eminent domain can be used by a utility. Morris/Loftus to authorize attorney Pat Galles to spend up to \$1,000.00 for expenses related to obtaining an easement thru the Evelyn Damme/Larry Thies properties for the Mary Drive Water Main Loop. Ayes – Three. Motion carried.

Review two quotes and approve street repair expense due to water main breaks: Azbill/Morris to approve the quote from Lucas Asphalt Paving for \$3,257.00. The following street areas will be patched: 1639 Michigan Drive, 421 Trail Avenue, 145 Phillips Avenue and 114 Fifth Street. Ayes – Three. Motion carried.

Discuss Capital Expenditure plan and possible investment in a CD until plan is ready to start: the Board discussed items on the Five Year Plan and possible water main loops. Plant Manager Mike Ellison will prepare a plan to replace four inch mains and transite lines, which the Board will use to create a plan to finance them. Mr. Ellison left the meeting at this time. Azbill/Morris to authorize moving \$50,000.00 from Savings to a twelve month CD for Capital Expenses. Ayes – Three. Motion carried.

Discuss the 2019 Antenna Project and generator plans from AT&T: Office Manager Sandy Clements and Steve Ward with AT&T have gone over the revisions from last month's meeting. After final review by AT&T, a written amendment will be sent to us for our attorney to review.

Discuss the 2019 Antenna Project from T-Mobile: talks are on-going with their representative. The engineer is reviewing their plans.

Public Hearing: FY 2018-2019 Budget Amendment

Loftus/Morris to open the Public Hearing at 2:04 p.m. Ayes – Three. Motion carried. Proof of publication: Proof is on file. Written comments: none were received. Oral comments: none. Loftus/Morris to close the Public Hearing at 2:04 p.m. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 404 Amending the FY 2018-2019 Budget: Revenues were increased \$22,800.00 to reflect two insurance claims received, additional revenue from interest and water sales, and adjustments between sales tax/water excise tax revenues. Expenditures were increased \$144,568.00 for Capital Projects, purchases and water main breaks. Morris/Azbill to pass and adopt Resolution No. 404. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 405 Increasing the Minimum Water Rate: Loftus/Azbill to pass and adopt Resolution No. 405. The minimum water rate will increase \$3.00 per quarter, from \$42.00 to \$45.00, for all customers, to meet ongoing and capital needs. The new rate will begin with all bills due July 01, 2019 and thereafter. Ayes – Three. Motion carried.

Pass & adopt Resolution No. 406 Increasing the Quarterly Capital & Maintenance Charge: Azbill/Loftus to pass and adopt Resolution No. 406. The Maintenance Charge will increase \$0.75 per quarter, from \$10.50 to 11.25. The new rate will begin with all bills due July 01, 2019 and thereafter. Ayes – Three. Motion carried.

Discussion: Office Manager Sandy Clements relayed that she will be taking a week of vacation in each of the months of May, June and July. Cecil Azbill thanked Mrs. Clements for sending the budget amendment information out early to allow additional time for review before the meeting.

Loftus/Morris to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 2:07 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary