

**EVANSDALE PUBLIC LIBRARY  
MONTHLY BOARD OF TRUSTEES MEETING  
MONDAY, March 20, 2017 – 6:00 PM**

**Call to Order:** The meeting was called to order by Vice-President Rasanen at 6:01pm.

**Roll Call:** Present: Clements, Hansen, Johnson, Nichols, Kettwig, Rasanen  
Absent: Pritchett and Borwig

**Approval of February 20, 2017 Monthly Meeting Minutes:** Kettwig moved and Clements seconded to approve the minutes from the February 20, 2017 meeting. Ayes – 6. The motion carried.

**Approval of bills to be paid in March:** Hansen moved and Clements seconded that we approve the February bills to be paid in March. Ayes – 6. The motion carried.

**Treasurer's Report:** Kettwig read the treasurer's report. There were no questions.

**Circulation Report:** Rasanen asked about all the down arrows. Director Jensen shared patronage is down. Also a patron that used to come multiple times a day to use the computers, no longer comes in and that affects the library's daily user count.

**Old Business:** No old business to discuss.

**New Business:**

- a) Approval of continuation of BRIDGES eLibrary consortium – Hansen moved and Rasanen seconded to continue the membership to the BRIDGES eLibrary consortium. Ayes – 6. The motion carried.
- b) Approval to send out Summer Reading Program Donation request letters – Nichols asked what the programming would be this year. Director Jensen shared the theme is "Build a Better World". Johnson moved and Kettwig seconded to approve sending out donation letters for the summer program. Ayes – 6. The motion carried.
- c) Fine free month for the month of April with food donations going to NE Iowa Food Bank – Johnson made the motion and Nichols seconded that we allow canned/dry goods in place of library fines. All items collected will go to the NE Iowa Food Bank. Ayes – 6. The motion carried.

**Discussion:**

- Rasanen asked if we had an expiration date on our library cards. Director Jensen shared if not used in five years, the card is inactive. Would take the attempt to use it to update information and reactivate card.
- Director Jensen shared the Direct State Aid amount was reduced by 3.75%. \$1,282.94 was received in March and must be spent by June 30, 2017.
- Hansen asked if we needed a new circulation system. Director Jensen shared our system is 17 years old but works fine and does all the things she needs it to do. The same company that the library bought our current system from has a web based system, but Director Jensen is not interested in upgrading. She worries if the system goes down, what they would do. Current system meets the needs.
- Nichols asked if we had ever considered an Adult Crafting Program. It could be held after hours. She shared Jesup Library and other surrounding areas does this. Director Jensen said she would investigate.
- Hansen asked if there was interest for a technology based program. Director Jensen shared there is a "Tech Zoo" program that NEILSA has offered in the past that she could check in to.
- Lego Club – No one has been attending. Discussion on various ways to advertise the Lego program, through Poyner, Bunker and at the Poyner Fun Fair in May. Director Jensen said it is going to be put

on hold for now until the end of the summer reading program but that it could be started back up once school was in session again.

- Discussion on the summer Evansdale Boys and Girls Club – Discussion on adding a “Library Day” once a week to their programming. Director Jensen will look in to it.

***Adjournment:*** There being no further business the meeting was adjourned at 6:37pm.

Respectfully submitted,

Jan Nichols, Board Secretary