

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
MAY 12, 2020

The Board of Trustees of the Evansdale Water Works met in regular session on the above date. Chairman Fred Morris called the meeting to order at 1:09 p.m. The meeting was held via Zoom.com since public restrictions due to the COVID-19 pandemic made an in-person meeting impractical. Members present in order of roll call: Fred B. Morris and Dottie A. Wear. Kent R. Patterson arrived at 1:19 p.m. Quorum present.

Wear/Morris to approve the May 12, 2020 agenda. Ayes – Two. Motion carried.

Morris/Wear to approve the following Consent Agenda items: a) Approval of the March 10, 2020 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for March 2020; c) Approval of the Accounts Reconciliation Report for April 2020; d) Approval of the Treasurer's Report for March 2020; and e) Approval of the Treasurer's Report for April 2020. Ayes – Two. Motion carried.

Wear/Morris to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 1,667.95; Advantage Administrators 19.60; BMC Aggregates LC 166.35; City of Evansdale 100,387.51; Courier Communications 106.28; EFTPS 1,812.89; Evansdale Water Works 48.00; Frickson Backhoe & Trucking 10,000.00; Frickson Bros. Excavating 4,260.00; Gehrkes Hardware LLC 108.84; Iowa One Call 11.70; IPERS 2,292.87; Mediacom 94.76; Menards Inc 51.49; Metropolitan Life Ins 777.06; MidAmerican Energy Inc 3,321.31; Northway Well & Pump Co 1,325.00; Postmaster 404.00; Storey Kenworthy Corp 71.50; Treasurer State of Iowa 6,929.00; Tyler Technologies Inc 2,111.07; Utility Equipment Co 180.80; Verizon 48.14; Wellmark Inc 4,965.48; Wex Bank 151.34; Deposits Applied February-April 7,245.86; and February-April 2020 payroll 36,063.44.

March Revenue: Deposits 1,946.00; Water Fund 43,430.40; Sewer Fund 48,028.97; Garbage Fund 21,035.47; and Storm Water Fund 1,906.84.

April Revenue: Deposits 3,925.00; Water Fund 39,705.79; Sewer Fund 47,046.80; Garbage Fund 23,069.21; and Storm Water Fund 1,905.15. Ayes – Two. Motion carried.

Authorize adding \$10,000.00 to Capital Expenditures CD No. 7257 for a total of \$20,000.00: Morris/Wear to add \$10,000.00 to the above CD For a total of \$20,000.00 for a term of twelve months at Chicago Central & Commerce Credit Union. The Board briefly discussed the pros/cons of earmarking money for future capital expenditures or paying off some of our loans. Information on our loans will be included in the next board packet. Trustee Kent Patterson arrived during this discussion. Ayes – Three. Motion carried.

Authorize renewal of Capital Expenditures CD No. 7267 for \$50,000.00: Morris/Wear to renew the CD for twelve months at CCCCUCU. Ayes – Three. Motion carried.

Approve Deerwood Park Estates Construction Plans for Phase I and authorize water supply construction permit be submitted to IDNR: EWW Engineer Bill Claassen has approved the plans. Wear/Patterson to approve and authorize the above actions. Ayes – Three. Motion carried.

Discuss hiring part-time seasonal help: talks will continue with the Fire Chief to see if fire personnel would be willing to do this and determine a cost.

Review two quotes and approve street repair expense due to water main breaks: the Board discussed going with the lowest cost quote or the quote from the local company. Consensus of the Board was to stay with the local quote because the cost difference was not that much (\$0.40/sq. ft.). Morris/Patterson to accept the quote from Lucas Asphalt Paving to repair the following streets at \$4.15/sq. ft: Bellefontain, Miner, Hansen, and Knudson. Since these quotes also include work to be done for the City, and the city council doesn't meet until next week, if the Council decides to go with the lowest quote, the Board will accept that decision so that the project isn't held up until the Board's next meeting on June 09, 2020. Ayes – Three. Motion carried.

Update on procedure changes due to COVID-19 pandemic: late charges are still in effect for accounts that are not paid by the 15<sup>th</sup> of the month, but no one is shut off for non-payment or charged the \$50.00 collection charge. We were not required to temporarily stop the shutoff process but are going along with the utilities that are regulated by the Iowa Board of Utilities. When they resume shutting off accounts, we will too, probably not until next month. Overall, things are going well: customers are making payments by mail, automatic draft, online, or in the library book return slot, and we are communicating by phone, email, and mail.

Update on ability to make credit/debit card payments: two companies are being explored. Once a decision is made, the process could be up and running in about three weeks.

Pass & adopt Resolution No. 411 Increasing the Minimum Water Rate and Pass & adopt Resolution No. 412 Increasing the Quarterly Capital & Maintenance Charge: both resolutions were considered with one motion. Patterson/Morris to pass and adopt both Resolutions, No. 411 and No. 412. These were discussed during budget talks and are necessary for increases due to inflation and to fund capital projects. The minimum water rate will increase \$1.00 per quarter, from \$45.00 to \$46.00, for all customers. The Maintenance Charge will increase \$0.25 per quarter, from \$11.25 to \$11.50. The new rates will begin with all bills due July 01, 2020 and thereafter. Ayes – Three. Motion carried.

Discussion: Dottie Wear asked about the progress on the GIS program. Apparently, things are on hold until the City explores another company.

Patterson/Wear to adjourn. Ayes - Three. Motion carried. The meeting adjourned at 2:10 p.m.

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Fred Morris, Chairman

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Sandra E. Clements, Secretary