

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
SEPTEMBER 29, 2020

The Board of Trustees of the Evansdale Water Works met in regular session on the above date. Chairman Fred Morris called the meeting to order at 1:08 p.m. Members present in order of roll call: Fred B. Morris and Dottie A. Wear. Absent: Kent R. Patterson. Quorum present.

Wear/Morris to approve the September 29, 2020 agenda. Ayes – Two. Motion carried.

Wear/Morris to approve the following Consent Agenda items: a) Approval of the August 19, 2020 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for August 2020; and c) Approval of the Preliminary Treasurer's Report for August 2020. Ayes – Two. Motion carried.

Morris/Wear to approve and authorize transfers and payment of claims as listed: Acco Unlimited Corp 1,710.20; Advantage Administrators 9.80; Cardmember Service 16.04; City of Evansdale 171.39; 21 Technology LLC 3,153.90; Correll Sheerer Et Al 292.50; Courier Communications 104.12; EFTPS 840.38; Frickson Bros. Excavating 1,628.00; Gehrkes Hardware LLC 37.94; Hach Co 449.09; IMWCA 111.03; Iowa One Call 25.00; IPERS 1,074.33; Keystone Laboratories Inc 172.50; Manatts Inc 428.63; Mediacom 49.38; Metropolitan Life Ins 388.53; MidAmerican Energy Inc 4,506.11; Municipal Supply Inc 197.03; Postmaster 180.00; Storey Kenworthy Corp 74.49; Treasurer State of Iowa 437.00; Utility Equipment Co 2,528.13; Verizon 12.72; Wellmark Inc 2,210.00; Wex Bank 80.01; Deposits Applied 2,902.00; and August 2020 payroll 11,380.59. August Revenue: Deposits 3,575.00; Water Fund 52,480.76; Sewer Fund 52,026.97; Garbage Fund 21,112.37; and Storm Water Fund 1,884.45. Ayes – Two. Motion carried.

Discuss issuing credit for water charges at 625 River Forest Road: Morris/Wear to reverse the water charge and tax for the September 2020 bill and bill for minimum usage instead. The situation was discussed, and it was felt that there was enough usage credit on the account to offset the 56,400 gallons that are above minimum on this bill. Ayes – Two. Motion carried.

Update on COVID-19 pandemic related issues: we have resumed normal shut off procedures. Two accounts with outstanding balances were given until September 30th to pay or be shut off. Three other accounts have until October 13th to pay. Overall, the extensions went very well.

Update on ability to make credit/debit card payments: a webinar with Paymentus will be viewed on October 1st with an opportunity to ask questions.

Discuss recent City Council meeting discussion items: employee time sheets were sent to our attorney on September 16th.

Discuss plan to install additional fire hydrants: Plant Manager Mike Ellison is still working on a list of areas to consider. He would then consult with our engineer to possibly group them in phases. Work is anticipated to begin next spring.

Update on Northway Well & Pump Co. coming to work on Well #3: this has been postponed. Areas south of us hit by the derecho required their services.

Discuss possible interest in land next to Well #3: the Board would be interested in acquiring approximately twenty five feet to have sufficient space for positioning equipment to service the well.

Discuss installing a generator at Grand Plant: Mr. Ellison is working on getting a cost estimate.

Discuss changing future Board meeting dates to the third Tuesday of the month: Wear/Morris to hold future Board meetings on the third Tuesday of the month at 1:00 p.m. Ayes – Two. Motion carried.

Discuss moving funds from savings to a CD: Morris/Wear to move \$100,000.00 from savings to a six-month CD at Chicago Central & Community Credit Union. Ayes – Two. Motion carried.

Review Employee Manual: a lengthy discussion followed on updating language in the manual. The Board will continue working their way through the manual at the next meeting.

Discussion: none.

Morris/Wear to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 3:50 p.m.