

EVANSDALE WATER WORKS RULES & REGULATIONS

The following Rules and Regulations were passed and adopted by the Evansdale Water Works Board of Trustees and revised by Resolution No. 463, effective July 1, 2025. Therefore, all previous Rules and Regulations both published and non-published are hereby rescinded.

Wherever the words “Water Works” are used in the rules they shall be construed to mean the Department of the City Government known as the Evansdale Water Works Board of Trustees. These rules are made a part of the contract with every person who takes water supplied by the Water Works, and every person taking water shall be considered as having expressed his consent to be bound thereby. If any section, provision, or part of these Rules and Regulations shall be adjudged to be invalid or unconstitutional such adjudication shall not affect the validity of the Rules and Regulations as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

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SECTION I - GENERAL

1.1 Water Works Responsibilities and Authority

The Evansdale Water Works is a municipal utility owned by the City of Evansdale and solely operated and maintained by the Water Works Board of Trustees. The Water Works will supply water that is approved and certified by the Iowa Department of Natural Resources. The water supply will be treated and chlorinated as required.

Requests for Water Works' information that may be obtained from the records, maps, employees, and so forth, relative to the location of water mains and service pipes, will be furnished in a verbal manner to bonded plumbers and interested parties. Viewing maps and other written information will be handled on an individual basis, with Plant Personnel determining when such requests are necessary. For security reasons, copies of records, maps, etc., will no longer be made available to anyone unless authorized by the Plant Manager. The Water Works does not guarantee the accuracy of the same.

The Water Works reserves the right to shut off water at any time. Where possible, notice will be given, but the Water Works will not be responsible for damage caused by shutting off the water from its water mains or for any variation in pressure.

The Board of Trustees shall determine when additional personnel are needed and the credentials necessary for job performance:

- a) Water Works' personnel shall devote all of their time to the duties of the office, and shall not be directly or indirectly interested as agent, employer, employee or otherwise, with any person, firm or corporation engaged in manufacturing, selling, installing, or repairing plumbing or plumbing appliances, fixtures or materials of any kind, and he/she shall not directly or indirectly receive any profit, emolument or compensation other than herein provided on account of erection, restriction, remodeling or repairing of any materials to be used thereafter. Water Works' personnel may evaluate leaking fixtures, meters, etc., to determine if a plumber needs to be called. If service calls are received after hours, the customer will be advised of the cost-of-service calls before responding to the call. There shall be a one-hour minimum charge.
- b) It shall be the duty of the Water Works' authorized personnel to receive applications, and issue permits for all water service work; to inspect and supervise all work done or authorized to be done under the provisions of these Rules and Regulations; to collect fees for tapping and make an accounting of same to the Water Works' Trustees. They shall keep two suitable forms of records of all water connections from the City main to the property line. Such records shall show the exact location, size and depth of the water service pipe and valves, up to the meter. One record shall be of the card index form retained in the office, and one in book form retained at the plant.
- c) Water Works' personnel shall receive such compensation as shall be fixed by the Water Works Trustees and, before entering upon the duties of this office, shall be bondable.
- d) The Water Works Board of Trustees shall provide a suitable office for Water Works' personnel, including necessary office equipment, and they shall pay all expenses incidental to the maintenance and operation of the office.
- e) In emergency situations, upon obtaining one Board Member's authorization, authorized personnel will have the authority to exceed expenditure limitations and may take necessary steps to handle said emergency. The Chair of the Board of Trustees, upon absence of authorized personnel, would have the authority to make decisions and spend the funds necessary to resolve emergency situations.

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- f) Water Works' personnel shall have the authority to enforce all the Rules and Regulations set forth by the Board of Trustees. They shall be permitted at all reasonable hours to enter the premises or buildings of consumers for the purpose of reading meters, to examine the water pipe, fixtures, and/or the manner in which water is used. The Water Works reserves the right to set or remove a meter when it is deemed advisable to do so. When necessary, authorized personnel shall also be permitted access to enter property to shut water service off.

Any person who shall willfully interfere with or obstruct any employee of the Water Works in the discharge of his/her duties or who shall willfully tamper with or injure the water tower, water plant, pipes, apparatus, or any service connected therewith, or who shall change or alter the plumbing or connection between the water meter and service main affording the water supply without securing authorization, as required by the Rules and Regulations of said Water Works and/or ordinance of the City of Evansdale, shall be charged a service charge (as defined in Exhibit A), responsible for repairs or cost of repairs, and shall be deemed guilty of an illegal act, and shall, upon conviction, be punished accordingly.

The Water Works Board of Trustees will meet once per month with the date and time designated by the Trustees. Additional meetings may be conducted as directed by a board member with the majority of board members as a quorum. All business brought before the Board will have prompt attention. If a request for a Special Meeting is made and the Board feels that the matter in question could receive prompt attention at the next Regular Board Meeting, but the person(s) requesting the meeting wants to meet earlier because of personal or business reasons, they may, upon approval of a quorum of the Board of Trustees, pay a fee to convene said Board of Trustees. (See Exhibit A.) This fee is intended to cover expenses necessary to hold a Special Meeting, including Trustee pay and administrative costs. This fee shall be paid before the agenda publication is made. No unauthorized business, other than emergency actions, will be conducted by the members individually.

1.2 Consumer's Responsibilities

It shall be the consumer's responsibility to comply with Evansdale Water Works' Rules and Regulations, including the payment of all fees and charges.

Consumers shall provide access to the shut-off, remote reader, meter, and any related equipment, at all reasonable hours. If access to the remote reader or meter is not provided (at the time a Meter Reader is going through their route to obtain a reading for billing purposes), Water Works' personnel will make one additional attempt to obtain a current reading. If a reading cannot be obtained, usage for that billing period will be estimated. Meters, remote readers, and related equipment shall not be moved, changed, or altered except as authorized by Water Work's personnel.

A property owner who retains a plumber or contractor to provide services in the City of Evansdale that does not comply with the Rules and Regulations may be subject to a penalty not to exceed \$500.00. This penalty may be assessed to the property owner's taxes and/or water service may be revoked until such compliance is met.

Customer requests for Water Works' personnel to investigate water pressure issues, leaks, or other plumbing concerns/issues within the consumer's residence/business, will be billed a service charge as per Exhibit A and a labor charge (one hour minimum), if applicable.

1.3 Plumber's Responsibilities

No plumber shall provide water plumbing services to City consumers without first being licensed and bonded by the City of Evansdale. No bonded plumber shall allow his name to be used by another person either directly or indirectly for the purpose of obtaining a tap permit. All work must be performed in a timely manner. Upon completion of plumbing work, all plumbers shall leave the curb stop in the "on" or "off" position that they found before commencing work.

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1.4 Contractor's Responsibilities

No contractor shall provide services to install or maintain service lines without first filing a Certificate of Liability Insurance with Iowa Northland Regional Council of Governments. No approved contractor shall allow his name to be used by another person either directly or indirectly for the purpose of obtaining a tap permit.

SECTION II - WATER MAIN EXTENSIONS

2.1 General Information

The Water Works may construct and finance entirely or partially, a water main extension at any time if it is deemed in the best interest of the Water Works. All requests for water main extensions must contain one print of the platted area in question for the Water Works. All requests for extensions into existing un-serviced areas must also contain a petition of request containing the signatures of at least fifty percent (50%) of the landowners of the area in question.

2.2 Cost Participation

An applicant requesting one or more water main extensions will be required to pay the full cost of said extension(s), based on the applicant's main size requirements determined by the Water Works. The applicant's main size requirements will be determined on the basis of a combination of his usage and fire flow demands required for the area to be served, with a six-inch main size being minimum. If it is deemed in the best interest of the Water Works to install a larger size main than the applicant's requirements, the Water Works will pay the difference in the estimated cost. The cost estimate of construction of the main extension will be calculated by the Water Works and include all necessary distribution fittings, valves, hydrants, and labor. The length of any main extension shall be considered as the distance from the nearest existing water main assured parallel to the customer's property to the most distant lot line. If the Water Works deems it necessary to cross from one side of the street to the other side, discounting intersections, this distance will not be considered.

In those cases where the construction costs of water main extensions have been paid by the applicant(s), and one or more other property owners shall from time-to-time request permission to obtain water service from said main, the Water Works will enter into a contract with the applicants in advance of construction which will provide the following:

- a) The costs of connection shall be paid in advance.
- b) That said advance payment shall be subject to refund only as follows:
 - 1) The Water Works will study each individual case and arrive at a connection charge to be paid by the property owner requesting service from said main.
 - 2) Upon payment of said connection charge, Water Works shall partially reimburse the applicants who originally paid for the main extension.
 - 3) Such reimbursement shall take into consideration what cost is solely attributable to the benefit of the applicants and none of this sum shall be refunded.
 - 4) In no event shall the refund made by the Water Works exceed seventy-five percent (75%) of the original amount advanced by the applicants.
 - 5) Said agreement for repayment shall expressly provide that in no event shall there be any refund after five (5) years have elapsed since the date of the original contract.

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When the Water Works, for health, system pressure, system stability or other reasons, extends or has extended a water main at its own expense, there shall be a connection charge based on actual costs and on the footage of the side of the lot upon which the connection will be made. Corner lots will be figured on the average of the combined footage of both sides of the lot. This Front Footage Fee shall be paid within thirty (30) days of billing at the close of the project. Any unpaid balances shall accrue interest at a rate of five (5) percent per annum until paid in full. In all cases, the Front Footage Fee must be paid before connecting to the water main. No footage or connection charge will apply when a customer simply replaces the water services.

The Water Works may provide water service to customers outside the city limits at the discretion of the Water Works. All applicants outside the city must finance all water main and service extension costs without a refund.

2.3 New Subdivisions

A developer of a subdivision will be required to construct a water main or mains of similar design as the distribution grid design used by the Water Works. Water mains will be required on all streets within the platted area. In all areas, the Water Works reserves the right to require an applicant to construct water main extensions of adequate size to meet this requirement. This policy would apply even in areas where a smaller size main had previously been installed.

All water main extensions shall normally remain the property of the Water Works, and the Water Works reserves the right to maintain, repair, and replace the mains. The exception would be for extensions installed and maintained by the owner of said property and are considered part of the water service to the property.

All water main extensions will be constructed along existing improved public roads, streets, and alleys, where a permanent grade is established, or along a route selected by the Water Works. Where necessary, the customer must also furnish easements to the Water Works or assist the Water Works in securing easement rights when it becomes necessary to cross private property with the water main.

Developers of a subdivision requesting water service, prior to the availability of a transmission line adjoining the subdivision, will be required to construct a main from the existing water main to the subdivision, and all streets within the subdivision. Platted, annexed subdivisions, where a transmission line is adjoining the subdivision, may tie onto the transmission line and construct a water main within the subdivision after paying applicable hook-on charges. It is the preference of the Water Works, in the majority of cases, that all water main extensions shall be tapped live, with a tapping valve and sleeve. However, each extension shall be looked at on a case-by-case basis, with input from the Water Works' Board of Trustees and the Plant Manager to determine which tapping method will be required.

The Water Works will consider total or partial construction and financing of a water main within a platted, annexed subdivision.

SECTION III - WATER SERVICES AND TAPS

3.1 Application for Water

Applications for water must be made by the property owner or agent of the owner to the Water Works, stating the street and number where such water is desired and purpose for which it is required. In structures where a sprinkler system is desired and/or required, separate service lines for potable water use and fire protection purposes shall be required. If a Front Footage Fee is owed for the property, payment in full is required before continuing with the application.

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3.2 Tap Permit

Upon completion of the application and payment of any outstanding Front Footage Fees, a Tap Permit shall be issued authorizing connection to be made. All taps one (1) inch or less in size shall be performed by Water Works' personnel. All taps larger than one (1) inch shall be performed by the plumber or contractor under supervision of authorized personnel and at owner's expense.

A Tap Permit will be required on new construction for sites where current records do not reflect any permit to have been issued. Tap size will be the same size as the service line. A Tap Fee as per Exhibit A is due at this time.

3.3 Installation of Service Line

The owner of a property to be served must assume the responsibility and bear the entire cost of the water service line, which runs from the water main to the building. This work shall be performed by a licensed and bonded plumber or approved contractor and must receive the approval of Water Works' authorized personnel. No connections shall be made to the main until a Tap Permit has been issued, authorizing said plumber or contractor to lay such pipes and connections as will conform to the application.

Service lines for potable water use shall be separate from any service line necessary for fire protection and will require a separate tap at the water main as well as a separate service line.

All materials used in the water piping system, or part thereof, shall be free from defects, and shall meet accepted standards. Workmanship shall be of such character as to fully secure the results sought to be obtained in all of these Rules and Regulations and shall be done in a neat and workmanlike manner.

The Plumber or contractor shall install the water service in accordance with specifications set forth by the Water Works. They will be required to use materials approved in the plumbing code as adopted by the City of Evansdale. If plastic lines are installed, a twelve (12) gauge copper tracer wire will be required to run the length of the service line to the valve box, then upward, to the top of the ground. The water service shall be of a minimum $\frac{3}{4}$ inch I.D. size. Service pipe depth, from the main to the curb cock, shall be as follows:

- a) Pipes that do not cross under a city roadway shall be laid not less than five and one half (5½) feet below the surface of the ground.
- b) Pipes that do cross under a city roadway shall be laid not less than six (6) feet below the surface of the ground.

Service pipes shall be run so as to cross the curb or alley at right angles and at a location determined by the authorized personnel, so that when the water is shut off, the curb stop key will be parallel to the curb or alley line. The curb stop shall be located twelve (12) inches on the street side of the property. All water services shall be equipped with a corporation cock having an inlet thread in compliance with A.W.W.A. Standards.

The curb stop shall be round way, inverted key, Teflon-impregnated and coated, of a type approved by the Water Works. The curb box shall be set flush with the ground and be of the type approved by the Water Works.

For buildings with a basement: the service pipe from the curb cock to the meter shall be laid not less than five and one half (5½) feet below the surface of the ground and shall be extended through and within the outer wall or the floor of the building. Each service pipe must be furnished with a stop and waste shutoff, placed within nine (9) inches after the pipe enters the basement wall or floor. All

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concealed water service pipes subject to freezing temperatures shall be protected from freezing and are the responsibility of the property owner.

For buildings that do not have a basement: the service pipe from the curb cock to the meter shall be laid not less than five and one half (5½) feet below the surface of the ground, then proceed up through the first floor of said building. The service pipe must be furnished with a stop and waste shutoff placed within nine (9) inches after the pipe enters the first floor. All concealed water service pipes subject to freezing temperatures shall be protected from freezing and are the responsibility of the property owner.

Manufactured homes that do not provide a space for said shutoff to be placed above the first floor, may be allowed to locate it beneath the house, providing Water Works' personnel have immediate access to it through an opening in the permanent foundation system. All water service pipes subject to freezing temperatures shall be protected from freezing and are the responsibility of the property owner.

Upon completion of the water service line, it shall be inspected, tested, and proved tight under a water pressure not less than the maximum working pressure under which it is to be used and is in compliance with the requirements of the Rules and Regulations. Water shall not be left on, nor a meter installed, until the plumber or contractor has in fact made the inspection, tested, and approved the installation before coverage.

3.4 Water Service

After tapping into a water main, laying a service line, and construction on footings has begun, a Construction Charge will automatically be billed to the property owner. This charge is for the availability of unmetered water during the construction phase, from the time footings are begun until the structure is enclosed. When construction involves a manufactured home, this charge covers the time footings are begun until a furnace inspection has been completed by the City Building Inspector. Billing will be for a quarterly period (as defined in Section 5.1) at a quarterly rate as shown in Exhibit A. If the Water Works estimates that the water used exceeds that covered by the quarterly charge, this water usage charge will be raised proportionately.

Under no circumstances may anyone other than an authorized Water Works employee turn water on or off except as allowed for testing the service line.

Meters are to be furnished by the Evansdale Water Works and are the property of the Water Works. Interior plumbing does not need to be completed before the meter is installed. A meter will be installed at the point in construction where the building is enclosed, including windows and doors, and is heated in freezing weather. A supply charge will be made at the time of installation. This meter shall be assigned solely to the property in question.

If water service is desired after the meter is set, the property owner shall make a deposit in the amount as shown in Exhibit A, and sign a contract as shown in Exhibit B. Said contract, when executed, will be filed in the office of the Water Works. If construction is being built on a speculation basis and water service is desired after a meter is installed, in place of a deposit, a signed Property Owner Agreement form must be on file with the Water Works.

All water services shall be metered. It is the express purpose of the Water Works that a meter be installed before sod laying, landscaping, open house events, and occupancy. If a building nears completion and a water meter has not been installed, the Water Works may choose to turn off the curb stop.

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3.5 Maintenance of Service Line

In case of a leak in any service pipe, the water will be shut off at the main as soon as possible, under the direction of Water Works' authorized personnel.

If water needs to be shut off to a service line, for any reason, Water Works' personnel will not turn water main valves off to accomplish this action if doing so would affect any other customer. A service line will need to be frozen to isolate it from the main.

The property owner shall be responsible and bear the entire cost of maintaining the service line from the main to the building, including the curb stop. Owners must also keep all of their apparatus, fixtures, and pipes in good working order and keep property protected from frost and other danger.

No claims shall be made against the City of Evansdale or Evansdale Water Works by reason of the breaking of any of the service pipes or apparatus or for accidental failure in the supply of water. No reduction will be made from regular rates because of leaking pipes or fixtures. Any variation in charges must have the Board's approval.

3.6 Obsolete Service Lines

All water services that become obsolete because of the laying of new or larger services must be cut off and shut off at the water main and reported to the Water Works' authorized personnel. When a house or structure is to be torn down or moved, eliminating the need for water service, authorized personnel may allow the water service to be cut off and shut off at the curb box if there is a rebuild potential within six (6) months. If a new service line is desired, the old service line will be required to be retired and plugged at the main prior to installation of the new service line, and there must be at least 18" between service lines or any other connection or joint. Adequate records of retired line location must be on file in the Water Works' office and also at the plant.

SECTION IV – METERS

4.1 General

The Water Works will furnish at the owner's expense, own, install and maintain all meters through which service is supplied. The customer's meter size requirements shall be governed by the size of the service and determined by the Water Works. All meters shall be placed on the service pipe and be accessible where the pipe enters the building and is at least seven inches above the floor. For buildings that do not have a basement, the service pipe shall enter the building through the first floor of said building, to a space that allows meter placement above the floor. Manufactured homes that do not provide a space for the meter to be placed above the first floor may be allowed to locate it beneath the house, providing Water Work's personnel have immediate access to it through an opening in the permanent foundation system. Access must be maintained to all meters at all times. On service lines of one (1) inch or larger, a shut-off valve shall be installed on both sides of the meter. Multiple meter set-ups shall be installed so that any one of the meters can be removed without interruption to the other multiple meter services. All the necessary piping for the meter installation and the building piping on the outlet side of the meter shall be furnished by the customer.

Meters shall be placed so as to protect the meter from frost or injury, and no meter shall be removed by the plumber or consumer or taken apart for any purpose whatsoever. All meters and service pipes shall be protected by the consumer from frost, hot water, or any other damage. If plant personnel need to perform maintenance upon and/or change a meter, heat tapes and insulation shall be removed by the property owner (to expose the work area) before work commences and replaced by the property owner after work is completed. Water Works' personnel shall not be responsible for removing or replacing heat tapes and insulation. When meters are placed on a pipe connected to a

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boiler, a backflow preventer valve must be placed between the boiler and the meter, to protect such meter from the back pressure of steam or hot water. If a meter is damaged through negligence, excessive back pressure or freezing, the Water Works shall charge the owner for the cost of repairing or replacing the meter.

In cases where water meters fail to register the amount of water passing through them, by being stopped by sand, iron chips or from any cause whatsoever, water bills will be estimated using an average of the last twelve (12) month's consumption.

4.2 Meter Pits

Meter pits will be required when requested by the Water Works. Such meter pits or vaults shall be constructed according to the following specifications:

- a) The pit must be constructed of brick or concrete, at least forty-eight (48) inches inside minimum dimension at the bottom and six (6) feet deep. For three feet above its bottom, the sides of the pit must be vertical and then gradually contract in section to twenty-one (21) inches inside diameter at ground level.
- b) The pit shall be covered with a standard manhole frame and cover. These specifications shall apply only to meters one inch and smaller.
- c) For meters larger than one inch, pits must be constructed according to dimensions prepared by the Water Works.

