

**EVANSDALE PUBLIC LIBRARY
MONTHLY BOARD OF TRUSTEES MEETING
MONDAY, May 15, 2017 – 6:00 PM**

Call to Order: The meeting was called to order by President Borwig at 6:05pm.

Roll Call: Present: Clements, Hansen, Johnson, Nichols, Kettwig, Borwig
Absent: Pritchett and Rasanen

Approval of April 17, 2017 Monthly Meeting Minutes: Kettwig moved and Johnson seconded to approve the minutes from the April 17, 2017 meeting. Ayes – 6. The motion carried.

Approval of bills to be paid in May: Hansen moved and Clements seconded that we approve the April bills to be paid in May. Ayes -6. The motion carried.

Treasurer's Report: Kettwig read the treasurer's report. There were no questions.

Circulation Report: Director Jensen shared patronage is down.

Old Business: No old business to discuss.

New Business:

1. **Review/Revision/Approval of Internet Use Policy** – Nichols made motion for changes, Johnson seconded the motion. Changes to clean up wording and remove the “prior to being granted access to the Internet, anyone under 18 years of age, along with a parent or guardian, must sign the Internet Use Agreement”. Also remove language about “diskettes”, as they are no longer used. Tabled for approval next meeting.
2. **Discussion/Approval of Director Shirts** – Discussion held about Director wearing library shirts. Although wearing them is not mandatory, it is encouraged. Hansen made motion and Clements seconded to approve Director Jensen to purchase 3 shirts. Ayes – 6. The motion carried.
3. **Discussion/Approval of Open Access Expenditures** – Director Jensen shared she has not found any filing cabinets that she likes that will match the new oak décor. She would like to get quotes to paint the current filing cabinet. Johnson to call for quote. Discussion held on open access monies that needed to be spent could be spent on Axis 360 books. Hansen made the motion and Borwig seconded that Director Jensen spend the appropriate amount of \$\$ so as not to lose the monies. Ayes – 6. The motion carried.
4. **Close for Evansdale Community Days July 29, 2017** – Director Jensen shared she would like to close the library on the Community Days event, so she can be at the event promoting the library. Borwig made the motion and Hansen seconded to close the library. Ayes – 6. The motion carried.

Discussion:

- Hansen asked if there was help at the library for Kindles. He was trying to download a Kindle book and ended up on Amazon. He was confused as he did not want to purchase it, so he backed out. Director Jensen said all Kindle books runs through Amazon, but there would be no charge. She also shared there is help in the library for anyone who is interested in learning how to use their tablet with e-books.
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Adjournment: There being no further business the meeting was adjourned at 6:47pm.

Respectfully submitted,

Jan Nichols, Board Secretary