

EVANSDALE WATER WORKS  
BOARD OF TRUSTEES MEETING  
JULY 14, 2020

The Board of Trustees of the Evansdale Water Works met in regular session on the above date. Chairman Fred Morris called the meeting to order at 1:00 p.m. Members present in order of roll call: Dottie A. Wear and Fred B. Morris. Absent: Kent R. Patterson. Quorum present.

Wear/Morris to approve the July 14, 2020 agenda. Ayes – Two. Motion carried.

Morris/Wear to approve the following Consent Agenda items: a) Approval of the June 09, 2020 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for June 2020; and c) Approval of the Treasurer's Report for June 2020. Ayes – Two. Motion carried.

Wear/Morris to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 1,332.20; Advantage Administrators 9.80; Auditor of State 7,513.51; Cardmember Service 1,078.38; City of Evansdale 642.00; 21 Technology LLC 2,430.00; Courier Communications 77.70; EFTPS 892.67; Evansdale Water Works 49.00; Frickson Bros. Excavating 350.00; Gehrkes Hardware LLC 59.99; IMWCA 370.96; Iowa One Call 21.34; IPERS 1,129.43; Keystone Laboratories Inc 62.50; Mediacom 47.28; Metropolitan Life Ins 282.75; MidAmerican Energy Inc 2,282.79; Municipal Supply Inc 2,163.28; Postmaster 234.00; Professional Office Services Inc 1,162.03; Bill Colwell Ford Inc 50.61; Sensus USA Inc 1,949.94; Storey Kenworthy Corp 681.00; Treasurer State of Iowa 463.00; Utility Equipment Co 288.45; Wellmark Inc 2,330.00; Wex Bank 134.86; Deposits Applied 3,694.84; and June 2020 payroll 11,964.35.

June Revenue: Deposits 5,380.00; Water Fund 43,305.27; Sewer Fund 47,386.45; Garbage Fund 20,527.88; and Storm Water Fund 1,873.04. Ayes – Two. Motion carried.

Building Products Inc. to discuss expenses for installing fire protection line: Kurt Katuin from BPI was present along with three contractors to discuss the problems they had trying to de-water the area in order to install a fire protection service line. He originally talked to the mayor for some assistance in the extra costs they occurred, and he was referred to the Water Board. Chairman Morris explained that we are not their taxing body, that would be the City. We only run off the water revenue from their quarterly bill. A bill that was issued to Plumb Tech Inc. for equipment and labor for Plant Manager Mike Ellison's help on this project was discussed. Wear/Morris to waive the entire bill, and refund \$710.98 to Plumb Tech Inc. Ayes – Two. Motion carried. It was suggested that they contact the City to see if any help was available regarding taxes.

Discuss recent City Council meeting discussion items: several items from the meeting were discussed. Everything continues as is until everyone decides what will change.

Update on COVID-19 pandemic related issues: the plexi-glass shields arrived earlier than the June 26<sup>th</sup> projected date; we are waiting for the Governor's end-of-the-month proclamations to determine when to resume shutoffs for non-payment. The Aging Report was discussed and assessments will be started.

Update on ability to make credit/debit card payments: references will be checked and research finished for a decision to be made next month.

Discuss fire hydrant placement: Mr. Ellison will develop a list of possible areas to consider adding a new hydrant.

Replace two hydrants: River Forest Road/East End Ave & River Forest Road/Leonard Ave: Mr. Ellison relayed that these hydrants will not shut off all the way and will need to be replaced before cold weather arrives. He will schedule this to be done.

Discuss recent damage to garage door at plant on Grand Blvd: a middle door on the truck was open and hit the doorway of the garage when Mr. Ellison pulled into the garage. Repairs have been made to the cement block area.

Accept the FY2019 Audit and place on file: Mr. Morris remarked that it was a very good audit. A lengthy discussion was held on overtime and also on the ability of employees to cash in earned vacation hours.

Discussion: Trustee Dottie Wear asked about getting a list of customers who didn't get a welcome book during the time period when City Hall was closed to the public. She offered to deliver them. If schedules allow, the remaining two personnel evaluations will be done on Thursday, July 30, 2020 at 5:00 p.m.

Morris/Wear to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 3:17 p.m.

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Fred Morris, Chairman

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Sandra E. Clements, Secretary