4.3 Radio-Read Devices

A radio-read device (MXU) shall be installed at the owner's expense by the Water Works on all new construction. It shall be located at the Water Works' discretion. The wire connecting the radio-read device to the meter shall be installed by the contractor. If the basement or lower level of the structure will be finished with ceilings and/or walls during the new construction phase, the wire must be installed before the area is finished or enclosed.

4.4 Remote Readers

Outside reading registers shall be installed at the owner's expense by the Water Works on all new dwellings or when a meter is replaced or relocated for reasons other than normal maintenance. The reading register shall be in a position approved by the Water Works and at a minimum height of twenty-four (24) inches and a maximum height of sixty (60) inches above finished ground elevation.

On dwellings of non-wood construction, the contractor or owner must provide a wood mounting surface of ten (10) inches wide by eight (8) inches high of a standard one (1) inch board thickness, or an alternate means of mounting approved by the Water Works. Also, on dwellings of non-wood construction, the contractor or owner must install a three-eighths (3/8) inch I.D. sleeve through the wall, through which the connecting cable for the outside reading register may pass. A sleeve of sufficient length must also be installed by the contractor when it becomes necessary for the cable to pass through an inaccessible area. The sleeve must also be installed flush with the outside wall surface and at a location easily accessible to the desired location of the unit.

4.5 Meter Testing

An established program of meter testing or meter changing will be conducted by the Water Works, varying according to the rated meter capacity. A customer may request a special meter test at any time, with Water Works reserving the right to make a nominal charge as per Exhibit A. If the meter should prove to be fast by more than two (2) percent, there will be no charge for the test and proper deduction will be made from the previous bill. If the meter proves to be slow by more than two (2) percent, there will be a charge for the test and the proper amount will be added to the bill.

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4.6 Multiple Dwellings

A multiple dwelling is considered as any structure containing two or more separate living units. A separate living unit is defined as one containing separate permanent kitchen facilities. A separate meter may be installed for each living unit if desired. A multiple dwelling containing less than three living units shall have a separate meter and service for each unit. Water service for a central swimming pool and/or lawn sprinkling where wastewater is not discharged into the sanitary sewer may be metered separately and billed at the regular rate. For existing structures, where service is provided through one meter for more than one living unit, each water rate block will be multiplied by the number of living units serviced and will be billed to the owner of the dwelling. All water meter locations for multiple dwellings must be approved by the Water Works.

4.7 One Building - Multiple Commercial Units

The Evansdale Water Works will bill the individual property owner for all services rendered by the Water Works where there are multiple commercial units within one building and only one meter. It will be the responsibility of the property owner to recover those costs as they deem fit from their tenant or tenants, as the case may be.

Any future new development and/or construction of commercial property will include a separate service line and outside shut off with an outside reader. Expansion, renovation and/or remodeling of EXISTING commercial structures will require a separate service line with shut off for each individual commercial user, where water is essential in their operations. Installing a manifold system will be an acceptable alternative to separate service lines. The cost of these charges will be the responsibility of the property owner.

4.8 Mixed Residential and Commercial Units

Any building housing a residential and commercial unit shall be metered and billed separately.

SECTION V - WATER RATES AND CHARGES

5.1 Billing

All customers of the Water Works will be billed at the applicable rate as per Exhibit A. The water rates are established and may be changed at the discretion of the Evansdale Water Works Board of Trustees. A reading is obtained by Water Work's employees two (2) weeks prior to a bill's due date. If a reading is unable to be obtained, water bills will be estimated using an average of the last twelve (12) month's consumption. After two (2) consecutive estimated readings, a verified reading is required. Water service may be discontinued until such reading is obtained.

All bills for water furnished through meters will be due on the first day of the month as follows: For Section 1, in February, May, August and November; For Section 2, in March, June, September and December; And for Section 3, in April, July, October and January. Charges will cover the preceding three (3) months and will be delinquent after the fifteenth (15th) day of each month in which they fall due.

