

EVANSDALE WATER WORKS
BOARD OF TRUSTEES MEETING
FEBRUARY 09, 2015

The Board of Trustees of the Evansdale Water Works met in regular session at City Hall in Evansdale, Iowa, on the above date. Chairman Chad Borwig called the meeting to order at 4:30 p.m. Members present in order of roll call: Sharon K. Loftus and Chad J. Borwig. Absent: Dona R. Frickson. Quorum present.

Loftus/Borwig to approve the February 09, 2015 agenda. Ayes – Two. Motion carried.

Loftus/Borwig to approve the following Consent Agenda items: a) Approval of the January 12, 2015 Regular Board Meeting Minutes as submitted; b) Approval of the Accounts Reconciliation Report for January 2015; and c) Approval of the Treasurer's Report for November 2014. Ayes - Two. Motion carried.

Borwig/Loftus to table items (d) Approval of the Treasurer's Report for December 2014 and e) Approval of the Treasurer's Report for January 2015, to the March meeting. Ayes – Two. Motion carried.

Borwig/Loftus to approve and authorize payment of claims as listed: Acco Unlimited Corp 2,040.00; AWWA Iowa Section 20.00; Central States Funds 1,985.28; Colwell Ford Inc 182.58; EFTPS 788.11; Frickson Bros Excavating 1,387.50; Iowa One Call Inc 5.70; IPERS 924.82; Keystone Laboratories Inc 55.00; Menards Inc 70.61; MidAmerican Energy Inc 2,220.40; Next Generation Wireless 53.49; Postmaster 391.00; Staples 44.99; Ted's Home & Hardware 8.06; Treasurer State of Iowa 1,454.00; US Cellular 75.83; Utility Equipment Co 144.94; Wex Bank 136.36; Windstream 66.20; Deposits 1,634.92; and January 13 thru February 09, 2015 payroll 10,525.23.

January Revenue: Deposits 2,072.00; Water Fund 36,693.31; Sewer Fund 30,530.41; and Garbage Fund 18,728.90. Ayes – Two. Motion carried.

Discuss paying off the Water Tower Loan and possible scenarios for borrowing money for future capital needs with Maggie Burger from Speer Financial: discussion followed on both of these topics. In order to pay off the Water Tower early, the City would need to give notice to their Bond Counsel by May 1, 2015. If the Water Works wants to borrow money, they would need to notify the City by next month.

Discuss plans to dissolve the joint bank accounts shared by the City: the Mayor expanded on certain problems and inefficiencies, and stated that it violates State Code. As of July 1, 2015, the Water Works would resume handling all of their own financial responsibilities, and have their own bank accounts again. The City would continue to do payroll for the Water Works. A discussion was held on the need to restore the office clerk's position to fulltime. Charlotte White was present to relay difficulties experienced with the current hours worked. Loftus/Borwig to restore the position of office clerk to fulltime status, effective 07-01-15. Ayes – Two. Motion carried.

Discuss changing the form of pay for department heads from hourly to salary: Vice-Chairman Sharon Loftus fully supports this idea but the Board is waiting for an opinion from the Water Works attorney.

Update on Remote Monitoring Project: Plant Manager Mike Ellison is waiting for information from Natel.

Tower lighting update: Mr. Ellison relayed there has been no further progress.

Authorization to purchase a snow plow mount/blade: Loftus/Borwig to share this expense with the City and pay fifty percent (50%) of the cost for a snow plow blade and mounting equipment to be installed on the old Water Works pickup truck. Ayes – Two. Motion carried. Mrs. Loftus asked the Mayor if he intends to charge the Water Works for future use of equipment such as the dump truck, etc. He said not if the equipment purchase was shared by the entities. But if City owned equipment was used, there probably should be some kind of fee. She strongly disagrees and asked to be put on the next City Council agenda to discuss it.

Authorize employee to attend AWWA Operator's Meeting 03-04-15: Loftus/Borwig to authorize Plant Manager Mike Ellison to attend. Ayes – Two. Motion carried.

Authorize renewal of Sewer Deposits CD No. 6588 for \$17,000.00: Office Manager Sandy Clements suggested pulling \$3,000.00 from savings to add to this CD for a total investment of \$20,000.00. Borwig/Loftus to invest \$20,000.00 in a six month CD at Chicago Central Credit Union. Ayes – Two. Motion carried.

Proposed Budget for FY 2015-2016

Review Revenues: the Board discussed two options to raise money for necessary capital needs. One option would be to raise rates and borrow money to have the money upfront to expedite the projects, or just raise rates and do the projects in phases as the revenues become available. Mr. Ellison felt the projects in the Five Year Plan could be done on a gradual basis. A resolution to raise water rates will be on the March agenda. The Board agreed that borrowing money was not necessary at this time. All revenue items were finalized.

Discuss Expenditures: all expenditure items were discussed and changes were made to some of them. The Board authorized a 3% raise to all three employees effective July 1, 2015. Fulltime wages and insurance were figured for the office clerk position. Loftus/Borwig to accept the proposed FY2016 Budget with Revenues estimated at \$459,000.00 and Expenditures estimated at \$453,224.00. Ayes – Two. Motion carried.

Set a Public Hearing date: the Board agreed to move the regular March Board meeting ahead one week and hold the public hearing at the same time. Therefore, the Public Hearing will be Monday, March 02, 2015 at 4:30 p.m.

Discussion: Mrs. Clements relayed her desire to purchase a color printer and showed the members a consumption graph that could be printed in color and sent out to customers in the future, to encourage water conservation. They agreed it would be a good thing to do.

Borwig/Loftus to adjourn. Ayes - Two. Motion carried. The meeting adjourned at 5:39 p.m.

Chad J. Borwig, Chairman

Sandra E. Clements, Secretary