

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
FEBRUARY 11, 2020

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Trustee Fred Morris called the meeting to order at 10:00 a.m. Members present in order of roll call: Kent R. Patterson and Dottie A. Wear. Fred B. Morris participated by telephone. Quorum present.

Election of Board Chairman and Board Vice-Chairman for 2020: Fred Morris was nominated for Chairman and Dottie Wear was nominated for Vice-Chairman. Ayes – Three. Fred Morris continued to conduct the meeting from this point forward.

Wear/Patterson to approve the February 11, 2020 agenda. Ayes – Three. Motion carried.

Patterson/Wear to approve the following Consent Agenda items: a) Approval of the December 10, 2019 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for December 2019; c) Approval of the Accounts Reconciliation Report for January 2020; d) Approval of the Treasurer's Report for December 2019; and e) Approval of the Treasurer's Report for January 2020. Ayes – Three. Motion carried.

Wear/Patterson to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 2,360.45; Advantage Administrators 19.60; Benham, Blane 25.00; BMC Aggregates LC 170.50; C and C Welding Inc 534.42; City of Evansdale 576.98; 21 Technology LLC 2,949.98; EFTPS 2,329.67; Courier Communications 189.66; Evansdale Water Works 48.00; Frickson Bros. Excavating 10,885.00; Gehrkes Hardware LLC 156.70; Hach Co 451.92; IMWCA 134.62; Iowa One Call 22.66; IPERS 2,855.03; Keystone Laboratories Inc 489.50; Mediacom 94.76; Menards Inc 267.99; Metropolitan Life Ins 777.06; MidAmerican Energy Inc 3,723.51; Postmaster 630.00; Staples 42.33; Storey Kenworthy Corp 55.83; Treasurer State of Iowa 6,671.00; Tyler Technologies Inc 5,383.49; US Cellular 98.88; Utility Equipment Co 1,457.26; Wellmark Inc 4,965.48; Wex Bank 256.99; Wolff, Kjas 200.73.

December Revenue: Deposits 1,728.00; Water Fund 49,445.30; Sewer Fund 49,447.66; Garbage Fund 22,004.63; and Storm Water Fund 1,979.02.

January Revenue: Deposits 1,275.00; Water Fund 41,931.12; Sewer Fund 46,409.63; Garbage Fund 22,651.48; and Storm Water Fund 1,833.70. Ayes – Three. Motion carried.

Authorization to publish Wages & Salaries for 2019: Patterson/Wear to publish 2019 wages and salaries. Ayes – Three. Motion carried. They are as follows: Azbill, Cecil 325.00; Clements, Sandra 58,209.13; Ellison, Michael 59,652.53; Loftus, Sharon 300.00; Morris, Fred 175.00; and White, Charlotte 38,097.38.

Appointments for 2020: a. Attorney; and b. Engineer. Patterson/Wear to re-appoint Patrick Galles as Water Works Attorney and William Claassen as Water Works Engineer for 2020. Ayes – Three. Motion carried.

Authorization to dispose of two old computers and keyboards: Wear/Patterson to allow the office manager to donate one computer and keyboard to a local Boy Scout to help him learn how to dismantle/restore a computer; to keep one keyboard as a spare, and to dispose of the other computer. Both hard drives will be removed and destroyed before disposing of the computers. Ayes – Three. Motion carried.

Consider raising the carry-over limit on utility bills from \$20.00 to \$25.00: Patterson/Morris to raise the carry-over limit to \$25.00. Customers are currently allowed to carry over a balance of \$20.00 or less to their next bill without being shut off. Ayes – Three. Motion carried.

Proposed Budget for FY 2020-2021

Review Revenues: revenues were reviewed and the consensus of the Board was to raise the minimum water rate \$1.00 per quarter to help meet infrastructure needs.

Review Expenditures: all expenditures were discussed and finalized.

Set a Public Hearing date: Wear/Patterson to hold the public hearing for the proposed FY 2020-2021 budget at the next regular Board Meeting on March 10, 2020 at 1:00 p.m. Ayes – Three. Motion carried.

Designate signatories for the checking and savings accounts: Patterson/Wear to designate the following people to be authorized signers on the checking and savings accounts at First Security State Bank – Trustees Fred Morris, Dottie Wear and Kent Patterson, and employees Sandra Clements and Charlotte White. Ayes – Three. Motion carried.

Discussion: Plant Manager Mike Ellison suggested the purchase of a valve turner. He will explore pricing and bring

information back to the Board.

Patterson/Wear to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 10:48 a.m.

Fred Morris, Chairman

Sandra E. Clements, Secretary