Effective July 1, 2004, all customers with present quarterly billings of \$500.00 or more will be changed to a monthly billing procedure. In all cases where the bills become delinquent, a late charge of ten (10) percent of the unpaid balance of water, sewer, and garbage fees will be added to the account. If the account is not paid by the tenth (10th) of the following month, the water will be shut off without further notice.

5.2 Water Tower Fee

A Water Tower Fee shall be charged to all addresses where a building is supplied water by the Evansdale Water Works, regardless of whether said water service is off or on. This fee will cover the repayment of the Loan Agreement with the City of Evansdale and also a maintenance fee. Collection

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will commence with statements due May 1, 1999, and continue using a staggered rate for the seventeen (17) year repayment schedule, as per Exhibit A.

5.3 Capitol & Maintenance Charge

A Capitol & Maintenance Charge equal to one-fourth (¼) of the cost of the minimum quarterly water rate and quarterly debt cost of the water tower shall be charged to all Property Owners with a building(s) located within three hundred (300) feet of a public water main and are not connected to the main. Charges will be billed to the Property Owner as per Exhibit A until either all buildings are removed from the property or until water is supplied to a building(s). If a building(s) becomes supplied with City water, the Maintenance Charge will cease, and metered services will begin. This charge allows for all residents to contribute to the maintenance of the system for fire protection and emergency purposes. **Per Resolution No. 439, this fee has been eliminated from future billings and the last day of charging for this fee will be effective November 13, 2023.**

5.4 Non-payment of Bill

When water has been shut off for non-payment of bills, or for violation of any of the rules of the Water Works, it will not be turned on again until all arrears are paid, together with a Collection Fee as per Exhibit A for turning on the water and renewing service. If access to the pave box (shutoff) is restricted by willful means which prevents Water Works personnel from turning water off for non-payment or violation of any of the rules of the Water Works, or if the shutoff becomes defective by willful tampering of services which prevents Water Works personnel from turning water off for non-payment or violation of any of the rules of the Water Works, a service charge as per Exhibit A will be immediately assessed. Water Works personnel will also periodically, but no more than once per calendar week, verify if said shutoff is accessible and in working condition, and an additional service charge will be assessed per visit.

5.5 Discontinuing Service

Water customers desiring to discontinue the use of water shall give notice to authorized personnel who shall then cause the water to be turned off and charged as per Exhibit A. Where the customer is other than the Property Owner, and owner desires services to continue after tenant requests utilities be turned off, a Property Owner's Agreement Form must be signed and on file in the Water Works' office. Charges will be billed to the property owner as per Exhibit A. A Property Owner's Agreement will remain in effect until the owner provides oral or written notification to cancel the agreement.

If said request is for a temporary disconnection of water service, other than to have repairs made, a disconnect fee will be charged upon shutoff, per Exhibit A.

5.6 Lien Exemption Form

A landlord of rental property may pay a Filing Fee per Exhibit A and file a Lien Exemption Form with the Water Works' office. This will exempt the property owner from water, sewer, garbage, and storm water charges which may remain outstanding when their tenant moves out and leaves an unpaid balance which exceeds the tenant's deposit(s) on file.

SECTION VI - UNMETERED SERVICES AND HYDRANTS

6.1 Construction Charge

If water service is desired from an unmetered service line in the construction phase between tapping the water main and enclosing the building, the property owner, contractor, or party requesting water service must make arrangements to be billed a Construction Charge. This charge is for water service at a quarterly rate as shown in Exhibit A. If the Water Works estimates that the water used exceeds that covered by the flat charge, this water usage charge will be raised proportionately. Once the building is enclosed, including windows and doors, and is heated in freezing weather, a meter will be

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installed. Interior plumbing does not need to be completed before meter installation. If water service is desired after the meter is set, refer to Section 3.4, Water Service.

Plumbers may use water to thoroughly test out all plumbing and service lines. After such testing is finished the plumber must notify the Water Works. The water shall be turned off at the water main or curb stop by the Water Works. In all cases where plumbers find the water shut off at the water main or curb stop, they must contact Evansdale Water Works' personnel to turn water on.

