

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
DECEMBER 10, 2019

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Sharon Loftus called the meeting to order at 1:00 p.m. Members present in order of roll call: Fred B. Morris, Cecil A. Azbill and Sharon K. Loftus. Quorum present.

Resignation of Sharon Loftus effective December 11, 2019; appointment of Dottie Wear to complete her term, effective December 12, 2019 through December 31, 2021. The Board thanked Sharon for her service and welcomed Dottie Wear to the Board.

Azbill/Morris to approve the December 10, 2019 agenda. Ayes – Three. Motion carried.

Morris/Azbill to approve the following Consent Agenda items: a) Approval of the Accounts Reconciliation Report for November 2019; b) Approval of the November 12, 2019 Regular Board Meeting Minutes as submitted; c) Approval of the Final Treasurer's Report for October 2019; and d) Approval of the Treasurer's Report for November 2019. Ayes – Three. Motion carried.

Loftus/Morris to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 445.60; Advantage Administrators 9.80; Cardmember Service 1,160.39; City of Evansdale 170.87; EFTPS 878.69; Frickson Bros. Excavating 1,312.50; IMWCA 262.62; Iowa One Call 14.10; IPERS 1,112.19; IRWA 325.00; Liquid Engineering Corp 3,180.00; Mediacom 47.38; Menards Inc 57.39; Metropolitan Life Ins 388.53; MidAmerican Energy Inc 1,422.34; Municipal Supply Inc 2,106.00; Postmaster 175.00; Riteway Seamless Gutter 150.00; Staples 90.98; Star Equipment LTD 37.80; Storey Kenworthy Corp 47.40; Gehrkes Hardware LLC 4.95; Treasurer State of Iowa 613.00; US Cellular 49.27; Utility Equipment Co 32.00; Wellmark Inc 2,482.74; Wex Bank 150.90; Deposits Applied 1,030.00 and November 2019 payroll 11,781.68. November Revenue: Deposits 1,945.00; Water Fund 48,762.13; Sewer Fund 59,215.65; Garbage Fund 23,487.46; and Storm Water Fund 2,310.75. Ayes – Three. Motion carried.

Discuss proposal from Midland GIS Solutions: this item was discussed, and more information will be gathered. Azbill/Loftus to table further discussion and action to the January meeting. Ayes – Three. Motion carried.

Discuss & approve the Annual Financial Report for FY2019: Azbill/Morris to approve said report. Ayes – Three. Motion carried.

Discuss & approve the Five Year Plan: all four items were left in the plan, only the budget year for consideration was changed. The Five Year Plan includes the following: #1) Update 4" water mains; #2) Loop dead ends in the distribution system; #3) Put in more valves, especially in the older sections of town; and #4) Purchase a truck. Items #1 & #3 will be considered in FY 2021-2025; item #2 in FY 2021-2022; and item #4) in FY 2024. Morris/Azbill to approve the plan as discussed. Ayes – Three. Motion carried.

Proposed Budget for FY 2020 – 2021: discuss Revenues & Expenditures. Preliminary figures were discussed.

Designate signatories for the checking and savings accounts: Consensus of the Board was to designate the following people to be authorized signers on the checking and savings accounts at First Security State Bank – Trustees Cecil Azbill, Fred Morris and Dottie Wear, and office employees Sandra Clements and Charlotte White.

Discussion: Mr. Ellison reported that the heater at the Well #5 pump house went out. He also introduced the idea of hiring a part-time seasonal employee next year. More data will be gathered for the next meeting.

Loftus/Morris to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 2:10 p.m.

Sharon K. Loftus, Chairman

Sandra E. Clements, Secretary