6.2 Hydrant Use

Fire hydrants shall not be used for unauthorized purposes, and anyone taking water from, opening, or in any manner, tampering with any fire hydrant valve or fixtures, shall be deemed guilty of an illegal act according to the Rules & Regulations of the Water Works and/or the ordinances of the City of Evansdale, Iowa, relating to tampering with fire hydrants and shall, upon conviction, be punished accordingly, firemen and those having special permits excepted.

Installation and removal of hydrant connections will be done only by authorized personnel. In all hydrant connections other than direct connections, the hydrant valve will be fully opened. The water flow in the case of a direct connection will be controlled by operation of the auxiliary valve which is included in the hydrant connection.

All water usage from hydrants other than for the purpose of firefighting will be limited to hydrants specified by the Evansdale Water Works.

Authorized users will supply the Water Works with sufficient information in order to determine the quantity of water used. Authorized City use will be limited to use by City departments for firefighting, street sweeping and flushing, sanitary and storm sewer cleaning, street construction, or other uses by the city departments as specifically authorized by the Water Works. Private individuals will not be allowed to use hydrants owned by Water Works.

Fire hydrants will not be allowed to be installed on a private water line.

All fire hydrants shall only be operated by authorized personnel of the City of Evansdale.

Service lines for Fire Protection purposes shall be separate from any service line for potable water use and will require a separate tap at the water main as well as a separate service line. Charges for service lines for Fire Protection purposes shall be billed quarterly and are based on the diameter size of the service line according to the schedule listed in Exhibit A - Rates & Charges.

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Deposits:

Residential: Meter Deposits	\$75.00 (revised 03-10-25)
Sewer Deposits	\$150.00 (revised 03-05-24)
Garbage Deposit	\$45.00 (revised 11-07-19)

Commercial: Deposits for all commercial buildings will be based upon anticipated quarterly usage for Water and Sewer. City garbage pickup is not available to commercial customers.

Property Owner's Deposits are automatically refunded after establishing Good Credit. The property owner will designate, when signing up for service, if their refund should be credited to their account or refunded by check.

Tenant's Deposits are retained until moving from the community. At that time, their deposit will be applied to the final bill for services, and any other charges that are due.

Any remaining deposit balance of \$5.00 or more shall be refunded.

Good Credit definition:

Quarterly Customers - Any customer who has received a minimum of two (2) years of service and made eight (8) out of the nine (9) most recent payments on time and in full, will have achieved "Good Credit" status.

Monthly Customers – Any customer who has received a minimum of one (1) year of service and made eleven (11) out of the twelve (12) most recent payments on time and in full, will have achieved "Good Credit" status.

Forfeiture of Deposit:

If a customer fails to give notification of moving (including a valid forwarding address), if they fail to cash their refund check within one (1) year, or the remaining deposit balance is less than \$5.00, their deposit will be forfeited.

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(Revised 02-10-25)

EXHIBIT B

APPLICATION CONTRACT FOR UTILITY SERVICES

Deposit Date _____ Service Date _____
Utility services are desired at the premises known as

_____,
Evansdale, Iowa. The undersigned owner, agent for owner, or tenant, of the property above referred to, hereby agrees to be responsible for and pay all utility charges, fees, and rents due until notice is given at the office of the Water Works in said City that he/she is no longer the owner, agent, or tenant of said property and that service is to be terminated.

The authorized personnel of the Water Works shall be permitted at all reasonable hours to enter the premises or buildings of consumers for the purpose of reading meters, to examine the water pipe and fixtures, and the manner in which water is used. I further agree to abide and comply with all rules and regulations governing consumers now in force, or which may hereafter be adopted by the Evansdale Water Works Board of Trustees or Evansdale City Council.

If a water meter has been or later becomes installed at the premises specified above, I agree to be responsible for and pay for any damage to the meter, normal wear excepted.

Property owner's deposits are automatically refunded after establishing Good Credit.

Tenant's deposits will be retained until moving from the community and all charges and Final Bills have been paid.

Deposits shall be forfeited if notification of moving (including a valid forwarding address) is not given, if I fail to cash my refund check within one (1) year, or the remaining balance of the deposit is less than \$5.00.

(Signature of Owner, Agent for Owner, Tenant)

Meter Dep. _____ Refunded _____

Sewer Dep. _____ Refunded _____

Garbage Dep. _____ Refunded _____

Check No. _____